



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3135 | Fax: (734) 944-6103
Website: www.pittsfield-mi.gov

Office of the Supervisor

January 13, 2021

BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 PM/Determination of a Quorum**
2. **Roll Call**
 - 2.1 Approval of the Agenda
3. **Public Comment**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 3.1 Board Response to Public Comment
4. **Approval of Minutes**
 - 4.1 Approve the Minutes of the Regular Meeting held on December 9, 2020
5. **Public Hearings/Presentations/Proclamations**
6. **Communications**
 - 6.1 Communications
7. **Consent Agenda**
 - 7.1 Approve payment of Accounts Payable checks #37122 through #37429 in the amount of \$2,218,132.32
 - 7.2 Approve payment of Payroll Payables checks #1303 through #1315 in the amount of \$6,826.87
 - 7.3 Approve payment of Tax Checking Fund checks #22826 through #22880 in the amount of \$1,604,993.05
 - 7.4 Receive the November 2020 Revenue/Expenditure Report
 - 7.5 Approve payment of Payables from December 2020 through Electronic Transfers in the amount of \$515,049.95
 - 7.6 Approve payment to Consultants for General Services in the amount of \$6,082.36
 - 7.7 Approve payment to Consultants for General Services in the amount of \$7,757.76
 - 7.8 Approve payment to Consultants for General Services in the amount of \$31,833.26
 - 7.9 Receive the November 2020 Building Activity Report

7.10 Receive the January 13, 2021 Personnel Report

8. Items from the Treasurer

8.1 Holiday Closure Report

9. Items from the Clerk

10. Items from the Supervisor

10.1 Adopt a Resolution Appointing a Delegate and Alternate to the Washtenaw Regional Resource Management Authority (WRRMA), Resolution #21-02

10.2 Authorize the Supervisor and Clerk to sign an Agreement with Washtenaw County Parks and Recreation for \$250,000 through the Connecting Communities Grant, subject to Township Attorney approval.

10.3 Authorize payment to Kennedy Industries for emergency repairs to Pump 1 at the Moon Road Lift Station, for a cost not to exceed \$7,350.

10.4 Authorize payment to Kennedy Industries for emergency repairs to Pump 1 at the Warner Creek Lift Station, for a cost not to exceed \$14,870.

11. Unfinished Business

12. New Business

13. Liaison/Trustee Reports

14. Adjournment

Consistent with the Open Meetings Act, this meeting is being held electronically to comply with Health Department orders and guidance and to reduce the risk of spreading disease at a live meeting.

To participate as a member of the public:

- For videoconferencing, visit <https://zoom.us/j/91961371259?pwd=ZGppRkEzNnZKenh5R2pGYmtSNThQQT09> and enter password 647859
- Call (312) 626-6799 or (877) 853-5257 (toll-free) and enter meeting ID: 919 6137 1259, and password: 647859
- iPhone one-tap: +13126266799,,91961371259#,,,,*647859#

Any person who wishes to contact members of the Board to provide input or ask questions on any business coming before the Board may do so by calling or emailing board members prior to the meeting. Contact information for all Board members can be found on the Township website at <https://www.pittsfield-mi.gov>. Reasonable auxiliary aids and services can be provided at the meeting to individuals with disabilities by contacting the Clerk's Office at the above address or (734) 822-3120 at least three business days in advance.

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township Clerk's Office three business days prior to the meeting. The Clerk's Office can be reached at 734-822-3120 or via email clerk@pittsfield-mi.gov .
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Website: www.pittsfield-mi.gov

Office of the Clerk

ATTACHMENTS:

Approve the Minutes of the Regular Meeting held on December 9, 2020

PROPOSED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, December 9, 2020
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
Members Absent: Grewal
Others Present: Deputy Clerk Lyn Sebestyen, Director Tracy Watkins, Director Matt Harshberger, Director Patricia Denig, Director Barb McDermott, Director Craig Lyon, former Trustee George Ralph, Rhonda Duke, Drew Saunders, S. Hisham Dari, Bob Gibbs, Christina Lirones

1. Call Meeting to Order

Clerk Anzaldi called the meeting to order at 6:30 p.m. A quorum was present.

2. Roll Call

Members Present: Anzaldi (meeting remotely at Pittsfield Township), Scribner (meeting remotely at Pittsfield Township), Edwards-Brown (meeting remotely at Pittsfield Township), Jaffer (meeting remotely at Pittsfield Township), Krone (meeting remotely at Pittsfield Township), Urda-Thompson (meeting remotely at Pittsfield Township)
Members Absent: Grewal

2.1 Approval of the Agenda

Moved by Trustee Krone, supported by Treasurer Scribner, to elect Clerk Anzaldi as Chair Pro Tem for the December 9, 2020 meeting.

MOTION CARRIED

Clerk Anzaldi requested a friendly amendment to remove items 7.8 and 7.9 and adding them as items 9.1 and 9.2.

Moved by Trustee Krone, supported by Trustee Jaffer, to move items 7.8 and 7.9 to items 9.1 and 9.2 respectively.

MOTION CARRIED

Moved by Trustee Krone, supported by Trustee Jaffer, to approve the agenda as amended.

MOTION CARRIED

3. Public Comment

Christina Lirones, 151 E. Textile Road, welcomed the returning Board members and newly elected Trustee Urda-Thompson. She requested No Thru Truck signs for the Pittsfield Preserve neighborhood on the following roads: Campbell, Payeur, Morgan, and Stone School Roads.

S. Hisham Dari, member at large of Arbor Woods Phase II HOA, requested the Board to look into traffic calming strategies on behalf of his neighborhood.

3.1 Board Response to Public Comment

Clerk Anzaldi stated that she will notify the Supervisor's Office regarding Mr. Dari's request.

4. Approval of Minutes

4.1 Approve the Minutes of the Regular Meeting held on November 18, 2020

Moved by Trustee Jaffer, supported by Trustee Edwards-Brown, to approve the minutes of the regular meeting held on November 18, 2020.

MOTION CARRIED

5. Public Hearings/Presentations/Proclamations

5.1 Proclamation of Appreciation for Rho Delta Zeta, Washtenaw County, Michigan Chapter

Clerk Anzaldi expressed her appreciation to Zeta Phi Beta Sorority, Rho Delta Zeta Chapter, for providing over 100 snack bags for Election Inspectors during the November 3, 2020 Presidential Election. She thanked the Rho Delta Zeta Chapter for their long history of community service. (Attachment 1). She also highlighted the upcoming December 19, 2020 PPE distribution event to the community held by Rho Delta Zeta Chapter.

Rhonda Duke, President of Rho Delta Zeta Chapter, humbly accepted this proclamation on behalf of the Sorority and looks forward to continuing to work with Pittsfield Township.

5.2 Proclamation of Appreciation for the November 3, 2020 Presidential Election Inspectors

Clerk Anzaldi recognized this election was very challenging. She thanked all the election inspectors for their hard work and a job well done. The hours were long, and the pay might not have been enough considering the circumstances. She wanted to especially thank Deputy Clerk Lyn Sebestyen for all the work she has done to ensure a safe, secure, and reliable election in Pittsfield Township.

6. Communications

6.1 Communications

Moved by Trustee Krone, supported by Trustee Jaffer, to receive and file communications.

MOTION CARRIED

7. Consent Agenda

- 7.1 Approve payment of Accounts Payable checks #37028 through #37121 in the amount of \$602,998.97**
- 7.2 Approve payment of Payroll Payables checks #1299 through #1302 in the amount of \$1,949.95**
- 7.3 Approve payment of Tax Checking Fund checks #22815 through #22825 in the amount of \$189,245.17**
- 7.4 Approve payment of Payables from October-November 2020 through Electronic Transfers in the amount of \$552,759.94**
- 7.5 Approve payment to Consultants for General Services in the amount of \$2,326.07**
- 7.6 Approve payment to Consultants for General Services in the amount of \$7,911.51**
- 7.7 Receive the December 9, 2020 Personnel Report**

Moved by Trustee Jaffer, supported by Trustee Edwards-Brown, to approve consent agenda items 7.1 through 7.7.

MOTION CARRIED

8. Items from the Treasurer

8.1 Winter Taxes Billed

Treasurer Scribner provided a report on Winter Taxes Billed (see Attachment 2).

Moved by Trustee Krone, supported by Trustee Jaffer, to receive and file the Winter Taxes Billed report.

MOTION CARRIED

9. Items from the Clerk

9.1 Receive the Parks and Recreation Director's Monthly Report for November 10, 2020

Moved by Trustee Jaffer, supported by Trustee Urda-Thompson, to receive and file the Parks and Recreation Director's Monthly Report for November 10, 2020.

Clerk Anzaldi stated that, per Board rules, in order to discuss a consent agenda item, the item has to move to a different part of the agenda. She finds the Park Commission's request to be involved in the planning and approval of any gardening or faming on Township park land reasonable.

MOTION CARRIED

9.2 Receive the Parks and Recreation Director's Monthly Report for December 1, 2020

Moved by Trustee Jaffer, supported by Trustee Krone, to receive and file the Parks and Recreation Director's Monthly Report for December 1, 2020.

MOTION CARRIED

10. Items from the Supervisor

10.1 Adopt a Resolution to Establish the Ann Arbor-Saline and Oak Valley Intersection Improvement Fund, Capital Projects Fund 423, Resolution #20-59

Moved by Trustee Jaffer, supported by Trustee Edwards-Brown, to adopt a Resolution to Establish the Ann Arbor-Saline and Oak Valley Intersection Improvement Fund, Capital Projects Fund 423, Resolution #20-59.

Treasurer Scribner requested clarification on item 10.1, which Clerk Anzaldi provided.

Director Craig Lyon provided an update for the project Capital Projects Fund 423 is funding.

ROLL CALL:

AYES: Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYS: None

ABSENT: Grewal

ABSTAIN: None

MOTION CARRIED

10.2 Receive the Pittsfield Township Historic District Commission 2020 Annual Report

Moved by Treasurer Scribner, supported by Trustee Jaffer, to receive the Pittsfield Township Historic District Commission 2020 Annual Report.

MOTION CARRIED

10.3 Approve the sale of two (2) used 2013 police department vehicles to Cruisers, at a trade-in value of \$10,854.46, as well as the outfitting and setup for the 2020 Chevrolet Tahoe police department command vehicle by Cruisers, Inc., for a final cost not to exceed (after trade-in of the two used vehicles) of \$9,899.54

Moved by Trustee Krone, supported by Treasurer Scribner, to approve the sale of two (2) used 2013 police department vehicles to Cruisers, at a trade-in value of \$10,854.46, as well as the outfitting and setup for the 2020 Chevrolet Tahoe police department command vehicle by Cruisers, Inc., for a final cost not to exceed (after trade-in of the two used vehicles) of \$9,899.54.

Trustee Krone asked if the trade-in value of \$10,854.46 is representative of each car.

Director Matt Harshberger clarified that the trade-in value is representative of both cars. It is accounting for required repair work for the vehicles being traded in. He also clarified how the final cost was determined.

MOTION CARRIED

10.4 Authorize the Supervisor and Clerk to enter into a three (3) year Agreement with Washtenaw County for providing reimbursement of costs for one part-time employee to assist with maintenance of the Washtenaw County 800 MHz radio system, subject to Township Attorney approval

Moved by Treasurer Scribner, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to enter into a three (3) year Agreement with Washtenaw County for providing reimbursement of costs for one part-time employee to assist with maintenance of the Washtenaw County 800 MHz radio system, subject to Township Attorney approval.

Trustee Edwards-Brown requested clarification on item 10.4.

Director Harshberger provided background information for item 10.4. He added that the part-time position is reimbursed by the County, and any miscellaneous costs not reimbursed to the Township have been minimal.

MOTION CARRIED

10.5 Adopt a Resolution to Establish an Alternative Date and Time for the 2020 December Board of Review, Resolution #20-57

Moved by Treasurer Scribner, supported by Trustee Krone, to adopt a Resolution to Establish an Alternative Date and Time for the 2020 December Board of Review, Resolution #20-57.

Clerk Anzaldi provided background information for item 10.5.

Trustee Krone noted the memo for item 10.5 references the Board of Review dates for 2021, but the resolution is establishing an alternate date for 2020.

Director Barb McDermott confirmed that Resolution #20-57 is for establishing an alternate date and time for the 2020 December Board of Review meeting.

ROLL CALL:

AYES: Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYS: None

ABSENT: Grewal

ABSTAIN: None

MOTION CARRIED

10.6 Adopt a Resolution for Re-Appointments to Township Boards, Commissions, and Committees, Resolution #20-58

Moved by Treasurer Scribner, supported by Trustee Jaffer, to adopt a Resolution for Re-

Appointments to Township Boards, Commissions, and Committees, Resolution #20-58.

Clerk Anzaldi provided background information for item 10.6.

ROLL CALL:

AYES: Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYS: None

ABSENT: Grewal

ABSTAIN: None

MOTION CARRIED

10.7 Authorize the Supervisor and Clerk to enter into a Development Agreement between Pittsfield Charter Township and Shamrock Builders for Shamrock Self-Storage (CSPA 20-03 and CUP 20-01), subject to Township Attorney approval

Moved by Trustee Krone, supported by Treasurer Scribner, to authorize the Supervisor and Clerk to enter into a Development Agreement between Pittsfield Charter Township and Shamrock Builders for Shamrock Self-Storage (CSPA 20-03 and CUP 20-01), subject to Township Attorney approval.

Director Lyon provided location information for item 10.7.

Treasurer Scribner asked if item 10.7 neighbors a parcel of land donated to the Township.

Trustee Krone believed the donated parcel is across the street.

MOTION CARRIED

10.8 Authorize the Supervisor and Clerk to enter into a Development Agreement between Pittsfield Charter Township and SE Michigan Land Development LLC for the Monarch Estates Development (CSPA 19-17), subject to Township Attorney approval

Moved by Treasurer Scribner, supported by Trustee Krone, to authorize the Supervisor and Clerk to enter into a Development Agreement between Pittsfield Charter Township and SE Michigan Land Development LLC for the Monarch Estates Development (CSPA 19-17), subject to Township Attorney approval.

Clerk Anzaldi noted Supervisor Grewal provided the Board via e-mail corrected attachments for item 10.8 (Attachment 3).

MOTION CARRIED

10.9 Adopt a Resolution Approving Revisions to Various Employee Personnel Policies, Resolution #20-56

Moved by Treasurer Scribner, supported by Trustee Edwards-Brown, to adopt a Resolution Approving Revisions to Various Employee Personnel Policies, Resolution #20-56.

Director Patricia Denig provided background information for item 10.9.

Treasurer Scribner thanked Director Denig for her work bringing revisions to the Board.

Clerk Anzaldi requested a future revision to include Elections Inspectors and Elections Staff as essential workers during emergency closings.

Director Denig thanked the Clerk for the feedback and stated she will work with her to integrate the request into the next personnel policy update.

ROLL CALL:

AYES: Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: Grewal
ABSTAIN: None

MOTION CARRIED

10.10 Authorize the approval of the MERS Defined Benefit Plan and Hybrid Plan Adoption Agreement Addendums for township-provided Retirement Plans

Moved by Trustee Krone, supported by Trustee Jaffer, to authorize the approval of the MERS Defined Benefit Plan and Hybrid Plan Adoption Agreement Addendums for township-provided Retirement Plans.

Clerk Anzaldi relayed to the Board that Supervisor Grewal submitted via e-mail additional revisions (Attachment 4).

Director Denig highlighted where the revisions are within the new attachments. She emphasized that no benefits are being changed for the retirement plans.

MOTION CARRIED

10.11 Authorize the Supervisor and Clerk to sign a Grant Agreement with the Helen McCalla Trust for the purchase of flooring, paint, and other items for the rehab of the activity room in the Community/Senior Center, for a cost not to exceed \$15,516.76, subject to Township Attorney approval

Moved by Trustee Krone, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to sign a Grant Agreement with the Helen McCalla Trust for the purchase of flooring, paint, and other items for the rehab of the activity room in the Community/Senior Center, for a cost not to exceed \$15,516.76, subject to Township Attorney approval.

Trustee Edwards-Brown thanked the executives of the Helen McCalla Trust for the grant agreement.

Trustee Krone requested any additional information on the Helen McCalla Trust.

Trustee Edwards-Brown believes this grant agreement is indicative of what the Helen McCalla Trust supports, as there were other proposals submitted to the Helen McCalla Trust that were not given grant agreements.

MOTION CARRIED

10.12 Authorize the Supervisor and Clerk to enter into an Agreement with Environmental Consulting & Technology, Inc. (ECT) for a cost not to exceed \$7,800 (\$2,600 per quarter), subject to Township Attorney approval

Moved by Trustee Krone, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to enter into an Agreement with Environmental Consulting & Technology, Inc. (ECT) for a cost not to exceed \$7,800 (\$2,600 per quarter), subject to Township Attorney approval.

MOTION CARRIED

11. Unfinished Business

None

12. New Business

None

13. Liaison Reports

Trustee Edwards-Brown wanted to update the Board that the PPE distribution event provided in collaboration with the Township and the Rho Delta Zeta Chapter is to be held December 19, 2020 from 11:00 a.m. to 1:00 p.m. or until all PPE has been distributed.

Trustee Krone and Trustee Jaffer wished everyone Happy Holidays.

Treasurer Scribner wished for everyone to be safe.

14. Adjournment

Moved by Trustee Jaffer, supported by Trustee Krone, to adjourn the meeting at 7:25 p.m.

MOTION CARRIED

Rita Lee, Recording Clerk
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township

DRAFT

Pittsfield Charter Township

Proclamation of Appreciation for Zeta Phi Beta Sorority, Inc., Rho Delta Zeta Chapter

December 9, 2020

WHEREAS, the November 3, 2020 Presidential Election saw unprecedented voter turnout in Pittsfield Charter Township with over 21,000 ballots cast amid the COVID-19 pandemic and an intense political climate; and

WHEREAS, Pittsfield Charter Township staffed over 100 volunteers at 13 precincts and eight Absent Voter Counting Boards in seven locations across the Township to administer the election for the Township's 29,000 registered voters; and

WHEREAS, Pittsfield Charter Township Trustee Linda Edwards-Brown is an active member of the Zeta Phi Beta Sorority, Inc., Rho Delta Zeta Chapter, a service organization that is committed to fostering and promoting finer womanhood, scholarship, service, and sisterly love through community service projects; and

WHEREAS, Zeta Phi Beta Sorority, Inc., Rho Delta Zeta Chapter understands the vital importance of the electoral process and felt compelled to support the volunteers who were staffing Pittsfield Charter Township's precincts and Absent Voter Counting Boards; and

WHEREAS, Zeta Phi Beta Sorority, Inc., Rho Delta Zeta Chapter recognized that these volunteers would be working shifts of 14 hours or more on Election Day administering the election, and saw an opportunity to support those volunteers by providing a meal; and

WHEREAS, Zeta Phi Beta Sorority, Inc., Rho Delta Zeta Chapter, at their own expense, provided over 100 meals to the election inspectors working at the November 3, 2020 Presidential Election;

NOW THEREFORE BE IT RESOLVED, that the Pittsfield Charter Township Board of Trustees looks forward to continuing its new-found relationship with Zeta Phi Beta Sorority, Inc., Rho Delta Zeta Chapter, and expresses its gratitude and appreciation for their dedication to community service by partnering with the Township to support the electoral process by providing meals to over 100 election inspectors.

Mandy Grewal, Supervisor
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

CHARTER TOWNSHIP OF PITTSFIELD BOARD OF TRUSTEES

Mandy Grewal, Supervisor Michelle L. Anzaldi, Clerk Patricia Tupacz Scribner, Treasurer
Linda G. Edwards-Brown, Trustee Yameen Jaffer, Trustee Gerald Krone, Trustee Andrea Urda-Thompson, Trustee



Pittsfield Charter Township

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Email: treasurer@pittsfield-mi.gov
Website: www.pittsfield-mi.gov

Office of the Treasurer

Patricia Tupacz Scribner
Township Treasurer
treasurer@pittsfield-mi.gov

Oma Angus
Deputy Treasurer
anguso@pittsfield-mi.gov

Kristina L. Dillion
Assistant to Treasurer
dillionk@pittsfield-mi.gov

Board Meeting Notes for December 9, 2020

The winter tax bills were mailed out on November 30, 2020, and residents have until February 16, 2021 to make payments without interest or penalty. We have also updated the website to reflect the summer & winter 2020 millage rates.

As a friendly reminder, please make a note that Pittsfield Charter Township offices will close from December 24, 2020 through January 1, 2021. We will re-open at 8:00 a.m. on January 4, 2021. During the closure, tax payments options are as follows; online, in our drop box, at the Bank of Ann Arbor and TCF banks listed on the back of the bill.

Date: September 22, 2020

**STATE OF MICHIGAN
COUNTY OF WASHTENAW
CHARTER TOWNSHIP OF PITTSFIELD**

**DEVELOPMENT AGREEMENT
MONARCH ESTATES
FOR S.E. MICHIGAN LAND HOLDING LLC**

&

DIVERSE REAL ESTATE LLC

THIS DEVELOPMENT AGREEMENT is by and between **S.E. Michigan Land Holding LLC**, a Michigan limited liability company and Diverse Real Estate LLC whose address is 13001 23-Mile Road, Suite 200, Shelby Township, MI 48315, and the **CHARTER TOWNSHIP OF PITTSFIELD**, a Michigan municipal corporation whose address is 6201 West Michigan Avenue, Ann Arbor, Michigan 48108 (the "Township").

Recitals

- A. S.E. Michigan Land Holding LLC is the owner of Monarch Estates located on property described in the attached and incorporated Property Description Exhibit 1, (the "Property"), located in Pittsfield Charter Township, Washtenaw County, Michigan.
- B. Diverse Real Estate LLC is the developer of the Monarch Estates located on property described in the attached and incorporated Property Description Exhibit 1, (the "Property"), located in Pittsfield Charter Township, Washtenaw County, Michigan.
- C. As part of both the application and approval process, Diverse Real Estate LLC has offered and agreed to make the on-site and off-site improvements depicted on the Monarch Estates Final Site Plan received April 20, 2020 as approved on June 18, 2020 and in the records of the Township, which the Parties agree are necessary and roughly proportional to the burden imposed in order to (i) ensure that public services and facilities affected by the Development will be capable of accommodating increased service and facility loads caused by the Development, (ii) protect the natural environment and conserve natural resources, (iii) ensure compatibility with adjacent uses of land, (iv) promote use of the Property in a socially and economically desirable manner, and (v) achieve other legitimate objectives authorized under the Michigan Zoning Enabling Act, MCL 125.3301 *et seq.*

- D. For the purpose of confirming the rights and obligations in connection with the improvements, development, and other obligations to be undertaken on the Property, Diverse Real Estate LLC and the Township enter into this Development Agreement, effective on the date of this Agreement.

Agreement

NOW, THEREFORE, as part of approval of the site plan, and for other good and valuable consideration, but no monetary consideration, the receipt and sufficiency of which are hereby acknowledged, **IT IS AGREED** as follows:

1. **Definitions.** As used in this Agreement, the following terms shall have the meanings set forth below.
 - (A) **“Commencement Date”** means the date that building permits are first issued for any phase of the Project.
 - (B) **“Developer”** means Diverse Real Estate LLC, its successors, and assigns.
 - (C) **“Development”** means all Components of the Monarch Estates development as shown on the Final Site Plan, including the infrastructure and all required construction on.
 - (D) **“Final Site Plan”** means the site plan and all associated plans that have been reviewed and approved by the Pittsfield Township Planning Commission.
2. **Compliance with Applicable Laws.** All development, use, and improvement of the Property shall be subject to and in accordance with all applicable Township ordinances and county, state and federal laws, and shall also be subject to and in accordance with this Agreement, the Final Site Plan and all other approvals and permits required under applicable Township ordinances and county, state and federal laws. All references in this Agreement to Township zoning ordinances shall be deemed to refer to the zoning ordinances in effect as of the date of this Agreement. The Development shall not be subject to any additional zoning requirements contained in any amendment or additions to the zoning ordinances that conflict with the provisions of this Agreement and the Final Site Plan, provided that all construction and development is completed in compliance with this Agreement and the Final Site Plan.
3. **Compliance with Conditions of Approval.** All development, use and improvement of the Property shall be in conformance with any and all conditions of approval of the Planning Commission pertaining to the Development as reflected in the official resolutions and/or minutes of such approvals. It is specifically agreed that final site plan approval is contingent upon the execution of and compliance with this Agreement.
4. **Permitted Development.** The Property shall be used, developed, and improved only in accordance with the following:

- (A) Monarch Estates Site Plan, developed under Article 4.0, R-1B Single Family Suburban Residential, of the Zoning Ordinance of Pittsfield Charter Township.
 - (B) The Monarch Estates Final Site Plan, includes 20 single-family lots as approved by the Township Planning Commission on June 18, 2020, and shall be maintained on files in the offices of the Township.
 - (C) All applicable Township ordinances and design standards, except for those deviations which have been approved as part of the Monarch Estates Final Site Plan approval.
 - (D) Any and all conditions of approval of the Township Board and Planning Commission pertaining to the Development as reflected in the official minutes of such approvals and in this Agreement.
 - (E) Any revisions or adjustments otherwise required for the approval and permitting of the construction plans.
5. **Effect of Site Plan Development Approval.** Approval of the Monarch Estates Site Plan constitutes the land use authorization for the Property, and all use and improvement of the Property shall be in conformity with such Monarch Estates Site Plan, the Conditions of Approval, and this Agreement.
6. **Density, Land Use Area, Setbacks, Building Height, and other Regulations.** Within the Monarch Estates, all buildings and site amenities shall be laid-out, situated, and designed in accordance with the Conditions of Approval and as shown on the approved Monarch Final Site Plan.
7. **Water and Sanitary Sewer Systems.**
- (A) Diverse Real Estate LLC shall, at its sole expense, construct and install on-site and off-site improvements to and connections tying into the municipal water and sewage systems in accordance with and as set forth in detail with the Monarch Estates Final Site Plan.
 - (B) Diverse Real Estate LLC shall dedicate easements and conveyances for, and shall post financial security relating to the completion of construction and dedication of, all such water and sewer system improvements in accordance with and as set forth in this Agreement.
8. **Storm Water Drainage.**
- (A) Diverse Real Estate LLC, at its sole expense, has constructed and shall maintain with other users an on-site storm water drainage system, in

accordance with the Monarch Final Site Plan, and all applicable ordinances, laws, codes, standards, and regulations, as well as the approved site plan for each phase and sub-phase.

- (B) Diverse Real Estate LLC shall maintain with other users the on-site storm water management system in accordance with the standard form of Storm Water Management and Maintenance Agreement and Plan (“Storm Water Agreement”), which is attached to and made part of this Agreement, unless obviated as set forth in subparagraph 9(E), below.
 - (C) No building permits shall be issued for the Development prior to substantial completion and approval of the on-site storm water drainage system in accordance with the Storm Water Agreement.
 - (D) Developer shall acquire all necessary easements over adjoining properties to accommodate storm water management prior to construction of any Components.
 - (E) Notwithstanding any of the provisions of this Section 9 to the contrary, in the event the Developer enters into a so-called 433 Agreement for the Development with the Washtenaw County Water Resources Commissioner pursuant to Section 433 of Act No. 40 of the Public Acts of 1956, Developer (i) shall not be required to enter into the Storm Water Agreement, (ii) shall construct the drainage facilities in accordance with such 433 Agreement and the Water Resources Commissioner’s applicable standards and specifications, and (iii) no house building permits shall be issued prior to completion of the on-site storm water drainage system in accordance with the 433 Agreement.
9. **Cross-Access Connection.** Diverse Real Estate LLC in cooperation with Pittsfield General Development, LLC, or assignees, shall maintain cross access as shown on the Monarch Estates Final Site Plan and the Pittsfield Glen Condominium Final Site Plan.
10. **Landscaping.** Internal landscaping and landscaping amenities on each Phase of the Property shall be completed and maintained as shown and described in the landscape plans, details, and information with respect to each Phase that are part of the approved Monarch Estates Final Site Plan.
11. **Lighting and Signs:**
- (A) Any future lighting shall comply with all applicable Township ordinances. All lighting components, including Kelvin ratings, require Township approval prior to installation. This provision may be enforced by the Township at any time.
 - (B) Any future signage shall comply with all applicable Township ordinances and shall require Township approval prior to installation.

12. Open Space and Natural Features.

- (A) For the purpose of ensuring long-term preservation of open space and natural features within Monarch Estates, all open space and storm water drainage and detention areas and facilities shall be perpetually preserved as conservation areas by way of either specific restrictions in a Conservation Easement or the Master Deed and Bylaws for the Development all in such form as approved by the Township.

Developer and, for all times in the future, all future owners and co-owners shall be required to maintain and preserve all of the aforementioned open space and common areas as protected open space, drainage courses, and natural preserves in accordance with the terms and provisions of all the aforementioned agreements, easements, and deed restrictions that have been or are to be recorded in connection with such areas within the Monarch Estates.

Developer, and all of its successors in ownership of any portion or all of the Property, shall at all times comply with any permits issued by the Township, the Michigan Department of Environment, Great Lakes, and Energy (EGLE), and any other governmental unit relative to such areas located on the Property.

13. Traffic and Pedestrian Circulation.

- (A) Diverse Real Estate LLC shall design, situate, construct, maintain, and repair all roads, entranceways, sidewalks, and traffic circulation signage within and for the Monarch Estates, at its sole expense, in accordance with and as set forth in detail in the Permit Conditions and Final Site Plan.
- (B) Diverse Real Estate LLC shall post financial security relating to the completion of construction of all such roads and drives within and for the Monarch Estates in accordance with and as set forth in detail in the Permit Conditions and this Agreement.
- (C) Diverse Real Estate LLC shall use its best efforts and diligently pursue necessary easements over adjoining properties in order to provide access to the Development in accordance with and as set forth in this Agreement. All road construction shall be in compliance with the Pittsfield Charter Township Complete Streets Ordinance, Chapter 28, Article I of the Pittsfield Township Code of Ordinances.

14. Completion of Improvements; Financial Assurances.

- (A) All on-site and off-site improvements of the Development, including without limitation, all roads, drives, entranceways, sanitary sewer service system, water service system, storm water drainage system, detention and retention facilities, gas and electric utilities, lighting, signage, landscaping,

landscaping amenities, public sidewalk, internal private pedestrian walkways with related amenities and improvements, retaining walls, soil erosion and sedimentation controls, and any other improvements within or for the Development shall be completely constructed and provided to all buildings and facilities within the Development as required and as set forth in the Site Plan Documents, the approved Final Site Plan, any other approvals or permits granted by the Township, and all applicable ordinances, laws, standards, and regulations.

- (B) During the construction of the Development, Developer shall be obligated to maintain the above improvements and amenities, and as required by the Township's Performance Guarantees ordinance, Diverse Real Estate LLC shall provide financial assurances satisfactory to the Township for completion, preservation, and maintenance of such improvements on a phase-by-phase basis such that, upon completion, each sub-phase will be capable of standing on its own in terms of the presence of services, facilities, and open space, and shall contain the necessary components to ensure the protection of natural resources and the health, safety, and welfare of the users of the Monarch Estates Development and the residents of the surrounding area.
 - (C) Such financial assurances shall be in the form as set forth in Section 3.09, Performance Guarantees, of the Zoning Ordinance, together with an agreement with the Township, approved by the Township Attorney, authorizing the Township, at its option, to complete and maintain such improvements using the funds from the security posted by the Diverse Real Estate LLC if Diverse Real Estate LLC has failed to complete and/or maintain the improvements within the time specified therein. If Diverse Real Estate LLC proceeds with any sub-phase within the development of the Property, Diverse Real Estate LLC shall be obligated to design and completely construct all of the improvements and amenities required for said sub-phase.
 - (D) It is anticipated that construction will begin with the mass grading, storm sewer and detention system, water main and sanitary sewer, and wetland mitigation areas.
15. **Township Enforcement.** In the event there is a failure to timely perform any obligation or undertaking required under or in accordance with the Site Plan Documents, the Township may serve written notice upon Developer and/or the owner of the portion of the Property with respect to which the obligation or undertaking is required (the "violating party") setting forth such deficiencies and a demand that the deficiencies be cured within a stated reasonable time period, and if not cured, the date, time, and place for a hearing before the Township Board, or such other board, body, or official delegated by the Township Board, for the purpose of allowing the violating party an opportunity to be heard as to why the Township should not proceed with the correction of the deficiency or obligation

which has not been undertaken or properly fulfilled. At any such hearing, the time for curing and the hearing itself may be extended and/or continued to a date certain at the discretion of the Township Board. The foregoing notice and hearing requirements shall not be necessary in the event the Township determines in its discretion that an emergency situation exists requiring immediate action. If, following the hearing described above, the Township Board, or such other board, body, or official designated to conduct the hearing, shall determine that the obligation has not been fulfilled or failure corrected within the time specified in the notice, or if an emergency circumstance exists as determined by the Township in its discretion, the Township shall thereupon have the power and authority, but not the obligation, to take any or all of the following actions, in addition to any actions authorized under Township ordinances and/or State laws:

- (A) Enter upon the Property, or cause its agents or contractors to enter the Property, and perform such obligation or take such corrective measures as reasonably found by the Township to be appropriate. The cost and expense of making and financing such actions by the Township, including notices by the Township and legal fees incurred by the Township, plus an administrative fee in an amount equivalent to twenty-five percent (25%) of the total of all such costs and expenses incurred, shall be paid by the violating party within thirty (30) days of a billing to the violating party. The payment obligation under this paragraph shall be secured by a lien against the phase or phases of the Property within which the deficiency exists, which lien shall be deemed effective as of the date of the initial written notice of deficiency provided to the violating party pursuant to this paragraph, or in emergency circumstances, the date at which the Township incurred its first cost or expense in taking corrective action. Such security shall be realized by placing a billing which has been unpaid by the violating party for more than thirty (30) days on the delinquent tax rolls of the Township relative to such portion of the Property, to accumulate interest and penalties, and to be deemed and collected, as and in the same manner as made and provided for collection of delinquent real property taxes. In the discretion of the Township, such costs and expenses may be collected by suit initiated against the violating party, and, in such event, the violating party shall pay all court costs and attorney fees incurred by the Township in connection with such suit if the Township prevails in collecting funds thereby. This provision does not preclude the Township from exercising its rights under other sections of this Agreement.
- (B) Initiate legal action for the enforcement of any of the provisions, requirements, or obligations set forth in the Site Plan Documents. Except in emergency circumstances, the violating party shall be provided notice of the deficiencies from the Township and shall be afforded an opportunity to timely correct. In the event the Township obtains any relief as a result of such litigation, the violating party shall pay all court costs and attorney fees incurred by the Township in connection with such suit.

- (C) The Township may issue a stop work order as to any or all aspects of the Development, may deny the issuance of any requested building permit or certificate of occupancy within any part or all of the Development regardless of whether the violating party is the named applicant for such permit or certificate of occupancy, and may suspend further inspections of any or all aspects of the Development.
16. **Delay in Enforcement; Severability.** Any failure or delay by the Township to enforce any provision herein contained shall in no event be deemed, construed, or relied upon as a waiver or estoppel of the right to eventually do so thereafter. Each provision and obligation contained herein shall be considered to be an independent and separate covenant and agreement, and in the event one or more of the provisions and/or obligations shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, all remaining provisions and/or obligations shall nevertheless remain in full force and effect.
17. **Access to Property.** In all instances in which the Township utilizes the proceeds of a financial assurance given to ensure completion or maintenance of improvements, and at any time throughout the period of development and construction of any part of the Development, the Township and its contractors, representatives, consultants, and agents shall be permitted and are hereby granted authority to enter upon all or any portion of the Property for the purpose of inspecting and/or completing the respective improvements and for the purposes of inspecting for compliance with and enforcing the Site Plan Documents.
18. **Agreement Jointly Drafted.**
- (A) The Parties have negotiated the terms of the Site Plan, and such documentation represents the product of the joint efforts and mutual agreements of the Parties. Diverse Real Estate LLC fully accepts and agrees to the final terms, conditions, requirements, and obligations of the Site Plan Documents, and they shall not be permitted in the future to claim that the effect of the Site Plan Documents results in an unreasonable limitation upon uses of all or a portion of the Property, or claim that enforcement of the Site Plan Documents causes an inverse condemnation, other condemnation or taking of all or any portion of the Property.
- (B) Furthermore, it is agreed that the improvements and undertakings described in the Site Plan Documents are necessary and roughly proportional to the burden imposed and are necessary in order to: (i) ensure that public services and facilities necessary for and affected by the Development will be capable of accommodating the development on the Property and the increased service and facility loads caused by the Development; (ii) protect the natural environment and conserve natural resources; (iii) ensure compatibility with adjacent uses of land; (iv) promote use of the Property in a socially, environmentally, and economically desirable manner; and (v) achieve other

legitimate objectives authorized under the Michigan Zoning Enabling Act, MCL 125.3301 *et seq.*

- (C) It is further agreed and acknowledged hereby that all such improvements, both on-site and off-site, are clearly and substantially related to the burdens to be created by the development of the Property, and all such improvements without exception are clearly and substantially related to the Township's legitimate interests in protecting the public health, safety, and general welfare.
 - (D) The Parties acknowledge and agree that such improvements, both on-site and off-site, have been found to be necessary and constitute a recognizable and material benefit to the ultimate users of the Monarch Estates Development and to the community, which benefit would otherwise be unlikely to be achieved without the Monarch Estates Development and is an important component of the Monarch Estates Development upon which the Township relied in its consideration and approval of the Monarch Estates Development.
19. **Ambiguities and Inconsistencies.** Where there is a question with regard to applicable regulations for a particular aspect of the Development, or with regard to clarification, interpretation, or definition of terms or regulations, and there are no apparent express provisions of the Site Plan Documents which apply, the Township, in the reasonable exercise of its discretion, shall determine whether the regulations of the Township's Zoning Ordinance, as that Ordinance may have been amended, or other Township Ordinances shall be applicable provided such determination is not inconsistent with the nature and intent of the Site Plan Documents. Whenever possible under the laws of the State and ordinances of the Township, the approval of the site plan shall be determined to be a reasonable and minor waiver or modification to the applicable Township regulation or Ordinance, so that the particular aspect of the Monarch Estates Development that is in question shall be deemed acceptable. In the event of a conflict or inconsistency between two or more provisions of the Site Plan Documents, or between the Site Plan Documents and applicable Township ordinances, the more restrictive provision, as determined in the reasonable discretion of the Township, shall apply, provided that applying the more restrictive provision does not result in loss of Monarch Estates Development density, impair the operations of the Development, or otherwise negate the general intent of the Developer and the acceptance of the Planning Commission demonstrated by their approval of the Site Plan.
20. **Warranty of Ownership.** Prior to the commencement of site construction Diverse Real Estate LLC shall have all requisite authority to develop the Property described on the attached Property Description (Exhibit 1) without any further consents of any other third-parties and shall provide proof of such to the Township.
21. **Running with the Land; Governing Law.** This Development Agreement shall run with the land constituting the Property and shall be binding upon and inure to

the benefit of the Parties and all of their respective heirs, successors, assigns, and transferees. This Agreement shall be recorded by any of the Parties following the execution of this Agreement. This Development Agreement shall be interpreted and construed in accordance with Michigan law and shall be subject to enforcement only in Michigan courts. The parties understand and agree that this Development Agreement is consistent with the intent and provisions of the Michigan and U.S. Constitutions and all applicable law.

22. **Assignment.** Developer may not assign its rights under this Development Agreement without the prior written approval of the Township, which shall not be unreasonably withheld. No assignment shall be effective unless the applicable financial assurances required of assignee are in effect and have been approved by the Township. Notwithstanding the foregoing, provided that any assignee of Developer is: (1) an affiliate, subsidiary, or other related entity to Diverse Real Estate LLC, or (2) such assignee has agreed to be fully bound to each and every term hereof including but not limited to, the financial assurances required by Paragraph 14 of this Agreement and Section 3.09 of the Pittsfield Charter Township Zoning Ordinance, Developer may assign its rights under this Agreement upon notice to The Township.
23. **Recording.** This Agreement may be recorded with the Washtenaw County Register of Deeds. If this Agreement is not recorded in its entirety, an Affidavit shall be recorded in accordance with the Final Site Plan, upon approval by the Township Attorney, containing the legal description of the entire project, specifying the dates of approval and all amendments of the Final Site Plan, and declaring that all future development of the Property has been authorized, restricted, and required to be carried out only in accordance with the Final Site Plan.
24. **Amendments and Modifications.** The provisions of this instrument may be amended or modified, but only with the prior written consent of the Township and the Development's Owner(s). Any amendment or modification to this agreement shall be recorded in the Washtenaw County Records. Any portion of this instrument not otherwise amended or modified, shall remain in full effect.

THIS DEVELOPMENT AGREEMENT was executed by the respective Parties on the date specified with the notarization of their signatures and shall be considered to be dated on _____ and shall take effect immediately.

[Intentionally blank. Signatures commence on next page.]

MONARCH ESTATES

EXHIBIT A

BYLAWS

ARTICLE I

ASSOCIATION OF CO-OWNERS

Monarch Estates, a residential Condominium Project located in the Charter Township of Pittsfield, Washtenaw County, Michigan, shall be administered by an Association of Co-owners which shall be a nonprofit corporation, hereinafter called the "Association", organized under the applicable laws of the State of Michigan, and responsible for the management, maintenance, operation and administration of the Common Elements, easements and affairs of the Condominium Project in accordance with the Condominium Documents and the laws of the State of Michigan. These Bylaws shall constitute both the Bylaws referred to in the Master Deed and required by Section 8 of the Act and the Bylaws provided for under the Michigan Nonprofit Corporation Act. Each Co-owner shall be entitled to membership and no other person or entity shall be entitled to membership. The share of a Co-owner in the funds and assets of the Association cannot be assigned, pledged or transferred in any manner except as an appurtenance to his Unit. The Association shall keep current copies of the Master Deed, all amendments to the Master Deed, and other Condominium Documents for the Condominium Project available at reasonable hours to Co-owners, prospective purchasers and prospective Mortgagees of Units in the Condominium Project. All Co-owners in the Condominium Project and all persons using or entering upon or acquiring any interest in any Unit therein or the Common Elements thereof shall be subject to the provisions and terms set forth in the aforesaid Condominium Documents.

ARTICLE II

ASSESSMENTS

All expenses arising from the management, administration and operation of the Association in pursuance of its authorizations and responsibilities as set forth in the Condominium Documents and the Act shall be levied by the Association against the Units and the Co-owners thereof in accordance with the following provisions:

Section 1. Assessments for Common Elements. All costs incurred by the Association in satisfaction of any liability arising within, caused by, or connected with the Common Elements or the administration of the Condominium Project shall constitute expenditures affecting the administration of the Project, and all sums received as the proceeds of, or pursuant to, any policy of insurance securing the interest of the Co-owners against liabilities or losses arising within, caused by, or connected with the Common Elements or the administration of the Condominium Project shall constitute receipts affecting the administration of the Condominium Project, within the meaning of Section 54(4) of the Act.

Section 2. Determination of Assessments. Assessments shall be determined in accordance with the following provisions:

(a) Annual Budget. The Board of Directors of the Association shall establish an annual budget in advance for each fiscal year and such budget shall project all expenses for the forthcoming year which may be required for the proper operation, management and maintenance of the Condominium Project, including a reasonable allowance for contingencies and reserves. An adequate reserve fund for major repairs and replacements of those Common Elements which the Association is responsible for repairing and replacing under the Master Deed shall be established in the budget and must be funded by regular payments as set forth in Section 3 below rather than by special assessments. At a minimum, the reserve fund shall be equal to ten percent (10%) of the Association's current annual budget on a noncumulative basis. The minimum standard required by this subsection may prove to be inadequate for a particular project. The Association of Co-owners should carefully analyze the Condominium Project to determine if a greater amount should be set aside, or if additional reserve funds should be established for other purposes. Upon adoption of an annual budget by the Board of Directors, copies of the budget shall be delivered to each Co-owner and the assessment for said year shall be established based upon said budget, although failure to deliver a copy of the budget to each Co-owner shall not affect or in any way diminish the liability of any Co-owner for any existing or future assessments. Should the Board of Directors at any time decide, in the sole discretion of the Board of Directors: (1) that the assessments levied are or may prove to be insufficient to pay the costs of operation and management of the Condominium, (2) to provide repairs or replacements of existing Common Elements, (3) to provide additions to the Common Elements not exceeding Five Thousand Dollars (\$5,000.00) annually for the entire Condominium Project, or (4) in the event of emergencies, the Board of Directors shall have the authority to increase the general assessment or to levy such additional assessment or assessments as it shall deem to be necessary. The Board of Directors also shall have the authority, without a Co-owner's consent, to levy assessments pursuant to the provisions of Article V, Section 3 hereof regarding the Association's responsibilities for repair and maintenance. The discretionary authority of the Board of Directors to levy assessments pursuant to this subparagraph shall rest solely with the Board of Directors for the benefit of the Association and the members thereof, and shall not be enforceable by any creditors of the Association or of the members thereof. The roads serving the Condominium Project are private roads and all expenses of insurance, maintenance, repair and replacement of the private roads shall be paid by the Association. In establishing an annual budget for each fiscal year and the reserve fund, the Board of Directors shall consider future costs of maintenance, repair and replacement of the private roads.

(b) Special Assessments. Special assessments, in addition to those required in subparagraph (a) above, may be made by the Board of Directors from time to time and approved by the Co-owners as hereinafter provided to meet other requirements of the Association, including, but not limited to: (1) assessments for additions to the Common Elements of a cost exceeding Five Thousand Dollars (\$5,000.00) for the entire Condominium Project per year, (2) assessments to purchase a Unit upon foreclosure of the lien for assessments described in Section 5 hereof, or (3) assessments for any other appropriate purpose not elsewhere herein described. Special assessments referred to in this subparagraph (b) (but not including those assessments referred to in subparagraph 2(a) above, which shall be levied in the sole discretion of the Board of Directors, and not

including any Litigation Special Assessment (as hereinafter defined), which must be approved by at least two-thirds (2/3rds) in number and in value of all Co-owners) shall not be levied without the prior approval of more than sixty percent (60%) of all Co-owners. The authority to levy assessments pursuant to this subparagraph is solely for the benefit of the Association and the members thereof and shall not be enforceable by any creditors of the Association or of the members thereof.

Section 3. Apportionment of Assessments and Penalty for Default. Unless otherwise provided herein or in the Master Deed, all assessments levied against the Co-owners to cover expenses of administration shall be apportioned among and paid by the Co-owners in accordance with the Percentage of Value allocated to each Unit in Article VI of the Master Deed, without increase or decrease for the existence of any rights to the use of Limited Common Elements appurtenant to a Unit. Annual assessments as determined in accordance with Article II, Section 2(a) above shall be payable by Co-owners in monthly, quarterly, semi-annual or annual installments in the discretion of the Board of Directors, subject to Section 8 below, commencing with such Co-owner's acceptance of a deed to or a land contract vendee's interest in a Unit, or with the acquisition of fee simple title to a Unit by any other means. The payment of an assessment shall be in default if such assessment, or any part thereof, is not paid to the Association in full on or before the due date for such payment. A late fee of Twenty-Five Dollars (\$25.00) per month shall be imposed on each assessment or installment thereof which is in default for ten (10) or more days. In addition, each assessment or installment thereof in default for ten (10) or more days shall bear interest from the initial due date thereof at the rate of seven percent (7%) per annum until such assessment or installment thereof is paid in full. The Association may increase or assess such other reasonable automatic late charges or may, pursuant to Article XIX hereof, levy additional fines for late payment of assessments thereof as the Association deems necessary from time to time. Each Co-owner (whether one or more persons) shall be, and remain, personally liable for the payment of all assessments (including fines for late payment and costs of collection and enforcement of payment) pertinent to his Unit which may be levied while such Co-owner is the owner thereof, except a land contract purchaser who constitutes a Co-owner shall be so personally liable and such land contract seller shall not be personally liable for all such assessments or installments thereof levied up to and including the date upon which such land contract seller actually takes possession of the Unit following extinguishment of all rights of the land contract purchaser in the Unit. Payments on account of assessments or installments thereof in default shall be applied as follows: first, to costs of collection and enforcement of payment, including reasonable attorneys' fees; second, to any interest charges, late fees and fines for late payment on such assessments or installments thereof; and third, to assessments or installments thereof in default in order of their due dates.

Section 4. Waiver of Use or Abandonment of Unit. No Co-owner may exempt himself from liability for his contribution toward the expenses of administration by waiver of the use or enjoyment of any of the Common Elements or by the abandonment of his Unit.

Section 5. Liens. Sums assessed to a Co-owner by the Association that are unpaid, together with interest on such sums, collection and late charges, advances made by the Association for taxes or other liens to protect its lien, attorney fees, and fines in accordance with the Condominium Documents, constitute a lien upon the Unit or Units in the Condominium Project owned by the Co-owner at the time of the assessment before all other liens except tax

liens on the Unit in favor of any state or federal taxing authority and sums unpaid on a first mortgage of record, except that past due assessments that are evidenced by a notice of lien, recorded as set forth in Section 6 below, have priority over a first mortgage recorded subsequent to recording of the notice of lien. The lien upon each Unit owned by the Co-owner shall be in the amount assessed against the Unit, plus a proportionate share of the total of all other unpaid assessments attributable to Units no longer owned by the Co-owner but which became due while the Co-owner had title to the Units.

Section 6. Enforcement.

(a) Remedies. In addition to any other remedies available to the Association, the Association may enforce collection of delinquent assessments by a suit at law for a money judgment or by foreclosure of the statutory lien that secures payment of assessments. An action for money damages and foreclosure may be combined in one action. An action to recover money judgments for unpaid assessments may be maintained without foreclosing or waiving the lien. In the event of default by any Co-owner in the payment of any installment of the annual assessment levied against his Unit, the Association shall have the right to declare all unpaid installments of the annual assessment for the pertinent fiscal year immediately due and payable. The Association also may discontinue the furnishing of services to a Co-owner in default upon seven (7) days' written notice to such Co-owner of its intention to do so. A Co-owner in default shall not be entitled to utilize any of the General Common Elements of the Project and shall not be entitled to vote at any meeting of the Association so long as such default continues; provided, however, this provision shall not operate to deprive any Co-owner of ingress or egress to and from his Unit. In a judicial foreclosure action, a receiver may be appointed to collect a reasonable rental for the Unit from the Co-owner thereof or any persons claiming under him, and may be empowered to take possession of the Unit if not occupied by the Co-owner and to lease the Unit and to collect and apply the rental therefrom. The Association may also assess fines for late payment or nonpayment of assessments in accordance with the provisions of Article XIX of these Bylaws. All of these remedies shall be cumulative and not alternative.

(b) Foreclosure Proceedings. Each Co-owner, and every other person who from time to time has any interest in the Project, shall be deemed to have granted to the Association the unqualified right to elect to foreclose the lien securing payment of assessments either by judicial action or by advertisement. The provisions of Michigan law pertaining to foreclosure of mortgages by judicial action and by advertisement, as the same may be amended from time to time, are incorporated herein by reference for the purposes of establishing the alternative procedures to be followed in lien foreclosure actions and the rights and obligations of the parties to such actions, provided, however, that notwithstanding the foregoing, the Association shall be entitled to reasonable interest, expenses, costs and attorney's fees for foreclosure by advertisement or judicial action. The Association, acting on behalf of all Co-owners, may bid in at the foreclosure sale and acquire, hold, lease, mortgage or sell the Unit with respect to which the assessment(s) is or are delinquent and to receive, hold and distribute the proceeds of any such lease, mortgage or sale in accordance with the priorities established by applicable law. The redemption period for foreclosure is six months from the date of sale unless the

Unit is abandoned, in which event the redemption period is one month from the date of sale. The Co-owner of a Unit subject to foreclosure, and any purchaser, grantee, successor, or assignee of such Co-owner's interest in the Unit, is liable for assessments by the Association chargeable to the Unit that become due before expiration of the period of redemption, together with interest, advances made by the Association for taxes or other liens to protect the Association's lien, costs and attorney fees incurred in their collection.

(c) Power of Sale. Further, each Co-owner and every other person who from time to time has any interest in the Project shall be deemed to have authorized and empowered the Association to sell or to cause to be sold the Unit with respect to which the assessment(s) is or are delinquent at public sale in accordance with the statutes providing therefor and to receive, hold and distribute the proceeds of such sale in accordance with the priorities established by applicable law. Each Co-owner of a Unit in the Project acknowledges that at the time of acquiring title to such Unit, he was notified of the provisions of this subparagraph and that he voluntarily, intelligently and knowingly waived notice of any proceedings brought by the Association to foreclose by advertisement the lien for nonpayment of assessments and a hearing on the same prior to the sale of the subject Unit.

(d) Notice of Lien. The Association may not commence proceedings to foreclose a lien for unpaid assessments without recording and serving a notice of lien in the following manner:

(1) The notice of lien shall set forth the legal description of the Unit or Units to which the lien attaches, the name of the Co-owner of record thereof, the amount due the Association as of the date of notice, exclusive of interest, costs, attorney's fees and future assessments.

(2) The notice of lien shall be in recordable form, executed by an authorized representative of the Association, and may contain such other information as the Association deems appropriate.

(3) The notice of lien shall be recorded in the office of the Washtenaw County Register of Deeds and shall be served upon the delinquent Co-owner by first class mail, postage prepaid, addressed to the last known address of the Co-owner at least ten (10) days in advance of the commencement of the foreclosure proceedings.

(e) Expenses of Collection. The expenses incurred in collecting unpaid assessments, including interest, costs, actual attorneys' fees (not limited to statutory fees) and advances for taxes or other liens paid by the Association to protect its lien, shall be chargeable to the Co-owner in default and shall be secured by the lien on his Unit.

Section 7. Liability of Mortgagee. Notwithstanding any of the provisions of the Condominium Documents, if the holder of any first mortgage covering, or other purchaser of, any Unit in the Condominium Project obtains title to the Unit as a result of foreclosure of the first mortgage, such person, and its heirs, representatives, successors and assigns, are not liable

for the assessments chargeable to such Unit which became due prior to the acquisition of title to the Unit by such person.

Section 8. Exempt Entity's Responsibility for Assessments. Neither Developer nor any other Exempt Entity shall be responsible at any time for the payment of Association assessments, except with respect to Units owned by such Exempt Entity which contain a completed and occupied residential dwelling. A residential dwelling is complete when it has received a certificate of occupancy from the Township and a residential dwelling is occupied if it is occupied as a residence. Model and "spec" homes shall not constitute completed and occupied dwellings. In addition, in the event an Exempt Entity is selling a Unit with a completed residential dwelling thereon by land contract to a Co-owner, the Co-owner shall be liable for all assessments and such Exempt Entity shall not be liable for any assessments levied up to and including the date, if any, upon which such Exempt Entity actually retakes possession of the Unit following extinguishment of all rights of the land contract purchaser in the Unit. However, each Exempt Entity shall at all times pay expenses of maintaining the Units that it owns, together with a proportionate share of all current maintenance expenses actually incurred by the Association from time to time (excluding reserves) for street maintenance and snow removal only, but in any event excluding management fees and expenses related to the maintenance, repair and use of Units in the Project that are not owned by such Exempt Entity. For purposes of the foregoing sentence, an Exempt Entity's proportionate share of such expenses shall be based upon the ratio of all Units owned by such Exempt Entity at the time the expense is incurred (excluding Units that were sold on land contract and as to which such Exempt Entity has not retaken possession ("Land Contract Units")) to the total number of Units in the Project. In no event shall an Exempt Entity be responsible for assessments for deferred maintenance, reserves for replacements, capital improvements or other special assessments, except with respect to non-Land Contract Units that are owned by such Exempt Entity which contain completed and occupied residential dwellings. Any assessments levied by the Association against an Exempt Entity for other purposes, without such Exempt Entity's prior written consent, shall be void and of no effect. In addition, an Exempt Entity shall not be liable for any assessment levied in whole or in part to purchase any Unit from an Exempt Entity or to finance any litigation or claims against an Exempt Entity, any cost of investigating or preparing such litigation or claim or any similar or related costs.

Section 9. Property Taxes and Special Assessments. All property taxes and special assessments levied by any public taxing authority shall be assessed in accordance with Section 131 of the Act.

Section 10. Personal Property Tax Assessment of Association Property. The Association shall be assessed as the person or entity in possession of any tangible personal property of the Condominium owned or possessed in common by the Co-owners, and personal property taxes based thereon shall be treated as expenses of administration.

Section 11. Construction Lien. A construction lien otherwise arising under Act No. 497 of the Michigan Public Acts of 1980, as amended, shall be subject to Section 132 of the Act.

Section 12. Statement as to Unpaid Assessments. The purchaser or grantee of any Unit may request a statement of the Association as to the amount of any unpaid Association

assessments thereon, whether regular or special, interest, late charges, fines, costs and attorney fees thereon. Upon written request to the Association accompanied by a copy of the executed purchase agreement pursuant to which the purchaser or grantee holds the right to acquire a Unit, the Association shall provide a written statement of such unpaid assessments and related charges as may exist or a statement that none exist, which statement shall be binding upon the Association for the period stated therein. Upon the payment of that sum within the period stated, the Association's lien for assessments as to such Unit shall be deemed satisfied; provided, however, that the failure of a purchaser or grantee to request such statement at least five (5) days prior to the closing of the purchase of such Unit shall render any unpaid assessments, together with interest, costs, fines, late charges and attorney fees incurred in the collection of such assessments, and the lien securing the same fully enforceable against such purchaser or grantee and the Unit itself, to the extent provided by the Act.

Section 13. Payment of Unpaid Assessments at Time of Sale. Upon the sale or conveyance of a Unit, all unpaid assessments, interest, late charges, fines, costs and attorneys' fees against such Unit shall be paid out of the sale price or by the purchaser in preference over any other assessments or charges of whatever nature except (a) amounts due the State of Michigan, or any subdivision thereof, or any municipality for taxes and special assessments due and unpaid on the Unit and (b) payments due under a first mortgage having priority thereto.

Section 14. Foreclosure of First Mortgage. The Mortgagee of a first mortgage of record of a Unit shall give notice to the Association of the commencement of foreclosure of the first mortgage by advertisement by serving a copy of the published notice of foreclosure sale required by statute upon the Association by certified mail, return receipt requested, addressed to the resident agent of the Association at the agent's address as shown on the records of the Michigan Department of Licensing and Regulatory Affairs, Corporations, Securities & Commercial Licensing Bureau, or to the address the Association provides to the Mortgagee, if any, in those cases where the address is not registered, within ten days after the first publication of the notice. The Mortgagee of a first mortgage of record of a Unit shall give notice to the Association of intent to commence foreclosure of the first mortgage by judicial action by serving a notice setting forth the names of the mortgagors, the Mortgagee, and the foreclosing assignee of a recorded assignment of the mortgage; the date of the mortgage and the date the mortgage was recorded; the amount claimed to be due on the mortgage on the date of the notice; and a description of the mortgaged premises that substantially conforms with the description contained in the mortgage, upon the Association by certified mail, return receipt requested, addressed to the resident agent of the Association at the agent's address as shown on the records of the Michigan Department of Licensing and Regulatory Affairs, Corporations, Securities & Commercial Licensing Bureau, or to the address the Association provides to the Mortgagee, if any, in those cases where the address is not registered, not less than ten days before commencement of the judicial action. Failure of the Mortgagee to provide notice as required by this Section shall only provide the Association with legal recourse and will not, in any event, invalidate any foreclosure proceeding between the Mortgagee and mortgagor.

ARTICLE III
ARBITRATION/JUDICIAL ACTIONS AND CLAIMS

Section 1. Scope and Election. Disputes, claims or grievances arising out of or

relating to the interpretation or the application of the Condominium Documents, or any disputes, claims or grievances arising among or between the Co-owners or among or between a Co-owner and the Association, upon the election and written consent of the parties to any such disputes, claims or grievances (which consent shall include an agreement of the parties that the judgment of any circuit court of the State of Michigan may be rendered upon any award pursuant to such arbitration), and upon written notice to the Association, shall be submitted to arbitration and the parties thereto shall accept the arbitrator's decision as final and binding and judgment on such decision shall be entered by any court of competent jurisdiction, provided that no question affecting the claim of title of any person to any fee or life estate in real estate is involved. The Commercial Arbitration Rules of the American Arbitration Association as amended and in effect from time to time hereafter shall be applicable to any such arbitration. In the absence of agreement to the contrary, the arbitration shall be conducted by the American Arbitration Association. The costs of the arbitration shall be paid equally by the parties to the arbitration proceedings.

Section 2. Judicial Relief. In the absence of the election and written consent of the parties pursuant to Section 1 above, no Co-owner or the Association shall be precluded from petitioning the courts to resolve any such disputes, claims or grievances.

Section 3. Election of Remedies. The election and written consent of the parties pursuant to Section 1 above to submit any such dispute, claim or grievance to arbitration shall preclude such parties from litigating such dispute, claim or grievance in the courts.

Section 4. Judicial Actions and Claims. Actions on behalf of and against the Co-owners shall be brought in the name of the Association. Any civil action proposed by the Board of Directors on behalf of the Association to be initiated against Developer, its agents or assigns, and/or the first Board of Directors of the Association or other Developer-appointed Directors, for any reason, shall be subject to approval by a majority vote of all Co-Owners and notice of such proposed action must be given in writing to all Co-owners in accordance with Article IX of these Bylaws. Such vote may only be taken in a meeting of the Co-owners.

ARTICLE IV INSURANCE

Section 1. Extent of Coverage. The Association shall, to the extent appropriate in light of the nature of the Common Elements of the Project, carry fire and extended coverage, vandalism and malicious mischief and commercial general liability insurance (in a minimum amount to be determined by Developer or the Association in its discretion, but in no event less than \$1,000,000 per occurrence), officers' and directors' liability insurance, and workmen's compensation insurance, if applicable, and any other insurance the Association may deem applicable, desirable or necessary, pertinent to the ownership, use and maintenance of the Common Elements and such insurance shall be carried and administered in accordance with the following provisions:

(a) Responsibilities of Association. All such insurance shall be purchased by the Association for the benefit of the Association, Developer and the Co-owners and their

Mortgagees, as their interests may appear, and provision shall be made for the issuance of certificates of Mortgagee endorsements to the Mortgagees of Co-owners.

(b) Insurance of Common Elements. All Common Elements shall be insured against fire (if appropriate) and other perils covered by a standard extended coverage endorsement, if applicable and appropriate, in an amount equal to the current insurable replacement value, excluding foundation and excavation costs, as determined annually by the Board of Directors of the Association.

(c) Premium Expenses. All premiums on insurance purchased by the Association pursuant to these Bylaws shall be expenses of administration.

(d) Proceeds of Insurance Policies. Proceeds of all insurance policies owned by the Association shall be received by the Association, held in a separate account and distributed to the Association and the Co-owners and their Mortgagees, as their interests may appear; provided, however, whenever repair or reconstruction of damaged portions of the Condominium shall be required as provided in Article V of these Bylaws, the insurance proceeds received by the Association as a result of any loss requiring repair or reconstruction shall be applied to such repair or reconstruction and in no event shall hazard insurance proceeds be used for any purpose other than for repair, replacement or reconstruction of the Project unless all of the institutional holders of first mortgages on Units in the Project have given their prior written approval.

(e) Insurance Certificates. Certificates of insurance maintained by the Association shall be issued to each Co-owner and Mortgagee upon request.

Section 2. Authority of Association to Settle Insurance Claims. Each Co-owner appoints the Association as his true and lawful attorney-in-fact to act in connection with all matters concerning the maintenance of fire and extended coverage, vandalism and malicious mischief, liability insurance and workmen's compensation insurance, if applicable, pertinent to the Condominium Project and the General Common Elements appurtenant thereto, with such insurer as may, from time to time, provide such insurance for the Condominium Project. The Association as said attorney shall have full power and authority to purchase and maintain such insurance, to collect and remit premiums therefor, to collect proceeds and to distribute the same to the Association, the Co-owners and respective Mortgagees, as their interests may appear (subject to limiting or defining provisions of the Condominium Documents), to execute releases of liability and to execute all documents and to do all things on behalf of the Association and any of its Co-owners as shall be necessary or convenient to accomplish the foregoing.

Section 3. Insurance Responsibilities of Co-owners. Each Co-owner shall be obligated and responsible for obtaining fire and extended coverage and vandalism and malicious mischief insurance with respect to the buildings and all other improvements constructed or to be constructed within the perimeter of his Unit (other than Common Elements) and for his personal property located therein or thereon or elsewhere on the Condominium Project. There is no responsibility on the part of the Association to insure any of such improvements whatsoever. All such insurance shall be carried by each Co-owner in an amount equal to the maximum insurable replacement value, excluding foundation and excavation costs. Each Co-owner also shall be

obligated to obtain insurance coverage for his personal liability for occurrences within the boundaries of his Unit and the improvements located therein (naming the Association and Developer as additional insureds thereunder), and also for any other personal insurance coverage that the Co-owner wishes to carry. The liability insurance described in this Section 3 shall be carried in such minimum amounts as may be specified by Developer (and thereafter by the Association).

Each Co-owner shall, upon receipt of a request from Developer or the Association, promptly deliver certificates of such insurance to Developer or the Association as applicable. If a Co-owner fails to obtain any such insurance (which may be assumed to be the case if the Co-owner fails to timely provide evidence thereof to the Association), the Association may obtain such insurance on behalf of such Co-owner and the premiums therefor (if not reimbursed by the Co-owner on demand) shall constitute a lien against the Co-owner's Unit which may be collected from the Co-owner in the same manner that Association assessments may be collected in accordance with Article II hereof.

The Association shall under no circumstance have any obligation to obtain any of the insurance coverage described in this Section 3 or incur any liability to any person for failure to do so. The Association may elect, however, through its Board of Directors, to undertake the responsibility for obtaining the insurance described in this Section 3, or any portion thereof, exclusive of insurance covering the contents located within a Co-owner's Residence, and the cost of the insurance shall be included as an expense item in the Association budget. All Co-owners shall be notified of the Board's election to obtain the insurance at least sixty (60) days prior to its effective date which notification shall include a description of the coverage and the name and address of the insurer. Each Co-owner shall also be provided a certificate of insurance as soon as it is available from the insurer. Co-owners may obtain supplementary insurance but in no event shall any such insurance coverage undertaken by a Co-owner permit a Co-owner to withhold payment of the share of the Association assessment that relates to the equivalent insurance carried by the Association. The Association also shall not reimburse Co-owners for the cost of premiums resulting from the early cancellation of an insurance policy. To the extent a Co-owner does or permits anything to be done or kept within his Unit that will increase the rate of insurance each Co-owner shall pay to the Association, the increased cost of insurance premiums resulting from any such activity or the maintenance of any such condition shall be charged to the Co-owner responsible for such activity or condition.

Section 4. Waiver of Rights of Subrogation. The Association and all Co-owners shall cause all property and liability insurance carried by the Association or any Co-owner to contain appropriate provisions whereby the insurer waives its right of subrogation as to any claims against any Co-owner or the Association.

Section 5. Additional Insurance. The Association may, as an expense of administration, purchase an umbrella insurance policy which covers any risk required hereunder which was not covered due to lapse or failure to procure.

Section 6. Modifications to Insurance Requirements and Criteria. The Board of Directors of the Association may, with the consent of thirty-three and one-third percent (33-1/3%) of the Co-owners, revise the types, amounts, provisions, specifications and other

provisions of this Article IV, except where prohibited by the Act.

ARTICLE V
RECONSTRUCTION OR REPAIR

Section 1. Responsibility for Reconstruction or Repair. If any part of the Condominium Premises shall be damaged as a result of fire, vandalism, weather or other natural or person caused phenomenon or casualty, the determination of whether or not it shall be reconstructed or repaired, and the responsibility therefor, shall be as follows:

(a) General Common Elements. If the damaged property is (i) a General Common Element or (ii) other improvement (including landscaping) that the Association is responsible for maintaining under the Master Deed, the damaged property shall be rebuilt or repaired by the Association unless all of the Co-owners and all of the institutional holders of mortgages on any Unit in the Project unanimously agree to the contrary.

(b) Unit or Improvements Thereon. If the damaged property is a Unit or any improvements thereon (other than General Common Elements or other improvements that the Association is responsible for maintaining under the Master Deed) or an appurtenant Limited Common Element, the Co-owner of the affected Unit alone shall determine whether to rebuild or repair the damaged property, subject to the rights of any Mortgagee or other person or entity having an interest in such property, and such Co-owner shall be responsible for any reconstruction or repair that he elects to make. The Co-owner shall in any event remove all debris and restore his Unit and the improvements thereon (other than General Common Elements or other improvements that the Association is responsible for maintaining under the Master Deed) and the appurtenant Limited Common Elements to a clean and sightly condition satisfactory to the Association and in accordance with the provisions of Article VI hereof as soon as reasonably possible following the occurrence of the damage. In the event that a Co-owner has failed to repair, restore, demolish or remove the improvements on the Co-owner's Unit (other than General Common Elements or other improvements that the Association is responsible for maintaining under the Master Deed) or an appurtenant Limited Common Element under this Section, the Association shall have the right (but not the obligation) to undertake reasonable repair, restoration, demolition or removal and shall have the right to place a lien on the affected Unit for the amounts expended by the Association for that purpose which may be foreclosed as provided for in these Bylaws.

Section 2. Repair in Accordance with Master Deed. Reconstruction or repair shall be substantially in accordance with the Master Deed, the Condominium Subdivision Plan attached thereto as **Exhibit B** and the original plans and specifications for any damaged improvements located within the Unit or damaged appurtenant Limited Common Elements unless the Co-owners shall unanimously decide otherwise.

Section 3. Association Responsibility for Repair. Immediately after the occurrence of a casualty causing damage to property for which the Association has the responsibility of maintenance, repair and reconstruction, the Association shall obtain reliable and detailed

estimates of the cost to place the damaged property in a condition as good as that existing before the damage. If the proceeds of insurance are not sufficient to defray the estimated cost of reconstruction or repair required to be performed by the Association, or if at any time during such reconstruction or repair, or upon completion of such reconstruction or repair, the funds for the payment of the cost thereof are insufficient, assessment shall be made against all Co-owners for the cost of reconstruction or repair of the damaged property in sufficient amounts to provide funds to pay the estimated or actual cost of repair. This provision shall not be construed to require replacement of mature trees and vegetation with equivalent trees or vegetation.

Section 4. Timely Reconstruction and Repair. If damage to the General Common Elements adversely affects the appearance of the Project, the Association shall proceed with replacement of the damaged property without delay.

Section 5. Eminent Domain. The following provisions shall control upon any taking by eminent domain:

(a) Taking of Unit or Improvements Thereon. In the event of any taking of all or any portion of a Unit or any improvements thereon (other than General Common Elements) or any Limited Common Elements appurtenant thereto by eminent domain, the award for such taking shall be paid to the Co-owner of the affected Unit and the Mortgagee thereof, as their interests may appear, notwithstanding any provision of the Act to the contrary. If a Co-owner's entire Unit is taken by eminent domain, such Co-owner and his Mortgagee shall, after acceptance of the condemnation award therefor, be divested of all interest in the Condominium Project.

(b) Taking of General Common Elements. If there is any taking of any portion of the General Common Elements, the condemnation proceeds relative to such taking shall be paid to the Co-owners and their Mortgagees in proportion to their respective interests in the General Common Elements and the affirmative vote of more than 50% of the Co-owners shall determine whether to rebuild, repair or replace the portion so taken or to take such other action as they deem appropriate.

(c) Continuation of Condominium After Taking. In the event the Condominium Project continues after taking by eminent domain, then the remaining portion of the Condominium Project shall be resurveyed and the Master Deed amended accordingly, and, if any Unit shall have been taken, then Article VI of the Master Deed shall also be amended to reflect such taking and to proportionately readjust the Percentages of Value of the remaining Units based upon the continuing value of the Condominium of 100%. Such amendment may be effected by an officer of the Association duly authorized by the Board of Directors without the necessity of execution or specific approval thereof by any Co-owner.

(d) Notification of Mortgagees. In the event any Unit in the Condominium, or any portion thereof, or the Common Elements or any portion thereof, is made the subject matter of any condemnation or eminent domain proceeding or is otherwise sought to be acquired by a condemning authority, the Association promptly shall so notify each institutional holder of a first mortgage lien on any of the Units in the Condominium.

(e) Applicability of the Act. To the extent not inconsistent with the foregoing provisions, Section 133 of the Act shall control upon any taking by eminent domain.

Section 6. Priority of Mortgagee Interests. Nothing contained in the Condominium Documents shall be construed to give a Co-owner or any other party priority over any rights of First Mortgagees of Condominium Units pursuant to their mortgages in the case of a distribution to Co-owners of insurance proceeds or condemnation awards for losses to or a taking of Condominium Units and/or Common Elements.

Section 7. Notification of FHLMC, FNMA, Etc. In the event any mortgage in the Condominium is held by the Federal Home Loan Mortgage Corporation ("FHLMC"), Federal National Mortgage Association ("FNMA"), Government National Mortgage Association ("GNMA"), the Michigan State Housing Development Authority ("MSHDA"), or insured by the Veterans Administration ("VA"), Department of Housing and Urban Development ("HUD"), Federal Housing Association ("FHA") or any private or public mortgage insurance program, then the Association shall give the aforementioned parties written notice, at such address as they may from time to time direct, of any loss to or taking of the Common Elements of the Condominium if the loss or taking exceeds Ten Thousand Dollars (\$10,000.00) in amount or damage to a Condominium Unit or dwelling covered by a mortgage purchased, held or insured by them.

ARTICLE VI ARCHITECTURAL AND BUILDING AND USE RESTRICTIONS

All of the Units shall be held, used and enjoyed subject to the following standards and restrictions:

Section 1. Architectural Standards. All improvements made in any Unit or outside the boundaries of a Unit, including, without limitation, landscaping, construction of a Residence or Structure (such as a deck), and the use and occupancy thereof, shall comply fully with this Article VI. In addition to all of the other restrictions and requirements of this Article VI, in no event may an Owner, other than an Exempt Entity or any successor to or assignee of any of the rights of Developer under this Master Deed, construct any Structure or other improvements outside the boundaries of a Unit. Developer intends by these restrictions to create and perpetuate a private, residential condominium community.

Section 2. Review Procedures and Submission Requirements.

(a) Developer hereby reserves to itself (and, to the Association, acting through its Architectural Control Committee, as more fully set forth below), the right to approve, disapprove and otherwise pass upon the design, appearance, construction or other attributes of any Structure or Residence proposed to be erected or maintained within a Unit or the Project, and no Structure or Residence shall be permitted or allowed to be constructed or erected within a Unit or the Project unless the same has received, in writing, the approval of Developer (or the Association, acting through its Architectural Control Committee, as more fully set forth below), pursuant to the terms and conditions of this Article VI. In addition to the approvals required by and the other restrictions contained in this Article VI, all Structures and Residences erected or

maintained within a Unit or the Project shall comply with all of the requirements of the Township imposed as part of its site plan approval(s) for the Project.

(b) If a Structure or Residence to be built within a Unit or the Project is not to be constructed by an Exempt Entity or an affiliate thereof, then before construction of any such improvements are made, plans and specifications prepared and sealed by a licensed Michigan architect, including grading, site, landscaping and irrigation plans, showing the nature, size, shape, elevations, height, materials, color scheme, and location of all improvements, together with a construction schedule for the completion of such Structure or Residence, shall be submitted to and approved in writing by Developer (or the Architectural Control Committee, as the case may be). Developer's approval in writing of the plans and specifications must be obtained before construction of any Structure or Residence may be commenced. If a Structure or any aspect or feature thereof is not in strict conformity with the requirements or restrictions set forth in this Article VI, any such nonconformity shall be permitted only if it is specifically mentioned as such in the submissions to Developer, and Developer specifically approves or waives the same, in writing.

(c) No alteration, modification, substitution or other variance from the designs, plans, specifications and other submission matters which have been approved by Developer (including but not limited to any alteration, modification or addition to any Residence or Structure previously installed or constructed other than interior alterations to a Residence or other building) shall be permitted within any Unit or elsewhere in the Project unless the Owner thereof obtains Developer's written approval for such variation. Developer's approval of any variance must be obtained irrespective of the fact that the need for the variance arises for reasons beyond the Owner's control (e.g., material shortages or the like). If a variance is required from the Township, or any other governmental agency or department, it will be the Owner's responsibility to seek and obtain such variance.

(d) No agent, employee, consultant, attorney or other representative or adviser of or to Developer shall have any liability with respect to decisions made, actions taken or opinions rendered relative to matters submitted to Developer hereunder.

(e) Developer reserves the right to assign, delegate or otherwise transfer its rights and powers of approval as provided in this Article VI, including, without limitation, an assignment of such rights and powers to the Architectural Control Committee described herein or to any mortgagee of Developer.

(f) Notwithstanding anything to the contrary contained in this Section 2, the provisions of subsections (a), (b) and (c) of this Section shall not apply to any Structure, Residence or other improvements constructed or installed within, or made to, a Unit by any Exempt Entity.

Section 3. Building and Use Restrictions. The following rules, regulations, restrictions and requirements shall apply to each and every Unit, and no Structure shall be erected, constructed or maintained on any Unit or elsewhere in the Project which is in contravention of such rules, regulations, restrictions and requirements, except to the extent any non-conformity has been waived by Developer pursuant to Section 6 of this Article VI.

(a) Each Residence must comply with such minimum square footage requirements as are imposed from time to time by the Township pursuant to its ordinances and related regulations. Each Residence must include an attached garage providing space for not less than two (2) automobiles. Carports are specifically prohibited.

(b) Old and/or preexisting buildings may not be moved onto any Unit and no used materials except reclaimed brick may be used in construction and used materials may be used in the interior of a building.

(c) No Residence, building or other structure shall be placed, erected, installed or located on any Unit nearer to the front, side or rear Unit line than the distances permitted by the ordinances of the Township in effect at the time of installation of such Residence, building or other structure. Front, rear and side yard setbacks smaller than above shall only be permitted if a variance from the setback or setbacks is granted by Developer and the Township. Approval of a variance by Developer of setbacks of less than those established above will only be permitted if the grade, soil or other physical conditions pertaining to a Unit justify such variance.

(d) Upon the completion of a Residence within any Unit, the Owner thereof shall, subject to all applicable municipal ordinances, cause the Unit to be finish graded and sodded and suitably landscaped as soon after completion as weather permits. All landscaping in the Project shall be of an aesthetically pleasing nature and shall be well maintained at all times. Notwithstanding anything to the contrary herein, basic landscaping, including finish grading and the laying of sod or, if approved by Developer, seeding or hydroseeding, must be completed within ninety (90) days of the later of the closing on the Unit and Township approval of the final grade of the Unit, weather permitting, and if weather does not so permit, then as soon as thereafter as weather permits and otherwise conform to plans prepared by the Owner and approved by Developer, but in no event shall such basic landscaping be required to be completed earlier than July 15th of a year if the closing on the Unit occurred during the period commencing on November 1st of the immediately preceding calendar year and ending April 15th of the year in question. Notwithstanding the foregoing, if the Unit is finish graded and sodded, then basic landscaping must be completed within ninety (90) days of the later of (i) the completion of finish grading and sod installation or, if approved by Developer, seeding or hydroseeding and (ii) the closing on the Unit, weather permitting, and if weather does not so permit, then as soon thereafter as weather permits and otherwise conform to plans prepared by the Owner and approved by Developer, but in no event shall such basic landscaping be required to be completed earlier than July 15th of a year if the closing on the Unit occurred during the period commencing on November 1st of the immediately preceding calendar year and ending April 15th of the year in question. Use of seed and hydroseed is expressly prohibited unless approved by Developer.

(e) Only two (2) domesticated dogs, two (2) domesticated cats, or one (1) domesticated dog and one (1) domesticated cat shall be kept or maintained within any Unit. No other types of animals or fowl shall be kept or maintained within any Unit, and household pets shall be confined to the Unit, unless accompanied by the Owner or a responsible person and appropriately restrained. Any pets kept in the Project shall have such care and restraint as not to be obnoxious on account of noise, odor or unsanitary conditions. Pets causing a nuisance or destruction shall be restrained or removed from the Project. No savage or dangerous animal

shall be kept. Each Owner shall be responsible for collection and proper disposition of all fecal matter deposited by any pet maintained by such Owner, which collection shall be done immediately in the case of fecal matter deposited in the Common Elements and promptly in the case of fecal matter deposited within the Unit. No dog or other pet which barks or otherwise makes objectionable noise and can be heard on a frequent or continuing basis shall be kept in any Unit or in the Common Elements. All pets will be kept in strict accordance with all local laws and ordinances. Any person who causes or permits an animal to be brought or kept in the Project shall indemnify the Association and hold it harmless from any loss, damage or liability which the Association may sustain as a result of the presence of such animal within the Project. The Association may require that any pets be registered with it.

(f) No deck, patio, paved area, wall or hedge of any kind shall be erected or maintained within any Unit without the prior written approval of Developer. No paved area (other than (i) driveways, walkways and sidewalks and (ii) brick pavers or concrete not exceeding two (2) feet in width that abut either side of a driveway), wall or hedge shall be located nearer to any front Unit boundary line than is permitted for Residences under paragraph (c) above and any deck or patio shall be located in the rear yard of the Unit. No deck, patio, paved area, wall or hedge shall be maintained or erected which blocks or hinders vision at street intersections.

(g) No fencing of any type is allowed within any Unit, except for a fence which is (i) not more than four feet (4') in height, (ii) a picket-style design and comprised of maintenance free material, (iii) black or brown in color, (iv) approved by Developer in writing, and (v) is in compliance with the Township's ordinance requirements. In no event may any fence be located nearer to any front Unit boundary line than the horizontal midpoints, each measured separately, of the exterior side walls, including garage walls, of the Residence. Notwithstanding the foregoing, if the Residence has a garage service door opening to the side yard area of the Unit, the fence can be installed not more than five (5) feet nearer the front Unit boundary than the forward limits of such service door. In addition, if a sidewalk is located within the side yard of a corner Unit, no fence installed within such corner Unit may be located closer than one (1) foot to such sidewalk. An Owner shall also obtain such permits and other approvals as may be required for such fencing by the Township. Nothing contained in the foregoing shall prohibit the installation of so-called "invisible" fencing which is installed underground provided the plans therefor are approved by Developer in writing.

(h) Any swimming pool shall be of a permanent nature and in-ground. In addition, the size, configuration, location, exterior appearance and all other aspects of any swimming pools shall be subject to Developer's prior written approval and shall conform to all Township ordinances. All mechanical equipment related to a swimming pool must be located in the rear yard of the Unit, may not extend past the side of the Residence, and must be fully screened. Notwithstanding the foregoing, a portable kiddy pool, not exceeding one foot in height and eight feet in diameter, may be placed or maintained within a Unit without Developer's prior written approval.

(i) No tent, shack, shed, barn, tree house or other similar outbuilding or structure shall be placed in any Unit at any time, either temporarily or permanently, provided that a shed may be placed in a Unit provided that the size, location, exterior appearance and all other

aspects of such shed shall be subject to Developer's prior written approval and shall conform to all Township ordinances. Notwithstanding the foregoing, camping out in a tent that is erected in the rear yard of a Unit is permitted provided that such activity is on a temporary, infrequent basis and does not become or constitute a nuisance or unreasonable source of annoyance to the occupants of other Units.

(j) Trailers (camping, house, boat, jet ski, snowmobile or otherwise), trucks, aircraft, commercial vehicles, inoperative vehicles, boats, mobile homes, campers, jet skis, snowmobiles or other recreational vehicles or other vehicles except motorcycles, passenger cars, passenger vans, pick-up trucks and sport utility vehicles shall not be parked or maintained within any Unit unless in a suitable private garage with the garage door closed and which garage is built in accordance with the restrictions set forth herein, nor shall any of the same be parked upon any street or road within the Project except for commercial vehicles when present on business and then only for a limited period of time reasonably necessary to conduct the business. Notwithstanding the foregoing, the Owners of a Unit may park a boat or snowmobile trailer, camper, camping trailer or recreational vehicle (ATV) in the driveway of their Unit for occasional periods of no longer than seventy-two (72) hours (or such longer period of time as may be approved in writing by the Association Board of Directors) to permit the loading or unloading or cleaning or pre- or post-use maintenance of such vehicles; provided that the Board of Directors shall have the right to adopt further rules regulating this matter to the extent deemed necessary by the Board. No dismantling or assembling of motor vehicles, boats, trailers, recreational vehicles or other machinery or equipment will be permitted within a Unit outside of a Residence except in a garage with the garage door closed. Notwithstanding anything to the contrary contained herein, the provisions of this paragraph shall not apply to any Exempt Entity or to any builder which Developer may designate during the Development and Sales Period or during such periods as any Residence may be used for model or display purposes.

(k) It shall be the sole responsibility of each Owner to take all steps necessary to prevent his Unit and any Residence or Structure located therein (other than any Structure which the Association is responsible for maintaining under the Master Deed) and appurtenant limited Common Elements or General Common Elements which such Co-owner is responsible for maintaining under the Master Deed from becoming unsightly or unkempt or from falling into a state of disrepair so as to decrease the beauty of the Project. In furtherance thereof, each Owner will keep all shrubs, trees, grass and plantings of every kind within his Unit or that such Owner is otherwise responsible for maintaining under the Master Deed pruned, free of trash and other unsightly material (including excessive or tall weeds). No lawn ornaments, sculptures or statues shall be placed or permitted to remain within any Unit unless such item is placed within the rear yard of a Unit. Each Owner shall promptly remove any trees that die or become seriously diseased thereafter. All Owners should be aware that the Township may have ordinances which require the Township's approval before any trees can be removed from the Unit. In no event may any tree of more than six (6) inch caliper be removed from any Unit or Common Element without the written consent of Developer.

(l) No noxious or offensive activity, including, but not limited to, unreasonable smells, noise or aesthetics, shall be carried on within any Unit or the Common Elements, nor shall anything be done thereon tending to cause embarrassment, discomfort, annoyance or nuisance to the occupants or Owners of Units. There shall not be maintained any

animal or device or thing of any sort whose normal activities or existence is in any way noxious, noisy, dangerous, unsightly, unpleasant or of a nature as may diminish or destroy the reasonable enjoyment of Units or the Common Elements. The Board of Directors of the Association shall be the final arbiter of whether a particular animal, device, or thing is in violation of the foregoing restrictions. Notwithstanding anything to the contrary contained herein, the provisions of this paragraph shall not apply to any Exempt Entity or to any builder which Developer may designate during the Development and Sales Period or during such periods as any Residence may be used for model or display purposes. No laundry, clothes or other items shall be hung or left outside for drying or airing. No above-ground, in-ground or underground exterior fuel tank may be placed within a Unit.

(m) All driveways and approaches shall be paved with concrete and/or brick pavers approved by Developer and shall be completed prior to occupancy, except to the extent prohibited by strikes or weather conditions, in which case the paving shall be completed within a reasonable time after the termination of the strike or adverse weather, as determined by the Developer. Each Owner shall place six (6) inches of concrete in the road right-of-way for driveway approaches from the edge of the paved road.

(n) Each of the Developer and the Association shall have the right to enter upon any Unit for the purpose of mowing, removing, clearing, cutting or pruning any underbrush, weeds or other unsightly or inappropriate growth which, in the sole discretion of Developer or the Association, detracts from the overall beauty, setting or safety of the Project; provided that Developer or Association shall provide the Owner of the Unit with reasonable notice of its intended action. The Owner of the Unit shall be obligated to reimburse Developer or the Association, whichever is applicable, for the cost of any such activities. Such entrance or other action as aforesaid shall not be deemed a trespass. Developer and the Association likewise may enter within a Unit to remove any trash or debris which has collected or accumulated within such Unit, at the Owner's expense, and without such entrance and removal being deemed a trespass. The provisions of this paragraph shall not be construed as imposing any obligation on Developer or the Association to mow, clear, cut or prune any Unit, or to provide garbage or trash removal services and any charge imposed upon a Owner pursuant to this provision shall become a lien upon the Owner's Unit. The Association may, at its option, from time to time, enter into a contract with a third party to provide garbage and trash removal services for all of the Units.

(o) The grade of any Unit may not be changed from the grading plan approved by the Township (which grading plan may be subsequently amended from time to time as conditions require), without the written consent of the Board of Directors and any governmental authority having jurisdiction. It shall be the responsibility of each Owner to maintain the surface drainage grades of the Owner's Unit as established by the builder or contractor that builds the Residence on the Unit. Additionally, each Owner covenants not to change the surface grade of the Owner's Unit in a manner which will materially increase or decrease the storm water flowing onto or off of that Owner's Unit or block, pond or obstruct surface water. In addition, each Owner shall maintain the swales and/or drainage ditches located within his Unit, including but not limited to the removal of debris and other obstructions, so as not to block, pond or obstruct surface water. The Association shall enforce these covenants and may enter upon any of the Units to correct any violation of any of these covenants and shall charge the costs of the correction to the Owner, and such costs shall be a lien upon the Unit.

(p) No external air conditioning unit shall be placed in or attached to a window or wall of any Structure. A compressor or other component of an air conditioning system, heat pump or similar system may be located within a Unit at a location meeting the Township's ordinance requirements.

(q) No basketball backboard or basket may be attached to a Residence. Ground-mounted basketball poles must be located at least thirty (30) feet from the road adjacent to the Unit and at least five (5) feet from the side boundary line of the Unit. Portable basketball poles may be located within a Unit provided they satisfy the location and other requirements applicable to ground-mounted poles.

(r) All Residences shall be connected to the Township's water and sanitary sewer systems. No well or septic system shall be installed on any Unit or Common Elements.

(s) The use of any BB gun, firearm, air rifle, pellet gun, bow and arrow, slingshot or any other weapon of any kind is prohibited in the Project.

(t) No signs shall be erected or maintained within any Unit or the Common Elements except (i) with the written permission of Developer, (ii) as may be required by legal proceedings, (iii) property identification signs, subject to other provisions of this paragraph, (iv) an Owner may, after the expiration of the Development and Sales Period, erect within his Unit one sign of normal and usual size, shape and material advertising a Unit for sale or rent, but in no event may the sign exceed two (2) feet by three (3) feet in size, (v) an Owner may temporarily place one sign of normal and usual size, shape and material within such Owner's Unit advertising an "open house" of the Unit, provided that the sign does not in any event exceed two (2) feet by three (3) feet and the sign may only be displayed during actual open house hours, (vi) an Owner may temporarily place one sign within such Owner's Unit advertising a "garage sale", provided that the sign does not exceed two (2) feet by three (3) feet in size and the sign may only be displayed during the actual garage sale hours, or (vii) political signs may be erected within a Unit by the Owner thereof advocating the election of one or more political candidates or the sponsorship of a political party, issue or proposal provided that such signs may not exceed two (2) feet by three (3) feet in size and will not be erected more than sixty (60) days in advance of the election or vote to which they pertain and are removed within fifteen (15) days after the election or vote. If permission is granted by Developer under subparagraph (i) above, Developer reserves the right to restrict size, color and content of such signs. All property identification signs, mailboxes, delivery receptacles, yard lights and the like shall be of a standard color, size and style determined by Developer and shall be erected only in areas designated by Developer. Nothing in these Bylaws shall prevent an Owner from displaying a single United States flag of a size not greater than three (3) feet by five (5) feet anywhere on the exterior of the Residence constructed within his Unit. No ground mounted flag pole may be installed within a Unit without the written approval of Developer, which approval may be withheld in Developer's sole discretion.

(u) No Owner shall install or erect any sort of antenna (including dish antennas) upon or over any Common Elements. Owners shall have the right to install within their Units (i) antennas designed to receive television broadcast signals, (ii) antennas measuring one meter (39.37 inches) or less in diameter or diagonally and designed to receive direct

broadcast satellite services, including direct-to-home satellite service, or to receive or transmit fixed wireless signals via satellite, and (iii) antennas measuring one meter (39.37 inches) or less in diameter or diagonally used to receive video programming from multichannel multipoint distribution (wireless cable) providers, including multi-channel multipoint distribution services, instructional television fixed services and local multipoint distribution services; provided that any such antenna shall be installed behind the Residence constructed within the Unit in a location that is, to the maximum extent possible, shielded from view from the road while still permitting reception of an acceptable quality signal. If an acceptable quality signal cannot be obtained from a location at the rear of the Residence, the Owner shall submit to Developer for its approval, which approval may not be unreasonably withheld or delayed, an alternative location or locations for the installation of the antenna that will provide an acceptable quality signal. In no event shall an antenna permitted by this provision be installed in front of a Residence unless the Owner can demonstrate that an acceptable quality signal cannot be obtained from a location at the rear or side of the Residence. The Association shall have the right to impose rules requiring that any installed antenna be painted in a specified color so that the antenna blends into its surroundings. This provision applicable to antennas is intended to comply with applicable rules and regulations promulgated by the Federal Communications Commission (the "FCC Rules") and shall be automatically amended and revised to the extent required to remain in compliance with future modifications to the FCC Rules. Owners are urged to restrict the antenna installed upon their Unit to a dish design measuring not more than twenty-one (21) inches in diameter. The connecting cable or wires servicing the control device inside a Residence for any such antenna may not be routed along the exterior façade of the Residence; penetration of each cable or wire into a Residence shall be at the point of attachment of the antenna and all such cables and wires shall be routed within the interior of the Residence. Notwithstanding the foregoing, if an antenna is installed on a chimney or roof, the connecting cables or wires servicing the control device inside of the Unit for such antenna shall be routed along the exterior facade of the building in a manner and at locations approved by Developer to a point of penetration approved by Developer. All antennae must be installed in accordance with the National Electric Code, including the requirement that all antennae be grounded, and all other applicable laws.

(v) The stockpiling and storage of building and landscaping materials, equipment and/or firewood shall not be permitted within any Unit or the Common Elements except if such materials, equipment and/or firewood are stored against the rear of the Residence and are used within a reasonable length of time, but in no event shall the storage of landscape material extend for a period of more than thirty (30) days. This provision shall not apply to any Exempt Entity or to any builder which Developer may designate during the Development and Sales Period.

(w) No Units or Common Elements shall be used or maintained as a dumping ground for rubbish or debris of any kind. Trash and other forms of waste shall not be kept within any Units or Common Elements except in closed sanitary containers properly concealed from public view, which containers shall not be stored outside except between dusk on the day before trash is collected and dusk of the day on which trash is collected.

(x) No Unit shall be used for other than single-family residential purposes. No business, trade, profession or commercial activity of any kind, including but not limited to

breeding of animals for commercial purposes, shall be conducted within any Residence or otherwise within any Unit and no part of any Unit, Residence or Structure shall be used for any activity which is otherwise precluded by local municipal ordinance; provided, however, this prohibition shall not apply to (i) use of computers for maintaining personal and/or business record keeping, and (ii) participating in personal, business or professional telephone calls or correspondence in the Residence, but is meant to prohibit the stocking and selling of inventory, use of any Residence or Structure for meetings with customers, clients or employees in connection with the promotion of any business or the products or services of the business or as more particularly described in the local municipal ordinances governing such activities. Notwithstanding the foregoing, a Unit, including any Residence located therein, may be used for the operation of a children's day care facility, provided that any such facility is permitted under, and operated in accordance with, local municipal ordinance and other applicable law.

(y) All exterior lighting, including lamps, posts, and fixtures, for any Residence, garage or other structure or otherwise installed within the Project must receive prior written approval from Developer.

(z) Hot tubs, Jacuzzis and spas may be installed if permitted by the Township and Developer, in Developer's sole discretion. Any Owner intending to install or construct a hot tub, Jacuzzi or spa must submit to Developer a detailed description and proposed layout showing size, location, materials, shape, landscaping, fencing, screening, and the type of construction. If approved by Developer, any hot tub or Jacuzzi installed or constructed in or on a deck must have a suitable privacy enclosure made of materials that are the same as or similar to the decking materials, which privacy enclosure shall also be subject to the approval of Developer in its sole discretion. Developer shall have absolute discretion to approve or disapprove any proposal and may attach any conditions which it deems appropriate. Any approved hot tubs, Jacuzzis or spas must be maintained by the Owners in a safe and clean condition and must also be maintained in appearance consistent with the standards of the Project.

(aa) All public utilities such as water mains, sanitary sewers, storm sewers, gas mains, electric and telephone local distribution lines, cable television lines, and all connections to same, either private or otherwise, shall be installed underground. However, above-ground transformers, pedestals and other above-ground electric and telephone utility installations and distribution systems and surface and off-site drainage channels and facilities, as well as street lighting stanchions, shall be permitted.

(bb) The Common Elements shall not be obstructed in any way nor shall they be used for purposes other than that for which they are reasonably and obviously intended. No bicycles, vehicles, chairs or other obstructions or personal property may be left unattended on or about the Common Elements nor shall any Owner erect, place or maintain any ornament, sculpture, statue or improvement upon the Common Elements.

(cc) It is intended that the Board of Directors of the Association may make rules and regulations from time to time to reflect the needs and desires of the majority of the Owners in the Project. Reasonable rules and regulations consistent with this Master Deed concerning the use of Units and the use of the Common Elements may be made and amended from time to time by any Board of Directors of the Association, including the first Board of

Directors (or its successors), provided that no such rule or regulation or amendment thereto may be made or revoked during the Development and Sales Period without Developer's written consent. Copies of all such rules, regulations and amendments thereto shall be furnished to all Owners and to all other parties who are entitled to use the amenity or area affected by the rules, regulations or amendments thereto. Any such rule, regulation or amendment may, subject to Developer's written consent during the Development and Sales Period, be revoked at any time by the affirmative vote of two-thirds (2/3) of all Members entitled to vote.

(dd) Each Owner shall maintain his Unit and the improvements located therein (other than any improvements that the Association is responsible for maintaining under the Master Deed) and any Limited Common Elements appurtenant thereto or General Common Elements for which such Owner has maintenance responsibility in a safe, clean and sanitary condition. Each Owner shall also use due care to avoid damaging any of the Common Elements. Each Owner shall be responsible for damages or costs to the Association resulting from negligent damage to or misuse of any of the Common Elements by him, or his family, guests, agents or invitees, unless such damages or costs are covered by insurance carried by the Association (in which case there shall be no such responsibility, unless reimbursement to the Association is limited by virtue of a deductible provision, in which case the responsible Owner shall bear the expense to the extent of the deductible amount). Each Owner shall indemnify the Association and all other Owners against such damages and costs, including attorneys' fees, and all such costs or damages to the Association may be assessed to and collected from the responsible Owner in the manner provided in Article II hereof.

(ee) Developer hereby reserves the following rights:

(i) None of the restrictions contained in this Article VI shall apply to the commercial activities or signs or billboards, if any, of any Exempt Entities during the Development and Sales Period or of the Association in furtherance of its powers and purposes set forth herein or the Articles of Incorporation, as the same may be amended from time to time. Notwithstanding anything to the contrary elsewhere herein contained, during the Development and Sales Period, each Exempt Entity shall have the right to maintain a sales office, a business office, a construction office, model units, advertising display signs, storage areas and reasonable parking incident to the foregoing and such access to, from and over the Project as may be reasonable to enable development and sale of the entire Project.

(ii) The Project shall at all times be maintained in a manner consistent with the highest standards of a beautiful, serene, private residential community for the benefit of the Owners and all persons interested in the Project. If at any time, the Association fails or refuses to carry out its obligations under this Master Deed in a manner consistent with the maintenance of such high standards as interpreted by Developer, then Developer, or any person to whom it may assign this right, at its option, may elect to carry out such obligations and to charge the cost thereof to the Association as an expense of administration. During the Development and Sales Period, Developer shall have the right to enforce this Master Deed, which right of enforcement shall include, without limitation, an action to restrain the Association or any Owner from any activity prohibited by this Master Deed.

(ff) No Residences, improvements or Structures, including but not limited to any decks, may be constructed or maintained over or on any utility easements; provided, however, that after the aforementioned utilities have been installed, such areas may be sodded. All other planting or improvements within a Unit of any type over or on said easements shall be allowed only upon prior written approval of the Board of Directors (and Developer during the Development and Sales Period) and only so long as they do not interfere with, obstruct, hinder or impair the drainage plan of the Project, and so long as access is granted, without charge or liability for damages, for the maintenance of the utilities and underground drainage lines so installed, surface drainage and/or for the installation of additional facilities.

(gg) All auxiliary generators shall be located so as to (i) cause minimal disturbance to occupants of adjacent Units, (ii) provide maximum ventilation, and (iii) not interfere with ventilation of adjacent Units.

(hh) Play equipment such as swings and jungle gyms may be installed within the rear yard of a Unit provided that they consist of maintenance-free material. Any play structure must be maintained by the Owner in good and safe condition and repair and in compliance with all applicable laws.

(ii) An awning may be installed over a deck or patio located within a Unit provided that (i) such awning is fully retractable, (ii) the color of the awning must match or blend with the color of the adjoining Residence, and (iii) such awning complies with all applicable laws.

(jj) No Unit may be divided, subdivided, the boundaries thereof relocated or changed, or otherwise split or combined with any other Unit except as provided in Article XII of the Master Deed.

(kk) (i) A Co-owner may lease his Unit for the same purposes set forth in subsection (x) of this Article VI; provided that such lease shall be in writing and written disclosure of such lease transaction is submitted to the Board of Directors of the Association in the manner specified in (ii) below. With the exception of a lender in possession of a Unit following a default of a first mortgage, foreclosure or deed or other arrangement in lieu of foreclosure, no Co-owner shall lease less than an entire Unit in the Condominium and no tenant shall be permitted to occupy except under a lease the initial term of which is at least six (6) months unless specifically approved in writing by the Association. The terms of all leases, occupancy agreements and occupancy arrangements shall incorporate, or be deemed to incorporate, all of the provisions of the Condominium Documents. Developer may lease any number of Units in the Condominium in its discretion.

(ii) The leasing of Units in the Project shall conform to the following provisions:

(A) A Co-owner, including Developer, desiring to rent or lease a Unit, shall disclose that fact in writing to the Association at least ten (10) days before presenting a lease form to a potential lessee and, at the same time, shall supply the Association with a copy of the exact lease form for its review for its compliance with the Condominium

Documents. A Co-owner shall also notify the Association when in fact a lease has been entered into.

(B) Tenants and non-owner occupants shall comply with all of the conditions of the Condominium Documents and all leases and rental agreements shall so state.

(C) If the Association determines that the tenant or non-owner occupant has failed to comply with the conditions of the Condominium Documents, the Association shall take the following action:

(1) The Association shall notify the Co-owner by certified mail advising of the alleged violation by the tenant.

(2) The Co-owner shall have fifteen (15) days after receipt of such notice to investigate and correct the alleged breach by the tenant or advise the Association that a violation has not occurred.

(3) If after fifteen (15) days the Association believes that the alleged breach is not cured or may be repeated, it may institute on its behalf or derivatively by the Co-owners on behalf of the Association, if it is under the control of Developer, an action for eviction against the tenant or non-owner occupant and simultaneously for money damages in the same action against the Co-owner and tenant or non-owner occupant for breach of the conditions of the Condominium Documents. The relief provided for in this subparagraph may be by summary proceeding. The Association may hold both the tenant and the Co-owner liable for any damages to the General Common Elements caused by the Co-owner or tenant in connection with the Unit or Condominium Project.

(D) When a Co-owner is in arrears to the Association for assessments, the Association may give written notice of the arrearage to a tenant occupying a Co-owner's Unit under a lease or rental agreement and the tenant, after receiving the notice, shall deduct from rental payments due the Co-owner the arrearage and future assessments as they fall due and pay them to the Association. The deductions shall not constitute a breach of the rental agreement or lease by the tenant. If a tenant, after being so notified by the Association, fails or refuses to remit rent otherwise due the Co-owner to the Association, then the Association may do the following:

(1) Issue a statutory notice to quit for non-payment of rent to the tenant and shall have the right to enforce that notice by summary proceeding.

(2) Initiate proceedings pursuant to subparagraph (ii)(C)(3) above.

(II) Developer reserves the right to, prior to the expiration of the Development and Sales Period and without the consent of any Co-owner, Mortgagee or any other person interested or to become interested in the Project, create additional restrictions and/or to revise or eliminate restrictions in connection with the development of the Condominium Project by amending this Article VI and recording such amendment with the Washtenaw County Register of Deeds.

Section 4. Requirements, Restrictions and Regulations Relative to Construction Activities.

(a) Developer reserves the right to establish and enforce such rules and regulations relative to the performance of construction activities within the Project (whether or not in connection with the construction, repair or maintenance of a Residence or other Structure) as Developer determines to be appropriate in order to maintain the tranquility, appearance and desirability of the Project. Unless waived by Developer, in writing, the following rules, regulations, restrictions and requirements shall apply to any construction or site improvement activities within the Project, including landscaping, that may be carried out by any person, including any Owner or any contractor of an Owner (but excluding the Exempt Entities), throughout the duration of the Development and Sales Period; provided that the Association shall have the right to enforce similar rules after the Development and Sales Period:

(i) Once commenced, all construction activity shall be carried out with all reasonable diligence, and the exterior of all Residences or other Structures must be completed as soon as practical after construction commences and in any event within twelve (12) months after such commencement, except where such completion is impossible or would result in exceptional hardship due to strikes, fires, national emergencies or natural calamities.

(ii) Construction activities shall be carried on only during those hours not prohibited by Township ordinances.

Section 5. Standard for Developer's Approvals: Exculpation from Liability. In reviewing and approving plans, drawings, specifications, submissions and other matters to be approved or waived by Developer under this Article VI, Developer intends to ensure that the Structures, Residences and other features embodied or reflected therein meet the requirements set forth in this Article VI; provided, however, Developer reserves the right to waive or modify such restrictions or requirements pursuant to Section 6 of this Article VI. In addition to ensuring that all Structures, Residences and other features comply with the requirements and restrictions of Section 3 of this Article VI, Developer (or the Architectural Control Committee after control thereof has been transferred by Developer) shall have the right to base its approval or disapproval of any plans, designs, specifications, submissions or other matters on such other factors, including completely aesthetic considerations, as Developer (or the Architectural Control Committee after control thereof has been transferred by Developer), deems appropriate, in its sole discretion. Developer or the Architectural Control Committee, as the case may be, shall be deemed to have the broadest discretion in determining what Residences, fences, walls, hedges or other Structures are appropriate. In no event shall either Developer (or the agents, offices, employees or consultants thereof), or any member of the Architectural Control Committee have any liability whatsoever to anyone for any act or omission contemplated herein, including, without limitation, the approval or disapproval of plans, drawings, specifications, elevations of the Residences, fences, walls, hedges or other Structures subject thereto, whether such alleged liability is based on negligence, tort, express or implied contract, fiduciary duty or otherwise. In no event shall any party have the right to impose liability on or otherwise judicially contest Developer or other persons for any decision (or alleged failure to make a decision) relative to the approval or disapproval of a Structure or any aspect or other matter as to which Developer reserves the right to approve or waive under this Article VI. Developer's approval (or the

Architectural Control Committee's approval, as the case may be) of a Structure or other matter shall not be construed as a representation or warranty that the Structure, Residence or other matter is properly designed or that it is in conformity with the ordinances or other requirements of the Township or any other governmental authority. Any obligation or duty to ascertain any such non-conformities, or to advise the Owner or any other person of the same (even if known) is hereby disclaimed.

Section 6. Developer's Right to Waive or Amend Restrictions and Regulations. Notwithstanding anything herein to the contrary, Developer reserves to itself, in its capacity as Developer (and to its successors and assigns to whom this right is assigned in writing, and the Architectural Control Committee, as the case may be), the right, in Developer's sole discretion, to approve any Structure, Residence or activity otherwise proscribed or prohibited hereunder, or to waive any rule, regulation, restriction or requirement provided for in this Article VI or elsewhere in the Condominium Documents. In no event, however, shall Developer be deemed to have waived or be estopped from asserting its right to require strict and full compliance with all of the rules, regulations, restrictions and requirements set forth herein, unless Developer indicates its intent and agreement to do so in writing, and, in the case of an approval of nonconforming Structures, the requirements of Section 2, paragraph (b) of this Article VI are met.

Section 7. Architectural Control Committee. Upon the later of: (i) the expiration of the Development and Sales Period; and (ii) the date when certificates of occupancy have been issued for Residences on one hundred percent (100%) of the Units in the Project (the "Transfer Date"), or at such earlier time as Developer, in its sole discretion may elect, Developer will assign, transfer and delegate to an Architectural Control Committee all of Developer's rights to approve, waive or refuse to approve plans, specifications, drawings, elevations, submissions or other matters with respect to the construction or location of any Structure on any Unit or the Project or any other matter which Developer may approve or waive as provided in this Article VI. The assignment will automatically occur on the Transfer Date, and Developer shall have no further responsibilities with respect to such matters. The Architectural Control Committee shall be comprised of up to three (3) members to be appointed by the Board of Directors.

ARTICLE VII
MORTGAGES, MORTGAGE INSURERS
AND MORTGAGE GUARANTORS

Section 1. Notice to Association. Any Co-owner who mortgages his Unit shall notify the Association of the name and address of the Mortgagee, and the Association shall maintain such information in a book entitled "Mortgages of Units". The Association may, at the written request of a Mortgagee of any such Unit, report any unpaid assessments due from the Co-owner of such Unit. The Association shall give to the holder of any first mortgage covering any Unit in the Project written notification of any default in the performance of the obligations of the Co-owner of such Unit that is not cured within sixty (60) days.

Section 2. Insurance. The Association shall notify each Mortgagee appearing in said book of the name of each company insuring the Condominium against fire, perils covered by extended coverage, and vandalism and malicious mischief and the amounts of such coverage.

Section 3. Notification of Meetings. Upon request submitted to the Association, any institutional holder of a first mortgage lien on any Unit in the Condominium shall be entitled to receive written notification of every meeting of the members of the Association and to designate a representative to attend such meeting.

Section 4. Applicability to Mortgage Insurers and Guarantors. Any of the rights in the Condominium Documents which are granted to First Mortgagees shall also be extended to insurers and guarantors of such mortgages, provided that they have given the Association notice of their interests. However, when voting rights are attributed to a Mortgagee, only one vote may be cast per mortgage as to the mortgage in question regardless of the number of Mortgagees, assignees, insurers and guarantors interested in the mortgage.

Section 5. Notification of Amendments and Other Matters. All holders of first mortgages and insurers and guarantors thereof who have requested notice, are entitled to timely written notice of: (a) any amendment affecting a Unit in which they have an interest, (b) any amendment effecting a change in the General Common Elements or Limited Common Element appurtenant to a Unit in which they have an interest, (c) a material change in the voting rights or use of a Unit in which they have an interest, (d) any proposed termination of the Condominium, (e) any condemnation or casualty loss which affects a material portion of the Condominium or a Unit in which they have an interest or (f) any lapse, cancellation or material modification of any insurance policy maintained by the Association.

ARTICLE VIII VOTING

Section 1. Vote. Except as limited in these Bylaws, each Co-owner shall be entitled to one vote for each Condominium Unit owned.

Section 2. Eligibility to Vote. No Co-owner, other than Developer or SE, shall be entitled to vote at any meeting of the Association until he has presented evidence of ownership of a Unit in the Condominium Project to the Association. Except as provided in Article XI, Section 2 of these Bylaws, no Co-owner, other than Developer or any other Exempt Entity, shall be entitled to vote prior to the date of the First Annual Meeting of members held in accordance with Section 2 of Article IX. The vote of each Co-owner may be cast only by the individual representative designated by such Co-owner in the notice required in Section 3 of this Article VIII below or by a proxy given by such individual representative. Developer and any other Exempt Entity that owns one or more Units shall be the only persons entitled to vote at a meeting of the Association until the First Annual Meeting of members and Developer shall be entitled to vote during such period notwithstanding the fact that Developer may own no Units at some time or from time to time during such period. At and after the First Annual Meeting, Developer shall be entitled to one vote for each Unit which it owns.

Section 3. Designation of Voting Representative. Each Co-owner shall file a written notice with the Association designating the individual representative who shall vote at meetings of the Association and receive all notices and other communications from the Association on behalf of such Co-owner. Such notice shall state the name and address of the individual representative designated, the number or numbers of the Condominium Unit or Units owned by

the Co-owner, and the name and address of each person, firm, corporation, partnership, association, trust or other entity who is the Co-owner. Such notice shall be signed and dated by the Co-owner. The individual representative designated may be changed by the Co-owner at any time by filing a new notice in the manner herein provided.

Section 4. Quorum. The presence in person or by proxy of thirty-five percent (35%) of the Co-owners qualified to vote shall constitute a quorum for holding a meeting of the members of the Association, except for voting on questions specifically required by the Condominium Documents to require a greater quorum. If a properly scheduled meeting fails to meet the quorum requirements, the meeting can be rescheduled and the quorum for the rescheduled meeting shall be seventeen and one half percent (17.5%) of the Co-owners qualified to vote. The written vote of any person furnished at or prior to any duly called meeting at which meeting said person is not otherwise present in person or by proxy shall be counted in determining the presence of a quorum with respect to the question upon which the vote is cast.

Section 5. Voting. Votes may be cast only in person or in writing duly signed by the designated voting representative not present at a given meeting in person or by proxy. Proxies and any written votes must be filed with the Secretary of the Association at or before the appointed time of each meeting of the members of the Association. Cumulative voting shall not be permitted.

Section 6. Majority. Except as otherwise provided in these Bylaws or the Master Deed, a majority of the votes cast by those qualified to vote present in person or by proxy at a given meeting of the members of the Association constitutes the action of the members.

ARTICLE IX MEETINGS

Section 1. Place of Meeting. Meetings of the Association shall be held at the principal office of the Association or at such other suitable place convenient to the Co-owners as may be designated by the Board of Directors. Meetings of the Association shall be conducted in accordance with Sturgis Code of Parliamentary Procedure, Roberts Rules of Order or some other generally recognized manual of parliamentary procedure, when not otherwise in conflict with the Condominium Documents or the laws of the State of Michigan.

Section 2. First Annual Meeting. The First Annual Meeting of members of the Association may be convened only by Developer and may be called at any time after more than fifty percent (50%) of the total number of Units that may be created in the Condominium have been sold and the purchasers thereof qualified as members of the Association. In no event, however, shall such meeting be called later than one hundred twenty (120) days after the conveyance of legal or equitable title to non-Developer Co-owners of seventy-five percent (75%) of the total number of Units that may be created in the Condominium or fifty-four (54) months after the first conveyance of legal or equitable title to a non-Developer Co-owner of a Unit in the Project, whichever first occurs. Developer may call meetings of members for informative or other appropriate purposes prior to the First Annual Meeting of members and no such meeting shall be construed as the First Annual Meeting of members. The date, time and place of such

meeting shall be set by the Board of Directors, and at least ten (10) days' written notice thereof shall be given to each Co-owner.

Section 3. Annual Meetings. Annual meetings of members of the Association shall be held on a date chosen by the Board of Directors of the Association in each succeeding year after the year in which the First Annual Meeting is held, at such time and place as shall be determined by the Board of Directors; provided, however, that the second annual meeting shall not be held sooner than eight (8) months after the date of the First Annual Meeting. At such meetings there shall be elected by ballot of the Co-owners a Board of Directors in accordance with the requirements of Article XI of these Bylaws. The Co-owners may also transact at annual meetings such other business of the Association as may properly come before them.

Section 4. Special Meetings. It shall be the duty of the President to call a special meeting of the Co-owners as directed by resolution of the Board of Directors or upon a petition signed by one-third (1/3) of the Co-owners presented to the Secretary of the Association. Notice of any special meeting shall state the time and place of such meeting and the purposes thereof. No business shall be transacted at a special meeting except as stated in the notice.

Section 5. Notice of Meetings. It shall be the duty of the Secretary (or other Association officer in the Secretary's absence) to serve a notice of each annual or special meeting, stating the purpose thereof as well as the time and place where it is to be held, upon each Co-owner of record, at least ten (10) days but not more than sixty (60) days prior to such meeting. The mailing, postage prepaid, of a notice to the representative of each Co-owner at the address shown in the notice required to be filed with the Association by Article VIII, Section 3 of these Bylaws shall be deemed notice served. Any member may, by written waiver of notice signed by such member, waive such notice, and such waiver, when filed in the records of the Association, shall be deemed due notice.

Section 6. Adjournment. If any meeting of Co-owners cannot be held because a quorum is not in attendance, the Co-owners who are present may adjourn the meeting to a time not less than forty-eight (48) hours from the time the original meeting was called.

Section 7. Order of Business. The order of business at all meetings of the members shall be as follows: (a) roll call to determine the voting power represented at the meeting; (b) proof of notice of meeting or waiver of notice; (c) reading of minutes of preceding meeting; (d) reports of officers; (e) reports of committees; (f) appointment of inspectors of election (at annual meetings or special meetings held for the purpose of electing Directors or officers); (g) election of Directors (at annual meeting or special meetings held for such purpose); (h) unfinished business; and (i) new business. Meetings of members shall be chaired by the most senior officer of the Association present at such meeting. For purposes of this Section, the order of seniority of officers shall be President, Vice President, Secretary and Treasurer.

Section 8. Action by Ballot. Any action which may be taken at a meeting of the members may be taken without a meeting by ballot of the members. Ballots shall be provided to each member in the same manner as provided in Section 5 for the giving of notice of meetings of members. Such ballots shall (a) set forth each proposed action; (b) provide an opportunity for the members to approve or disapprove of each action; (c) specify the total number of members

voting or votes cast needed to approve the action; and (d) specify the time by which a ballot must be received by the Association in order to be counted as a vote of the member. The time specified for returning ballots must not be less than twenty (20) days or more than ninety (90) days after the date the Association provides the ballot to the members. Except as otherwise provided in these Bylaws or the Master Deed, an action shall be considered approved by written ballot if (i) the total number of member votes cast in ballots received by the Association within the time specified in the ballot equals or exceeds the quorum which would be required if the action were taken at a meeting; and (ii) the number of approvals equals or exceeds the number of votes which would be required to approve the action at a meeting at which the total number of votes cast by members was the same as the total number of votes cast by ballot.

Section 9. Consent of Absentees. The transactions at any meeting of members, either annual or special, however called and noticed, shall be as valid as though made at a meeting duly held after regular call and notice, if a quorum of Co-owners is present either in person or by proxy; and if, either before or after the meeting, each of the Co-owners not present in person or by proxy, signs a written waiver of notice, or a consent to the holding of such meeting, or an approval of the minutes thereof. All such waivers, consents or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

Section 10. Minutes, Presumption of Notice. Minutes or a similar record of the proceedings of meetings of members, when signed by the President or Secretary, shall be presumed truthfully to evidence the matters set forth therein. A recitation in the minutes of any such meeting that notice of the meeting was properly given shall be prima facie evidence that such notice was given.

ARTICLE X ADVISORY COMMITTEE

Within one (1) year after conveyance of legal or equitable title to the first Unit in the Condominium to a purchaser or within one hundred twenty (120) days after conveyance to purchasers of one-third (1/3) of the total number of Units which may be created in the Project, whichever first occurs, Developer shall cause to be established an Advisory Committee consisting of at least three (3) non-Developer Co-owners. The Committee shall be established and perpetuated in any manner Developer deems advisable except that if more than fifty percent (50%) of the non-Developer Co-owners petition the Board of Directors for an election to select the Advisory Committee, then an election for such purpose shall be held. The purpose of the Advisory Committee shall be to facilitate communications between the temporary Board of Directors and the other Co-owners and to aid in the transition of control of the Association from Developer to purchaser Co-owners. The Advisory Committee shall cease to exist automatically when the non-Developer Co-owners have the voting strength to elect a majority of the Board of Directors of the Association. Developer may remove and replace (at its discretion and at any time) any member of the Advisory Committee who has not been elected thereto by the Co-owners.

ARTICLE XI
BOARD OF DIRECTORS

Section 1. Number and Qualification of Directors. The Board of Directors shall be comprised of three (3) members, all of whom must be Co-owners of the Association or officers, partners, trustees, employees or agents of Co-owners of the Association, except for any Directors appointed by Developer. Directors shall serve without compensation.

Section 2. Election of Directors.

(a) First Board of Directors. The first Board of Directors, or its successors as selected by Developer, shall manage the affairs of the Association until the appointment of the first non-Developer Co-owners to the Board. Elections for non-Developer Co-owner Directors shall be held as provided in subsections (b) and (c) below.

(b) Appointment of Non-Developer Co-owners to Board Prior to First Annual Meeting. Not later than one hundred twenty (120) days after conveyance of legal or equitable title to non-Developer Co-owners of twenty-five percent (25%) in number of the Units that may be created, one (1) of the three (3) Directors shall be elected by non-Developer Co-owners. When the required number of conveyances has been reached, Developer shall notify the non-Developer Co-owners and request that they hold a meeting and elect the required Director. Upon certification by the Co-owners to Developer of the Director so elected, Developer shall then immediately appoint such Director to the Board to serve for a term that expires on the earlier of one (1) year after the date of election of such Director and the date of the First Annual Meeting of members, unless such Director is removed pursuant to Section 7 of this Article or he resigns or becomes incapacitated. The non-Developer Co-owners shall, thereafter until such time as the First Annual Meeting is held and Directors are elected pursuant to subsection (c) below, hold meetings on an annual basis to elect and certify the Director that the non-Developer Co-owners are entitled to elect pursuant to this subsection (b), who shall hold office for a term that expires on the earlier of one (1) year after the date of election of such Director and the First Annual Meeting of members.

(c) Election of Directors at and After First Annual Meeting.

(i) Not later than one hundred twenty (120) days after conveyance of legal or equitable title to non-Developer Co-owners of seventy-five percent (75%) in number of the Units that may be created, the non-Developer Co-owners shall elect all Directors on the Board, except that Developer shall have the right to designate at least one (1) Director as long as Developer owns and offers for sale at least ten percent (10%) of the Units in the Project or as long as ten percent (10%) of the Units remain that may be created. Whenever the required conveyance level is achieved, a meeting of Co-owners shall be promptly convened to effectuate this provision, even if the First Annual Meeting has already occurred.

(ii) Upon the expiration of fifty-four (54) months after the first conveyance of legal or equitable title to a non-Developer Co-owner of a Unit in

the Project, if title to less than seventy-five percent (75%) of the Units that may be created has been conveyed, the non-Developer Co-owners have the right to elect a number of members of the Board of Directors equal to the percentage of Units that the non-Developer Co-owners own, and Developer has the right to elect a number of members of the Board of Directors equal to the percentage of Units which are owned by Developer and for which all assessments are payable by Developer. This election may increase, but shall not reduce, the minimum election and designation rights otherwise established in subsection (b) or (c)(i). Application of this subsection does not require a change in the size of the Board of Directors.

(iii) If the calculation of the percentage of members of the Board of Directors that the non-Developer Co-owners have the right to elect under subsection (b), or if the product of the number of members of the Board of Directors multiplied by the percentage of Units held by the non-Developer Co-owners under subsection (c)(ii), results in a right of non-Developer Co-owners to elect a fractional number of members of the Board of Directors, then a fractional election right of 0.5 or greater shall be rounded up to the nearest whole number, which number shall be the number of members of the Board of Directors that the non-Developer Co-owners have the right to elect. After application of this formula Developer shall have the right to elect the remaining members of the Board of Directors. Application of this subsection shall not eliminate the right of Developer to designate one (1) Director as provided in subsection (c)(i).

(iv) The term of office of each Director elected at or after the First Annual Meeting shall be two (2) years. The Directors shall hold office until their successors have been elected and hold their first meeting. When Developer no longer has the right to designate any Director (e.g., Developer no longer owns and offers for sale at least ten percent (10%) of the Units in the Project and less than ten percent (10%) of the Units remain that may be created), Developer designated Director shall cease to serve and the remaining Directors shall appoint a non-Developer Co-owner to fill the position of the former Developer designated Director until the next annual meeting, at which time such Director seat shall be filled by election of the non-Developer Co-owners for a two (2) year term.

(v) Once the non-Developer Co-owners have acquired the right to elect a majority of the Board of Directors, annual meetings of Co-owners to elect Directors and conduct other business shall be held in accordance with the provisions of Article IX, Section 3 hereof.

(d) Conveyance to a Residential Builder. For purposes of calculating the timing of events described in this Section 2, conveyance by Developer to a residential builder, even though not an affiliate of Developer, is not considered a sale to a non-Developer Co-owner until such time as the residential builder conveys that Unit with a completed Residence on it or until it contains a completed Residence which is occupied.

Section 3. Powers and Duties. The Board of Directors shall have the powers and duties necessary for the administration of the affairs of the Association and may do all acts and things as are not prohibited by the Condominium Documents or required thereby to be exercised and done by the Co-owners.

Section 4. Other Duties. In addition to the foregoing duties imposed by these Bylaws or any further duties which may be imposed by resolution of the members of the Association, the Board of Directors shall be responsible specifically for the following:

(a) To manage and administer the affairs of and to maintain the Condominium Project and the General Common Elements thereof;

(b) To levy and collect assessments from the members of the Association and to use the proceeds thereof for the purposes of the Association;

(c) To carry insurance and collect and allocate the proceeds thereof;

(d) To rebuild improvements after casualty, subject to all of the other applicable provisions of the Condominium Documents;

(e) To contract for and employ persons, firms, corporations or other agents to assist in the management, operation, maintenance and administration of the Condominium Project;

(f) To acquire, maintain and improve, and to buy, operate, manage, sell, convey, assign, mortgage or lease any real or personal property (including any Unit in the Condominium and easements, rights-of-way and licenses) on behalf of the Association in furtherance of any of the purposes of the Association;

(g) To borrow money and issue evidences of indebtedness in furtherance of any or all of the purposes of the Association, and to secure the same by mortgage, pledge, or other lien on property owned by the Association; provided, however, that any such action shall also be approved by affirmative vote of seventy five percent (75%) of all of the Co-owners in number and in value;

(h) To make rules and regulations in accordance with Article VI, Section 3, paragraph (cc) of these Bylaws;

(i) To establish such committees as it deems necessary, convenient or desirable and to appoint persons thereto for the purpose of implementing the administration of the Condominium and to delegate to such committees any functions or responsibilities which are not by law or the Condominium Documents required to be performed by the Board; and

(j) To enforce the provisions of the Condominium Documents.

Section 5. Management Agent. The Board of Directors may employ for the Association a professional management agent (which may include Developer or any person or

entity related thereto) at reasonable compensation established by the Board to perform such duties and services as the Board shall authorize, including, but not limited to, the duties listed in Sections 3 and 4 of this Article, and the Board may delegate to such management agent any other duties or powers which are not by law or by the Condominium Documents required to be performed by or have the approval of the Board of Directors or the members of the Association. In no event shall the Board be authorized to enter into any contract with a professional management agent, or any other contract providing for services by Developer, sponsor or builder, in which the maximum term is greater than three (3) years or which is not terminable by the Association upon ninety (90) days written notice thereof to the other party and no such contract shall violate the provisions of Section 55 of the Act. During the Development and Sales Period, the Board of Directors shall employ a professional management agent for the management of the Project unless the Developer otherwise agrees in writing to permit the Board to "self-manage" the Project.

Section 6. Vacancies. Vacancies in the Board of Directors which occur after the Transitional Control Date caused by any reason other than the removal of a Director by a vote of the members of the Association shall be filled by vote of the majority of the remaining Directors, even though they may constitute less than a quorum, except that Developer shall be solely entitled to fill the vacancy of any Director whom it is permitted in the first instance to designate. Each person so elected shall be a Director until a successor is elected at the next annual meeting of the members of the Association. Vacancies among non-Developer Co-owner elected Directors which occur prior to the Transitional Control Date may be filled only through election by non-Developer Co-owners and shall be filled in the manner specified in Section 2(b) of this Article.

Section 7. Removal. At any regular or special meeting of the Association duly called with due notice of the removal action proposed to be taken, any one or more of the Directors may be removed with or without cause by the affirmative vote of more than fifty percent (50%) of all of the Co-owners qualified to vote and a successor may then and there be elected to fill any vacancy thus created. The quorum requirement for the purpose of filling such vacancy shall be the normal thirty-five percent (35%) requirement set forth in Article VIII, Section 4. Any Director whose removal has been proposed by the Co-owners shall be given an opportunity to be heard at the meeting. Developer may remove and replace any or all of the Directors selected by it at any time or from time to time in its sole discretion. Likewise, any Director selected by the non-Developer Co-owners to serve before the First Annual Meeting may be removed before the First Annual Meeting in the same manner set forth in this section for removal of Directors generally.

Section 8. First Meeting. The first meeting of a newly elected Board of Directors shall be held within ten (10) days of election at such place as shall be fixed by the Directors at the meeting at which such Directors were elected, and no notice shall be necessary to the newly elected Directors in order to legally constitute such meeting, providing a majority of the whole Board shall be present.

Section 9. Regular Meetings. Regular meetings of the Board of Directors may be held at such times and places as shall be determined from time to time by a majority of the Directors, but at least two (2) such meetings shall be held during each fiscal year. Notice of

regular meetings of the Board of Directors shall be given to each Director personally, by mail, telephone or telegraph, at least ten (10) days prior to the date named for such meeting.

Section 10. Special Meetings. Special meetings of the Board of Directors may be called by the President on three (3) days' notice to each given personally, by mail, telephone or telegraph, which notice shall state the time, place and purpose of the meeting. Special meetings of the Board of Directors shall be called by the President or Secretary in like manner and on like notice on the written request of two (2) Directors.

Section 11. Waiver of Notice. Before or at any meeting of the Board of Directors, any Director may, in writing, waive notice of such meeting and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a Director at any meetings of the Board shall be deemed a waiver of notice by him of the time and place thereof. If all the Directors are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

Section 12. Quorum. At all meetings of the Board of Directors, a majority of the Directors shall constitute a quorum for the transaction of business, and the acts of the majority of the Directors present at a meeting at which a quorum is present shall be the acts of the Board of Directors. If, at any meeting of the Board of Directors, there be less than a quorum present, the majority of those present may adjourn the meeting to a subsequent time upon twenty four (24) hours prior written notice delivered to all Directors not present. At any such adjourned meeting, any business which might have been transacted at the meeting as originally called may be transacted without further notice. The joinder of a Director in the action of a meeting by signing and concurring in the minutes thereof, shall constitute the presence of such Director for purposes of determining a quorum.

Section 13. First Board of Directors. The actions of the first Board of Directors of the Association or any successors thereto selected before the Transitional Control Date shall be binding upon the Association so long as such actions are within the scope of the powers and duties which may be exercised generally by the Board of Directors as provided in the Condominium Documents.

Section 14. Fidelity Bonds. The Board of Directors shall require that all officers and employees of the Association handling or responsible for Association funds shall furnish adequate fidelity bonds. The premiums on such bonds shall be expenses of administration.

ARTICLE XII OFFICERS

Section 1. Officers. The principal officers of the Association shall be a President, who shall be a member of the Board of Directors, a Vice President, a Secretary and a Treasurer. The Directors may appoint an Assistant Treasurer, and an Assistant Secretary, and such other officers as in their judgment may be necessary. Any two offices except that of President and Vice President may be held by one (1) person.

(a) President. The President shall be the chief executive officer of the Association. The President shall preside at all meetings of the Association and of the

Board of Directors. The President shall have all of the general powers and duties which are usually vested in the office of the President of an association, including, but not limited to, the power to appoint committees from among the members of the Association from time to time as he may in his discretion deem appropriate to assist in the conduct of the affairs of the Association.

(b) Vice President. The Vice President shall take the place of the President and perform his duties whenever the President shall be absent or unable to act. If neither the President nor the Vice President is able to act, the Board of Directors shall appoint some other member of the Board to do so on an interim basis. The Vice President shall also perform such other duties as shall from time to time be imposed upon him or her by the Board of Directors.

(c) Secretary. The Secretary shall keep the minutes of all meetings of the Board of Directors and the minutes of all meetings of the members of the Association; he or she shall have charge of the corporate seal, if any, and of such books and papers as the Board of Directors may direct; and he shall, in general, perform all duties incident to the office of the Secretary.

(d) Treasurer. The Treasurer shall have responsibility for the Association's funds and securities and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to the Association. The Treasurer shall be responsible for the deposit of all monies and other valuable effects in the name and to the credit of the Association, and in such depositories as may, from time to time, be designated by the Board of Directors.

Section 2. Election. The officers of the Association shall be elected annually by the Board of Directors at the organizational meeting of each new Board and shall hold office at the pleasure of the Board.

Section 3. Removal. Upon affirmative vote of a majority of the members of the Board of Directors, any officer may be removed either with or without cause, and his successor elected at any regular meeting of the Board of Directors, or at any special meeting of the Board called for such purpose. No such removal action may be taken, however, unless the matter shall have been included in the notice of such meeting. The officer who is proposed to be removed shall be given an opportunity to be heard at the meeting.

Section 4. Duties. The officers shall have such other duties, powers and responsibilities as shall, from time to time, be authorized by the Board of Directors.

ARTICLE XIII SEAL

The Association may (but need not) have a seal. If the Board determines that the Association shall have a seal, then it shall have inscribed thereon the name of the Association, the words "corporate seal", and "Michigan".

ARTICLE XIV
FINANCES

Section 1. Records. The Association shall keep detailed books of account showing all expenditures and receipts affecting the Condominium Project and its administration, and which shall specify operating expenses of the Condominium Project, including but not limited to the maintenance and repair expenses of the Common Elements and any other expenses incurred by or on behalf of the Association and the Co-owners. Such accounts and all other Association records shall be open for inspection by the Co-owners and their Mortgagees during normal business hours. The Association shall prepare and distribute to each Co-owner at least once a year a financial statement, the contents of which shall be defined by the Association. The financial statement for the Association's fiscal year shall be prepared within 90 days following the end of such fiscal year. Except as provided below, if the Association has annual revenues of greater than Twenty Thousand and 00/100 Dollars (\$20,000.00), then for each such year the books, records and financial statements of the Association shall be independently audited or reviewed by a certified public accountant. The audit or review shall be performed in accordance with the statements on auditing standards or the statements on standards for accounting and review services, respectively, of the American Institute of Certified Public Accountants. The Association may opt out of the requirements of the two immediately preceding sentences on an annual basis by an affirmative vote of a majority of the members of the Association. Any First Mortgagee and any other agency or corporation which has an interest or prospective interest in the Condominium shall be entitled to receive a copy of any such audited or reviewed financial statement within a reasonable time after the Association is provided with a written request therefor. The costs of any such audit or review and any accounting expenses shall be expenses of administration. The Association shall make available for inspection upon request, during normal business hours, to Co-owners and First Mortgagees, current copies of the Condominium Documents and the rules and regulations, if any, made pursuant to Article VI, Section 3(cc) of these Bylaws. The Association shall make available for inspection upon request, during normal business hours, to prospective purchasers of Units current copies of the Condominium Documents, the rules and regulations, if any, made pursuant to Article VI, Section 3(cc) of these Bylaws, and the most recently audited financial statement of the Association.

Section 2. Fiscal Year. The fiscal year of the Association shall be an annual period commencing on such date as may be initially determined by the Directors. The commencement date of the fiscal year shall be subject to change by the Directors for accounting reasons or other good cause.

Section 3. Bank. Funds of the Association shall be initially deposited in such bank or savings association as may be designated by the Directors and shall be withdrawn only upon the check or order of such officers, employees or agents as are designated by resolution of the Board of Directors from time to time. The funds may be invested from time to time in accounts or deposit certificates of such bank or savings association as are insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation or their current statutory successors and may also be invested in interest bearing obligations of the United States Government.

ARTICLE XV
INDEMNIFICATION OF OFFICERS AND DIRECTORS

Every Director and officer of the Association shall be indemnified by the Association against all expenses and liabilities, including actual and reasonable counsel fees and amounts paid in settlement, incurred by or imposed upon him in connection with any threatened, pending or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative and whether formal or informal, to which he may be a party or in which he may become involved by reason of his being or having been a Director or officer of the Association, whether or not he is a Director or officer at the time such expenses are incurred, except in such cases where a Director or officer is adjudged guilty of willful and wanton misconduct or gross negligence in the performance of his duties; provided that, in the event of any claim for reimbursement or indemnification hereunder based upon a settlement by the Director or officer seeking such reimbursement or indemnification, the indemnification herein shall apply only if the Board of Directors (with the Director seeking reimbursement abstaining) approves such settlement and reimbursement as being in the best interest of the Association. The foregoing right of indemnification shall be in addition to and not exclusive of all other rights to which such Director or officer may be entitled. At least ten (10) days prior to payment of any indemnification which it has approved, the Board of Directors shall notify all Co-owners thereof. Further, the Board of Directors is authorized to carry officers' and directors' liability insurance covering acts of the officers and Directors of the Association in such amounts as it shall deem appropriate.

ARTICLE XVI
COMPLIANCE

The Association and all present or future Co-owners, tenants, future tenants, or any other persons acquiring an interest in or using the Project in any manner are subject to and shall comply with the Act, as amended, the Master Deed, these Bylaws, Laws and the rules and regulations of the Association, if any, promulgated pursuant to Section 3(cc) of Article VI of these Bylaws, and the mere acquisition, occupancy or rental of any Unit or an interest therein or the utilization of or entry upon the Condominium shall signify that the Condominium Documents are accepted and ratified. In the event the Condominium Documents conflict with the provisions of the Act, the Act shall govern.

ARTICLE XVII
DEFINITIONS

All terms used herein shall have the same meaning as set forth in the Master Deed to which these Bylaws are attached as an Exhibit or as set forth in the Act.

ARTICLE XVIII
REMEDIES FOR DEFAULT

Any default by a Co-owner shall entitle the Association or another Co-owner or Co-owners to the following relief:

Section 1. Legal Action. Failure to comply with any of the terms or provisions of the Condominium Documents shall be grounds for relief, which may include, without intending to limit the same, an action to recover sums due for damages, injunctive relief, foreclosure of lien (if default in payment of assessment) or any combination thereof, and such relief may be sought by the Association or, if appropriate, by an aggrieved Co-owner or Co-owners.

Section 2. Recovery of Costs. In any proceeding arising because of an alleged default by any Co-owner, the Association, if successful, shall be entitled to recover the costs of the proceeding and such reasonable attorneys' fees (not limited to statutory fees) as may be determined by the court.

Section 3. Removal and Abatement. The violation of any of the provisions of the Condominium Documents shall also give the Association or its duly authorized agents the right, in addition to the rights set forth above, to enter upon the Common Elements or into any Unit, where reasonably necessary, and summarily remove and abate, at the expense of the Co-owner in violation, any structure, thing or condition existing or maintained contrary to the provisions of the Condominium Documents. The Association shall have no liability to any Co-owner arising out of the exercise of its removal and abatement power authorized herein.

Section 4. Assessment of Fines. The violation of any of the provisions of the Condominium Documents by any Co-owner shall be grounds for assessment by the Association, acting through its duly constituted Board of Directors, of monetary fines for such violations. No fine may be assessed unless in accordance with the provisions of Article XIX below.

Section 5. Non-Waiver of Right. The failure of the Association or of any Co-owner to enforce any right, provision, covenant or condition which may be granted by the Condominium Documents shall not constitute a waiver of the right of the Association or of any such Co-owner to enforce such right, provision, covenant or condition in the future.

Section 6. Cumulative Rights, Remedies and Privileges. All rights, remedies and privileges granted to the Association or any Co-owner or Co-owners pursuant to any terms, provisions, covenants or conditions of the aforesaid Condominium Documents shall be deemed to be cumulative and the exercise of any one or more shall not be deemed to constitute an election of remedies, nor shall it preclude the party thus exercising the same from exercising such other and additional rights, remedies or privileges as may be available to such party at law or in equity.

Section 7. Enforcement of Provisions of Condominium Documents. A Co-owner may maintain an action against the Association and its officers and Directors to compel such persons to enforce the terms and provisions of the Condominium Documents. A Co-owner may maintain an action against any other Co-owner for injunctive relief or for damages or any combination thereof for noncompliance with the terms and provisions of the Condominium Documents or the Act.

ARTICLE XIX
ASSESSMENT OF FINES

Section 1. General. The violation by any Co-owner, occupant or guest of any provisions of the Condominium Documents, including any duly adopted rules and regulations, shall be grounds for assessment by the Association, acting through its duly constituted Board of Directors, of monetary fines against the involved Co-owner. Such Co-owner shall be deemed responsible for such violations whether they occur as a result of his personal actions or the actions of his family, guests, tenants or any other person admitted through such Co-owner to the Condominium.

Section 2. Procedures. Upon any such violation being alleged by the Board, the following procedures will be followed:

(a) Notice. Notice of the violation, including the Condominium Document provision violated, together with a description of the factual nature of the alleged offense set forth with such reasonable specificity as will place the Co-owner on notice as to the violation, shall be sent by first class mail, postage prepaid, or personally delivered to the representative of said Co-owner at the address as shown in the notice required to be filed with the Association pursuant to Article VIII, Section 3 of these Bylaws.

(b) Opportunity to Defend. The offending Co-owner shall have an opportunity to appear before the Board and offer evidence in defense of the alleged violation. The appearance before the Board shall be at its next scheduled meeting but in no event shall the Co-owner be required to appear less than ten (10) days from the date of the Notice.

(c) Default. Failure to respond to the notice of violation constitutes a default.

(d) Hearing and Decision. Upon appearance by the Co-owner before the Board and presentation of evidence of defense, or, in the event of the Co-owner's default, the Board shall, by majority vote of a quorum of the Board, decide whether a violation has occurred. The Board's decision is final.

Section 3. Amounts. Upon violation of any of the provisions of the Condominium Documents and after default of the offending Co-owner or upon the decision of the Board as recited above, the following fines shall be levied:

(a) First Violation. No fine shall be levied.

(b) Second Violation. A fine of Seventy-Five Dollars (\$75.00).

(c) Third Violation. A fine of One Hundred Dollars (\$100.00).

(d) Fourth Violation and Subsequent Violations. A fine of One Hundred and Fifty Dollars (\$150.00) for each violation.

The Association, acting through its Board of Directors, may increase or decrease the fine schedule set forth above by Board resolution after giving prior written notice to the Co-owners of the proposed change. The resolution and a proof of notice shall then be recorded in Washtenaw County Records and the new schedule shall be effective upon recording.

Section 4. Collection. Fines levied pursuant to Section 3 above shall be assessed against the Co-owner and shall be due and payable together with the regular Condominium assessment on the first day of the next following month. Failure to pay the fine will subject the Co-owner to all liabilities set forth in the Condominium Documents including, without limitation, those described in Article II and this Article XIX of these Bylaws.

ARTICLE XX
INTENTIONALLY OMITTED

ARTICLE XXI
RIGHTS RESERVED TO DEVELOPER

Any or all of the rights and powers granted or reserved to Developer in the Condominium Documents or by law, including the right and power to approve or disapprove any act, use, or proposed action or any other matter or thing, may be assigned by it to any other entity or entities or to the Association. Any such assignment or transfer shall be made by appropriate instrument in writing in which the assignee or transferee shall join for the purpose of evidencing its acceptance of such powers and rights and such assignee or transferee shall thereupon have the same rights and powers as herein given and reserved to Developer. Any rights and powers reserved or granted to Developer or its successors shall terminate, if not sooner assigned to the Association, upon the expiration of the Development and Sales Period unless otherwise provided in these Bylaws or Master Deed. The immediately preceding sentence dealing with the termination of certain rights and powers granted or reserved to Developer is intended to apply, insofar as Developer is concerned, only to Developer's rights to approve and control the administration of the Condominium and shall not, under any circumstances, be construed to apply to or cause the termination of any rights of Developer under Articles VII, VIII(c), IX, X, XI, or XII of the Master Deed or any amendments to the Master Deed made pursuant to any such Sections, or any real property rights granted or reserved to Developer or SE or their respective successors and assigns in the Master Deed or elsewhere (including, but not limited to, access easements, utility easements and all other interests or easements created, excepted or reserved in such documents) which shall not be terminable in any manner hereunder and which shall be governed only in accordance with the terms of their creation, exception or reservation and not hereby.

ARTICLE XXII
REMOTE COMMUNICATION AND ELECTRONIC TRANSMISSION

Section 1. Participation of Directors by Conference Telephone or Remote Communication. A Director may participate in a meeting of the Directors by conference telephone or other means of remote communication by which all persons participating in the meeting may communicate with each other. Participation in a meeting pursuant to this section constitutes presence in person at the meeting.

Section 2. Notices by Electronic Transmission. In addition to the methods of providing notice of meetings set forth in Article IX, Section 5 and Article XI, Sections 9 and 10 of these Bylaws, notice may also be given by electronic transmission, as defined below. Notice by electronic transmission will be deemed given when electronically transmitted to the person entitled to notice in a manner authorized by the person.

Section 3. Use of Electronic Transmission. As used in these Bylaws, "written" or "writing" will include communications by electronic transmission, including but not limited to fax and email. Notices of meetings, waivers of notice of meetings, proxies, written consents and ballots may be transmitted by electronic transmission. When a notice or communication is transmitted electronically, the notice or communication is deemed to be given when electronically transmitted to the person entitled to the notice or communication in a manner authorized by the person. A Co-owner or Director will be deemed to have consented to the use of email upon providing the Association with a valid email address.

Section 4. Definition of Electronic Transmission. As used in these Bylaws, electronic transmission refers to any form of communication that does not directly involve the physical transmission of paper, creates a record that may be retained and retrieved by the recipient and may be directly reproduced in paper form by the recipient through an automated process.

ARTICLE XXIII
SEVERABILITY

In the event that any of the terms, provisions or covenants of these Bylaws or the Condominium Documents are held to be partially or wholly invalid or unenforceable for any reason whatsoever, such holding shall not affect, alter, modify or impair in any manner whatsoever any of the other terms, provisions or covenants of such documents or the remaining portions of any terms, provisions or covenants held to be partially invalid or unenforceable.

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Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Pittsfield Chtr Twp

Municipality number 811001

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 81100105

Division name on file with MERS Fire Fght

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Fire Chief, Fire Captain, Fire Lieutenant, Fire Sergeant, Fire Marshal, Firefighter

Employee classification contains **public safety employees**: Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 81100105

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than ____ months in total.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than ____ per ____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from ____ to ____ only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 81100105

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

106-24hr/day hours in a month.
 80-40hr/week

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: <u>Unpaid Leave</u> For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: <u>Military Leave</u> Additional leave types as above	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 81100105

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Base Wages	Box 1 Wages	Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 81100105

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

<input checked="" type="radio"/> CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.	
Types of Compensation	
Regular Wages	
<input checked="" type="checkbox"/> Salary or hourly wage X hours	<input type="checkbox"/> On-call pay
<input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)	<input checked="" type="checkbox"/> Other: <u>Holiday</u>
Other Wages apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Shift differentials	<input type="checkbox"/> Severance issued over time (weekly/bi-weekly)
<input checked="" type="checkbox"/> Overtime	<input checked="" type="checkbox"/> Other: <u>Contractual OT</u>
Lump Sum Payments apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> PTO cash-out	<input type="checkbox"/> Educational degrees
<input checked="" type="checkbox"/> Longevity	<input type="checkbox"/> Moving expenses
<input checked="" type="checkbox"/> Bonuses	<input type="checkbox"/> Sick payouts
<input type="checkbox"/> Merit pay	<input type="checkbox"/> Severance (if issued as lump sum)
<input type="checkbox"/> Job certifications	<input checked="" type="checkbox"/> Other: <u>Vacation PTO Payout max 384hrs for 24hr/day, 288hrs for 40hr/week, 48 hr max compensatory time</u>
Taxable Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)	<input type="checkbox"/> Car allowance
<input type="checkbox"/> Prizes, gift cards	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Personal use of a company car	
Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Gun, tools, equipment, uniform	<input type="checkbox"/> Mileage reimbursement
<input type="checkbox"/> Phone	<input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement)
<input type="checkbox"/> Fitness	<input type="checkbox"/> Other: _____
Types of Deferrals	
Elective Deferrals of Employee Premiums/Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> 457 employee and employer contributions	<input type="checkbox"/> IRA contributions
<input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs	<input type="checkbox"/> Other: _____
Types of Benefits	
Nontaxable Fringe Benefits of Employees apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Health plan, dental, vision benefits	<input type="checkbox"/> Group term or whole life insurance < \$50,000
<input type="checkbox"/> Workers compensation premiums	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Short- or Long-term disability premiums	
Mandatory Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Defined Benefit employee contributions	<input type="checkbox"/> Other: _____
<input type="checkbox"/> MERS Health Care Savings Program employee contributions	
Taxable Fringe Benefits apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Clothing reimbursement	<input type="checkbox"/> Group term life insurance > \$50,000
<input type="checkbox"/> Stipends for health insurance opt out payments	<input type="checkbox"/> Other: _____
Other Benefits / Lump Sum Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Workers compensation settlement payments	<input type="checkbox"/> Other: _____

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 81100105

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Pittsfield Charter Township

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



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Hybrid Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Hybrid Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Pittsfield Chtr Twp

Municipality number 811001

This is an amendment of the existing Adoption Agreement for the MERS Hybrid Plan. Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date. Unless otherwise noted, sections refer to both the Defined Benefit and Defined Contribution portions of Hybrid.

Division number 811001HD

Division name on file with MERS POAM on/after 1/1/2015

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Hybrid Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Police Officers

Employee classification contains **public safety employees**: Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

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Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HD

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification under the Defined Benefit portion of Hybrid as defined under section IV (Provisions) in order to earn a month of service. Excluded classifications will require additional information below. For Defined Contribution portion of Hybrid, vesting is determined according to elapsed time (or hours reported, if applicable).

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than ____ months in total.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than ____ per ____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from ____ to ____ only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

DocuSign Envelope ID: 6459E806-A30D-490A-9765-49E6636CBFF6

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HD

IV. Provisions

1. Service Credit Qualification (for Defined Benefit portion of Hybrid)

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility and service credit qualification in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)
 _____⁸⁰ hours in a month.

Note: For purposes of Defined Contribution, vesting is determined by elapsed time or hours reported.

2. Leaves of Absence (for Defined Benefit portion of Hybrid)

Indicate in the chart below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example, if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Note: For the Defined Contribution portion of Hybrid service is not "granted" or "excluded" as elapsed time (or accumulated hours) are used to determine vesting. Contributions will be due only for months where wages are paid.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: Unpaid Leave For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: Military Leave Additional leave types as above	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective 1/1/07, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting under both Defined Benefit and Defined Contribution portions.

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Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HD

3. Definition of Compensation

To streamline your Hybrid administration, MERS encourages you to use the same Definition of Compensation for both the Defined Benefit and Defined Contribution components. Contributions are calculated using the elected definition and must be reported to MERS separately for Defined Benefit and Defined Contribution.

My Defined Contribution portion uses a different definition. Fill out the below for your Defined Benefit portion and contact MERS at DataCollectionProject@mersofmich.com for instructions.

Select your definition here. If you choose to customize your definition, skip this table and go to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Hybrid Plan employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

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Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HD

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

<input checked="" type="radio"/> CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions. Wages are reported based on definition selected and the percentage of contributions should be determined using that wage.	
Types of Compensation	
Regular Wages	
<input checked="" type="checkbox"/> Salary or hourly wage X hours	<input checked="" type="checkbox"/> On-call pay
<input type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)	<input type="checkbox"/> Other: <u>Holiday</u>
Other Wages apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input type="checkbox"/> Shift differentials	<input type="checkbox"/> Severance issued over time (weekly/bi-weekly)
<input type="checkbox"/> Overtime	<input type="checkbox"/> Other: <u>Stipends, Contracted OT</u>
Lump Sum Payments apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input type="checkbox"/> PTO cash-out	<input type="checkbox"/> Educational degrees
<input type="checkbox"/> Longevity	<input type="checkbox"/> Moving expenses
<input type="checkbox"/> Bonuses	<input type="checkbox"/> Sick payouts
<input type="checkbox"/> Merit pay	<input type="checkbox"/> Severance (if issued as lump sum)
<input type="checkbox"/> Job certifications	<input checked="" type="checkbox"/> Other: <u>Vacation PTO Payout max 240 Hrs; Compensatory Payout max 60 Hrs</u>
Taxable Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)	<input type="checkbox"/> Car allowance
<input type="checkbox"/> Prizes, gift cards	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Personal use of a company car	
Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Gun, tools, equipment, uniform	<input type="checkbox"/> Mileage reimbursement
<input type="checkbox"/> Phone	<input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement)
<input type="checkbox"/> Fitness	<input type="checkbox"/> Other: _____
Types of Deferrals	
Elective Deferrals of Employee Premiums/Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> 457 employee and employer contributions	<input type="checkbox"/> IRA contributions
<input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs	<input type="checkbox"/> Other: _____
Types of Benefits	
Nontaxable Fringe Benefits of Employees apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Health plan, dental, vision benefits	<input type="checkbox"/> Group term or whole life insurance < \$50,000
<input type="checkbox"/> Workers compensation premiums	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Short- or Long-term disability premiums	
Mandatory Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Hybrid Plan employee contributions	<input type="checkbox"/> Other: _____
<input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions	
Taxable Fringe Benefits apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Clothing reimbursement	<input type="checkbox"/> Group term life insurance > \$50,000
<input type="checkbox"/> Stipends for health insurance opt out payments	<input type="checkbox"/> Other: _____
Other Benefits / Lump Sum Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Workers compensation settlement payments	<input type="checkbox"/> Other: _____

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Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HD

4. Forfeiture (for Defined Contribution portion of Hybrid)

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Pittsfield Charter Township

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



DocuSign Envelope ID: 33224F86-F308-49B6-B455-D1C8B19EC4B4

Hybrid Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Hybrid Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Pittsfield Chtr Twp

Municipality number 811001

This is an amendment of the existing Adoption Agreement for the MERS Hybrid Plan. Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date. Unless otherwise noted, sections refer to both the Defined Benefit and Defined Contribution portions of Hybrid.

Division number 811001HC

Division name on file with MERS POLC-Cmnd on/after 1/1/2015

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Hybrid Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Director of Public Safety, Deputy Director of Public Services, Captain, Lieutenant & Sergeant

Employee classification contains **public safety employees:** Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

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Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HC

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification under the Defined Benefit portion of Hybrid as defined under section IV (Provisions) in order to earn a month of service. Excluded classifications will require additional information below. For Defined Contribution portion of Hybrid, vesting is determined according to elapsed time (or hours reported, if applicable).

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be 12 month(s).

Comments:

Probationary (trial basis) Sergeants. Probationary Sergeants will not be eligible for the improved benefits of B4, FAC3 and F50 (25 years), but shall continue to receive benefit level set forth in the Patrol Agreement. Upon successful completion of the probationary period, Sergeants shall have the improved benefit as defined above, and pay the same percentage of total compensation as set forth in Paragraph (a) above through payroll deduction.

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Public Safety Director, Captain and Lieutenant

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Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HC

IV. Provisions

1. Service Credit Qualification (for Defined Benefit portion of Hybrid)

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility and service credit qualification in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 80 hours in a month.

Note: For purposes of Defined Contribution, vesting is determined by elapsed time or hours reported.

2. Leaves of Absence (for Defined Benefit portion of Hybrid)

Indicate in the chart below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example, if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Note: For the Defined Contribution portion of Hybrid service is not "granted" or "excluded" as elapsed time (or accumulated hours) are used to determine vesting. Contributions will be due only for months where wages are paid.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: <u>Unpaid Leave</u> For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: <u>Military Leave</u> Additional leave types as above	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective 1/1/07, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting under both Defined Benefit and Defined Contribution portions.

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Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HC

3. Definition of Compensation

To streamline your Hybrid administration, MERS encourages you to use the same Definition of Compensation for both the Defined Benefit and Defined Contribution components. Contributions are calculated using the elected definition and must be reported to MERS separately for Defined Benefit and Defined Contribution.

My Defined Contribution portion uses a different definition. Fill out the below for your Defined Benefit portion and contact MERS at DataCollectionProject@mersofmich.com for instructions.

Select your definition here. If you choose to customize your definition, skip this table and go to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Hybrid Plan employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

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Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

DIV: 811001HC

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

<input checked="" type="radio"/> CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions. Wages are reported based on definition selected and the percentage of contributions should be determined using that wage.	
Types of Compensation	
Regular Wages	
<input checked="" type="checkbox"/> Salary or hourly wage X hours	<input checked="" type="checkbox"/> On-call pay
<input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)	<input checked="" type="checkbox"/> Other: <u>Holiday</u>
Other Wages apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Shift differentials	<input type="checkbox"/> Severance issued over time (weekly/bi-weekly)
<input checked="" type="checkbox"/> Overtime	<input checked="" type="checkbox"/> Other: <u>Stipends, Contracted OT</u>
Lump Sum Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/> PTO cash-out	<input type="checkbox"/> Educational degrees
<input type="checkbox"/> Longevity	<input type="checkbox"/> Moving expenses
<input checked="" type="checkbox"/> Bonuses	<input type="checkbox"/> Sick payouts
<input type="checkbox"/> Merit pay	<input type="checkbox"/> Severance (if issued as lump sum)
<input type="checkbox"/> Job certifications	<input checked="" type="checkbox"/> Other: <u>Vacation PTO Payout max 240 Hrs Compensatory Payout max 80 Hrs</u>
Taxable Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)	<input type="checkbox"/> Car allowance
<input type="checkbox"/> Prizes, gift cards	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Personal use of a company car	
Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Gun, tools, equipment, uniform	<input type="checkbox"/> Mileage reimbursement
<input type="checkbox"/> Phone	<input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement)
<input type="checkbox"/> Fitness	<input type="checkbox"/> Other: _____
Types of Deferrals	
Elective Deferrals of Employee Premiums/Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> 457 employee and employer contributions	<input type="checkbox"/> IRA contributions
<input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs	<input type="checkbox"/> Other: _____
Types of Benefits	
Nontaxable Fringe Benefits of Employees apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Health plan, dental, vision benefits	<input type="checkbox"/> Group term or whole life insurance < \$50,000
<input type="checkbox"/> Workers compensation premiums	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Short- or Long-term disability premiums	
Mandatory Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Hybrid Plan employee contributions	<input type="checkbox"/> Other: _____
<input type="checkbox"/> MERS Health Care Savings Program employee contributions	
Taxable Fringe Benefits apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Clothing reimbursement	<input type="checkbox"/> Group term life insurance > \$50,000
<input type="checkbox"/> Stipends for health insurance opt out payments	<input type="checkbox"/> Other: _____
Other Benefits / Lump Sum Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Workers compensation settlement payments	<input type="checkbox"/> Other: _____

DocuSign Envelope ID: 33224F86-F308-49B6-B455-D1C8B19EC4B4

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Pittsfield Chtr Twp

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4. Forfeiture (for Defined Contribution portion of Hybrid)

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Pittsfield Charter Township

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____





Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3135 | Fax: (734) 944-6103

Website: www.pittsfield-mi.gov

Office of the Supervisor

ATTACHMENTS:

Communications



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3135 • Fax: (734) 944-6103

Website: www.pittsfield-mi.gov

Office of the Supervisor

MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees

FROM: Mandy Grewal, Supervisor

DATE: January 13, 2021

SUBJECT: Response to Questions Raised at the 12/9/2020 Board meeting

Clerk Anzaldi brought to my attention the questions she'd posed at the December 9th Board meeting. In response to the same, which I have also provided via email to Board members, along with the Chair and Vice Chair of the Park Commission, are included herein:

1. Question about the Pittsfield Post article

Not sure why the confusion since the green parcels denoted in the map are those that are currently – and have been since I took office in 2008 – farmed. In fact, the map delineates both the total and farmable acreage of each of these parcels that have, I believe, been farmed by McCalla for which the lease agreement is handled through the Clerk's office and which, then, the Clerk has brought before the Board for approval periodically. The parcel (not a park) shown in hash-marks is what relates to "...our vision is to make available..."

2. Request to include Park Commission

Based on the assumption that they are excluded whereas, while numerous projects were undertaken and completed including addition of three public parks between 2009-2016, the one and only time Township administration has 'encroached' upon Pittsfield park space, in the past few years, was to install one community garden. For this initiative, which I finally spearheaded due to ongoing public demand for the same, my team was very diligent to, from the beginning, engage and inform Park Commission (including through formal presentations at Park Commission meetings) of the community garden initiative. I believe lack of attendance at public forums (e.g., February 2019 for Waters/Oak Valley, June 2020 for PRGII, November 2020 for MI Ave) by elected is likely one of the reasons assumptions/statements of exclusion are being made. We have taken the lead of the public for decision-making but based on your and other comments recently, I have requested some of the more recent public forum presentations be repeated at Board meetings, starting in 2021

Thank you.

From: Forest Yang
Sent: Wednesday, January 6, 2021 11:39 AM
To: Mandy Grewal
Subject: Service Update from TheRide

Hi Mandy,

Happy New Year!

I would like to provide you a quick update on our service and ridership:

- Since September 2020, TheRide has been operating approximately 65% of pre-pandemic service hours and the ridership has been about 25% of pre-pandemic level. As you can tell, the majority of our riders are still not back considering that we are still in the middle of a pandemic. Hopefully things will get better soon.
- After the temporary service plan was introduced in August 2020, TheRide restored a local route (26) in the west side of Ann Arbor to fill in a large service gap in that area. In January 2021, minor changes will be made to address some on-time performance issues. There is currently no planned service change in Pittsfield Township until fall 2021.
- TheRide is working on a service restoration plan to restore most services by fall 2021 and more details will be shared in late February/early March.

Please let me know if you have any questions or need any additional information.

Thanks,

Forest



Forest Yang (he/him)
Deputy CEO, Planning and Innovation
TheRide // Ann Arbor Area Transportation Authority

MLive

PPE giveaway aims to hand out 2,500 masks in Ann Arbor area

By Samuel J. Robinson - December 08, 2020



Montibeller Park in Pittsfield Township, Mich. Melanie Maxwell

WASHTENAW COUNTY, MI — Pittsfield Township residents needing safety equipment to help in the fight against the COVID-19 pandemic can get it this weekend in Montibeller Park.

The personal protection equipment giveaway is from 11 a.m. to 1 p.m. Saturday, Dec. 19, inside the park's pavilion at 305 Ellsworth Road. Bags filled with masks and other products will be distributed. Residents can take up to two free bags per car while supplies last.

Three hundred bags will include five disposable face masks and hand sanitizer and another 200 bags will contain five face masks without hand sanitizer. The event is organized by township trustee Linda Edward-Brown, and the equipment gathered is being distributed by members of the Rho Delta Zeta Chapter of Zeta Phi Beta Sorority, Inc.

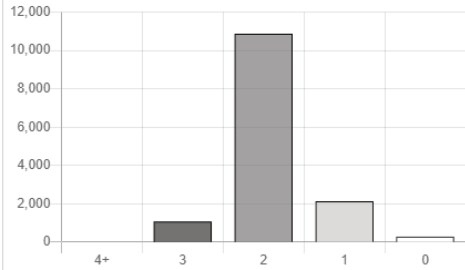
“We are extremely grateful for the generosity and support of phenomenal community groups, such as the Rho Delta Zeta Chapter of Zeta Phi Beta Sorority, Inc., who have stepped up to help our community at a time of dire need,” Pittsfield Township Supervisor Mandy Grewal said.

Community Availability

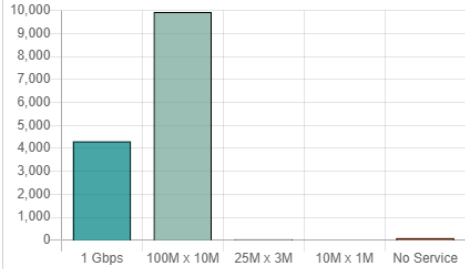
Broadband availability shows estimated residential fixed, non-mobile terrestrial service.

- 14k** (99.3%) households with broadband available
- 14k** (99.0%) households with fast broadband available
- 99** (0.7%) households unserved by broadband

Households by Number of Broadband Providers



Households by Max Internet Speed



Household Population with Broadband Available



The above chart cannot be displayed at this geography.

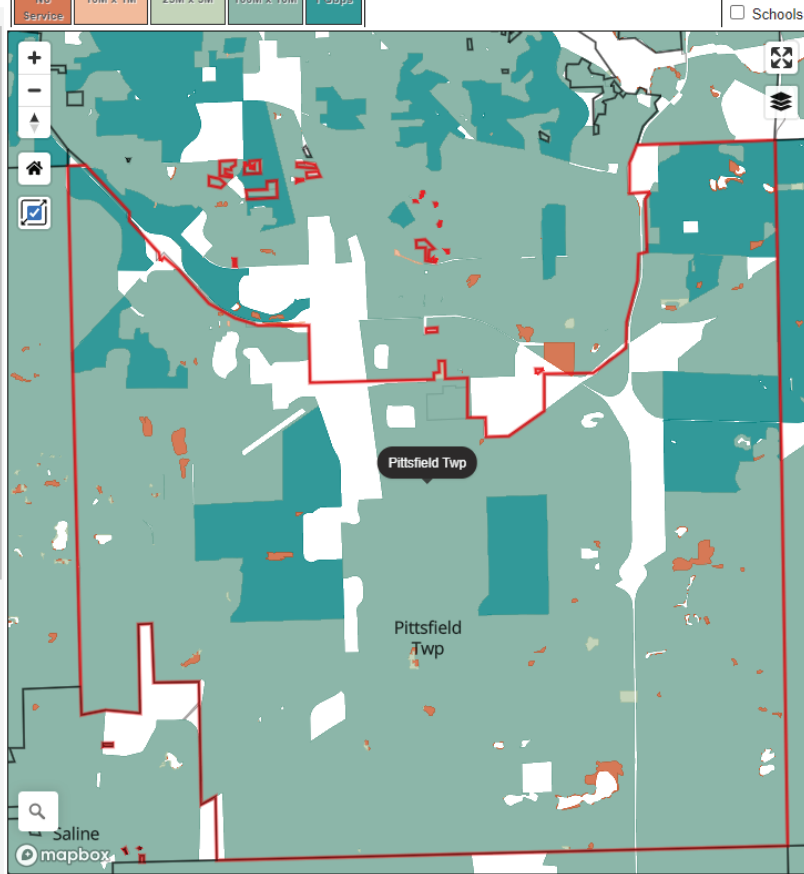
Pittsfield Twp Demographics

Total Households: 14,389
 with Children: 4,194
 with Seniors: 3,163
 Avg Household Size: 2.49
 Median Household Income: \$77,543
 Households in Poverty: 10.2%
 Total Population: 38,359
 Household Population: 35,844
 White: 22,900
 Black: 3,862
 Asian: 5,508
 Hispanic: 1,691

Selected: **Community** is **Pittsfield Twp**

Broadband speed available: **No Service**, **10M x 1M**, **25M x 3M**, **100M x 10M**, **1 Gbps**

Choose a Demographic Overlay: WiFi Hotspots Schools

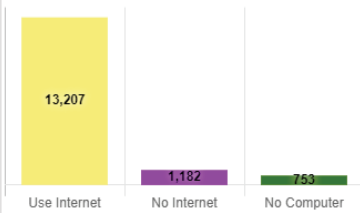


Community Usage

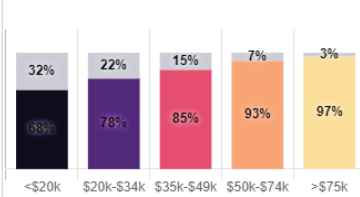
Broadband usage shows information about households having and using high speed, cellular, or satellite internet service.

- 13k** (89.9%) households use broadband
- 1.2k** (8.2%) households without internet
- 1.5k** (10.4%) households without a desktop/laptop
- 330** (4.3%) children without broadband
- 21** (0.3%) children without a desktop/laptop
- 25** (0.2%) households only use smart device

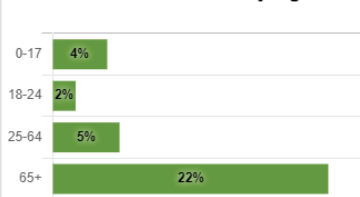
Households by Internet Usage



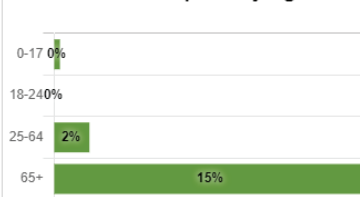
Broadband Share By Income



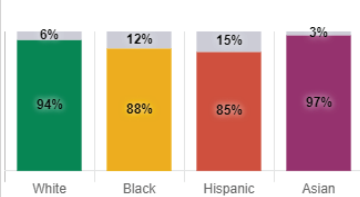
Lack of Broadband By Age



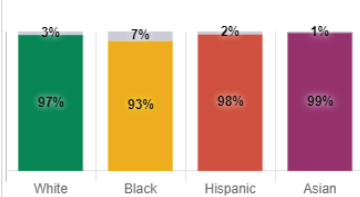
Lack of Computer by Age



Broadband Share By Race/Ethnicity



Computer Share By Race/Ethnicity





Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3120 | Fax: (734) 944-8024

Website: www.pittsfield-mi.gov

Office of the Clerk

ATTACHMENTS:

Approve payment of Accounts Payable checks #37122 through #37429 in the amount of \$2,218,132.32

User: schaaafs

CHECK DATE FROM 11/26/2020 - 12/23/2020

DB: Pittsfield Twp

Check Date	Check	Vendor Name	Description	Amount	Status
Bank AP ACCOUNTS PAYABLE					
12/04/2020	37122	ADVANCE AUTO PARTS	VEHICLE MAINTENANCE	82.74	Open
12/04/2020	37123	ALLSHRED SERVICES	SHREDDING SERVICES	64.35	Open
12/04/2020	37124	ANN ARBOR CLEANING SUPPLY CO.	BUILDING SUPPLIES	350.28	Open
12/04/2020	37125	ANN ARBOR SPARK	QTRLY PMT 2	3,297.00	Open
12/04/2020	37126	ANN ARBOR WELDING SUPPLY CO	SUPPLIES	9.61	Open
12/04/2020	37127	BANK OF ANN ARBOR-VISA	DEPT PURCHASES	207.49	Open
12/04/2020	37128	BATTERIES PLUS BULBS #389	SUPPLIES	29.97	Open
12/04/2020	37129	BEE PRESENT HONEY LLC	FARMERS MARKET ONLINE SALES	30.00	Open
12/04/2020	37130	BELLE TIRE	VEHICLE MAINTENANCE	4,952.71	Open
12/04/2020	37131	BILL CRISPIN CHEVROLET, INC	VEHICLE MAINTENANCE	3,237.27	Open
12/04/2020	37132	STEPHEN BROWN	INSPECTIONS	2,040.00	Open
12/04/2020	37133	C & C HEATING & AIR CONDITIONING	REFUND PERMIT FEE	11.00	Open
12/04/2020	37134	C.E. GLESSON CONSTRUCTORS	REFUND HYDRANT METER DEPOSIT	807.50	Open
12/04/2020	37135	JOSEPH CATALFIO	OPTICAL EXPENSE	210.20	Open
12/04/2020	37136	CDW GOVERNMENT, INC.	COMPUTER UPGRADES	228.20	Open
12/04/2020	37137	CHEEKY SPICES LLC	FARMERS MARKET ONLINE SALES	9.00	Open
12/04/2020	37138	CHELSEA LUMBER COMPANY	OFFICER EQUIPMENT	206.42	Open
12/04/2020	37139	CINTAS CORPORATION	BUILDING SUPPLIES	453.94	Open
12/04/2020	37140	COMCAST	SERVICE - FIRE	81.74	Open
12/04/2020	37141	DIUBLE EQUIPMENT INCORPORATED	EQUIPMENT MAINTENANCE	75.19	Open
12/04/2020	37142	DTE ENERGY	7222 MICHIGAN - ELEC / GAS	1,818.62	Open
12/04/2020	37143	DUELL ELECTRIC INC	REFUND PERMIT FEE	258.75	Open
12/04/2020	37144	EARTHEN JAR, INC.	FARMERS MARKET ONLINE SALES	146.29	Open
12/04/2020	37145	EAT, LLC	FARMERS MARKET ONLINE SALES	82.00	Open
12/04/2020	37146	ERIE CONSTRUCTION LLC	LILLIE PARK PATHWAY	87,346.80	Open
12/04/2020	37147	ETNA SUPPLY COMPANY	INVENTORY SUPPLIES	17,040.00	Open
12/04/2020	37148	FASTENAL COMPANY	SUPPLIES	255.99	Open
12/04/2020	37149	MICHELE FLOWERS	FARMERS MARKET ONLINE SALES	115.00	Open
12/04/2020	37150	FLUFFY BOTTOM FARMS	FARMERS MARKET ONLINE SALES	88.00	Open
12/04/2020	37151	JEFF FOULKE	OPTICAL EXPENSE	276.96	Open
12/04/2020	37152	FOUNDATION SYSTEMS OF MICHIGAN	REFUND PERMIT FEE	158.25	Open
12/04/2020	37153	PATRICK GRAY	OPTICAL EXPENSE	525.00	Open
12/04/2020	37154	PAMELA HAYES	OPTICAL EXPENSE	300.00	Open
12/04/2020	37155	HEART OF THE HIVE LLC	FARMERS MARKET ONLINE SALES	70.00	Open
12/04/2020	37156	HOWLETT LOCK & DOOR, INC.	BUILDING MAINTENANCE	105.00	Open
12/04/2020	37157	IACP	MEMBERSHIP DUES	875.00	Open
12/04/2020	37158	INLAND PRESS	FALL 2020 NEWSLETTERS	10,511.07	Open
12/04/2020	37159	INTERSTAR INC	REFUND PERMIT FEE	81.00	Open
12/04/2020	37160	IPS DRUG TESTING SERVICES, LLC	EMPLOYMENT SERVICES	80.00	Open
12/04/2020	37161	J. RANCK ELECTRIC, INC.	BOOSTER PUMP STATION REPAIRS/UPGRADES	27,000.00	Open
12/04/2020	37162	JOHNSON SIGN COMPANY INC	REFUND OVERPAYMENT	50.00	Open
12/04/2020	37163	PENNY JONES	FARMERS MARKET ONLINE SALES	25.00	Open
12/04/2020	37164	KAPNICK ORCHARDS	FARMERS MARKET ONLINE SALES	933.00	Open
12/04/2020	37165	MATTHEW KESSLER	OPTICAL EXPENSE	600.00	Open
12/04/2020	37166	KOCH & WHITE	REFUND PERMIT FEE	10.00	Open
12/04/2020	37167	KYLAP ENTERPRISE LLC	FARMERS MARKET ONLINE SALES	42.33	Open
12/04/2020	37168	MICHELLE MAHMOUD	OPTICAL EXPENSE	440.00	Open
12/04/2020	37169	MAVERICK FIRE PROTECTION	MAINTENANCE	3,149.08	Open
12/04/2020	37170	BARBARA MCDERMOTT	OPTICAL EXPENSE	60.00	Open
12/04/2020	37171	MCKESSON MEDICAL-SURGICAL	EQUIPMENT SUPPLIES	4,739.92	Open
12/04/2020	37172	MHPN	2021 MEMBERSHIP	150.00	Open
12/04/2020	37173	JOANN FRANCES NEMETH	FARMERS MARKET ONLINE SALES	771.00	Open
12/04/2020	37174	O'REILLY AUTO PARTS	EQUIPMENT MAINTENANCE	633.55	Open
12/04/2020	37175	O'REILLY AUTO PARTS	SUPPLIES	6.37	Open
12/04/2020	37176	ORMSBY ELECTRIC, INC.	BUILDING MAINTENANCE	2,330.31	Open
12/04/2020	37177	JOSEPH OSTROWSKI	FARMERS MARKET - PFH	192.50	Open
12/04/2020	37178	PAT WALTERS & SONS	REFUND PERMIT FEE	105.00	Open

Check Date	Check	Vendor Name	Description	Amount	Status
12/04/2020	37179	PET SUPPLIES PLUS	SUPPLIES	46.98	Open
12/04/2020	37180	PITTSFIELD W&S UTILITIES DEPT.	300 TEXTILE	475.38	Open
12/04/2020	37181	PITTSFIELD W&S UTILITIES DEPT.	6201 MICHIGAN	438.97	Open
12/04/2020	37182	PLANTED LLC	FARMERS MARKET - ONLINE SALES	418.00	Open
12/04/2020	37183	POWER HOME SOLAR, LLC	REFUND PERMIT FEE	600.75	Open
12/04/2020	37184	PULTE GROUP	REFUND PERMIT FEE	10.00	Open
12/04/2020	37185	RENT A JOHN	RENTALS	223.26	Open
12/04/2020	37186	REPUBLIC SERVICES #241	PARKS RUBBISH SERVICE	1,730.56	Open
12/04/2020	37187	ROBERTSON MORRISON INC	BUILDING MAINTENANCE	714.75	Open
12/04/2020	37188	ROCKET ENTERPRISES	BUILDING MAINTENANCE	200.00	Open
12/04/2020	37189	ROSE PEST SOLUTIONS	BUILDING MAINTENANCE	77.00	Open
12/04/2020	37190	SHARE CORPORATION	SUPPLIES	691.60	Open
12/04/2020	37191	PAT SHOCKLEY	FARMERS MARKET - ONLINE SALES	158.00	Open
12/04/2020	37192	SIMPLY DECKS	REFUND PERMIT FEE	270.00	Open
12/04/2020	37193	STADIUM HARDWARE INC.	DEPT PURCHASES	600.32	Open
12/04/2020	37194	STATE OF MICHIGAN	2021 WATER SUPPLY ANNUAL FEES	5,687.18	Open
12/04/2020	37195	STRAWSER CONSTRUCTION	REFUND HYDRANT METER FEE	777.50	Open
12/04/2020	37196	RODNEY D. TAYLOR	FARMERS MARKET - ONLINE SALES	402.62	Open
12/04/2020	37197	UNIFIRST CORPORATION	BUILDING SUPPLIES	150.86	Open
12/04/2020	37198	VERTEX COFFEE LLC	FARMERS MARKET - ONLINE SALES	54.00	Open
12/04/2020	37199	VITAL RECORDS CONTROL	OFFICE EQUIPMENT	103.21	Open
12/04/2020	37200	WASHTENAW COUNTY SHERIFF	SWAT Q3 2020	151.94	Open
12/04/2020	37201	WASHTENAW COUNTY TREASURER	TRAILER PARK FEES - OCT 2020	1,610.00	Open
12/04/2020	37202	DOUGLAS WEBBER	FARMERS MARKET - PFH	23.50	Open
12/04/2020	37203	WEINGARTZ SUPPLY CO	EQUIPMENT MAINTENANCE	628.69	Open
12/04/2020	37204	WEX BANK	FUEL PURCHASES	8,707.20	Open
12/04/2020	37205	WOLVERINE RENTAL & SUPPLY	BUILDING MAINTENANCE	251.00	Open
12/10/2020	37206	14 A-2 DISTRICT COURT	REFUND BOND MONEY	750.00	Open
12/10/2020	37207	ACD.NET, INC.	PHONE SERVICE	787.67	Open
12/10/2020	37208	ADUNBI, OMOLADE	REFUND SENIOR DAY TRIP FEES	85.00	Open
12/10/2020	37209	ADVANCE AUTO PARTS	VEHICLE MAINTENANCE	52.26	Open
12/10/2020	37210	ALLSTAR ALARM LLC	MONITORING SERVICES	147.00	Open
12/10/2020	37211	ALRO STEEL CORPORATION	SUPPLIES	276.29	Open
12/10/2020	37212	ANIXTER	COMPUTER SUPPLIES	229.75	Open
12/10/2020	37213	ANN ARBOR TRANSPORTATION AUTH.	POSA - OCT 2020	42,411.30	Open
12/10/2020	37214	ARBOR SPRINGS WATER COMPANY	BUILDING SUPPLIES	12.00	Open
12/10/2020	37215	ARMBRUSTER, PHIL	UB refund for account: WIN4-005695-0000-	97.31	Open
12/10/2020	37216	AZTECA SYSTEMS, LLC	MAINTENANCE CONTRACT	27,852.00	Open
12/10/2020	37217	BAKER VEHICLE SYSTEMS, INC	EQUIPMENT MAINTENANCE	699.06	Open
12/10/2020	37218	BANK OF ANN ARBOR-VISA	DEPT PURCHASES	13,471.06	Open
12/10/2020	37219	BELLE TIRE	VEHICLE MAINTENANCE	976.65	Open
12/10/2020	37220	BILL CRISPIN CHEVROLET, INC	VEHICLE MAINTENANCE	59.95	Open
12/10/2020	37221	BLUETARP FINANCIAL	UTIL SUPPLIES	39.99	Open
12/10/2020	37222	BRIARWOOD FORD	VEHICLE MAINTENANCE	1,022.65	Open
12/10/2020	37223	CARQUEST AUTO PARTS OF SALINE	VEHICLE MAINTENANCE	112.41	Open
12/10/2020	37224	JOSEPH CATALFIO	OPTICAL EXPENSE	262.20	Open
12/10/2020	37225	CDW GOVERNMENT, INC.	COMPUTER SUPPLIES	241.89	Open
12/10/2020	37226	CHAMARTHI, GOPAL	UB refund for account: HIG5-002461-0000-	42.05	Open
12/10/2020	37227	CINTAS CORPORATION	BUILDING SUPPLIES	376.88	Open
12/10/2020	37228	CITY PRINTING COMPANY INC	SUPPLIES	70.00	Open
12/10/2020	37229	COMCAST	SERVICE	1,047.80	Open
12/10/2020	37230	CORRIGAN MOVING SYSTEMS	ELECTIONS	1,092.50	Open
12/10/2020	37231	CRUISERS	VEHICLE EQUIPMENT	12,497.50	Open
12/10/2020	37232	DECKER AGENCY LLC	PUBLIC OFFICIAL BOND	278.00	Open
12/10/2020	37233	DELL MARKETING LP	COMPUTER UPGRADES	636.34	Open
12/10/2020	37234	DEMING, CAREN	UB refund for account: DOR2-005117-0000-	80.15	Open
12/10/2020	37235	DEWEY, MATT	UB refund for account: HON1-003152-0000-	7.81	Open
12/10/2020	37236	DTE ENERGY	STREET LIGHTING	30,953.81	Open
12/10/2020	37237	DTE ENERGY	SIRENS	93.89	Open
12/10/2020	37238	EMERGENT HEALTH PARTNERS	CONTRACTUAL SERVICES	4,496.14	Open

Check Date	Check	Vendor Name	Description	Amount	Status
12/10/2020	37239	FASTENAL COMPANY	SUPPLIES	223.14	Open
12/10/2020	37240	FOSTER, SWIFT, COLLINS & SMITH	LEGAL SERVICES	390.00	Open
12/10/2020	37241	GARCIA, GLENDA	UB refund for account: KNO2-004447-0000-	57.20	Open
12/10/2020	37242	GCSI	PROFESSIONAL SERVICES	3,000.00	Open
12/10/2020	37243	GLG PRINT	PERSONAL PROPERTY STATEMENTS POSTAGE	621.00	Open
12/10/2020	37244	GREAT LAKES CUSTOM EMBROIDERY	UNIFORMS	46.00	Open
12/10/2020	37245	HAMMER TRUCKING	UTIL REPAIRS	455.29	Open
12/10/2020	37246	PAMELA HAYES	OPTICAL EXPENSE	536.95	Open
12/10/2020	37247	HOWLETT LOCK & DOOR, INC.	BUILDING MAINTENANCE	87.50	Open
12/10/2020	37248	JACK DOHENY COMPANIES, INC.	VEHICLE MAINTENANCE	2,898.30	Open
12/10/2020	37249	KAPNICK ORCHARDS	FARMERS MARKET - BC, DUFB, PFH	260.00	Open
12/10/2020	37250	PATRICIA KWAPIS	REPAIRS	110.00	Open
12/10/2020	37251	LAST BITE LLC	FARMERS MARKET	500.00	Open
12/10/2020	37252	LOWE'S COMPANIES INC	DEPT PURCHASES	3,122.70	Open
12/10/2020	37253	MACOMB ASSESSORS ORGANIZATION	MEMBERSHIP DUES	25.00	Open
12/10/2020	37254	MCCRARY, FRANCES	REFUND SENIOR DAY TRIPP FEES	106.00	Open
12/10/2020	37255	MENEGHINI, ANTHONY	UB refund for account: STA1-005825-0000-	89.44	Open
12/10/2020	37256	METRO AIRPORT TRUCK	VEHICLE MAINTENANCE	2,543.00	Open
12/10/2020	37257	MICHIGAN ASSOCIATION OF PLANNING	CLASSIFIED AD	75.00	Open
12/10/2020	37258	MIDSTATES RECREATION	EQUIPMENT MAINTENANCE	1,059.07	Open
12/10/2020	37259	MISS DIG SYSTEM	MEMBERSHIP FEE	2,747.73	Open
12/10/2020	37260	MTA	CLASSIFIED AD	90.00	Open
12/10/2020	37261	JOANN FRANCES NEMETH	FARMERS MARKET - BC, DUFB, PFH	254.50	Open
12/10/2020	37262	NIETHAMMER ROCK STOP	UTIL REPAIRS	659.10	Open
12/10/2020	37263	O'REILLY AUTO PARTS	EQUIPMENT MAINTENANCE	269.88	Open
12/10/2020	37264	ORMSBY ELECTRIC, INC.	BUILDING MAINTENANCE	324.88	Open
12/10/2020	37265	BRETT PATERSON	OPTICAL EXPENSE	279.84	Open
12/10/2020	37266	PET SUPPLIES PLUS	SUPPLIES	42.98	Open
12/10/2020	37267	PITTSFIELD CHARTER TOWNSHIP	2020 WINTER TAX	5,837.39	Open
12/10/2020	37268	PLANTED LLC	FARMERS MARKET - PFH	4.00	Open
12/10/2020	37269	POPULIST CLEANING CO.	CLEANING SERVICES	5,846.00	Open
12/10/2020	37270	POWER HOME REMODELING GROUP LLC	REFUND OVERPAYMENT OF FEES	15.00	Open
12/10/2020	37271	PREMIER SAFETY	EQUIPMENT SUPPLIES	108.00	Open
12/10/2020	37272	PRIORITY ONE EMERGENCY	UNIFORMS	1,018.40	Open
12/10/2020	37273	PROFESSIONAL BINDING PRODUCTS, INC	SUPPLIES	16.25	Open
12/10/2020	37274	MICHAEL ROBINSON	OPTICAL EXPENSE	143.00	Open
12/10/2020	37275	LYN SEBESTYEN	DEPT PURCHASE	25.71	Open
12/10/2020	37276	SIGNS BY TOMORROW	SIGNS	30.00	Open
12/10/2020	37277	STADIUM HARDWARE INC.	DEPT PURCHASES	144.64	Open
12/10/2020	37278	STANTEC CONSULTING MICHIGAN	ENGINEERING SERVICES	5,292.74	Open
12/10/2020	37279	STATE OF MICHIGAN	CERTIFICATIONS	875.00	Open
12/10/2020	37280	THE HARTFORD GROUP BENEFITS	INSURANCE	2,617.39	Open
12/10/2020	37281	THE SWEATSHOP CUSTOM EMBROIDERY	UNIFORMS	300.00	Open
12/10/2020	37282	TRANSUNION RISK & ALTERNATIVE DATA	DEPT EXPENSES	157.00	Open
12/10/2020	37283	UNIFIRST CORPORATION	SUPPLIES	84.13	Open
12/10/2020	37284	USA BLUEBOOK	SUPPLIES	713.48	Open
12/10/2020	37285	VERIZON WIRELESS	CELL PHONE SERVICE	2,255.79	Open
12/10/2020	37286	WASHTENAW COUNTY	DRAIN USE PERMITS	977.50	Open
12/10/2020	37287	WASHTENAW COUNTY SHERIFF	DISPATCH SERVICES - DEC 2020	12,083.33	Open
12/10/2020	37288	WARREN WISNER	INSPECTIONS	4,050.00	Open
12/10/2020	37289	WOLVERINE RENTAL & SUPPLY	SUPPLIES	199.90	Open
12/10/2020	37290	XEROX CORPORATION	EQUIPMENT MAINTENANCE	1,661.57	Open
12/10/2020	37291	ZIPPY AUTO WASH LLC	VEHICLE MAINTENANCE - NOV 2020	627.75	Open
12/10/2020	37292	ZOLL DATA SYSTEMS, INC.	CONTRACT SERVICES	438.46	Open
12/18/2020	37293	5 ALARM FIRE & SAFETY	SUPPLIES	159.86	Open
12/18/2020	37294	ALLSHRED SERVICES	SHREDDING SERVICES	64.35	Open
12/18/2020	37295	MICHELLE ANZALDI	OPTICAL EXPENSE	300.00	Open
12/18/2020	37296	ARAB AMERICAN CULTURAL CENTER	CLEANING FEES - ELECTIONS	200.00	Open
12/18/2020	37297	BANK OF ANN ARBOR-VISA	DEPT PURCHASES	457.19	Open
12/18/2020	37298	BELLE TIRE	VEHICLE MAINTENANCE	1,310.98	Open

Check Date	Check	Vendor Name	Description	Amount	Status
12/18/2020	37299	BILL CRISPIN CHEVROLET, INC	VEHICLE MAINTENANCE	281.35	Open
12/18/2020	37300	BLUE CROSS BLUE SHIELD OF MICHIGAN	DIV 0003, 0004, 0005, 0006 NOV 2020	128,990.71	Open
12/18/2020	37301	STEPHEN BROWN	INSPECTIONS	2,520.00	Open
12/18/2020	37302	CARLISLE WORTMAN ASSOCIATES, INC	PLANNING CONSULTANT	9,518.00	Open
12/18/2020	37303	CDW GOVERNMENT, INC.	COMPUTER SUPPLIES	3,275.05	Open
12/18/2020	37304	CHALLENGER TECHNOLOGIES LLC	DEPT EXPENSES	2,481.98	Open
12/18/2020	37305	CHOICE QUICK LUBE	VEHICLE MAINTENANCE	50.95	Open
12/18/2020	37306	CINTAS CORPORATION	BUILDING SUPPLIES	159.09	Open
12/18/2020	37307	COMCAST	SERVICE	138.35	Open
12/18/2020	37308	CULLIGAN OF ANN ARBOR/DETROIT	BUILDING SUPPLIES	36.00	Open
12/18/2020	37309	CUMMINS INC.	VEHICLE MAINTENANCE	1,930.34	Open
12/18/2020	37310	DAVID DERKSEN	OPTICAL EXPENSE	796.61	Open
12/18/2020	37311	DTE ELECTRIC COMPANY	STREETLIGHTING - AA RIDGE MEADOWS	21,059.00	Open
12/18/2020	37312	DTE ELECTRIC COMPANY	STREETLIGHTINT ARBOR RIDGE P II	22,652.00	Open
12/18/2020	37313	DTE ELECTRIC COMPANY	STREETLIGHTING ARBOR RIDGE P-3	40,743.00	Open
12/18/2020	37314	DTE ENERGY	6201 MICHIGAN - GAS	5,580.44	Open
12/18/2020	37315	DTE ENERGY	701 ELLSWORTH - ELEC	1,325.80	Open
12/18/2020	37316	ENVIRONMENTAL CONSULTING &	CONSULTING SERVICES	238.00	Open
12/18/2020	37317	FENDER MENDER COLLISION CENTER	VEHICLE MAINTENANCE	918.95	Open
12/18/2020	37318	FINK & FINK, PLLC	LEGAL SERVICES	7,916.67	Open
12/18/2020	37319	FIREWRENCH OF MICHIGAN LLC	VEHICLE MAINTENANCE	499.20	Open
12/18/2020	37320	FLEETPRIDE	VEHICLE MAINTENANCE	1,337.83	Open
12/18/2020	37321	GRAINGER	UNIFORMS	163.52	Open
12/18/2020	37322	TIFFANY HANDY	OPTICAL EXPENSE	765.36	Open
12/18/2020	37323	J. RANCK ELECTRIC, INC.	PUMP STATION REPAIRS P-2	377,677.52	Open
12/18/2020	37324	RITA LEE	OPTICAL EXPENSE	121.90	Open
12/18/2020	37325	LEECH TISHMAN FUSCALDO & LAMPL, LLC	LEGAL SERVICES	300.00	Open
12/18/2020	37326	LEXISNEXIS RISK DATA	SERVICES DPS	163.50	Open
12/18/2020	37327	MCKESSON MEDICAL-SURGICAL	EQUIPMENT SUPPLIES	82.89	Open
12/18/2020	37328	MLIVE MEDIA GROUP	ADS - OCT 2020	2,959.67	Open
12/18/2020	37329	NIETHAMMER ROCK STOP	UTIL REPAIRS	1,168.77	Open
12/18/2020	37330	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	135.56	Open
12/18/2020	37331	OFFSITE LLC	DOCUMENT RETENTION	97.28	Open
12/18/2020	37332	ONSITE WELLNESS LLC		1,540.00	Open
12/18/2020	37333	ORMSBY ELECTRIC, INC.		315.00	Open
12/18/2020	37334	POPULIST CLEANING CO.	CLEANING SERVICES	579.53	Open
12/18/2020	37335	PREMIER ATHLETICS MICHIGAN	PROGRAM EXPENSE	200.00	Open
12/18/2020	37336	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	2,744.90	Open
12/18/2020	37337	RC DIRECTIONAL BORING, INC	COMPUTER UPGRADES	3,500.00	Open
12/18/2020	37338	ROBERTSON MORRISON INC	BUILDING MAINTENANCE	4,400.00	Open
12/18/2020	37339	ROSE PEST SOLUTIONS	BUILDING MAINTENANCE	134.00	Open
12/18/2020	37340	ROYALTY AIR DUCT & CARPET CLEANING	BUILDING MAINTENANCE	767.00	Open
12/18/2020	37341	SECRET, WARDLE. LYNCH	LEGAL SERVICES	1,019.00	Open
12/18/2020	37342	SHARE CORPORATION	BUILDING MAINTENANCE	807.16	Open
12/18/2020	37343	SHRADER TIRE & OIL	GROUNDS MAINTENANCE	513.48	Open
12/18/2020	37344	SINGH, PAL	REFUND YOUTH REC FEES	20.00	Open
12/18/2020	37345	STANDARD PRINTING	SUPPLIES	65.00	Open
12/18/2020	37346	STANTEC CONSULTING MICHIGAN	ENGINEERING SERVICES	98,517.08	Open
12/18/2020	37347	STAPLES	OFFICE SUPPLIES	2,757.70	Open
12/18/2020	37348	STUCKER, JILL RACHELE	REFUND YOUTH REC FEES	25.00	Open
12/18/2020	37349	U.S. POSTMASTER	WATER BILL MAILING	850.00	Open
12/18/2020	37350	UNIFIRST CORPORATION	SUPPLIES	66.73	Open
12/18/2020	37351	VERIZON WIRELESS	CELL PHONE SERVICE	2,164.70	Open
12/18/2020	37352	RICHARD WADE	OPTICAL EXPENSE	70.04	Open
12/18/2020	37353	WITMER PUBLIC SAFETY GROUP, INC.	UNIFORMS	695.05	Open
12/18/2020	37354	WOLVERINE RENTAL & SUPPLY	GROUNDS	737.09	Open
12/18/2020	37355	XEROX CORPORATION	EQUIPMENT MAINTENANCE	508.25	Open
12/23/2020	37356	ACCIDENT FUND	INSURANCE - JAN 2021	18,012.60	Open
12/23/2020	37357	ALRO STEEL CORPORATION	BUILDING SUPPLIES	658.08	Open
12/23/2020	37358	ANN ARBOR TRANSPORTATION AUTH.	POSA - NOV 2020	42,411.30	Open

Check Date	Check	Vendor Name	Description	Amount	Status
12/23/2020	37359	ANN ARBOR WELDING SUPPLY CO	SUPPLIES	41.16	Open
12/23/2020	37360	MICHELLE ANZALDI	OPTICAL EXPENSE	80.00	Open
12/23/2020	37361	ARBOR FARMS DEVELOPMENT LLC	PERFORMANCE BOND REFUND	500.00	Open
12/23/2020	37362	AXON ENTERPRISE, INC.	UNIFORMS	360.00	Open
12/23/2020	37363	BEE PRESENT HONEY LLC	FARMERS MARKET - ONLINE SALES	88.00	Open
12/23/2020	37364	BELLEVILLE CITY FIRE DEPARTMENT	OVERPAYMENT OF FEMA INVOICES	4.76	Open
12/23/2020	37365	BEST IMAGE PRINTING	SUPPLIES	162.79	Open
12/23/2020	37366	BILL CRISPIN CHEVROLET, INC	VEHICLE MAINTENANCE	533.34	Open
12/23/2020	37367	PHILIP BISCORNER	OPTICAL EXPENSE	300.00	Open
12/23/2020	37368	STEPHEN BROWN	INSPECTIONS	2,190.00	Open
12/23/2020	37369	CDW GOVERNMENT, INC.	COMPUTER SUPPLIES	2,555.73	Open
12/23/2020	37370	CHEEKY SPICES, LLC	FARMERS MARKET - ONLINE SALES	36.00	Open
12/23/2020	37371	CHEIRON INC	CONTRACT SERVICES	15,832.50	Open
12/23/2020	37372	CHELSEA LUMBER COMPANY	SUPPLIES	9.03	Open
12/23/2020	37373	CHOICE QUICK LUBE	VEHICLE MAINTENANCE	177.80	Open
12/23/2020	37374	COMCAST	SERVICES	94.67	Open
12/23/2020	37375	CRUISERS	VEHICLE UPDATES	9,899.54	Open
12/23/2020	37376	DECKER AGENCY LLC	INSURANCE	141,152.00	Open
12/23/2020	37377	DELTA DENTAL PLAN OF MICHIGAN	INSURANCE - JAN 2021	9,490.79	Open
12/23/2020	37378	DAVID DERKSEN	OPTICAL EXPENSE	148.40	Open
12/23/2020	37379	DTE ENERGY	4365 PLATT - ELEC	7,424.63	Open
12/23/2020	37380	EARTHEN JAR, INC.	FARMERS MARKET - ONLINE SALES	218.73	Open
12/23/2020	37381	EAT, LLC	FARMERS MARKET - ONLINE SALES	214.50	Open
12/23/2020	37382	ELITE TRAUMA CLEAN-UP	SUPPLIES	35.00	Open
12/23/2020	37383	ETNA SUPPLY COMPANY	INVENTORY SUPPLIES	18.00	Open
12/23/2020	37384	FASTENAL COMPANY	SUPPLIES	343.23	Open
12/23/2020	37385	MICHELE FLOWERS	FARMERS MARKET - ONLINE SALES	301.50	Open
12/23/2020	37386	FLUFFY BOTMOM FARMS	FARMERS MARKET - ONLINE SALES	192.00	Open
12/23/2020	37387	GRAINGER	SUPPLIES	2,270.98	Open
12/23/2020	37388	HEART OF THE HIVE LLC	FARMERS MARKET - ONLINE SALES	110.00	Open
12/23/2020	37389	J. RANCK ELECTRIC, INC.	CDBG PACKARD MIDBLOCK CROSSING	748.12	Open
12/23/2020	37390	PENNY JONES	FARMERS MARKET - ONLINE SALES	144.00	Open
12/23/2020	37391	KAPNICK ORCHARDS	FARMERS MARKET - ONLINE SALES	601.00	Open
12/23/2020	37392	KATZEN, JEFFREY	PERFORMANCE BOND REFUND	500.00	Open
12/23/2020	37393	KENNEDY INDUSTRIES INC	STATION MAINTENANCE	2,662.50	Open
12/23/2020	37394	MATTHEW KESSLER	OPTICAL EXPENSE	300.00	Open
12/23/2020	37395	KYLAP ENTERPRISE LLC	FARMERS MARKET - ONLINE SALES	124.35	Open
12/23/2020	37396	LITTLE WORKSHOP FLORAL LLC	FARMERS MARKET - ONLINE SALES	66.00	Open
12/23/2020	37397	MICHELLE MAHMOUD	OPTICAL EXPENSE	300.00	Open
12/23/2020	37398	JAMES MAUDLIN	OPTICAL EXPENSE	300.00	Open
12/23/2020	37399	MAVERICK FIRE PROTECTION	BUILDING MAINTENANCE	4,145.00	Open
12/23/2020	37400	SEAN MCCORMICK	OPTICAL EXPENSE	264.98	Open
12/23/2020	37401	METRO AIRPORT TRUCK	VEHICLE MAINTENANCE	2,825.12	Open
12/23/2020	37402	MICHIGAN ASSESSORS ASSOCIATION	ADS	250.00	Open
12/23/2020	37403	MICHIGAN ASSOCIATION OF CHF POL	TRAINING - 2021	2,590.00	Open
12/23/2020	37404	MICHIGAN CAT	VEHICLE MAINTENANCE	467.87	Open
12/23/2020	37405	JILL MITCHELL	OPTICAL EXPENSE	600.00	Open
12/23/2020	37406	JOANN FRANCES NEMETH	FARMERS MARKET - ONLINE SALES	420.00	Open
12/23/2020	37407	NORTHFIELD TOWNSHIP	REFUND OVERPAYMENT OF FEMA INVOICE	171.89	Open
12/23/2020	37408	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	146.44	Open
12/23/2020	37409	PLANTED LLC	FARMERS MARKET - ONLINE SALES	387.50	Open
12/23/2020	37410	POPULIST CLEANING CO.	CLEANING SERVICES	300.00	Open
12/23/2020	37411	PRIORITY ONE EMERGENCY	UNIFORMS	289.98	Open
12/23/2020	37412	REPUBLIC SERVICES #241	TWSP RUBBISH COLLECTION - NOV 2020	158,949.45	Open
12/23/2020	37413	RHD, INC	VEHICLE MAINTENANCE	129.00	Open
12/23/2020	37414	ROBERTSON MORRISON INC	BUILDING MAINTENANCE	475.25	Open
12/23/2020	37415	ROCKET ENTERPRISES	BUILDING MAINTENANCE	635.00	Open
12/23/2020	37416	PAT SHOCKLEY	FARMERS MARKET - BC	290.00	Open
12/23/2020	37417	SHRADER TIRE & OIL	VEHICLE MAINTENANCE	1,713.71	Open
12/23/2020	37418	CHRIS SVIHRA	OPTICAL EXPENSE	184.98	Open

Check Date	Check	Vendor Name	Description	Amount	Status
12/23/2020	37419	RODNEY D. TAYLOR	FARMERS MARKET - ONLINE SALES	704.83	Open
12/23/2020	37420	UNIFIRST CORPORATION	SUPPLIES	150.86	Open
12/23/2020	37421	VAN BUREN FIRE DEPARTMENT	REFUND OVERPAYMENT OF FEMA INVOICE	107.71	Open
12/23/2020	37422	VERTEX COFFEE LLC	FARMERS MARKET - ONLINE SALES	168.00	Open
12/23/2020	37423	WASHTENAW AREA MUTUAL AID ASSO	ANNUAL DUES	1,000.00	Open
12/23/2020	37424	WASHTENAW COMMUNITY COLLEGE	TRAINING	500.00	Open
12/23/2020	37425	WASHTENAW COUNTY SHERIFF	CNT 2019	4,770.74	Open
12/23/2020	37426	WASHTENAW COUNTY TREASURER	TRAILER PARK FEES - NOV 2020	1,610.00	Open
12/23/2020	37427	WARREN WISNER	INSPECTIONS	7,590.00	Open
12/23/2020	37428	YPSILANTI COMMUNITY UTILITIES	WATER & SEWER PURCHASES - OCT 2020	592,222.69	Open
12/23/2020	37429	JOSEPH YURKUNAS	OPTICAL EXPENSE	268.00	Open

AP TOTALS:

Total of 308 Checks:	2,218,132.32
Less 0 Void Checks:	0.00
Total of 308 Disbursements:	<u>2,218,132.32</u>



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3120 | Fax: (734) 944-8024

Website: www.pittsfield-mi.gov

Office of the Clerk

ATTACHMENTS:

Approve payment of Payroll Payables checks #1303 through #1315 in the amount of \$6,826.87

Check Date	Check	Vendor Name	Description	Amount	Status
Bank PAY Payroll Account					
12/09/2020	1303	IAFF - LOCAL 3008	UNION DUES	575.00	Open
12/09/2020	1304	LEGAL SHIELD	PAYROLL DEDUCTION	122.65	Open
12/09/2020	1305	PITTSFIELD TOWNSHIP POLICE	DUES	778.65	Open
12/09/2020	1306	PITTSFIELD TOWNSHIP POLICE	DUES	95.00	Open
12/09/2020	1307	PITTSFIELD TWP SERGEANTS	UNION DUES	18.00	Open
12/09/2020	1308	POLICE OFFICERS LABOR COUNCIL	UNION DUES	208.80	Open
12/09/2020	1309	THE HARTFORD GROUP BENEFITS	VTL DEDUCTION	901.77	Open
12/09/2020	1310	TPOAM	UNION DUES	387.50	Open
12/23/2020	1311	AFLAC	INSURANCE - DEC 2020	1,805.05	Open
12/23/2020	1312	IAFF - LOCAL 3008	UNION DUES	575.00	Open
12/23/2020	1313	PITTSFIELD TOWNSHIP POLICE	DUES	778.65	Open
12/23/2020	1314	POLICE OFFICERS LABOR COUNCIL	UNION DUES	208.80	Open
12/23/2020	1315	TPOAM	UNION DUES	372.00	Open

PAY TOTALS:

Total of 13 Checks:

6,826.87

Less 0 Void Checks:

0.00

Total of 13 Disbursements:

6,826.87



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Office of the Clerk

ATTACHMENTS:

Approve payment of Tax Checking Fund checks #22826 through #22880 in the amount of \$1,604,993.05

Check Date	Check	Vendor Name	Description	Amount	Status
Bank 19 Tax Savings					
12/11/2020	22826	AMROCK, LLC - CHASE SIX	2020 Win Tax Refund L -12-30-225-023	385.67	Open
12/11/2020	22827	ANN ARBOR DISTRICT LIBRARY	2020 TAX ROLL (INCLUDES SUMMER INTERST	4,872.00	Open
12/11/2020	22828	ANN ARBOR NIGHTS INC	2020 Sum Tax Refund L -12-02-480-041	283.24	Open
12/11/2020	22829	ANN ARBOR PUBLIC SCHOOLS	2020 TAX ROLL (INCLUDES SUMMER INTEREST)	75,387.33	Open
12/11/2020	22830	BURTLESS JAN M	2020 Sum Tax Refund L -12-01-379-008	764.74	Open
12/11/2020	22831	COLLIERS INTERNATIONAL	REFUND L-12-05-250-005 & 006	97.92	Open
12/11/2020	22832	ERNEST GARY R	2020 SUM TAX REFUND L -88-17-100-010	984.66	Open
12/11/2020	22833	MILAN AREA SCHOOLS	2020 TAX ROLL (INCLUDES SUMMER INTEREST)	2,083.76	Open
12/11/2020	22834	SALINE AREA SCHOOLS	2020 TAX ROLL (INCLUDES SUMMER INTEREST)	25,689.18	Open
12/11/2020	22835	SALINE DISTRICT LIBRARY	2020 TAX ROLL	8,076.56	Open
12/11/2020	22836	WASHTENAW COMMUNITY COLLEGE	2020 TAX ROLL (INCLUDES SUMMER INTEREST)	11,915.75	Open
12/11/2020	22837	WASHTENAW COUNTY TREASURER	2020 TAX ROLL #11	21,290.24	Open
12/11/2020	22838	WASHTENAW COUNTY TREASURER	2020 TAX ROLL (INCLUDES SUMMER INTEREST)	60,122.88	Open
12/11/2020	22839	WASHTENAW INTERMEDIATE SCHOOL	2020 TAX ROLL (INCLUDES SUMMER INTEREST)	20,118.68	Open
12/11/2020	22840	WASHTENAW INTERMEDIATE SCHOOL	2020 TAX ROLL (INCLUDES SUMMER INT)	30,997.50	Open
12/23/2020	22841	2395 OAK VALLEY PARTNERS LLC	2020 Sum Tax Refund L -12-06-282-001	14,024.24	Open
12/23/2020	22842	ANN ARBOR DISTRICT LIBRARY	2020 TAX ROLL INCLUDES SUMMER INTEREST	1,428.92	Open
12/23/2020	22843	ANN ARBOR PUBLIC SCHOOLS	2020 TAX ROLL INCLUDES SUMMER INTEREST	740,625.74	Open
12/23/2020	22844	BUFFORD BLAKE D & MARTHA DIANA	2020 Sum Tax Refund L -12-20-401-063	729.32	Open
12/23/2020	22845	COLLIERS INTERNATIONAL - TAX APPEAL	2020 Sum Tax Refund L -12-05-250-012	835.27	Open
12/23/2020	22846	CONLIN RICHARD E & E JEAN	2020 Sum Tax Refund L -12-30-103-057	4,113.33	Open
12/23/2020	22847	FAKHRAEE SEYED H & SORAYA G	2020 Sum Tax Refund L -12-07-404-024	3,750.32	Open
12/23/2020	22848	FIRST TITLE & ESCROW INC	2020 Win Tax Refund L -12-32-405-105	324.77	Open
12/23/2020	22849	GATES LARRY & JOYCE	2020 Sum Tax Refund L -12-07-313-132	4,801.34	Open
12/23/2020	22850	GEORGE PAUL	2020 Sum Tax Refund L -12-18-415-006	2,272.40	Open
12/23/2020	22851	HALLAHAN & ASSOCIATE, P.C.	2020 Sum Tax Refund L -12-28-300-030	11,005.38	Open
12/23/2020	22852	HOLDAWAY DANIEL & REBECCA	2020 Sum Tax Refund L -12-13-210-030	4,362.03	Open
12/23/2020	22853	HOOD KENNETH L & PARKS LAURANN	2020 Sum Tax Refund L -12-01-460-019	701.82	Open
12/23/2020	22854	JIN CHANGTIAN & ELSA & LUNA M	2020 Sum Tax Refund L -12-12-433-011	1,073.15	Open
12/23/2020	22855	LIU RUN N & WANG LING	2020 Sum Tax Refund L -12-20-401-100	895.90	Open
12/23/2020	22856	MICHAEL MAKER	2020 Sum Tax Refund L -12-22-402-041	182.25	Open
12/23/2020	22857	MILAN AREA SCHOOLS	2020 TAX ROLL INCLUDES SUMMER INTEREST	26,789.14	Open
12/23/2020	22858	P4 INVESTMENTS LLC	2020 Sum Tax Refund L -12-13-200-019	6,862.35	Open
12/23/2020	22859	PATRICK N. BUTLER, ESQ.	2020 Sum Tax Refund L -12-02-480-041	6,585.65	Open
12/23/2020	22860	PGP TITLE	20 WTX REF FILE#MI-192102 L12-07-215-024	152.22	Open
12/23/2020	22861	PULTE HOMES OF MICHIGAN LLC	2020 Sum Tax Refund L -12-07-314-001	3,552.50	Open
12/23/2020	22862	PULTE MORTGAGE	2020 Win Tax Refund L -12-07-314-010	123.55	Open
12/23/2020	22863	RINCHER KRISTEN L	2020 Sum Tax Refund L -12-24-455-252	3,014.95	Open
12/23/2020	22864	RISSER ROBIN F TRUST	2020 Sum Tax Refund L -12-18-430-153	3,246.67	Open
12/23/2020	22865	RIVERO-HRYZODUB FERNANDO	2020 Sum Tax Refund L -12-24-110-015	3,432.39	Open
12/23/2020	22866	SALINE AREA SCHOOLS	2020 TAX ROLL INCLUDES SUMMER INTEREST	2,919.10	Open
12/23/2020	22867	SALINE DISTRICT LIBRARY	2020 TAX ROLL	54,173.69	Open
12/23/2020	22868	SERVICE LINK LLC	2020 Win Tax Refund L -12-24-460-219	44.78	Open
12/23/2020	22869	SMELTZER DYLAN & RACHEL	2020 Sum Tax Refund L -12-27-305-093	313.86	Open
12/23/2020	22870	SMW TRUST	2020 Sum Tax Refund L -12-19-230-081	7,061.22	Open
12/23/2020	22871	STEMPKY THOMAS P & VICKI L	2020 Sum Tax Refund L -12-19-300-007	2,040.18	Open
12/23/2020	22872	SUNSET MEADOWS LLC	2020 Sum Tax Refund L -12-26-100-017	2,962.27	Open
12/23/2020	22873	TIAN CHUNJUAN	2020 Sum Tax Refund L -12-07-303-025	1,159.88	Open
12/23/2020	22874	WANG JIN TRUST	2020 Win Tax Refund L -12-06-305-130	1,078.41	Open
12/23/2020	22875	WANG SHIYONG & LI XINNA	2020 Sum Tax Refund L -12-20-401-046	422.27	Open
12/23/2020	22876	WASHTENAW COMMUNITY COLLEGE	2020 TAX ROLL INCLUDES SUMMER INT	2,240.48	Open
12/23/2020	22877	WASHTENAW COUNTY TREASURER	2020 TAX ROLL #12	3,703.87	Open
12/23/2020	22878	WASHTENAW COUNTY TREASURER	2020 TAX ROLL INCLUDES SUMMER INTEREST	414,880.30	Open
12/23/2020	22879	WASHTENAW INTERMEDIATE SCHOOL	2020 TAX ROLL INCLUDES SUMMER INTEREST	3,782.88	Open
12/23/2020	22880	WESTCOR LAND TITLE INSURANCE CO	2020 Win Tax Refund L -12-07-307-063	254.15	Open

01/05/2021 03:24 PM
User: schaafs
DB: Pittsfield Twp

CHECK REGISTER FOR PITTSFIELD CHARTER TOWNSHIP
CHECK DATE FROM 11/23/2020 - 12/23/2020

Check Date	Check	Vendor Name	Description	Amount	Status
Total of 55 Checks:				1,604,993.05	
Less 0 Void Checks:				0.00	
Total of 55 Disbursements:				<u>1,604,993.05</u>	



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3120 | Fax: (734) 944-8024

Website: www.pittsfield-mi.gov

Office of the Clerk

ATTACHMENTS:

Receive the November 2020 Revenue/Expenditure Report

User: watkinst

PERIOD ENDING 11/30/2020

DB: Pittsfield Twp

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-402.000	CURRENT PROPERTY TAXES	8,017,349.00	8,058,567.80	0.00	(41,218.80)	100.51
101-000.000-405.000	PA 425-SALINE	27,000.00	43,072.96	0.00	(16,072.96)	159.53
101-000.000-420.000	DELINQUENT PERSONAL PROP.TAXE	15,000.00	8,988.52	4,731.88	6,011.48	59.92
101-000.000-425.000	PAYMENT IN LIEU OF TAX	6,000.00	5,485.55	0.00	514.45	91.43
101-000.000-445.000	PENALTIES & INTEREST ON TAXES	15,000.00	13,616.55	1,232.32	1,383.45	90.78
101-000.000-447.000	TAX ADMINISTRATION FEE	865,770.00	899,360.76	389.10	(33,590.76)	103.88
101-000.000-452.000	TRAILER PARK FEES	4,000.00	3,571.50	(1,193.50)	428.50	89.29
101-000.000-475.000	CABLE TV FRANCHISE FEES	590,000.00	373,207.43	108,997.49	216,792.57	63.26
101-000.000-480.000	SOIL EROSION PERMIT FEES	2,800.00	5,300.00	600.00	(2,500.00)	189.29
101-000.000-481.000	CODE INSPECTION FEES	75,000.00	75,745.00	14,055.00	(745.00)	100.99
101-000.000-501.000	FEDERAL GRANTS	50,000.00	0.00	0.00	50,000.00	0.00
101-000.000-502.000	FEDERAL GRANTS-SENIOR NUTRITION AWARD	0.00	5,942.50	615.00	(5,942.50)	100.00
101-000.000-510.000	FEDERAL GRANTS-SENIOR NUTRITION PROGRAM	4,000.00	2,287.25	243.00	1,712.75	57.18
101-000.000-522.000	FEDERAL GRANTS-CDBG	68,410.00	9,310.00	0.00	59,100.00	13.61
101-000.000-528.000	OTHER FEDERAL GRANTS	31,600.00	31,596.00	0.00	4.00	99.99
101-000.000-573.000	Local Community Stabilization Share	50,000.00	44,236.19	0.00	5,763.81	88.47
101-000.000-574.000	ST.SH.REV.; GENERAL	2,813,215.00	2,567,398.00	0.00	245,817.00	91.26
101-000.000-575.000	ST.SH.REV.;ROW-METRO	15,000.00	17,652.14	0.00	(2,652.14)	117.68
101-000.000-577.000	LICENSES & INSPECTIONS	500.00	13,837.30	0.00	(13,337.30)	2,767.46
101-000.000-578.000	ST.SH.REV; FINANCIAL DATA ANALYTIC TOOL	3,302.00	3,301.24	0.00	0.76	99.98
101-000.000-580.000	CONTRIBUTIONS FROM LOCAL UNIT	46,500.00	0.00	0.00	46,500.00	0.00
101-000.000-608.000	ZONING BOARD OF APPEALS FEES	0.00	1,000.00	0.00	(1,000.00)	100.00
101-000.000-622.000	ZONING/PLANNING FEES	75,000.00	82,740.80	4,020.00	(7,740.80)	110.32
101-000.000-643.000	OTHER CHARGES FOR SERVICES	20,000.00	819.27	0.00	19,180.73	4.10
101-000.000-648.000	FARMERS MARKET FEES	5,000.00	2,682.00	50.00	2,318.00	53.64
101-000.000-649.000	COMMUNITY GARDEN PLOT FEES	500.00	555.00	0.00	(55.00)	111.00
101-000.000-651.001	RECREATION FEES - ADULT	20,000.00	14,392.02	0.00	5,607.98	71.96
101-000.000-651.002	RECREATION FEES - GRADE SCHOO	20,000.00	18,342.00	32.00	1,658.00	91.71
101-000.000-651.003	RECREATION FEES - PRE SCHOOL	10,000.00	2,330.00	0.00	7,670.00	23.30
101-000.000-651.004	RECREATION FEES-SPECIAL EVENT	5,500.00	3,408.00	0.00	2,092.00	61.96
101-000.000-651.006	RECREATION FEES - T-BALL	5,000.00	3,361.39	0.00	1,638.61	67.23
101-000.000-651.007	RECREATION FEES - DAY CAMP	5,000.00	1,029.00	0.00	3,971.00	20.58
101-000.000-651.009	RECREATION FEES - SENIOR	5,000.00	714.53	0.00	4,285.47	14.29
101-000.000-651.010	RECREATION FEE PAVILION	10,000.00	9,545.00	50.00	455.00	95.45
101-000.000-651.011	RECREATION FEE-SENIOR DAY TRI	5,000.00	(6,518.00)	0.00	11,518.00	(130.36)
101-000.000-651.012	RECREATION FEES-FIELD RENTALS	15,000.00	13,068.75	0.00	1,931.25	87.13
101-000.000-656.000	ORDINANCE FINES & COSTS	10,000.00	6,800.00	0.00	3,200.00	68.00
101-000.000-665.000	INTEREST EARNINGS	34,000.00	33,396.10	0.00	603.90	98.22
101-000.000-667.000	RENTAL INCOME	50,000.00	48,795.24	1,478.31	1,204.76	97.59
101-000.000-672.000	STREET LIGHTING; S/A	400,000.00	345,895.29	0.00	54,104.71	86.47
101-000.000-673.000	DONATIONS	5,000.00	0.00	0.00	5,000.00	0.00
101-000.000-673.002	DONATION-FARMERS MARKET	5,000.00	5,000.00	0.00	0.00	100.00
101-000.000-677.000	REIMBURSE; GENERAL	30,000.00	2,787.87	0.00	27,212.13	9.29
101-000.000-677.008	REIMBURSEMENT:ELECTIONS	38,500.00	38,365.41	0.00	134.59	99.65
101-000.000-678.000	REIMBURSE; INSURANCE	185,000.00	0.00	0.00	185,000.00	0.00
101-000.000-679.000	REIMBURSE;UTILITIES ADM.CHG.	500,000.00	0.00	0.00	500,000.00	0.00
101-000.000-680.000	REIMBURSE;ADMIN.CHARGES	210,000.00	32,946.36	0.00	177,053.64	15.69
101-000.000-682.000	MISCELLANEOUS INCOME	50,000.00	840.00	20.00	49,160.00	1.68
101-000.000-682.003	MISC. INCOME;RIGHT OF WAY FEE	200.00	0.00	0.00	200.00	0.00
101-000.000-690.000	OTHER GRANT MONEY	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-694.001	DESIGNATED RESERVE	155,902.00	0.00	0.00	155,902.00	0.00
Total Dept 000.000		14,595,048.00	12,844,772.72	135,320.60	1,750,275.28	88.01

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TOTAL REVENUES		14,595,048.00	12,844,772.72	135,320.60	1,750,275.28	88.01
Expenditures						
Dept 100.000 - LEGISLATIVE BOARD						
101-100.000-707.000	PER DIEM PAY	29,200.00	26,134.30	2,506.30	3,065.70	89.50
101-100.000-719.000	FRINGE BENEFITS	2,400.00	2,034.73	191.74	365.27	84.78
101-100.000-860.000	MEETINGS/TRANSPORTATION	400.00	0.00	0.00	400.00	0.00
101-100.000-955.000	MISCELLANEOUS EXPENSES	250.00	0.00	0.00	250.00	0.00
101-100.000-957.000	MEMBERSHIP & DUES	32,715.00	35,708.81	0.00	(2,993.81)	109.15
101-100.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	600.00	0.00	0.00	600.00	0.00
Total Dept 100.000 - LEGISLATIVE BOARD		65,565.00	63,877.84	2,698.04	1,687.16	97.43
Dept 171.000 - SUPERVISOR'S DEPARTMENT						
101-171.000-701.000	ELECTED OFFICIAL SALARY	91,025.00	83,562.67	7,118.83	7,462.33	91.80
101-171.000-719.000	FRINGE BENEFITS	46,125.00	38,771.81	777.53	7,353.19	84.06
101-171.000-740.000	OPERATING SUPPLIES	250.00	450.76	353.06	(200.76)	180.30
101-171.000-860.000	MEETINGS/TRANSPORTATION	750.00	307.57	0.00	442.43	41.01
101-171.000-955.000	MISCELLANEOUS EXPENSES	500.00	454.00	0.00	46.00	90.80
101-171.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	250.00	0.00	0.00	250.00	0.00
Total Dept 171.000 - SUPERVISOR'S DEPARTMENT		138,900.00	123,546.81	8,249.42	15,353.19	88.95
Dept 191.000 - ELECTIONS DEPARTMENT						
101-191.000-702.000	SALARIES	23,840.00	21,811.44	1,817.62	2,028.56	91.49
101-191.000-706.000	WAGES	86,814.00	79,900.25	7,486.40	6,913.75	92.04
101-191.000-708.000	ELECTION WORKERS WAGES	85,500.00	83,168.35	28,383.65	2,331.65	97.27
101-191.000-712.000	OVERTIME WAGES	10,000.00	6,256.82	2,947.67	3,743.18	62.57
101-191.000-719.000	FRINGE BENEFITS	46,920.00	38,361.08	2,691.48	8,558.92	81.76
101-191.000-728.000	POSTAGE	15,000.00	13,226.48	0.00	1,773.52	88.18
101-191.000-740.000	OPERATING SUPPLIES	23,500.00	21,278.69	2,100.44	2,221.31	90.55
101-191.000-818.000	CONTRACTUAL SERVICES	5,000.00	3,305.85	1,092.50	1,694.15	66.12
101-191.000-860.000	MEETINGS/TRANSPORTATION	900.00	784.92	279.62	115.08	87.21
101-191.000-901.000	ADVERTISING	2,250.00	2,759.28	0.00	(509.28)	122.63
101-191.000-934.000	OFFICE EQUIPMENT MAINT.	1,000.00	306.00	0.00	694.00	30.60
101-191.000-946.000	OFFICE EQUIPMENT LEASE	500.00	0.00	0.00	500.00	0.00
101-191.000-955.000	MISCELLANEOUS EXPENSES	500.00	0.00	0.00	500.00	0.00
101-191.000-970.000	CAPITAL EXPENDITURES	20,000.00	13,205.04	0.00	6,794.96	66.03
Total Dept 191.000 - ELECTIONS DEPARTMENT		321,724.00	284,364.20	46,799.38	37,359.80	88.39
Dept 201.000 - FINANCE DEPARTMENT						
101-201.000-702.000	SALARIES	225,388.00	209,916.00	19,693.00	15,472.00	93.14
101-201.000-719.000	FRINGE BENEFITS	113,337.00	95,525.63	6,956.86	17,811.37	84.28
101-201.000-740.000	OPERATING SUPPLIES	2,200.00	2,070.02	0.00	129.98	94.09
101-201.000-823.000	ACCOUNTING SERVICES	7,000.00	6,602.00	0.00	398.00	94.31
101-201.000-955.000	MISCELLANEOUS EXPENSES	200.00	25.00	0.00	175.00	12.50
101-201.000-957.000	MEMBERSHIP & DUES	1,200.00	1,196.50	0.00	3.50	99.71
101-201.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	500.00	298.00	0.00	202.00	59.60
Total Dept 201.000 - FINANCE DEPARTMENT		349,825.00	315,633.15	26,649.86	34,191.85	90.23

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PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 209.000 - ASSESSING DEPARTMENT						
101-209.000-702.000	SALARIES	267,985.00	236,246.65	25,787.27	31,738.35	88.16
101-209.000-706.000	WAGES	38,095.00	36,357.69	3,086.00	1,737.31	95.44
101-209.000-719.000	FRINGE BENEFITS	145,235.00	97,327.05	6,699.34	47,907.95	67.01
101-209.000-728.000	POSTAGE	5,600.00	4,921.36	0.00	678.64	87.88
101-209.000-740.000	OPERATING SUPPLIES	1,800.00	982.06	177.99	817.94	54.56
101-209.000-818.000	CONTRACTUAL SERVICES	14,500.00	0.00	0.00	14,500.00	0.00
101-209.000-826.000	LEGAL SERVICES	40,000.00	9,620.80	1,019.00	30,379.20	24.05
101-209.000-833.000	ASSESSMENT PREPARATION	2,950.00	2,934.71	0.00	15.29	99.48
101-209.000-860.000	MEETINGS/TRANSPORTATION	800.00	440.47	0.00	359.53	55.06
101-209.000-901.000	ADVERTISING	800.00	405.00	0.00	395.00	50.63
101-209.000-955.000	MISCELLANEOUS EXPENSES	350.00	0.00	0.00	350.00	0.00
101-209.000-957.000	MEMBERSHIP & DUES	850.00	787.00	0.00	63.00	92.59
101-209.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	2,200.00	1,017.50	102.50	1,182.50	46.25
Total Dept 209.000 - ASSESSING DEPARTMENT		521,165.00	391,040.29	36,872.10	130,124.71	75.03
Dept 215.000 - CLERK'S DEPARTMENT						
101-215.000-701.000	ELECTED OFFICIAL SALARY	86,470.00	79,384.44	6,762.88	7,085.56	91.81
101-215.000-702.000	SALARIES	87,330.00	80,758.96	7,371.58	6,571.04	92.48
101-215.000-704.000	DEPUTY SALARY	25,235.00	23,265.36	1,938.78	1,969.64	92.19
101-215.000-706.000	WAGES	43,095.00	34,263.94	3,018.86	8,831.06	79.51
101-215.000-707.000	PER DIEM PAY	1,200.00	0.00	0.00	1,200.00	0.00
101-215.000-712.000	OVERTIME WAGES	2,000.00	1,229.06	0.00	770.94	61.45
101-215.000-719.000	FRINGE BENEFITS	119,405.00	100,224.48	6,679.89	19,180.52	83.94
101-215.000-740.000	OPERATING SUPPLIES	3,000.00	535.77	33.98	2,464.23	17.86
101-215.000-860.000	MEETINGS/TRANSPORTATION	1,000.00	204.55	0.00	795.45	20.46
101-215.000-901.000	ADVERTISING	2,000.00	8,117.84	1,727.52	(6,117.84)	405.89
101-215.000-955.005	MISCELLANEOUS-FOIA	500.00	0.00	0.00	500.00	0.00
101-215.000-957.000	MEMBERSHIP & DUES	1,000.00	232.00	0.00	768.00	23.20
101-215.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	2,000.00	775.00	0.00	1,225.00	38.75
Total Dept 215.000 - CLERK'S DEPARTMENT		374,235.00	328,991.40	27,533.49	45,243.60	87.91
Dept 226.000 - COMMUNITY DEVELOPMENT SERVICES						
101-226.000-702.000	SALARIES	127,391.00	121,400.19	11,720.36	5,990.81	95.30
101-226.000-706.000	WAGES	94,720.00	73,891.60	6,440.00	20,828.40	78.01
101-226.000-712.000	OVERTIME WAGES	500.00	271.25	0.00	228.75	54.25
101-226.000-719.000	FRINGE BENEFITS	110,977.00	85,204.56	5,586.76	25,772.44	76.78
101-226.000-740.000	OPERATING SUPPLIES	500.00	505.93	235.78	(5.93)	101.19
101-226.000-818.000	CONTRACTUAL SERVICES	5,000.00	3,960.00	0.00	1,040.00	79.20
101-226.000-860.000	MEETINGS/TRANSPORTATION	500.00	0.00	0.00	500.00	0.00
101-226.000-905.000	COMMUNITY ENGAGEMENT	26,300.00	30,301.34	433.50	(4,001.34)	115.21
101-226.000-955.000	MISCELLANEOUS EXPENSES	150.00	151.91	0.00	(1.91)	101.27
101-226.000-957.000	MEMBERSHIP & DUES	500.00	124.00	0.00	376.00	24.80
101-226.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	650.00	612.88	0.00	37.12	94.29
Total Dept 226.000 - COMMUNITY DEVELOPMENT SERVICES		367,188.00	316,423.66	24,416.40	50,764.34	86.17
Dept 247.000 - BOARD OF REVIEW						
101-247.000-707.000	PER DIEM PAY	4,000.00	2,280.00	0.00	1,720.00	57.00
101-247.000-719.000	FRINGE BENEFITS	312.00	176.04	0.00	135.96	56.42

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247.000 - BOARD OF REVIEW		4,312.00	2,456.04	0.00	1,855.96	56.96
Dept 250.000 - GENERAL SERVICES ADM.						
101-250.000-728.000	POSTAGE	15,000.00	21,048.23	2,500.00	(6,048.23)	140.32
101-250.000-740.000	OPERATING SUPPLIES	7,000.00	6,583.71	431.36	416.29	94.05
101-250.000-799.000	COVID-19 EXPENSES	45,000.00	46,467.96	2,819.94	(1,467.96)	103.26
101-250.000-863.000	VEHICLE MAINTENANCE/REPAIRS	4,000.00	4,881.04	1,081.33	(881.04)	122.03
101-250.000-867.000	GAS & OIL	2,000.00	1,027.18	103.52	972.82	51.36
101-250.000-946.000	OFFICE EQUIPMENT LEASE	7,000.00	4,801.14	161.63	2,198.86	68.59
101-250.000-955.000	MISCELLANEOUS EXPENSES	21,000.00	11,976.77	0.00	9,023.23	57.03
Total Dept 250.000 - GENERAL SERVICES ADM.		101,000.00	96,786.03	7,097.78	4,213.97	95.83
Dept 252.000 - PROFESSIONAL SERVICES						
101-252.000-818.000	CONTRACTUAL SERVICES	65,000.00	48,355.00	6,000.00	16,645.00	74.39
101-252.000-819.000	AUDIT SERVICES	26,500.00	26,320.00	0.00	180.00	99.32
101-252.000-821.000	ENGINEERING SERVICES	10,000.00	11,530.95	2,666.77	(1,530.95)	115.31
101-252.000-823.000	ACCOUNTING SERVICES	3,000.00	3,000.00	0.00	0.00	100.00
101-252.000-824.000	PAYROLL/HR SERVICES	60,000.00	0.00	0.00	60,000.00	0.00
101-252.000-826.000	LEGAL SERVICES	33,000.00	28,711.00	0.00	4,289.00	87.00
101-252.000-978.000	BOND ISSUE COST	0.00	278.00	278.00	(278.00)	100.00
Total Dept 252.000 - PROFESSIONAL SERVICES		197,500.00	118,194.95	8,944.77	79,305.05	59.85
Dept 253.000 - TREASURER'S DEPARTMENT						
101-253.000-701.000	ELECTED OFFICIAL SALARY	86,470.00	79,384.44	6,762.88	7,085.56	91.81
101-253.000-702.000	SALARIES	63,622.00	58,858.16	6,463.18	4,763.84	92.51
101-253.000-704.000	DEPUTY SALARY	73,879.00	68,361.64	6,440.66	5,517.36	92.53
101-253.000-706.000	WAGES	85,277.00	74,294.90	7,038.00	10,982.10	87.12
101-253.000-712.000	OVERTIME WAGES	150.00	0.00	0.00	150.00	0.00
101-253.000-719.000	FRINGE BENEFITS	180,170.00	134,095.18	7,604.91	46,074.82	74.43
101-253.000-740.000	OPERATING SUPPLIES	1,500.00	968.97	149.46	531.03	64.60
101-253.000-831.000	TAX PREPARATION	14,000.00	6,739.85	0.00	7,260.15	48.14
101-253.000-860.000	MEETINGS/TRANSPORTATION	500.00	40.00	0.00	460.00	8.00
101-253.000-955.000	MISCELLANEOUS EXPENSES	250.00	0.00	0.00	250.00	0.00
101-253.000-957.000	MEMBERSHIP & DUES	450.00	450.00	0.00	0.00	100.00
101-253.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	3,300.00	1,200.00	0.00	2,100.00	36.36
Total Dept 253.000 - TREASURER'S DEPARTMENT		509,568.00	424,393.14	34,459.09	85,174.86	83.28
Dept 259.000 - INFORMATION TECHNOLOGY						
101-259.000-702.000	SALARIES	139,644.00	127,658.52	11,941.77	11,985.48	91.42
101-259.000-712.000	OVERTIME WAGES	250.00	0.00	0.00	250.00	0.00
101-259.000-719.000	FRINGE BENEFITS	66,170.00	56,170.58	3,819.17	9,999.42	84.89
101-259.000-740.000	OPERATING SUPPLIES	700.00	206.53	0.00	493.47	29.50
101-259.000-742.000	Computer/Software Supplies	22,000.00	21,745.64	4,110.63	254.36	98.84
101-259.000-818.000	CONTRACTUAL SERVICES	1,000.00	987.50	0.00	12.50	98.75
101-259.000-828.000	NETWORK SERVICES	1,000.00	112.50	0.00	887.50	11.25
101-259.000-829.000	SOFTWARE PROGRAMS	3,000.00	683.89	0.00	2,316.11	22.80
101-259.000-852.000	COMMUNICATIONS	12,000.00	9,031.32	700.00	2,968.68	75.26
101-259.000-853.000	TELEPHONE	22,000.00	16,866.65	1,512.57	5,133.35	76.67
101-259.000-860.000	MEETINGS/TRANSPORTATION	500.00	165.44	31.05	334.56	33.09

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DB: Pittsfield Twp

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-259.000-927.000	COMPUTER UPGRADES	20,000.00	16,650.04	0.00	3,349.96	83.25
101-259.000-928.000	HARD/SOFT MAINTENANCE CONTRAC	119,000.00	111,281.22	0.00	7,718.78	93.51
101-259.000-934.000	OFFICE EQUIPMENT MAINT.	17,000.00	14,561.03	1,461.97	2,438.97	85.65
101-259.000-955.000	MISCELLANEOUS EXPENSES	250.00	0.00	0.00	250.00	0.00
101-259.000-957.000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.00
101-259.000-970.000	CAPITAL EXPENDITURES	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 259.000 - INFORMATION TECHNOLOGY		431,014.00	376,120.86	23,577.16	54,893.14	87.26
Dept 265.000 - Buildings & Grounds-6201 W. Michigan						
101-265.000-776.000	SUPPLIES & MATERIALS	8,500.00	7,998.99	180.93	501.01	94.11
101-265.000-778.000	BUILDING MAINTENANCE/SUPPLIES	25,000.00	16,441.80	4,557.90	8,558.20	65.77
101-265.000-818.000	CONTRACTUAL SERVICES	36,000.00	26,779.00	2,283.00	9,221.00	74.39
101-265.000-920.000	UTILITIES	48,000.00	35,950.71	4,157.19	12,049.29	74.90
101-265.000-931.000	GROUNDS MAINTENANCE	10,000.00	5,357.00	0.00	4,643.00	53.57
101-265.000-955.000	MISCELLANEOUS EXPENSES	500.00	147.00	0.00	353.00	29.40
101-265.000-970.000	CAPITAL EXPENDITURES	64,000.00	10,223.50	0.00	53,776.50	15.97
Total Dept 265.000 - Buildings & Grounds-6201 W. Michigan		192,000.00	102,898.00	11,179.02	89,102.00	53.59
Dept 265.001 - BUILD-GROUND-701 W ELLSWORTH						
101-265.001-776.000	SUPPLIES & MATERIALS	3,000.00	1,922.95	0.00	1,077.05	64.10
101-265.001-778.000	BUILDING MAINTENANCE/SUPPLIES	13,000.00	19,302.32	390.03	(6,302.32)	148.48
101-265.001-818.000	CONTRACTUAL SERVICES	22,500.00	12,749.04	0.00	9,750.96	56.66
101-265.001-920.000	UTILITIES	23,000.00	7,495.78	617.16	15,504.22	32.59
101-265.001-970.000	CAPITAL EXPENDITURES	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 265.001 - BUILD-GROUND-701 W ELLSWORTH		111,500.00	41,470.09	1,007.19	70,029.91	37.19
Dept 265.002 - BUILD-GROUND-797 W TEXTILE						
101-265.002-778.000	BUILDING MAINTENANCE/SUPPLIES	1,500.00	1,052.69	475.25	447.31	70.18
101-265.002-818.000	CONTRACTUAL SERVICES	1,000.00	511.00	0.00	489.00	51.10
101-265.002-910.000	INSURANCE	2,000.00	1,274.00	0.00	726.00	63.70
101-265.002-920.000	UTILITIES	2,500.00	2,236.48	187.72	263.52	89.46
101-265.002-970.000	CAPITAL EXPENDITURES	3,700.00	0.00	0.00	3,700.00	0.00
Total Dept 265.002 - BUILD-GROUND-797 W TEXTILE		10,700.00	5,074.17	662.97	5,625.83	47.42
Dept 265.003 - BUILD-GROUND-OTHER						
101-265.003-776.000	SUPPLIES & MATERIALS	100.00	0.00	0.00	100.00	0.00
Total Dept 265.003 - BUILD-GROUND-OTHER		100.00	0.00	0.00	100.00	0.00
Dept 270.000 - HUMAN RESOURCES						
101-270.000-702.000	SALARIES	158,540.00	146,534.72	13,494.56	12,005.28	92.43
101-270.000-706.000	WAGES	23,868.00	17,983.25	1,502.16	5,884.75	75.34
101-270.000-719.000	FRINGE BENEFITS	73,028.00	60,914.10	3,758.48	12,113.90	83.41
101-270.000-740.000	OPERATING SUPPLIES	500.00	520.77	218.87	(20.77)	104.15
101-270.000-818.000	CONTRACTUAL SERVICES	42,000.00	11,250.37	18.50	30,749.63	26.79
101-270.000-826.000	LEGAL SERVICES	8,000.00	43.50	0.00	7,956.50	0.54
101-270.000-832.000	EMPLOYMENT EXPENSE	12,000.00	2,018.00	72.00	9,982.00	16.82

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-270.000-860.000	MEETINGS/TRANSPORTATION	500.00	71.25	0.00	428.75	14.25
101-270.000-901.000	ADVERTISING/PUBLISHING	3,500.00	606.72	124.44	2,893.28	17.33
101-270.000-903.000	PUBLISHING/NEWSLETTER	250.00	0.00	0.00	250.00	0.00
101-270.000-955.000	MISCELLANEOUS EXPENSES	500.00	229.58	0.96	270.42	45.92
101-270.000-957.000	MEMBERSHIP & DUES	1,500.00	375.00	0.00	1,125.00	25.00
101-270.000-960.000	SCHOOLING/SEMINARS/CONFERENCES	2,200.00	0.00	0.00	2,200.00	0.00
101-270.000-961.000	STAFF TRAINING	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 270.000 - HUMAN RESOURCES		337,386.00	240,547.26	19,189.97	96,838.74	71.30
Dept 272.000 - POST EMPLOYMENT SERVICES						
101-272.000-841.000	COBRA INSURANCE PREMIUMS	5,000.00	358.98	51.18	4,641.02	7.18
101-272.000-874.000	RETIREMENT BENEFITS TO RETIREES	155,000.00	174,449.09	19,410.08	(19,449.09)	112.55
Total Dept 272.000 - POST EMPLOYMENT SERVICES		160,000.00	174,808.07	19,461.26	(14,808.07)	109.26
Dept 372.000 - PROPERTY MAINT. INSPECTIONS						
101-372.000-702.000	SALARIES	60,960.00	56,675.27	7,642.03	4,284.73	92.97
101-372.000-719.000	FRINGE BENEFITS	28,000.00	29,694.85	2,062.96	(1,694.85)	106.05
101-372.000-740.000	OPERATING SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.00
101-372.000-826.000	LEGAL SERVICES	1,000.00	87.75	0.00	912.25	8.78
101-372.000-852.000	COMMUNICATIONS	1,000.00	836.38	117.28	163.62	83.64
101-372.000-957.000	MEMBERSHIP & DUES	500.00	120.00	0.00	380.00	24.00
101-372.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	500.00	80.00	0.00	420.00	16.00
Total Dept 372.000 - PROPERTY MAINT. INSPECTIONS		93,160.00	87,494.25	9,822.27	5,665.75	93.92
Dept 445.000 - DRAINS AT LARGE						
101-445.000-818.001	DRAINS AT LARGE	170,006.00	170,005.58	0.00	0.42	100.00
Total Dept 445.000 - DRAINS AT LARGE		170,006.00	170,005.58	0.00	0.42	100.00
Dept 446.000 - HIGHWAYS & STREETS						
101-446.000-818.005	TRAFFIC-CROSSING MAINTENANCE	50,000.00	24,776.31	0.00	25,223.69	49.55
101-446.000-818.006	DUST CONTROL	20,000.00	5,441.60	0.00	14,558.40	27.21
101-446.000-818.008	PERMANENT ROAD IMPROVEMENTS	500,000.00	112,557.60	0.00	387,442.40	22.51
101-446.000-818.010	TRANSPORTATION	640,000.00	436,584.91	42,411.30	203,415.09	68.22
Total Dept 446.000 - HIGHWAYS & STREETS		1,210,000.00	579,360.42	42,411.30	630,639.58	47.88
Dept 448.000 - STREET LIGHTING						
101-448.000-920.000	UTILITIES	10,000.00	10,456.56	1,054.75	(456.56)	104.57
101-448.000-921.000	STREET LIGHTING; S/A	375,000.00	316,928.91	29,968.42	58,071.09	84.51
Total Dept 448.000 - STREET LIGHTING		385,000.00	327,385.47	31,023.17	57,614.53	85.04
Dept 725.000 - MUNICIPAL SERVICES						
101-725.000-702.000	SALARIES	77,620.00	69,432.42	6,021.12	8,187.58	89.45
101-725.000-706.000	WAGES	64,955.00	77,036.33	3,825.10	(12,081.33)	118.60
101-725.000-707.000	PER DIEM PAY	24,600.00	20,650.00	2,400.00	3,950.00	83.94

User: watkinst

PERIOD ENDING 11/30/2020

DB: Pittsfield Twp

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-725.000-712.000	OVERTIME WAGES	1,500.00	205.84	0.00	1,294.16	13.72
101-725.000-719.000	FRINGE BENEFITS	115,225.00	74,093.32	3,677.27	41,131.68	64.30
101-725.000-740.000	OPERATING SUPPLIES	2,500.00	1,509.22	199.82	990.78	60.37
101-725.000-818.000	CONTRACTUAL SERVICES	50,000.00	8,250.55	0.00	41,749.45	16.50
101-725.000-820.000	PLANNING CONSULTANT	90,000.00	92,310.50	0.00	(2,310.50)	102.57
101-725.000-821.000	ENGINEERING SERVICES	115,000.00	94,929.19	(2,666.77)	20,070.81	82.55
101-725.000-826.000	LEGAL SERVICES	32,000.00	32,770.20	0.00	(770.20)	102.41
101-725.000-852.000	COMMUNICATIONS	1,500.00	1,347.32	117.98	152.68	89.82
101-725.000-860.000	MEETINGS/TRANSPORTATION	250.00	0.00	0.00	250.00	0.00
101-725.000-901.000	ADVERTISING	5,000.00	2,849.79	148.88	2,150.21	57.00
101-725.000-955.000	MISCELLANEOUS EXPENSES	1,500.00	352.94	0.00	1,147.06	23.53
101-725.000-957.000	MEMBERSHIP & DUES	5,000.00	1,175.00	0.00	3,825.00	23.50
101-725.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	1,500.00	982.75	0.00	517.25	65.52
Total Dept 725.000 - MUNICIPAL SERVICES		588,150.00	477,895.37	13,723.40	110,254.63	81.25
Dept 751.000 - PARKS & RECREATION DEPARTMENT						
101-751.000-702.000	SALARIES	301,054.00	275,698.13	26,122.51	25,355.87	91.58
101-751.000-706.000	WAGES	376,553.00	325,454.16	30,902.92	51,098.84	86.43
101-751.000-707.000	PER DIEM PAY	6,000.00	7,450.00	1,050.00	(1,450.00)	124.17
101-751.000-712.000	OVERTIME WAGES	13,500.00	5,507.39	0.00	7,992.61	40.80
101-751.000-717.000	DAY CAMP WAGES	1,225.00	484.00	0.00	741.00	39.51
101-751.000-718.000	INSTRUCTOR WAGES	8,000.00	6,222.92	0.00	1,777.08	77.79
101-751.000-719.000	FRINGE BENEFITS	387,970.00	243,430.22	17,115.37	144,539.78	62.74
101-751.000-725.000	UNIFORM EXPENSE	6,050.00	2,295.37	266.54	3,754.63	37.94
101-751.000-727.000	OFFICE SUPPLIES	6,500.00	2,569.78	0.00	3,930.22	39.54
101-751.000-728.000	POSTAGE	4,000.00	3,026.13	0.00	973.87	75.65
101-751.000-734.000	SENIOR NUTRITIONAL PROGRAM	1,000.00	263.00	0.00	737.00	26.30
101-751.000-735.000	SENIOR PROGRAM EXPENSES	3,000.00	2,205.26	0.00	794.74	73.51
101-751.000-736.000	HARVEST FESTIVAL PROGRAM EXPENSES	100.00	50.00	0.00	50.00	50.00
101-751.000-737.000	FARMERS MARKET PROGRAM	20,000.00	17,594.75	1,466.35	2,405.25	87.97
101-751.000-739.000	P&R PROGRAM EXPENSES	9,900.00	6,448.73	150.00	3,451.27	65.14
101-751.000-801.000	CONTRACTED SERVICES	12,875.00	10,257.17	0.00	2,617.83	79.67
101-751.000-852.000	COMMUNICATIONS	7,600.00	6,499.45	568.65	1,100.55	85.52
101-751.000-860.000	MEETINGS/TRANSPORTATION	500.00	171.87	0.00	328.13	34.37
101-751.000-863.000	VEHICLE MAINTENANCE/REPAIRS	2,000.00	610.39	60.68	1,389.61	30.52
101-751.000-867.000	GAS & OIL	10,000.00	10,985.98	761.99	(985.98)	109.86
101-751.000-901.000	ADVERTISING	1,000.00	148.40	0.00	851.60	14.84
101-751.000-902.000	PRINTING	9,000.00	8,055.00	0.00	945.00	89.50
101-751.000-910.000	INSURANCE	26,000.00	25,850.02	0.00	149.98	99.42
101-751.000-920.000	UTILITIES	18,000.00	19,814.69	326.91	(1,814.69)	110.08
101-751.000-942.000	FACILITY RENTAL	600.00	0.00	0.00	600.00	0.00
101-751.000-955.000	MISCELLANEOUS EXPENSES	500.00	31.87	0.00	468.13	6.37
101-751.000-957.000	MEMBERSHIP & DUES	2,540.00	3,292.79	29.99	(752.79)	129.64
101-751.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	3,000.00	2,339.65	0.00	660.35	77.99
Total Dept 751.000 - PARKS & RECREATION DEPARTMENT		1,238,467.00	986,757.12	78,821.91	251,709.88	79.68
Dept 803.000 - HISTORICAL COMMISSION						
101-803.000-706.000	WAGES	4,000.00	100.00	0.00	3,900.00	2.50
101-803.000-707.000	PER DIEM PAY	3,000.00	1,900.00	500.00	1,100.00	63.33
101-803.000-719.000	FRINGE BENEFITS	600.00	156.32	38.27	443.68	26.05
101-803.000-818.000	CONTRACTUAL SERVICES	4,520.00	4,520.00	0.00	0.00	100.00
101-803.000-901.000	ADVERTISING	50.00	0.00	0.00	50.00	0.00

REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP
 PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-803.000-957.000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.00
Total Dept 803.000 - HISTORICAL COMMISSION		12,670.00	6,676.32	538.27	5,993.68	52.69
Dept 865.000 - INSURANCES						
101-865.000-910.000	INSURANCE	90,000.00	87,086.36	0.00	2,913.64	96.76
Total Dept 865.000 - INSURANCES		90,000.00	87,086.36	0.00	2,913.64	96.76
Dept 872.000 - OTHER ACTIVITY CHARGES						
101-872.000-716.000	UNEMPLOYMENT COMPENSATION	10,000.00	0.00	0.00	10,000.00	0.00
101-872.000-899.000	TAX TRIBUNAL REFUND	16,994.00	923.29	0.00	16,070.71	5.43
101-872.000-986.006	TRANSFER OUT-EAST MI DRAIN	57,875.00	0.00	0.00	57,875.00	0.00
101-872.000-986.015	TRANSFER OUT- PLATT RD GREENWAY PH II	175,000.00	0.00	0.00	175,000.00	0.00
101-872.000-986.019	TRANSFER OUT-A2SALINE-OAKVALL INTERSECTI	375,000.00	0.00	0.00	375,000.00	0.00
Total Dept 872.000 - OTHER ACTIVITY CHARGES		634,869.00	923.29	0.00	633,945.71	0.15
Dept 900.000 - CAPITAL OUTLAY						
101-900.000-970.000	CAPITAL EXPENDITURES	30,750.00	23,585.00	0.00	7,165.00	76.70
101-900.000-972.001	CDBG WASHTENAW SIDEWALK PROJECT	54,400.00	0.00	0.00	54,400.00	0.00
101-900.000-972.002	CDBG-PACKARD RD MIDBLOCK CROSSING	200,000.00	159,035.85	0.00	40,964.15	79.52
101-900.000-972.010	CDBG COMMUNITY CENTER ROOF	17,260.00	17,229.92	0.00	30.08	99.83
101-900.000-973.000	RAIN GARDEN PROJECT	50,152.00	0.00	0.00	50,152.00	0.00
Total Dept 900.000 - CAPITAL OUTLAY		352,562.00	199,850.77	0.00	152,711.23	56.69
Dept 906.000 - DEBT SERVICE						
101-906.000-991.000	DEBT SERVICE; PRINCIPAL	336,000.00	336,000.00	0.00	0.00	100.00
101-906.000-995.000	DEBT SERVICE ; INTEREST	92,250.00	92,249.99	0.00	0.01	100.00
Total Dept 906.000 - DEBT SERVICE		428,250.00	428,249.99	0.00	0.01	100.00
Dept 990.000 - CONTINGENCIES						
101-990.000-988.000	CONTINGENCES	100,948.00	75,000.00	0.00	25,948.00	74.30
Total Dept 990.000 - CONTINGENCIES		100,948.00	75,000.00	0.00	25,948.00	74.30
Dept 999.000 - TRANSFERS OUT						
101-999.000-986.003	TRANSFER OUT-PUB SAFETY FUND	6,000,000.00	6,000,000.00	1,500,000.00	0.00	100.00
Total Dept 999.000 - TRANSFERS OUT		6,000,000.00	6,000,000.00	1,500,000.00	0.00	100.00
TOTAL EXPENDITURES		15,497,764.00	12,833,310.90	1,975,138.22	2,664,453.10	82.81

Fund 101 - GENERAL FUND:

REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP
 PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
	TOTAL REVENUES	14,595,048.00	12,844,772.72	135,320.60	1,750,275.28	88.01
	TOTAL EXPENDITURES	15,497,764.00	12,833,310.90	1,975,138.22	2,664,453.10	82.81
	NET OF REVENUES & EXPENDITURES	(902,716.00)	11,461.82	(1,839,817.62)	(914,177.82)	1.27

User: watkinst

DB: Pittsfield Twp

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 205 - PUBLIC SAFETY FUND						
Revenues						
Dept 000.000						
205-000.000-402.000	CURRENT PROPERTY TAXES	3,761,364.00	3,787,832.33	2,404.72	(26,468.33)	100.70
205-000.000-427.000	COMMUNITY WIDE-SPECIAL VOTED MILLAGE	725,000.00	758,146.92	0.00	(33,146.92)	104.57
205-000.000-482.000	FIRE INPECTION FEES	20,000.00	17,935.00	3,090.00	2,065.00	89.68
205-000.000-501.000	FEDERAL GRANTS	20,000.00	11,575.00	0.00	8,425.00	57.88
205-000.000-528.000	OTHER FEDERAL GRANTS	536,740.00	346,030.00	0.00	190,710.00	64.47
205-000.000-573.000	Local Community Stabilization Share	25,000.00	8,744.36	0.00	16,255.64	34.98
205-000.000-576.000	ST.SH.REV.; FIRE REIMBURSE	22,000.00	35,875.66	0.00	(13,875.66)	163.07
205-000.000-577.000	LICENSES & INSPECTIONS	25,000.00	13,837.30	0.00	11,162.70	55.35
205-000.000-610.000	PERMITS	200.00	30.00	0.00	170.00	15.00
205-000.000-611.000	POLICE REPORTS	10,000.00	4,249.97	1,747.91	5,750.03	42.50
205-000.000-612.000	FIRE REPORTS	200.00	0.00	0.00	200.00	0.00
205-000.000-613.000	TOWING FEES	20,000.00	5,250.00	270.00	14,750.00	26.25
205-000.000-656.000	ORDINANCE FINES & COSTS	95,000.00	53,288.49	3,383.89	41,711.51	56.09
205-000.000-665.000	INTEREST EARNINGS	10,000.00	5,394.86	0.00	4,605.14	53.95
205-000.000-673.000	DONATIONS	500.00	0.00	0.00	500.00	0.00
205-000.000-677.000	REIMBURSE; GENERAL	20,000.00	2,506.78	660.59	17,493.22	12.53
205-000.000-677.001	REIMBURSE; CONTRACTED OFFICER OT	70,000.00	34,973.79	6,890.50	35,026.21	49.96
205-000.000-677.002	REIMBURSEMENT; CONTRACT OFFICER	37,000.00	18,809.10	0.00	18,190.90	50.84
205-000.000-677.003	REIMBURSEMENT-FIRE OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
205-000.000-677.005	REIMBURSEMENT; FIRE RECOVERY	30,000.00	9,997.26	553.90	20,002.74	33.32
205-000.000-682.000	MISCELLANEOUS INCOME	30,754.00	7,099.80	0.00	23,654.20	23.09
205-000.000-682.001	MISC. INCOME-FALSE ALARMS	22,000.00	9,100.00	1,700.00	12,900.00	41.36
205-000.000-683.000	DRUG FORTEITURE MONEY	20,000.00	365.42	0.00	19,634.58	1.83
205-000.000-685.000	POLICE TRAINING GRANT	8,000.00	0.00	0.00	8,000.00	0.00
205-000.000-685.001	911 CENTER TRAINING FUNDS PA32	0.00	4,984.20	0.00	(4,984.20)	100.00
205-000.000-690.000	OTHER GRANT MONEY	1,000.00	0.00	0.00	1,000.00	0.00
205-000.000-694.001	DESIGNATED RESERVE	97,000.00	0.00	0.00	97,000.00	0.00
205-000.000-699.002	TRANSFER IN GENERAL FUND	6,000,000.00	6,000,000.00	1,500,000.00	0.00	100.00
Total Dept 000.000		11,607,758.00	11,136,026.24	1,520,701.51	471,731.76	95.94
TOTAL REVENUES		11,607,758.00	11,136,026.24	1,520,701.51	471,731.76	95.94
Expenditures						
Dept 301.000 - POLICE DEPARTMENT						
205-301.000-702.000	SALARIES	3,306,301.00	2,763,726.81	357,587.77	542,574.19	83.59
205-301.000-710.000	OFFICER OVERTIME	258,457.00	172,156.88	9,682.71	86,300.12	66.61
205-301.000-719.000	FRINGE BENEFITS	2,289,262.00	1,750,414.93	81,952.84	538,847.07	76.46
205-301.000-723.000	OFFICER EQUIPMENT	68,267.00	29,483.40	41.94	38,783.60	43.19
205-301.000-725.000	UNIFORM EXPENSE	20,500.00	12,907.35	1,018.40	7,592.65	62.96
205-301.000-741.000	LAW ENFORCEMENT EXPENSES	47,095.00	28,868.39	691.80	18,226.61	61.30
205-301.000-799.000	COVID-19 EXPENSES	20,415.00	5,838.58	3,450.36	14,576.42	28.60
205-301.000-826.000	LEGAL SERVICES	112,000.00	99,621.54	7,916.67	12,378.46	88.95
205-301.000-860.000	MEETINGS/TRANSPORTATION	3,500.00	3,582.50	0.00	(82.50)	102.36
205-301.000-860.001	PA 302 TRAINING	8,000.00	5,529.55	1,540.00	2,470.45	69.12
205-301.000-861.000	CONFERENCES/INVESTIGATIONS	10,000.00	2,165.00	0.00	7,835.00	21.65
205-301.000-863.000	VEHICLE MAINTENANCE/REPAIRS	73,340.00	71,722.84	3,133.89	1,617.16	97.79
205-301.000-867.000	GAS & OIL	90,000.00	53,554.79	4,023.82	36,445.21	59.51
205-301.000-910.000	INSURANCE	185,000.00	202,412.90	0.00	(17,412.90)	109.41
205-301.000-955.000	MISCELLANEOUS EXPENSES	2,580.00	0.00	0.00	2,580.00	0.00
205-301.000-957.000	MEMBERSHIP & DUES	2,120.00	2,220.00	100.00	(100.00)	104.72
205-301.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	21,300.00	3,202.85	0.00	18,097.15	15.04
205-301.000-962.000	CRIME PREVENTION	3,025.00	0.00	0.00	3,025.00	0.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 205 - PUBLIC SAFETY FUND						
Expenditures						
205-301.000-970.000	CAPITAL EXPENDITURES	207,454.00	244,385.21	0.00	(36,931.21)	117.80
Total Dept 301.000 - POLICE DEPARTMENT		6,728,616.00	5,451,793.52	471,140.20	1,276,822.48	81.02
Dept 325.000 - DISPATCH/COMMUNICATIONS						
205-325.000-725.000	UNIFORM EXPENSE	0.00	175.92	175.92	(175.92)	100.00
Total Dept 325.000 - DISPATCH/COMMUNICATIONS		0.00	175.92	175.92	(175.92)	100.00
Dept 336.000 - FIRE DEPARTMENT						
205-336.000-702.000	SALARIES	1,900,442.00	1,614,376.60	197,727.42	286,065.40	84.95
205-336.000-712.000	OVERTIME WAGES	50,000.00	86,880.98	18,312.42	(36,880.98)	173.76
205-336.000-715.000	CONTRACTUAL OVERTIME WAGES	142,000.00	123,108.62	9,675.72	18,891.38	86.70
205-336.000-719.000	FRINGE BENEFITS	1,110,417.00	812,943.13	52,928.41	297,473.87	73.21
205-336.000-725.000	UNIFORM EXPENSE	35,000.00	10,552.30	995.05	24,447.70	30.15
205-336.000-777.000	FIRE EQUIPMENT SUPPLIES	59,715.00	36,974.26	4,825.10	22,740.74	61.92
205-336.000-778.000	BUILDING MAINTENANCE/SUPPLIES	112,000.00	66,336.03	6,877.21	45,663.97	59.23
205-336.000-799.000	COVID-19 EXPENSES	10,000.00	11,558.19	2,683.40	(1,558.19)	115.58
205-336.000-860.000	MEETINGS/TRANSPORTATION	1,500.00	0.00	0.00	1,500.00	0.00
205-336.000-863.000	VEHICLE MAINTENANCE/REPAIRS	105,000.00	54,288.55	1,361.11	50,711.45	51.70
205-336.000-867.000	GAS & OIL	55,325.00	16,884.91	1,568.40	38,440.09	30.52
205-336.000-910.000	INSURANCE	70,000.00	88,550.24	0.00	(18,550.24)	126.50
205-336.000-920.000	UTILITIES	60,000.00	46,259.29	3,708.25	13,740.71	77.10
205-336.000-931.000	GROUNDS MAINTENANCE	5,000.00	395.00	0.00	4,605.00	7.90
205-336.000-955.000	MISCELLANEOUS EXPENSES	2,500.00	512.33	171.95	1,987.67	20.49
205-336.000-956.000	TRAINING	2,600.00	130.00	0.00	2,470.00	5.00
205-336.000-957.000	MEMBERSHIP & DUES	3,795.00	2,490.00	75.00	1,305.00	65.61
205-336.000-958.000	FIRE PREVENTION	1,500.00	0.00	0.00	1,500.00	0.00
205-336.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	10,000.00	3,067.42	0.00	6,932.58	30.67
Total Dept 336.000 - FIRE DEPARTMENT		3,736,794.00	2,975,307.85	300,909.44	761,486.15	79.62
Dept 340.000 - SUPPORT SERVICES						
205-340.000-702.000	SALARIES	302,172.00	300,643.33	32,151.78	1,528.67	99.49
205-340.000-703.000	LIAISON WAGES	45,000.00	9,940.00	910.00	35,060.00	22.09
205-340.000-706.000	WAGES	72,000.00	50,213.23	4,733.93	21,786.77	69.74
205-340.000-713.000	OTHER WAGES	15,000.00	3,730.29	418.77	11,269.71	24.87
205-340.000-719.000	FRINGE BENEFITS	213,780.00	182,482.98	8,860.47	31,297.02	85.36
205-340.000-727.000	OFFICE SUPPLIES	15,320.00	4,091.88	0.00	11,228.12	26.71
205-340.000-816.000	PROFESSIONAL SERVICES	16,000.00	(199.19)	0.00	16,199.19	(1.24)
205-340.000-818.000	CONTRACTUAL SERVICES	230,148.00	158,665.08	6,415.70	71,482.92	68.94
205-340.000-851.000	RADIO MAINTENANCE	13,000.00	0.00	0.00	13,000.00	0.00
205-340.000-853.000	TELEPHONE	25,000.00	19,515.50	2,375.24	5,484.50	78.06
205-340.000-899.000	TAX TRIBUNAL REFUND	35,000.00	47.85	0.00	34,952.15	0.14
205-340.000-927.000	COMPUTER UPGRADES	21,000.00	17,779.84	626.10	3,220.16	84.67
205-340.000-934.000	OFFICE EQUIPMENT MAINT.	7,800.00	2,983.43	434.99	4,816.57	38.25
205-340.000-957.000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.00
205-340.000-970.000	CAPITAL EXPENDITURES	7,564.00	0.00	0.00	7,564.00	0.00
205-340.000-986.000	TRANSFER OUT	75,000.00	657.01	657.01	74,342.99	0.88
Total Dept 340.000 - SUPPORT SERVICES		1,093,884.00	750,551.23	57,583.99	343,332.77	68.61

REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP
 PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 205 - PUBLIC SAFETY FUND						
Expenditures						
	TOTAL EXPENDITURES	11,559,294.00	9,177,828.52	829,809.55	2,381,465.48	79.40
<hr/>						
Fund 205 - PUBLIC SAFETY FUND:						
	TOTAL REVENUES	11,607,758.00	11,136,026.24	1,520,701.51	471,731.76	95.94
	TOTAL EXPENDITURES	11,559,294.00	9,177,828.52	829,809.55	2,381,465.48	79.40
	NET OF REVENUES & EXPENDITURES	48,464.00	1,958,197.72	690,891.96	(1,909,733.72)	4,040.52

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 208 - PARKS AND RECREATION MILLAGE						
Revenues						
Dept 000.000						
208-000.000-402.000	CURRENT PROPERTY TAXES	936,224.00	942,856.67	620.57	(6,632.67)	100.71
208-000.000-573.000	Local Community Stabilization Share	6,000.00	0.00	0.00	6,000.00	0.00
208-000.000-643.000	OTHER CHARGES FOR SERVICES	10,000.00	1,916.87	0.00	8,083.13	19.17
208-000.000-665.000	INTEREST EARNINGS	3,000.00	2,046.87	0.00	953.13	68.23
208-000.000-682.000	MISCELLANEOUS INCOME	0.00	160.87	(1,844.17)	(160.87)	100.00
208-000.000-694.001	DESIGNATED RESERVE	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 000.000		1,255,224.00	946,981.28	(1,223.60)	308,242.72	75.44
TOTAL REVENUES		1,255,224.00	946,981.28	(1,223.60)	308,242.72	75.44
Expenditures						
Dept 000.000						
208-000.000-709.000	SEASONAL WAGES	77,315.00	28,295.20	2,796.74	49,019.80	36.60
208-000.000-719.000	FRINGE BENEFITS	7,500.00	2,219.66	213.95	5,280.34	29.60
208-000.000-725.000	UNIFORM EXPENSE	500.00	0.00	0.00	500.00	0.00
208-000.000-780.000	GROUNDS & LANDSCAPING	40,000.00	30,650.28	1,953.23	9,349.72	76.63
208-000.000-781.000	EQUIPMENT MAINTENANCE	29,000.00	25,469.27	4,118.90	3,530.73	87.83
208-000.000-801.000	CONTRACTED SERVICES	17,000.00	13,430.00	(10,704.45)	3,570.00	79.00
208-000.000-816.000	PROFESSIONAL SERVICES	13,500.00	11,378.45	10,704.45	2,121.55	84.28
208-000.000-821.000	ENGINEERING SERVICES	340,000.00	220,425.66	(82,008.86)	119,574.34	64.83
208-000.000-826.000	LEGAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
208-000.000-852.000	COMMUNICATIONS	600.00	0.00	0.00	600.00	0.00
208-000.000-863.000	VEHICLE MAINTENANCE/REPAIRS	8,500.00	7,513.65	117.76	986.35	88.40
208-000.000-867.000	GAS & OIL	8,000.00	1,857.63	0.00	6,142.37	23.22
208-000.000-899.000	TAX TRIBUNAL REFUND	5,000.00	30.48	0.00	4,969.52	0.61
208-000.000-955.000	MISCELLANEOUS EXPENSES	500.00	6.37	69.99	493.63	1.27
208-000.000-970.000	CAPITAL EXPENDITURES	21,339.00	0.00	(1,873.84)	21,339.00	0.00
208-000.000-977.000	CONSTRUCTION	120,000.00	87,346.80	87,346.80	32,653.20	72.79
Total Dept 000.000		689,754.00	428,623.45	12,734.67	261,130.55	62.14
TOTAL EXPENDITURES		689,754.00	428,623.45	12,734.67	261,130.55	62.14
Fund 208 - PARKS AND RECREATION MILLAGE:						
TOTAL REVENUES		1,255,224.00	946,981.28	(1,223.60)	308,242.72	75.44
TOTAL EXPENDITURES		689,754.00	428,623.45	12,734.67	261,130.55	62.14
NET OF REVENUES & EXPENDITURES		565,470.00	518,357.83	(13,958.27)	47,112.17	91.67

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING SAFETY DEPARTMENT						
Revenues						
Dept 000.000						
249-000.000-476.000	BUILDING PERMIT FEES	732,500.00	1,244,985.20	101,415.10	(512,485.20)	169.96
249-000.000-477.000	ELECTRICAL PERMIT FEES	110,000.00	155,502.00	16,896.50	(45,502.00)	141.37
249-000.000-478.000	HEATING/COOLING PERMIT FEES	200,000.00	207,127.05	13,919.50	(7,127.05)	103.56
249-000.000-479.000	PLUMBING/REFRIG.PERMIT FEES	100,000.00	115,941.75	7,193.75	(15,941.75)	115.94
249-000.000-635.000	COMMUNITY REVIEW/INSPECTIONS FEES	110,000.00	42,350.39	0.00	67,649.61	38.50
249-000.000-665.000	INTEREST EARNINGS	4,000.00	3,131.29	0.00	868.71	78.28
249-000.000-682.000	MISCELLANEOUS INCOME	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000.000		1,258,500.00	1,769,037.68	139,424.85	(510,537.68)	140.57
TOTAL REVENUES		1,258,500.00	1,769,037.68	139,424.85	(510,537.68)	140.57
Expenditures						
Dept 000.000						
249-000.000-702.000	SALARIES	473,530.00	349,896.83	30,440.25	123,633.17	73.89
249-000.000-706.000	WAGES	78,612.00	71,316.65	7,163.12	7,295.35	90.72
249-000.000-712.000	OVERTIME WAGES	1,000.00	2,188.25	173.40	(1,188.25)	218.83
249-000.000-719.000	FRINGE BENEFITS	273,404.00	182,357.43	10,682.22	91,046.57	66.70
249-000.000-725.000	UNIFORM EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
249-000.000-740.000	OPERATING SUPPLIES	10,000.00	5,638.57	784.76	4,361.43	56.39
249-000.000-801.000	CONTRACTED SERVICES	20,000.00	2,848.00	0.00	17,152.00	14.24
249-000.000-818.000	CONTRACTUAL SERVICES	150,000.00	207,173.00	20,207.00	(57,173.00)	138.12
249-000.000-823.000	ACCOUNTING SERVICES	750.00	0.00	0.00	750.00	0.00
249-000.000-826.000	LEGAL SERVICES	2,100.00	585.00	0.00	1,515.00	27.86
249-000.000-852.000	COMMUNICATIONS	4,000.00	3,972.51	366.34	27.49	99.31
249-000.000-860.000	MEETINGS/TRANSPORTATION	250.00	0.00	0.00	250.00	0.00
249-000.000-863.000	VEHICLE MAINTENANCE/REPAIRS	4,000.00	1,587.89	30.71	2,412.11	39.70
249-000.000-867.000	GAS & OIL	7,500.00	3,001.39	271.62	4,498.61	40.02
249-000.000-910.000	INSURANCE	10,000.00	6,526.00	0.00	3,474.00	65.26
249-000.000-955.000	MISCELLANEOUS EXPENSES	500.00	66.35	0.00	433.65	13.27
249-000.000-957.000	MEMBERSHIP & DUES	2,000.00	1,285.08	0.00	714.92	64.25
249-000.000-960.000	SCHOOLING/SEMINARS/CONFERENCE	3,000.00	1,928.58	0.00	1,071.42	64.29
249-000.000-966.000	ADMINISTRATION CHARGES	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 000.000		1,245,646.00	840,371.53	70,119.42	405,274.47	67.46
TOTAL EXPENDITURES		1,245,646.00	840,371.53	70,119.42	405,274.47	67.46
Fund 249 - BUILDING SAFETY DEPARTMENT:						
TOTAL REVENUES		1,258,500.00	1,769,037.68	139,424.85	(510,537.68)	140.57
TOTAL EXPENDITURES		1,245,646.00	840,371.53	70,119.42	405,274.47	67.46
NET OF REVENUES & EXPENDITURES		12,854.00	928,666.15	69,305.43	(915,812.15)	7,224.72

REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP
 PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 264 - 800 MHZ COOMUNICATIONS FUND						
Revenues						
Dept 000.000						
264-000.000-629.000	800 Mhz Management Services	40,000.00	52,500.00	0.00	(12,500.00)	131.25
264-000.000-665.000	INTEREST EARNINGS	100.00	17.02	0.00	82.98	17.02
Total Dept 000.000		40,100.00	52,517.02	0.00	(12,417.02)	130.97
TOTAL REVENUES		40,100.00	52,517.02	0.00	(12,417.02)	130.97
Expenditures						
Dept 000.000						
264-000.000-706.000	WAGES	36,000.00	43,361.78	4,668.05	(7,361.78)	120.45
264-000.000-719.000	FRINGE BENEFITS	3,600.00	3,338.64	357.10	261.36	92.74
264-000.000-955.000	MISCELLANEOUS EXPENSES	500.00	0.00	0.00	500.00	0.00
Total Dept 000.000		40,100.00	46,700.42	5,025.15	(6,600.42)	116.46
TOTAL EXPENDITURES		40,100.00	46,700.42	5,025.15	(6,600.42)	116.46
Fund 264 - 800 MHZ COOMUNICATIONS FUND:						
TOTAL REVENUES		40,100.00	52,517.02	0.00	(12,417.02)	130.97
TOTAL EXPENDITURES		40,100.00	46,700.42	5,025.15	(6,600.42)	116.46
NET OF REVENUES & EXPENDITURES		0.00	5,816.60	(5,025.15)	(5,816.60)	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 596 - REFUSE COLLECTION FUND						
Revenues						
Dept 000.000						
596-000.000-628.000	RUBBISH BILLINGS	1,963,098.00	1,674,923.85	125,761.82	288,174.15	85.32
596-000.000-655.000	FORFEITED DISCOUNTS	25,000.00	5,144.72	(7.87)	19,855.28	20.58
596-000.000-665.000	INTEREST EARNINGS	1,000.00	603.78	0.00	396.22	60.38
Total Dept 000.000		1,989,098.00	1,680,672.35	125,753.95	308,425.65	84.49
TOTAL REVENUES		1,989,098.00	1,680,672.35	125,753.95	308,425.65	84.49
Expenditures						
Dept 000.000						
596-000.000-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
596-000.000-815.000	REFUSE CONTRACT PAYMENTS	1,901,032.00	1,572,841.82	0.00	328,190.18	82.74
596-000.000-954.000	CLEAN UP DAY	55,000.00	4,962.00	0.00	50,038.00	9.02
596-000.000-955.000	MISCELLANEOUS EXPENSES	5,000.00	0.00	0.00	5,000.00	0.00
596-000.000-966.000	ADMINISTRATION CHARGES	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000.000		1,986,532.00	1,577,803.82	0.00	408,728.18	79.43
TOTAL EXPENDITURES		1,986,532.00	1,577,803.82	0.00	408,728.18	79.43
Fund 596 - REFUSE COLLECTION FUND:						
TOTAL REVENUES		1,989,098.00	1,680,672.35	125,753.95	308,425.65	84.49
TOTAL EXPENDITURES		1,986,532.00	1,577,803.82	0.00	408,728.18	79.43
NET OF REVENUES & EXPENDITURES		2,566.00	102,868.53	125,753.95	(100,302.53)	4,008.91
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		30,745,728.00	28,430,007.29	1,919,977.31	2,315,720.71	92.47
NET OF REVENUES & EXPENDITURES		31,019,090.00	24,904,638.64	2,892,827.01	6,114,451.36	80.29
NET OF REVENUES & EXPENDITURES		(273,362.00)	3,525,368.65	(972,849.70)	(3,798,730.65)	1,289.63



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3120 | Fax: (734) 944-8024

Website: www.pittsfield-mi.gov

Office of the Clerk

ATTACHMENTS:

Approve payment of Payables from December 2020 through Electronic Transfers in the amount of \$515,049.95

Pittsfield Charter Township

Electronic Wire Transfers/ACH

Payroll-MERS DC	ACH	Nov-20	\$ 12,385.47
Payroll-MERS HCSP	ACH	Dec-20	\$ 8,576.07
Payroll -ICMA 457	ACH	Dec-20	\$ 23,376.23
Payroll -MERS 457	ACH	Dec-20	\$ 42,346.16
Payroll-H.S.A.	ACH	Dec-20	\$ 4,366.02
			<u>\$ 91,049.95</u>

MERS-RHFV	Wire	2020	\$ 424,000.00
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Grand Total **\$ 515,049.95**



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3135 | Fax: (734) 944-6103

Website: www.pittsfield-mi.gov

Office of the Supervisor

ATTACHMENTS:

Approve payment to Consultants for General Services in the amount of \$6,082.36

General Service Invoices BOT 01.13.2021

BOT Meeting Date 01.13.2021

<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Vendor</u>	<u>Amount</u>
10-Dec-20	1734366	Stantec	\$1,136.93
10-Dec-20	1734368		\$122.42
10-Dec-20	1734369		\$2,909.51
10-Dec-20	1734370		\$1,913.50
		Total	<u><u>\$6,082.36</u></u>



Pittsfield Charter Township

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Website: www.pittsfield-mi.gov

Office of the Supervisor

ATTACHMENTS:

Approve payment to Consultants for General Services in the amount of \$7,757.76

General Service Invoices

BOT Meeting Date 01.13.2021

<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Vendor</u>	<u>Amount</u>
8-Oct-20	1712140	Stantec	\$1,675.40
10-Dec-20	1734366	Stantec	\$1,136.93
10-Dec-20	1734368	Stantec	\$122.42
10-Dec-20	1734369	Stantec	\$2,909.51
10-Dec-20	1734370	Stantec	\$1,913.50
		Total	<u><u>\$7,757.76</u></u>



Pittsfield Charter Township

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Website: www.pittsfield-mi.gov

Office of the Supervisor

ATTACHMENTS:

Approve payment to Consultants for General Services in the amount of \$31,833.26

GENERAL SERVICE INVOICES

GENERAL SERVICE INVOICES								
BOT Meeting Date								
1/13/2021								
Invoice Date	Invoice Number	Vendor						Amount
11/12/2020	1722947	Stantec						\$ 4,445.14
11/12/2020	1722949	Stantec						\$ 5,539.77
11/12/2020	1722948	Stantec						\$ 3,983.42
11/12/2020	1722946	Stantec						\$ 6,343.08
11/24/2020	1728711	Stantec						\$ 7,995.49
12/10/2020	1734314	Stantec						\$ 3,526.36
							TOTAL	\$31,833.26



Pittsfield Charter Township

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Phone: (734) 822-3135 | Fax: (734) 944-6103

Website: www.pittsfield-mi.gov

Office of the Supervisor

ATTACHMENTS:

Receive the November 2020 Building Activity Report



Pittsfield Charter Township
Department of Building Services

6201 West Michigan Avenue, Ann Arbor, MI 48108
 Phone: (734) 822-3125 • Fax: (734) 944-1103
 Website: www.pittsfield-mi.gov

Mandy Grewal, Supervisor

Kurt Weiland
 Director of Building Services
weilandku@pittsfield-mi.gov

Laura Igna
 Building Services Manager
 (734) 822-3149
ignal@pittsfield-mi.gov

Pittsfield Charter Township Department of Building Services
Activity Report for November 2020

Part I: Pittsfield Charter Township Rental Inspection Program				
Description	No. of Inspections	Violations	Revenue	
Dwelling units (Initial Only-35)	192	199	\$6,720.00	
Buildings (Initial exterior & common area)	16		800.00	
S. F. Dwelling (Initial exterior & interior)	21	58	2,100.00	
Free Inspection Re-Checks	2		0	
Number of paid Re- Inspections (25)	0		0	
Total for the Month	231	257	\$9,620.00	
Total for 2020	1,619	1,771	\$59,870.00	
Part II: Pittsfield Charter Township Building Inspection Program				
Building Activity within Pittsfield	No. of Inspections	No. of Permits	Revenue	
Building Inspections*	322	69	\$85,276.60	
Electrical Inspections*	153	71	\$16,290.00	
Mechanical Inspections*	192	86	\$12,732.00	
Plumbing Inspections*	123	47	\$6,629.00	
Special Inspects (Liquor, Property Main., Signs)	0		0	
Total for the month-Pittsfield Building	790	273	\$120,927.60	
Total for the year – 2020 Pittsfield Building	6,533	3,105	\$1,724,971.00	
Community Inspection Services	Inspects	Office	Plan Reviews	Revenue
City of Ypsilanti Inspections	77	5	2	\$4,357.20
Northfield Township Building Inspections	9	0	1	\$1,546.20
City of Ypsilanti Supplemental Inspections				0
Total Contract Inspections for the Month	86	5	3	\$5,903.40
Total for 2020 Contracted Inspects	883	67	97	\$48,253.79
2019 Total Contracted Inspections for the Month	79			\$3,908.66
Total DBS Inspections for 2020	9,035			
Part III: Building Department Revenue Totals for Month				
Description			Revenue	
Total DBS Revenues for the Month			\$136,451.00	
Total DBS Revenue for 2020			\$1,833,094.79	
Total for Month – Year 2020 (Permits + Contract Inspections)			\$126,831.00	\$1,773,224.79
Total for Month-Year 2019 (Permits + Contract Inspections)			\$49,366.26	\$1,265,760.55

*Revenues for these inspections are included in the cost of the permits when they are issued.

**Revenues for Special Inspections + Re-inspects only

Kimberly Jones
 Administrative Assistant
 (734) 822-3150
jonesk@pittsfield-mi.gov

Steve Colliau
 Housing Inspector
 (734) 822-3147
colliaus@pittsfield-mi.gov

Chris Svihra
 Building Inspector
 (734) 822-3129
svhrac@pittsfield-mi.gov

Michael Yoder
 Building Inspector
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yoderm@pittsfield-mi.gov

Lisa Smerek
 Housing Inspector
 (734) 822-3126
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Antoinette Eddins
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Pittsfield Charter Township

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Phone: (734) 822-3135 | Fax: (734) 944-6103

Website: www.pittsfield-mi.gov

Office of the Supervisor

ATTACHMENTS:

Receive the January 13, 2021 Personnel Report



Pittsfield Charter Township
Department of Human Resources

6201 West Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3137 • Fax: (734) 822-6916
Website: www.pittsfield-mi.gov

Mandy Grewal, Supervisor

Patricia Denig
Director of Human Resources
denigp@pittsfield-mi.gov

Pamela Hayes
HR Generalist
hayesp@pittsfield-mi.gov

Personnel Report from the Department of Human Resources
January 13, 2021

In compliance with resolution #09-04, which requires notification of personnel actions taken by township administration to the Board of Trustees, below are the actions taken:

Division: Supervisor's Office
Direct Supervision: Utilities & Municipal Services Director
Action: Promotion, Effective December 14, 2020
Position: Code Enforcement Officer
Name: Matthew Dorian
Reason: Filled vacancy, budgeted for in the Utilities and Municipal Services Dept.

Division: Supervisor's Office
Direct Supervision: Utilities & Municipal Services Director
Action: Recall from Layoff, Effective December 16, 2020
Position: Billing Specialist
Name: Jason Dane
Reason: Filled vacancy, budgeted for in the Utilities and Municipal Services Dept.

Division: Supervisor's Office
Direct Supervision: Supervisor Grewal
Action: Resignation
Position: Parks and Recreation Director
Name: Phil Biscorner
Reason: Resignation



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3135 | Fax: (734) 944-6103

Website: www.pittsfield-mi.gov

Office of the Supervisor

ATTACHMENTS:

Adopt a Resolution Appointing a Delegate and Alternate to the Washtenaw Regional Resource Management Authority (WRRMA), Resolution #21-02

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #21-02**

**RESOLUTION APPOINTING A DELEGATE AND ALTERNATE TO THE
WASHTENAW REGIONAL RESOURCE MANAGEMENT AUTHORITY (WRRMA)**

January 13, 2021

At a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 13th day of January, 2021 at 6:30 p.m.

Present:

Absent:

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, Act 179 of 1947, being MCL 123.301 et. seq. (“Act”), enables the incorporation of any two (2) or more cities, villages or townships for the collective management of garbage and rubbish; and

WHEREAS, Pittsfield Charter Township participated with other local municipalities in discussing and creating an authority and the required Articles of Incorporation; and

WHEREAS, the Pittsfield Charter Township Board of Trustees adopted a resolution joining the Washtenaw Regional Resource Management Authority (“WRRMA”); and

WHEREAS, the Articles state in Article VII, that “the Board of Trustees (“Board”) which shall be comprised of one designated representative from each Constituent Member, who shall be appointed by the applicable governing body of each Constituent Member on or before the fifteenth day of December each year, and shall serve during the next fiscal year and until his/her successor is appointed by the Constituent Member.”; and

WHEREAS, the Articles further state in Article VII that “The governing body of each Constituent Member shall at the time of appointing its regular representative on the Board also appoint an alternate representative who shall have the right to act in the place of the regular representative in the event of the latter’s absence from at such meeting of the Board, but his/her authority shall be limited to the actual business conducted at such meeting whether set forth on the agenda or not.”;

NOW THEREFORE BE IT RESOLVED, the Pittsfield Charter Township Board of Trustees appoints Mandy Grewal, Supervisor, as the designated representative to WRRMA, and Craig Lyon, Director of Utilities & Municipal Services, as the designated alternate representative to WRRMA.

ROLL CALL VOTE:

AYES: -
NAYS: -
ABSENT: -
ABSTAIN: -

RESOLUTION DECLARED _____.

Mandy Grewal, Supervisor
Pittsfield Charter Township

Dated: January ____, 2021

CERTIFICATE

I, Michelle L. Anzaldi, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on January 13, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Dated: January __, 2021



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3135 | Fax: (734) 944-6103
Website: www.pittsfield-mi.gov

Office of the Supervisor

MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees

THROUGH: Mandy Grewal, Supervisor

FROM: Jessica West, Director of Community Development

DATE: January 13, 2021

SUBJECT: Authorize the Supervisor and Clerk to sign an Agreement with Washtenaw County Parks and Recreation for \$250,000 through the Connecting Communities Grant, subject to Township Attorney approval

BOARD ACTION REQUESTED:

Authorize the Supervisor and Clerk to sign an Agreement with Washtenaw County Parks and Recreation for \$250,000 through the Connecting Communities Grant, subject to Township Attorney approval.

BACKGROUND:

The Platt Road Greenway II (PRGII) will consist of a ten (10) foot wide paved pathway on the west side of Platt Road between Michigan Avenue and Wall Park, located approximately 1000' north of Bemis Road. It will leverage an existing mid-block crossing at Hidden Creek and install two more: one at Township Hall and a second one at Wall Park, both with a mast arm LED cross-walk illumination and Rectangular Rapid Flashing Beacons (RRFB) to provide for safe access to and from the parks for area residents and for early warning to oncoming vehicular traffic.

PRGII will provide a seamless connection from the Township's southernmost park, Wall Park, to the existing network of over 11 miles of Pittsfield's greenways. It will provide benefits for thousands of residents who live along or in the immediate vicinity of Michigan, Platt, Textile, and Merritt Roads with seamless non-motorized connectivity to nearly 600 acres of recreational spaces including Prairie Park, Pittsfield Preserve, Lillie Park, Marsh View Meadows Park, and the historic districts we have established including the Sutherland-Wilson Farm Museum and Harwood Heritage Farm. The non-motorized network will connect into the B2B Trail and, by extension, the Iron Belle Trail. Such connectivity provides the option to choose active means of transportation to travel within the township and to regional destinations.

The PRGII provides a new connection between the Pittsfield Township Administration Building, which – among other services – hosts the Farmers Market and supports a community garden, and Wall Park. It will also connect users south of Michigan Avenue to the 535-acre Pittsfield Preserve, two historic districts (Sutherland-Wilson Farmstead, Harwood Heritage Farm), five parks (Wall Park, Woolley Park, Marshview Meadows Park, Prairie Park, and Lillie Park) that house a variety of sports fields, trails and play areas, and the Multicultural Academy.

It will, for the first time, provide non-motorized access from south of Michigan Ave to a northern boundary of Pittsfield, connecting the City of Saline's Tefft Park and Recreation Center to the west, along with a multitude of recreational destinations in the City of Ann Arbor including, but not limited to, the B2B Trail, Iron Belle Trail, Gallup Park, and Nichols Arboretum. In the future, the network will extend further south on Platt Road to the City of Milan and east to WCPARC's Rolling Hills County Park, which will eventually promote a connection to the B2B trail in Ypsilanti, creating a large regional network of non-motorized pathways.

PRGII will be designed utilizing environmentally friendly features such as infiltration trenches for collection of stormwater run-off and water quality measures. The infiltration trenches will be designed according to the Washtenaw County Water Resources Commission (WCWRC) standards. They will be placed in low areas where soil conditions and space allow.

Due to the location of the pathway within the road right-of-way, minimal trees and wetlands of a low-quality nature are expected to be impacted, and permits will be obtained for any such impacts. Wetlands will be avoided where possible. In addition, the pathway location follows an existing sidewalk alignment for several hundred feet, minimizing grading and natural feature impacts.

The Washtenaw County Parks and Recreation Commission has awarded Pittsfield Township a \$250,000 grant for the construction of the Platt Road Greenway II.

Pittsfield Township has received additional funding for the PRGII project through the SEMCOG Transportation Alternatives Program for the 2021 fiscal year of approximately \$1.0 million.

IMPACT ON TOWNSHIP'S HUMAN RESOURCES:

No impact

IMPACT ON TOWNSHIP'S BUDGET:

No impact

IMPACT ON INDIRECT COST:

No impact

IMPACT ON OTHER TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES:

No impact

CONFORMITY TO TOWNSHIP POLICIES:

Conforms

ATTACHMENTS:

WCPARKS Connecting Communities Project Agreement 2021
PRGII Plans

WASHTENAW COUNTY PARKS & RECREATION COMMISSION
Connecting Communities Project Agreement

PROJECT COMMUNITY: Pittsfield Charter Township
PROJECT TITLE: Platt Road Greenway II
WCPARC FUNDING AMOUNT: \$250,000.00
WCPARC FUNDING EXPIRATION DATE: 12/31/2022 (see Section 3)
PROJECT AGREEMENT EXPIRATION DATE: 12/31/2040

RECIPIENT

This Project Agreement (“Agreement”) is entered into by and between Washtenaw County Parks & Recreation Commission (hereinafter called “WCPARC”) and Pittsfield Township (hereinafter called the “GRANTEE”). Whereas WCPARC desires to award a grant to GRANTEE for a certain project for the improvement and enhancement of GRANTEE’s greenway on Platt Road as specified herein (“Project”) which Project is more fully described in ATTACHMENT A, attached hereto. Now, therefore, the contracting parties hereto mutually agree as follows:

SECTION 1

SCOPE OF PROJECT

The GRANTEE verifies that it has the appropriate authority to proceed, by Resolution or otherwise, and shall perform the Project, as specified and described in The Scope of Project (ATTACHMENT B), attached hereto and incorporated herein, in a satisfactory and proper manner as determined by WCPARC. The Project shall be completed in accordance with the Site Development Plan which is attached as ATTACHMENT C to this Agreement. The scope of the Project may be modified or supplemented only by the written agreement of the parties to this Agreement. Amendments and revisions to the project will be accepted by WCPARC only under the following conditions:

The GRANTEE may not change the use or planned use of any real property acquired or improved in whole or in part using WCPARC funds unless the GRANTEE provides affected citizens and WCPARC with reasonable notice of, and opportunity to comment on, any such proposed change and either:

- a. The new use of such property qualifies as benefiting primarily persons in WCPARC’s jurisdiction and is primarily related to park, trail, and/or recreational activities (as determined by WCPARC); or
- b. If the GRANTEE determines, after consultation with WCPARC and affected citizens, that it is appropriate to change the use of the property to a use which does not benefit primarily park, trail or recreation activities, the GRANTEE may retain or dispose of the property for such use if WCPARC is reimbursed in the amount of the grant money being provided pursuant to this Agreement. Reimbursement for said grant shall be paid to WCPARC at the time of closing.

This requirement shall be in force for 20 years following the completion of construction of the improvement being undertaken in the Project.

**SECTION 2
FUNDS AND PAYMENT**

A. It is agreed by the parties to this Agreement that no obligations for payment under this Agreement shall be incurred by WCPARC until after the GRANTEE has been advised by WCPARC that funds for the GRANTEE have been made available for the project specified in this Agreement.

B. Total WCPARC funds to the GRANTEE for this project shall not exceed Two Hundred and Fifty Thousand Dollars and no cents, (\$250,000.00). Funds are to be used for project construction only. Payment shall be made as follows: \$125,000 shall be paid when construction on the Project is 50% complete; and the remaining \$125,000 shall be paid when all remaining construction is complete. In order to receive payment, GRANTEE shall provide an invoice for reimbursement, which shall be submitted to WCPARC and shall provide substantiation, including paid invoices and a signed statement from the project engineer certifying that the percentage of construction has been completed as required.

C. Disbursement of funds will not be made without properly authorized and executed statements, attachments, requisitions, and supportive records.

**SECTION 3
TIME OF PERFORMANCE**

The GRANTEE shall commence the Project as soon as practicable upon entering into an Agreement with WCPARC. Should the GRANTEE not enter into a contract with a third party contractor for construction of the project, or otherwise commence construction, by 12/31/2022, WCPARC reserves the right to withdraw all funding for the Project. Any requests for extensions must be submitted in writing and approved by WCPARC in advance of the project expiration date.

**SECTION 4
RECORDS, REPORTS AND INSPECTIONS**

A. The GRANTEE shall establish and maintain records in accordance with requirements prescribed by WCPARC with respect to all matters covered by the Agreement. Such records shall include, but not be limited to, the following:

1. Financial management records, which identify adequately the expenditure of funds to be requested for reimbursement for grant supported activities;
2. Records regarding compliance by all contractors performing work with grant funds. Except as otherwise authorized by WCPARC, the GRANTEE shall retain all records for a period of three (3) years after receipt of the final payment under this Agreement or termination of this Agreement.

B. The GRANTEE shall support all costs by properly executed invoices, contracts, vouchers, orders and any other accounting documents pertaining in whole or in part to this Agreement and shall be clearly identified and readily accessible.

C. The GRANTEE shall furnish to WCPARC such statements, records, reports, data and information as WCPARC may request pertaining to matters covered by this Agreement. All of the material prepared and/or assembled by the GRANTEE under this Agreement is

public information and may be made available to anyone without prior written approval of the GRANTEE or WCPARC (unless specifically exempt from disclosure by law).

D. The GRANTEE shall at any time during normal business hours make available to WCPARC for examination all of its records with respect to matters covered by this Agreement and shall permit WCPARC or its designated authorized representative to audit and inspect all invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement (to the extent allowed by law).

E. WCPARC staff shall have access to grant-assisted facilities, at all times, for inspection purposes to ensure GRANTEE's continued compliance with program regulations. It shall be understood by the GRANTEE that a WCPARC representative may make periodic inspections of the project as construction progresses and that a final inspection and acceptance of the completed project must be made by a representative or agent of WCPARC prior to final grant payment (reimbursement) to the GRANTEE.

F. The GRANTEE is responsible for completing and returning, in a timely manner, any project progress reports that may be sent out by WCPARC before, during, and/or after completion of any project.

**SECTION 5
COMPLIANCE WITH LAW**

The Grantee shall comply with all applicable laws, ordinances and codes of the United States, the State of Michigan and local governments.

**SECTION 6
ASSIGNABILITY**

The GRANTEE shall not assign any interest in this Agreement without the prior written consent of WCPARC.

**SECTION 7
TERMINATION**

If the GRANTEE violates any provision of this Agreement, WCPARC may terminate this Agreement in whole or in part, at its discretion, unless the GRANTEE causes such violation to be corrected within a period of thirty (30) days after written notice is received specifying the violation.

If WCPARC terminates this Agreement, in whole or in part, termination shall be effected by the issuance of a written notice of termination, which shall specify the extent of the termination and the date upon which such termination shall become effective.

**SECTION 8
AMENDMENTS**

All amendments, notices, requests, objections and/or consents of any kind made pursuant to this Agreement shall be in writing.

**SECTION 9
INDEMNIFICATION**

To the extent allowed by law, the GRANTEE agrees to protect, indemnify and hold WCPARC harmless from and against any and all damages, suits, claims, demands, or causes of action arising out of any failure of the GRANTEE to comply with all applicable laws enacted now or to be enacted in the future as the same may apply to the subject matter of this Agreement and all damages, suits, claims, demands, or causes of action arising from any injury to person or damage to property directly and exclusively caused by the GRANTEE, its officers, agents, employees or independent contractors in the performance of any of the activities arising out of this Agreement. The GRANTEE shall be required to assume the defense of WCPARC in any claim or suit covered by this Section and shall pay all costs, expenses and reasonable attorney fees incurred by WCPARC. Nothing herein shall be construed to waive, limit, or restrict any governmental immunity defense available to the GRANTEE.

**SECTION 10
PERFORMANCE AND PAYMENT BONDS**

GRANTEE agrees that before commencing any work or construction on the project, GRANTEE will obtain from any Contractor or Subcontractor valid payment bonds and valid performance bonds which bonds shall be in an amount not less than the amount covering the full amount of the work being performed. The performance bond must guarantee to the GRANTEE and WCPARC, the completion of the work being performed by the Contractor or Subcontractor while the payment bond must guarantee the full payment of all suppliers, material suppliers, laborers and/or sub-contractors employed on the project.

**SECTION 11
INSURANCE**

GRANTEE agrees that all contracts entered into between GRANTEE and any contractor/subcontractor to perform construction work associated with this Project will provide all appropriate lines and limits of insurance including general liability (CGL insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract, including any contract on this Project), worker's compensation, automobile liability and any other insurance deemed to be appropriate by GRANTEE. Washtenaw County and GRANTEE shall be listed as additional insureds on any contractor's or subcontractor's general liability insurance that are engaged by GRANTEE to perform work on this Project.

Contractor shall purchase and maintain builders risk insurance on the entire project. Such insurance shall be written on a completed value form and in an amount equal to the initial contract sum. Insurance shall be written on a replacement costs basis.

**SECTION 12
SIGNAGE/GRANT ACKNOWLEDGEMENT**

Subject to any applicable local ordinances, GRANTEE shall post a grant acknowledgment sign in a prominent area at the grant-assisted project site. The required specifications for its construction will be furnished by the GRANTEE and approved by WCPARC, and must include no less than the WCPARC logo, Program Name (“Connecting Communities”) and the Project Name. The sign shall be posted in an area for public view for the duration of the project (both during and after construction). All signage permits are the responsibility of the GRANTEE.

**SECTION 13
TRAIL MAINTENANCE**

GRANTEE shall keep the pathway in reasonable repair and shall maintain the pathway consistent with the GRANTEE’s maintenance of other pathways for non-motorized travel. WCPARC shall have no duty to maintain the pathway referenced under the terms of this Agreement.

**SECTION 14
ACCESSIBILITY**

All projects must comply with Americans with Disabilities Act of 1990.

**SECTION 15
ATTACHMENTS**

All attachments given reference to in this Agreement are mandatory and hereby incorporated as though fully set forth herein:

- Attachment A – Contact/Location Information**
- Attachment B – Scope of Project**
- Attachment C – Site Development Plan**

By signing below, GRANTEE hereby certifies that the information presented in this Agreement and the referenced Attachments is true and correct. I do further certify that the project will be completed in accordance with the provisions set forth in this Agreement and that the GRANTEE has the financial resources to initially fund one hundred percent (100%) of the proposed project within the time frame imposed by WCPARC, prior to receiving WCPARC grant reimbursement.

ATTESTED TO:

WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Coy P. Vaughn (DATE)
Director, Parks & Recreation

APPROVED AS TO FORM:

GRANTEE

By: _____
Michelle Billard (DATE)
Office of Corporation Counsel

By: _____
Mandy Grewal (DATE)
Supervisor, Pittsfield Charter Township

**ATTACHMENT A
- CONTACT/LOCATION INFORMATION -**

A: PROJECT SPONSOR INFORMATION (Please fill out this section completely)

Project Sponsor: Pittsfield Charter Township

Project Title: Platt Road Greenway II

Physical Address/Location of Project: _____

Project Sponsor Address: _____

B: PROJECT CONTACT INFORMATION (Please fill out this section completely)

Contact Name: _____

Contact Title: _____

Contact Organization: _____

Contact Address: _____

Phone: _____

Fax: _____

Email: _____

Contact Name: Kira Macyda
Contact Title: Park Planner
Contact Organization: Washtenaw County Parks & Recreation Commission
Contact Address: 2230 Platt Road, Ann Arbor, MI 48107
Phone: 734-971-6337, ext. 321
Email: macydak@washtenaw.org

**ATTACHMENT B
-SCOPE OF PROJECT -**

Provide a detailed description of the project to be undertaken, the project budget/funding, and the schedule for completion. The project scope must be consistent with the Connecting Communities application that has been approved and/or amended by, and on file with, WCPARC.

ATTACHMENT C
- SITE DEVELOPMENT PLAN -

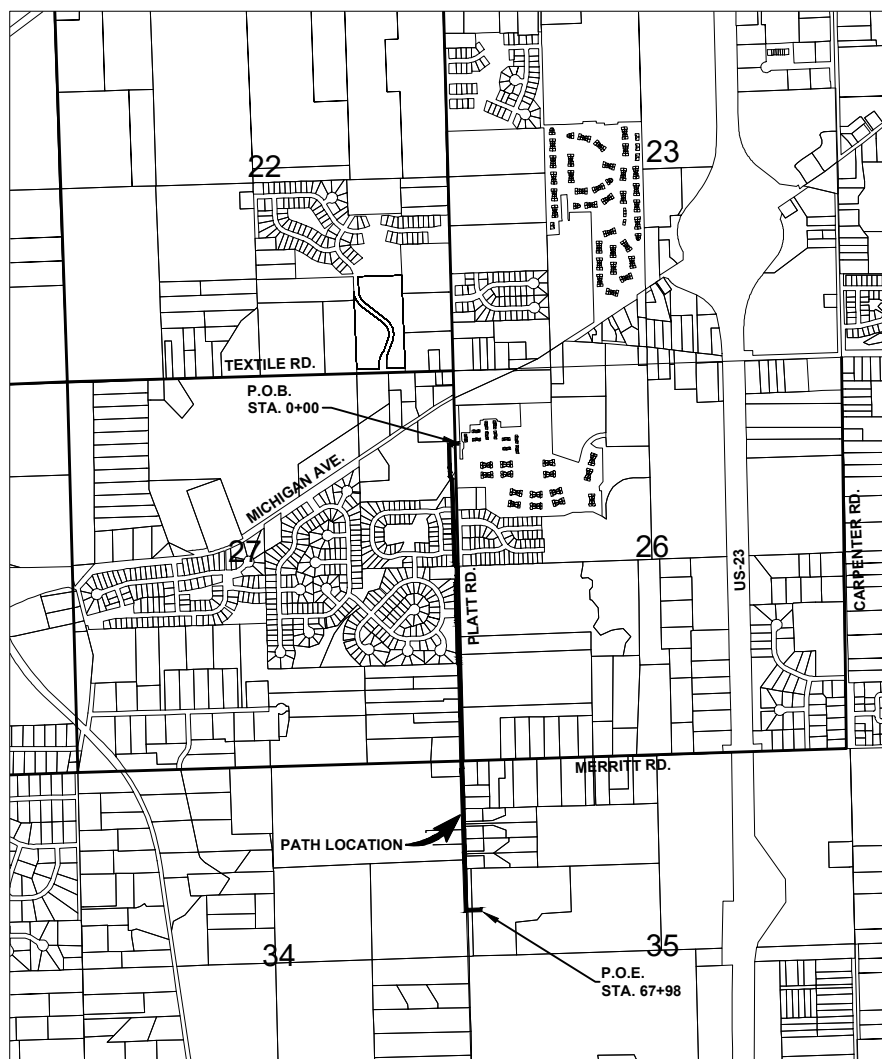
Provide a Site Development Plan and/or construction drawings for the project, labeled Attachment C, to be kept on file at WCPARC offices. The plans shall be consistent with the Connecting Communities application that has been approved and/or amended by, and on file with, WCPARC.

WASHTENAW COUNTY ROAD COMMISSION
AND
PITTSFIELD TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
 IN CO-OPERATION WITH
MICHIGAN DEPARTMENT OF TRANSPORTATION
AND
FEDERAL HIGHWAY ADMINISTRATION



PLANS FOR
PLATT ROAD GREENWAY II (PRGII)

CONTROL SECTION NO. - JOB NO. - 210724 FEDERAL PROJECT NO. - TAP 2020006 FEDERAL ITEM NO. -



INDEX OF SHEETS

1	COVER SHEET
2-4	LEGEND AND CONSTRUCTION NOTES
5-12	TYPICAL CROSS SECTIONS
13-14	PROJECT DETAILS
15	OVERALL PLAN
16-26	EXISTING CONDITIONS & REMOVAL PLANS
27-51	CONSTRUCTION PLAN & PROFILES
52-53	PLATT ROAD CROSSING DETAILS

NOTE:
 WHERE THE FOLLOWING ITEMS ARE CALLED FOR ON THE PLANS, THEY ARE TO BE CONSTRUCTED ACCORDING TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION 2012 STANDARD PLANS GIVEN BELOW OPPOSITE EACH ITEM UNLESS OTHERWISE INDICATED.

CONTRACT FOR 1.3 MILES OF HMA NON-MOTORIZED SHARED USE PATH INCLUDING, STORM WATER IMPROVEMENTS, RRFB PEDESTRIAN CROSSINGS, PAVEMENT MARKINGS, SIGNAGE, AND RESTORATION INSTALLATION.

WASHTENAW COUNTY ROAD COMMISSION APPROVAL

 MATTHEW MACDONELL, P.E.
 COUNTY HIGHWAY ENGINEER

 DATE

PREPARED UNDER SUPERVISION OF

 CLAIRE MARTIN - REGISTERED PROFESSIONAL ENGINEER 64386
 REGISTRATION NO.

STANTEC CONSULTING MICHIGAN, INC.

 ORGANIZATION
 3754 RANCHERO DRIVE, ANN ARBOR, MI. 48108
 ADDRESS

**PROJECT LIMITS: Part of Sections 26,
 27, 34 & 35, T3S R6E**

PROJECT LOCATION MAP

NOT TO SCALE

FOR PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 53, THE CONTRACTOR SHALL DIAL 811 A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS PRIOR TO BEGINNING EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY LOCATED. MEMBERS WILL THUS BE ROUTINELY NOTIFIED. THIS DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY OF NOTIFYING UTILITY OWNERS WHO MAY NOT BE A PART OF THE "MISS DIG" ALERT SYSTEM.

STANDARD PLANS NOT TO BE PRINTED

SHEET NO.	TITLE
R-1-G	DRAINAGE STRUCTURES
R-7-F	COVER B
R-10-D	COVER E
R-14-D	COVER J
R-28-J*	SIDEWALK RAMP AND DETECTABLE WARNING DETAILS
R-29-I	DRIVEWAY OPENINGS & APPROACHES, AND CONCRETE SIDEWALKS
R-30-G	CONCRETE CURB AND CONCRETE CURB & GUTTER
R-66-E*	GUARDRAIL DEPARTING TERMINAL TYPES B, T & MGS
R-74-D	BUMPER & PARKING RAILS, MISC WOOD POSTS
R-80-E	GRANULAR BLANKET, UNDERDRAINS, OUTLET ENDINGS FOR UNDERDRAINS AND SEWER BULKHEADS
R-82-D	BEDDING AND FILLING AROUND PIPE CULVERTS
R-83-C	UTILITY TRENCHES
R-86-F*	PRECAST CONCRETE END SECTION FOR PIPE CULVERTS
R-95-G*	CULVERT SLOPED END SECTIONS
R-96-E	SOIL EROSION & SEDIMENTATION CONTROL MEASURES
R-100-H	SEEDING AND TREE PLANTING

*DENOTES SPECIAL DETAIL INCLUDED IN PROPOSAL

TRAFFIC AND SAFETY STANDARD PLANS NOT TO BE PRINTED

SHEET NO.	TITLE
*WZD-100-A	GROUND DRIVEN SIGN SUPPORTS FOR TEMP SIGNS
*WZD-125-E	TEMPORARY TRAFFIC CONTROL DEVICES
SIGN-120-E	ROADSIDE SIGN LOCATIONS & SUPPORT SPACING
SIGN-200-D	STEEL POSTS
PAVE-900-F	PAVEMENT ARROW AND MESSAGE DETAILS
PAVE-945-C	INTERSECTION, STOP BAR & CROSSWALK MARKINGS
*SIGN-740-B	MISCELLANEOUS SIGN CONNECTION DETAILS

*DENOTES SPECIAL DETAIL INCLUDED IN PROPOSAL

EXCEPT WHERE OTHERWISE INDICATED ON THESE PLANS OR IN THE PROPOSAL AND SUPPLEMENTAL SPECIFICATIONS CONTAINED THEREIN, ALL MATERIALS AND WORKMANSHIP FOR ALL IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION, 2012 STANDARD SPECIFICATIONS FOR CONSTRUCTION, AND SUPPLEMENTAL SPECIFICATIONS.

THE IMPROVEMENTS COVERED BY THESE PLANS ARE IN ACCORDANCE WITH 2011 AASHTO, A POLICY ON GEOMETRIC DESIGN OF HIGHWAY AND STREETS.

THE IMPROVEMENTS COVERED BY THESE PLANS ARE IN ACCORDANCE WITH 2011 MICHIGAN MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

THE IMPROVEMENTS COVERED BY THESE PLANS ARE IN ACCORDANCE WITH 2012 AASHTO GUIDE FOR THE DEVELOPMENT OF BICYCLE FACILITIES, EXCEPT AS NOTED.

PATH DESIGN SPEED = 18mph.
 ADT ROAD = 6029
 POSTED ROAD SPEED = 50 mph

LEGEND

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	EXIST. CONTOUR		EXIST. CURB AND GUTTER
	PROP. CONTOUR		PROP. CURB AND GUTTER
	EXIST. SPOT ELEVATION		CENTERLINE OF DITCH
	PROP. SPOT ELEVATION		EDGE OF WATER
	TOP OF CURB		EDGE OF WETLAND
	TOP OF PAVEMENT		EXISTING FENCE
	GUTTER		PROPOSED FENCE
	EXIST. STORM SEWER		TREE PROTECTION FENCE
	PROP. STORM SEWER		SILT FENCE
	EXIST. MANHOLE		CLEARING LIMITS
	PROP. MANHOLE		EXIST. GUARDRAIL
	PROP. EDGE DRAIN		PROP. GUARDRAIL
	EXIST. CATCH BASIN/INLET		PROPERTY LINE
	PROP. CATCH BASIN/INLET		CENTERLINE
	END SECTION/HEAD WALL		EXIST. SIGN
	CULVERT		PROP. SIGN
	INLET FILTER		ENCLOSED TRASH AREA
	PROP. CLEANOUT		DRAINAGE DIRECTION
	EXIST. SANITARY SEWER		SIDEWALK RAMP
	PROP. SANITARY SEWER		BARRIER FREE PARKING
	EXIST. WATER MAIN		FINISH FLOOR ELEV.
	PROP. WATER MAIN		FINISH GRADE ELEV.
	EXIST. HYDRANT		BASEMENT FLOOR ELEV.
	PROP. HYDRANT		GARAGE FLOOR ELEV.
	EXIST. POST INDICATOR VALVE		SECTION CORNER
	EXIST. GATE VALVE AND BOX/STOP BOX		CONTROL POINT
	PROP. CURB STOP BOX		FOUND IRON PIPE
	EXIST. GATE VALVE AND WELL		SET IRON PIPE
	PROP. GATE VALVE AND WELL		FOUND CONCRETE MONUMENT
	PROP. REDUCER		SET CONCRETE MONUMENT
	PROP. END CAP		FOUND PK NAIL
	EXIST. OVERHEAD ELECTRIC		SET PK NAIL
	PROP. OVERHEAD ELECTRIC		FOUND LEADED CHISEL HOLE
	EXIST. UNDERGROUND ELECTRIC		SET LEADED CHISEL HOLE
	PROP. UNDERGROUND ELECTRIC		FOUND REROD
	EXIST. LIGHT POLE		APPROX. LOCATION OF SOIL BORING
	PROP. LIGHT POLE		APPROX. LOCATION OF MONITORING WELL
	EXIST. UTILITY POLE		APPROX. LOCATION OF PENETRATION TEST
	GUY WIRE		EXIST. DECIDUOUS TREE
	EXIST. ELECTRIC TRANSFORMER		EXIST. EVERGREEN TREE
	PROP. ELECTRIC TRANSFORMER		EXIST. SHRUB
	EXIST. OVERHEAD TELEPHONE		EXIST. TREE OR BRUSH LIMIT
	PROP. OVERHEAD TELEPHONE		TREE TO BE REMOVED
	EXIST. UNDERGROUND TELEPHONE		REMOVE AND REPLACE
	PROP. UNDERGROUND TELEPHONE		BITUMINOUS PAVEMENT
	EXIST. GAS		GRAVEL PAVEMENT
	PROP. GAS		CONCRETE PAVEMENT
	EXIST. MAILBOX		COMPACTED SAND BACKFILL
	EXIST. GAS RISER		BRICK PAVERS
	EXIST. TELEPHONE RISER		
	COMPACTED SAND BACKFILL		

CONSTRUCTION NOTES

- PRE-CONSTRUCTION MEETING**
A PRE-CONSTRUCTION MEETING SHALL BE HELD PRIOR TO ANY WORK BEING PERFORMED ON THE PROJECT. THE MEETING TIME, PLACE, AND ATTENDEES SHALL BE ARRANGED BY THE PROJECT ENGINEER. PITTSFIELD TOWNSHIP, WASHTENAW COUNTY WATER RESOURCES COMMISSION, WASHTENAW COUNTY ROAD COMMISSION AND MICHIGAN DEPARTMENT OF TRANSPORTATION SHALL BE INVITED, AT A MINIMUM TO THE PRE-CONSTRUCTION MEETING.
- SHOP DRAWINGS AND MATERIAL CERTIFICATES**
PRIOR TO THE START OF CONSTRUCTION THE CONTRACTOR SHALL FURNISH MATERIAL SOURCE LISTS AND CERTIFICATIONS TO THE PROJECT ENGINEER. VERIFYING THAT ALL MATERIALS USED ON THE PROJECT ARE IN ACCORDANCE WITH MICHIGAN DEPARTMENT OF TRANSPORTATION 2012 STANDARD SPECIFICATIONS FOR CONSTRUCTION. SHOP DRAWINGS SHALL BE REQUIRED FOR MAJOR MATERIALS.
- MISS DIG UTILITY ALERT AND FIELD LOCATION OF UTILITIES**
THREE (3) WORKING DAYS PRIOR TO BEGINNING CONSTRUCTION, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO CONTACT MISS DIG UTILITY PROTECTION SERVICE (811) TO VERIFY THE LOCATION OF ALL EXISTING UTILITIES. UNDERGROUND UTILITY LOCATIONS AS SHOWN ON THE PLANS WERE OBTAINED FROM UTILITY OWNERS AND WERE NOT FIELD LOCATED. THE CONTRACTOR SHALL ASSUME RESPONSIBILITY FOR THE PROTECTION OF ALL EXISTING UTILITIES DURING CONSTRUCTION. ALL UTILITIES DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED WITH LIKE MATERIAL IN ACCORDANCE WITH THE UTILITY OWNER'S REQUIREMENTS. THE CONTRACTOR SHALL VERIFY THE DEPTH AND HORIZONTAL LOCATION OF ALL EXISTING UTILITIES. THE EXACT LOCATION OF EXISTING UTILITIES SHALL BE DETERMINED BY HAND DIGGING.
- UTILITY INFORMATION**
PUBLIC UTILITY INFORMATION IS DELINEATED IN ACCORDANCE WITH LOCATIONS PROVIDED BY UTILITY OWNERS. THE DESIGN ENGINEER IS NOT RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION OR THE LOCATION AT WHICH THESE SERVICES EXIST. DIFFERING FIELD CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER.

THE LOCATION OF ALL PUBLIC UTILITIES SHOWN ON THE PLANS ARE TAKEN FROM THE BEST AVAILABLE DATA. THE OWNER WILL NOT BE RESPONSIBLE FOR ANY OMISSION OR VARIATIONS FROM THE LOCATIONS SHOWN.

CONSTRUCTION OPERATIONS SHALL BE CONDUCTED IN A MANNER AS TO INSURE THAT THOSE UTILITIES NOT REQUIRING RELOCATION WILL NOT BE DISTURBED. REPARATIONS OF UTILITIES DAMAGED DURING CONSTRUCTION BY THE CONTRACTOR SHALL BE THE FULL RESPONSIBILITY OF THE CONTRACTOR IN ACCORDANCE WITH THE AFFECTED UTILITY OWNERS REQUIREMENTS.

ALL PRIVATE UTILITY STRUCTURES WILL BE ADJUSTED TO GRADE BY THE OWNER OF THE FACILITY. THE CONTRACTOR SHALL PROVIDE THE ENGINEER WITH THREE (3) WORKING DAYS NOTICE PRIOR TO THE START OF SUCH WORK.

- STORMWATER DRAINAGE DURING CONSTRUCTION**
THE CONTRACTOR SHALL MAINTAIN DITCH DRAINAGE DURING CONSTRUCTION AND SHALL NOT OBSTRUCT SUMP PUMP LEADS DISCHARGING TO THE DITCH. THE CONTRACTOR SHALL TAKE ALL NECESSARY MEASURES TO PROTECT ALL STORM SEWER FACILITIES SUCH AS CATCH BASINS, CULVERTS AND HEADWALLS DURING CONSTRUCTION. CULVERTS AND CATCH BASINS CONTAMINATED DURING CONSTRUCTION SHALL BE CLEANED AND THE COSTS SHALL BE INCLUDED IN THE EROSION CONTROL AND PROJECT CLEAN UP PAY ITEMS.
- CULVERTS**
CONTRACTOR TO MARK ALL CULVERT LOCATIONS PRIOR TO CONSTRUCTION. CONTRACTOR TO VERIFY WITH MDOT THAT NO CULVERTS WERE DAMAGED DURING CONSTRUCTION. ALL CULVERT EXTENSIONS SHALL MATCH EXISTING CULVERT MATERIAL. RIP-RAP SHALL BE PLACED AT CULVERTS WITH HIGH FLOWS. QUANTITY SHALL BE DETERMINED BY THE ENGINEER.
- EXISTING UTILITIES**
THE CONTRACTOR SHALL MAINTAIN ALL EXISTING SANITARY SEWER, WATER OR STORM SEWER SERVICE CONNECTIONS IN SERVICE THROUGHOUT THE CONSTRUCTION PERIOD. THE CONTRACTOR SHALL PROVIDE OR ARRANGE FOR TEMPORARY SUPPORT OF GAS MAIN AND UTILITY POLES WHERE NEEDED. ALL STORM SEWERS DAMAGED OR REMOVED OR RELOCATED BY THE CONTRACTOR SHALL BE REPLACE WITH THE SAME SIZE AND QUALITY PIPE BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE PROJECT. ALL UTILITIES UNDERMINED BY THE EXCAVATION SHALL HAVE COMPACTED CLASS II SAND BACKFILL PLACED UNDER THEM.
- UTILITY COORDINATION**
COORDINATION OF RELOCATED UTILITIES WILL BE PERFORMED AND COMPLETED PRIOR TO INSTALLATION OF THE PATH. FOR UTILITIES THAT NEED TO BE RELOCATED DURING CONSTRUCTION, THE CONTRACTOR WILL COORDINATE WITH THE RESPECTIVE UTILITY OWNER TO COMPLETE THIS TASK. THE COST TO RELOCATE UTILITIES WILL BE PAID FOR BY OTHERS. NO ADDITIONAL COST FOR COORDINATION EFFORTS INCURRED BY THE CONTRACTOR WILL BE PROVIDED.
- PROTECTION OF HAZARDOUS AREAS / OPEN EXCAVATIONS**
EXCAVATIONS AND HAZARDOUS AREAS SHALL BE PROTECTED BY BARRICADES OR SNOW FENCE. THE PLACEMENT OF PROTECTIVE FENCING MEETING MIOSHA STANDARDS IS REQUIRED AROUND ALL OPEN EXCAVATIONS, PAID FOR AS; FENCE, PROTECTIVE.
- DISPOSAL OF EXCESS EXCAVATED MATERIAL**
ALL EXCESS EXCAVATED MATERIALS SHALL BE DISPOSED OF BY THE CONTRACTOR AT A LOCATION PROVIDED BY THE CONTRACTOR. ADJACENT PROPERTY OWNERS SHALL BE GIVEN PREFERENCE FOR DISPOSAL SITES.
- SALVAGED MATERIALS**
SALVAGEABLE MATERIALS SHALL BECOME THE PROPERTY OF THE OWNER, AND SHALL BE STORED AS DIRECTED BY THE ENGINEER.

ALL WASHTENAW COUNTY ROAD COMMISSION SIGNS RELOCATED BY CONSTRUCTION SHALL BE REPLACED. SIGNS AND POSTS REMOVED SHALL BE DISPOSED OF BY THE CONTRACTOR.

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PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
LEGEND AND CONSTRUCTION NOTES

Project No.
2075136601

Scale
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Drawing No.
G-02

Sheet
2 of 51

CONSTRUCTION NOTES CONTINUED

12. REMOVING PAVEMENT AND HMA SURFACES
THIS PROJECT INCLUDES PAVEMENT REMOVED OR MODIFIED AS BASIS OF PAYMENT FOR REMOVING EXISTING HOT MIX ASPHALT (HMA), CONCRETE, AND/OR MASONRY PAVEMENTS WITHIN THE CONSTRUCTION LIMITS. THE INFORMATION SHOWN ON THE PLANS AND THE QUANTITY FOR EACH OF THESE ITEMS IS APPROXIMATE AND BASED ON FIELD TESTS AND/OR HISTORICAL RECORDS. ACTUAL PAYMENT WILL BE BASED ON FIELD MEASUREMENTS IN ACCORDANCE WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION 2012 STANDARD SPECIFICATIONS FOR CONSTRUCTION.
13. SAW CUTS
ALL SAW CUTS SHOWN ON THE PLANS OR AS SPECIFIED WILL NOT BE PAID FOR SEPARATELY, BUT WILL BE CONSIDERED AS HAVING BEEN INCLUDED IN THE CONTRACT UNIT PRICE BID FOR CURB REMOVAL.
14. CLEARING
TREE REMOVAL OF TREES LARGER THAN 3" DBH IS NOT ALLOWED BETWEEN APRIL 1 AND SEPTEMBER 30 DUE TO THE POTENTIAL FOR FEDERALLY PROTECTED SPECIES HABITAT OF THE INDIANA BAT AND THE NORTHERN LONG EAR BAT. TREE REMOVALS 6" DBH AND LARGER SHALL BE PAID FOR AS; TREE, REM, _ INCH TO _ INCH. TREE REMOVALS UNDER 6" DBH AND BRUSH REMOVAL SHALL BE PAID FOR AS: _SHARED USE PATH, GRADING, SPECIAL.
15. HERBICIDE APPLICATION
WITHIN 48 HOURS OF TREE AND BRUSH REMOVAL, CONTRACTOR SHALL APPLY TRICLOPYR 4, BANVEL, OR APPROVED EQUAL VEGETATION SOLUTION AT MANUFACTURER'S RECOMMENDED APPLICATION RATE TO ALL EXPOSED ROOT MATERIAL. PAID FOR AS; _SHARED USE PATH, GRADING, SPECIAL.
16. DRIVEWAY APPROACHES
MINOR GRADING OF DRIVEWAY APPROACHES AND ALL SAW CUTS REQUIRED FOR DRIVEWAY APPROACHES WILL NOT BE PAID FOR SEPARATELY, BUT WILL BE CONSIDERED AS HAVING BEEN INCLUDED IN THE CONTRACT UNIT PRICE BID FOR HMA APPROACH OR DRIVEWAY, NONREINF CONC, 6 INCH. APPROACHES WILL BE MEASURED FROM THE EDGE OF THE PAVEMENT TO THE END OF THE APPROACH. ALL OTHER PAVING SHALL BE CONSIDERED MAINLINE PAVING, INCLUDING ALL STREET APPROACHES, DECELERATION AND ACCELERATION LANES. COMMERCIAL DRIVEWAYS SHALL HAVE 30' RADII, UNLESS OTHERWISE DIRECTED BY THE ENGINEER.
17. PROPERTY INGRESS AND EGRESS
THE CONTRACTOR SHALL PROVIDE AND MAINTAIN ACCEPTABLE INGRESS AND EGRESS TO ALL PROPERTIES DURING CONSTRUCTION. THIS WORK WILL BE PAID FOR AS: _MAINTENANCE GRAVEL, SPECIAL.
18. GRADING LIMITS
THE GRADING/CLEARING LIMIT LINES SHOWN ON THE PLANS ARE GENERAL LIMITS PROVIDED IN ADDITION TO THE PATH PROFILE TO GUIDE THE CONTRACTOR IN ESTIMATING DISTURBANCE AREAS, AS WELL AS EXCAVATION AND EMBANKMENT. AREAS TO BE GRADED MAY EXTEND PAST THESE LIMITS WHEN WITHIN THE PUBLIC RIGHT-OF-WAY OR WITHIN DESIGNATED PATHWAY EASEMENTS AS APPROVED BY THE ENGINEER. THE CONTRACTOR SHALL ESTIMATE RESTORATION IMPACTS BASED ON THEIR ANALYSIS OF THE INFORMATION PROVIDED, AND NOT NECESSARILY THE GRADING LIMIT LINES SHOWN ON THE PLANS, AND SHALL BE RESPONSIBLE FOR PROVIDING ALL SITE RESTORATION FOR A SQUARE YARD AMOUNT AS PROVIDED IN TURF ESTABLISHMENT, PERFORMANCE AND PROJECT CLEAN UP PAY ITEMS. DISTURBANCE LIMITS SHALL BE MINIMIZED TO PROTECT ALL NATURAL AREAS. ALL DISTURBED AREAS SHALL BE RESTORED AS NEW.
19. COVERS AND CASTINGS
ALL FINAL ELEVATIONS OF MANHOLE CASTINGS, HYDRANTS, VALVES AND VALVE BOXES SHALL BE DETERMINED BY THE ENGINEER IN THE FIELD. CASTINGS DAMAGED BY THE CONTRACTOR SHALL BE REPLACED AT THE EXPENSE OF THE CONTRACTOR, WITH MATERIALS APPROVED BY THE ENGINEER.
20. STRUCTURES
DRAINAGE STRUCTURES, MANHOLES, CATCH BASINS, INLETS, GATE WELLS AND VALVE BOXES WHICH REQUIRE ADJUSTMENT OR RECONSTRUCTION SHALL ONLY BE PAID FOR ONCE, PER THE CONTRACT PAY ITEM, REGARDLESS OF HOW MANY TIMES THE STRUCTURE IS ADJUSTED. "POINTING UP" STRUCTURES SHALL NOT BE PAID FOR SEPARATELY, BUT WILL BE CONSIDERED AS HAVING BEEN INCLUDED IN THE CONTRACT UNIT PRICE BID FOR DR STRUCTURE COVER, TYPE G.
21. RESTORATION OF GRAVEL SHOULDERS
FOR GRAVEL SHOULDERS CONTAMINATED BY CONSTRUCTION THE CONTRACTOR SHALL RE-GRAVEL WITH 23A CRUSHED LIMESTONE TO MICHIGAN DEPARTMENT OF TRANSPORTATION 2012 STANDARD SPECIFICATIONS FOR CONSTRUCTION. FOR SHOULDERS REMOVED BY CONSTRUCTION THE MINIMUM REPLACEMENT SHALL BE 4" WIDE BY 4" DEEP, INCIDENTAL TO OTHER PAY ITEMS.
22. SLOPE RESTORATION
ALL AREAS OF SLOPE RESTORATION SHALL BE SEEDED WITH MDOT TYPE TURF (TURF URBAN FREEWAY) SEED MIXTURE. AT AREAS OF EROSION SOILS AND SLOPES, THE SEEDING MIXTURE SHALL CONTAIN ADDITIONAL CEREAL RYE WITHIN THE SEED MIXTURE FOR FASTER GROWTH POTENTIAL.
23. RIPRAP, PLAIN
RIPRAP MATERIAL SHALL BE NATURAL STONE AS SPECIFIED IN SECTION 916.01 OF THE MDOT 2012 STANDARD SPECIFICATIONS FOR CONSTRUCTION.

GENERAL NOTES


1. PATHWAY TO MEET ALL BARRIER FREE UNIVERSAL ACCESS REQUIREMENTS.
2. THERE IS EXTENSIVE BRUSH ADJACENT TO THE PROPOSED SHARED USE PATH. APPROXIMATE BRUSH LIMITS ARE SHOWN ON THE PLANS, CONTRACTOR TO FIELD VERIFY PRIOR TO SUBMITTING BID, AND INCLUDE COST OF ALL BRUSH CLEANING NECESSARY TO CONSTRUCT THE PATHWAY. PAID FOR AS; _SHARED USE PATH, GRADING, SPECIAL.
3. ALL PATH RAMPS ARE TO BE ADA COMPLIANT AND BE CONSTRUCTED WITH 6" THICK CONCRETE ON TOP OF A MINIMUM 4" 21AA AGGREGATE BASE WITH THE INSTALLATION OF DETECTABLE WARNING SURFACES PER MDOT STANDARD DETAIL R-28 SERIES.
4. NOTICE OF COVERAGE
THIS PROJECT DISTURBS LESS THAN 5 ACRES OF LAND AND DOES NOT REQUIRE AN NDPES PERMIT.
5. STATE HISTORIC PRESERVATION OFFICE (SHPO)
IT IS THE OPINION OF THE SHPO THAT NO HISTORIC PROPERTIES ARE AFFECTED WITHIN THE AREA OF POTENTIAL EFFECTS OF THE PROJECT. IF ARTIFACTS OR BONES ARE DISCOVERED, NOTIFY THE ENGINEER IMMEDIATELY.

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Project
PLATT ROAD GREENWAY II

Title
CONSTRUCTION NOTES

Project No.
2075136601

Scale
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Drawing No. G-03

Sheet
3 of 51

EASEMENTS

Address	Owner Name	Property Type	Email	Phone #	Easement
6201 W Michigan Ave Platt Rd	PCT Hall & Prairie Park Hidden Creek Property Owners Assoc	Municipal Exempt Other Real Prop			Permanent and Grading Permanent and Grading
6834 Platt Rd	Bp Pipelines [North America Inc] Morin Henry Jr	Residential Vacant Residential			Permanent and Grading (Desired, not required) Grading
6856 Platt Rd	Haupt Steven D	Residential	shaupt131@gmail.com	734-260-1667	Grading
6880 Platt Rd	Stange Daniel & Norlaine M	Residential	dstange@comcast.net	734-434-3945	Grading
6900 Platt Rd	Kamal Amir	Residential			None
6920 Platt Rd	Billitier Marion	Residential			Grading
6930 Platt Rd	Raymond Stephen L & Cynthia K	Residential			Grading
6980 Platt Rd	Deutsche Bank National Trust	Residential			Grading
7006 Platt Rd	Sweet Wayne	Residential			Grading
7130 Platt Rd	Makielski Edward & Diane	Agricultural		734-434-3673	Permanent ROW
7200 Platt Rd	Makielski Edward & Diane	Residential		734-434-3673	Permanent ROW
7130 Platt Rd	Makielski Edward & Diane	Agricultural		734-434-3673	Permanent ROW
Platt Rd	Szewczyk Teresa Gorski	Agricultural			Grading, Permanent (Desired, not required)

UTILITY CONTACTS

Name: PITTSFIELD CHARTER TOWNSHIP
 Addr: 6201 WEST MICHIGAN AVE
 ANN ARBOR, MI 48108
 Phone: 734-822-2110
 Email: utilities@pittsfield-mi.gov
 Contact: B. WEIRICH

Name: ATT
 Addr: 550 S MAPLE RD
 ANN ARBOR, MI 48103
 Phone: 734-996-5338
 Email: jm9175@att.com
 Contact: JOHN MILLER

Addr: 608 W. ALLEGAN ST.
 HANNAH BLDG. - 1ST FLOOR TELECOM
 LANSING, MI 48933
 Phone: 517-335-5800
 Email:
 DTMB-TELECOMMISSDIG@MICHIGAN.GOV
 Contact: DARRIN FOGG

Name: WASHTENAW COUNTY ROAD
 COMMISSION
 Addr: 555 N. ZEEB RD
 ANN ARBOR, MI 48103
 Phone: 734-327-6652
 Email: formd@wccroads.org
 Contact: MICHELE FORD

Name: COMCAST
 Addr: 24744 EUREKA RD
 TAYLOR, MI 48180
 Phone: 248-809-2717
 Email: chris_cyr@CABLE.COMCAST.COM
 Contact: CHRIS CYR

Name: FRONTIER/VERIZON
 Addr: 311 S CEDAR
 IMLAY CITY, MI 48444
 Phone: 810-724-3127
 Email:
 MI.MISDIG.FACILITIES.DESIGN.REQUEST@FTR.COM
 Contact: KATHRYN ANDERSON

Name: MICHIGAN DEPARTMENT OF
 ENVIRONMENT, GREAT LAKES AND ENERGY
 Addr: 525 W. ALLEGAN ST, P.O. BOX 30473
 LANSING, MI 48909
 Phone: 517-256-1469
 Email: skubinnaj@michigan.gov
 Contact: JOHN SKUBINNA

Name: DTE ENERGY: ELECTRIC
 Addr: 8001 HAGGERTY RD
 BELLEVILLE, MI 48111
 Phone: 734-397-4447
 Email: anthony.ignasiak@dteenergy.com
 Contact: ANTHONY IGNASIAK

Name: YPSILANTI COMM UTIL AUTH
 Addr: 2777 STATE RD
 YPSILANTI, MI 48198
 Phone: 734-484-4600
 Email: swestover@ycua.org
 Contact: SCOTT WESTOVER

Name: PITTSFIELD TOWNSHIP PARKS AND
 RECREATION
 Addr: 701 ELLSWORTH RD
 ANN ARBOR, MI 48108
 Phone: 734-822-2120
 Email: recreation@pittsfield-mi.gov
 Contact: PHILIP BISCORNER, CPRP

Name: DTE ENERGY: GAS
 Addr: 17150 ALLEN RD
 MELVINDALE MI 48122
 Phone: 313-389-7992
 Email: laura.forrester@dteenergy.com
 Contact: LAURA FORRESTER

Name: WASHTENAW COUNTY WATER
 RESOURCES COMMISSION
 Addr: 705 N. ZEEB RD
 ANN ARBOR, MI 48103
 Phone: 734-222-6860
 Email: drains@washtenaw.org
 Contact: EVAN PRATT, PE

Name: BP-AMOCO PIPELINE CO
 Addr: 4502 E 41ST STREET SUITE 300
 TULSA, OK
 Phone: 800-548-6482
 Email: MITICKETS@DIGTRACK.COM
 Contact: BOBBY ROYE

BID ITEM QUANTITY TABLE (MISC. QUANTITIES):

LONG TERM MAINTENANCE PLAN:

	Infiltration Trenches	Schedule	Annual budget
Inspect for Sediment Accumulation	X	Annually	\$300
Remove Sediment with Vactor	X	As Required	\$1,000
Inspect for Erosion	X	Annually	\$300
Re-establish Vegetation in Eroded Areas	X	As Required	\$500
Clear Areas with Over-grown Vegetation	X	As Required	\$500

MAINTENANCE OF THE STORMWATER BMP's WILL BE THE RESPONSIBILITY OF PITTSFIELD TOWNSHIP.

#	DESCRIPTION	QNTY	UNIT
1500001	MOBILIZATION, MAX 10%	1	LSUM
2075021	SUBGRADE UNDERCUTTING, CLASS II, SPECIAL	200	CYD
2075021	SUBGRADE UNDERCUTTING, 21AA, SPECIAL	200	CYD
2075021	SUBGRADE UNDERCUTTING, 6A, SPECIAL	200	CYD
2090001	PROJECT CLEANUP	1	LSUM
2097051	AUDIO VIDEO DVD, SPECIAL	1	LSUM
3067031	MAINTENANCE GRAVEL, SPECIAL	600	TON
3080005	GEOTEXTILE, SEPARATOR	1000	SYD
8080007	FENCE, PROTECTIVE	500	FT
8120026	PEDESTRIAN TYPE II BARRICADE, TEMP	12	EA
8120035	CHANNELIZING DEVICE, 42 INCH, FLUORESCENT, FURN	150	EA
8120036	CHANNELIZING DEVICE, 42 INCH, FLUORESCENT, OPER	150	EA
8120140	LIGHTED ARROW, TYPE C, FURN	4	EA
8120141	LIGHTED ARROW, TYPE C, OPER	4	EA
8120170	MINOR TRAF DEVICES	1	LSUM
8120350	SIGN, TYPE B, TEMP, PRISMATIC, FURN	464	SFT
8120351	SIGN, TYPE B, TEMP, PRISMATIC, OPER	464	SFT
8120370	TRAF REGULATOR CONTROL	1	LSUM
8167011	TURF ESTABLISHMENT, PERFORMANCE	10,000	SYD



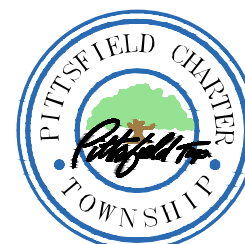
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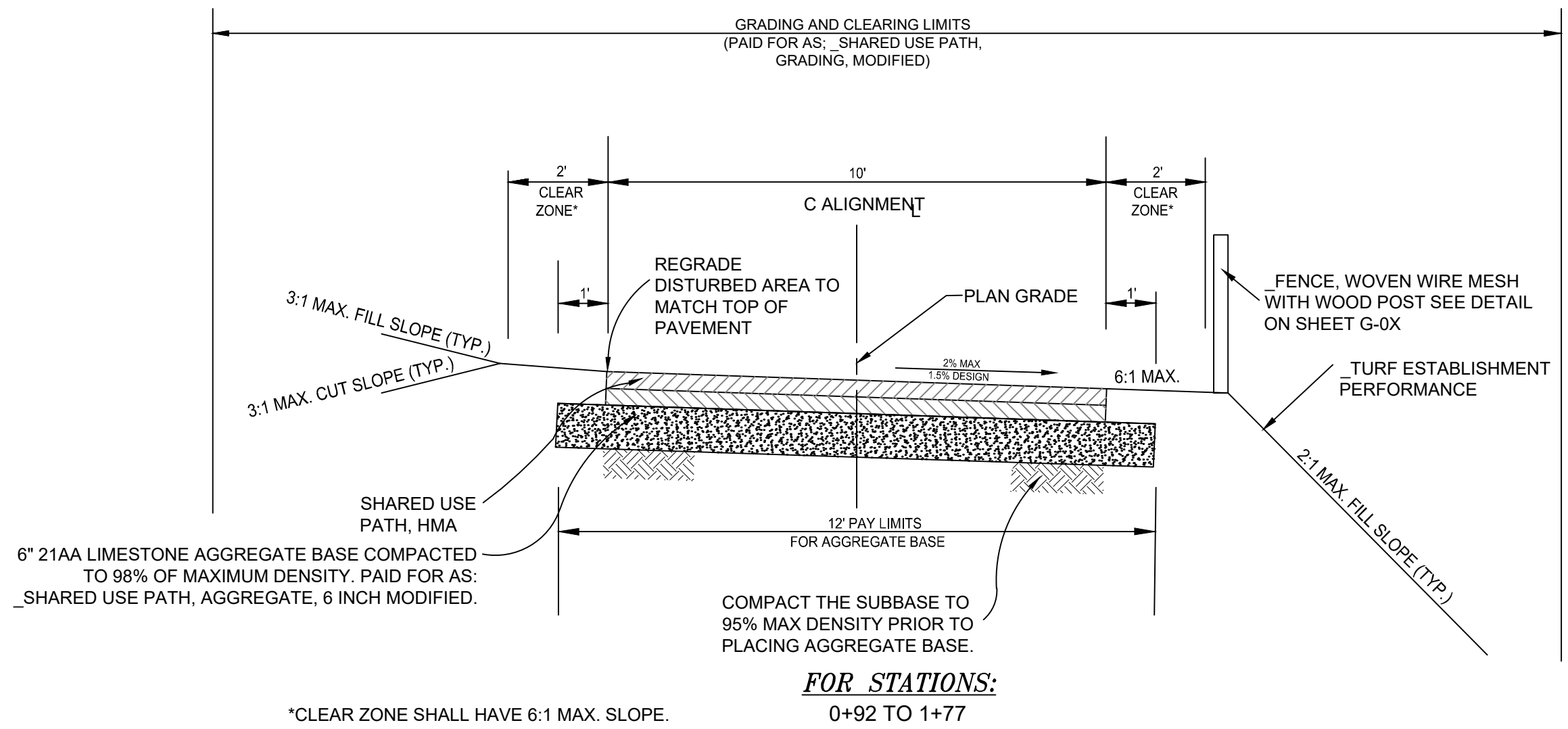
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 Project
 PLATT ROAD GREENWAY II
 Title
 CONSTRUCTION NOTES
 & CONTACT INFORMATION

Project No.
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Drawing No.
 G-04

Sheet
 4 of 51



PROPOSED 10' WIDE BITUMINOUS SHARED USE PATH CROSS SECTION WITH RAILING WITHIN TOWNSHIP PROPERTY
NO SCALE

HMA APPLICATION TABLE

ITEM	APPLICATION RATE	PERFORMANCE GRADE	REMARKS	MINIMUM AWI
SHARED USE PATH, HMA	220 lb/SYD	58-28	TOP COURSE, 5E03 (2-INCH LIFT)	220
	220 lb/SYD	58-28	LEVELING COURSE, LVSP (2-INCH LIFT)	220
HMA APPROACH	220 lb/SYD	58-28	TOP COURSE OF 5E03 RESIDENTIAL DRIVE ENTRANCE (2-INCH LIFT)	220
HMA APPROACH	220 lb/SYD	58-28	LEVELING COURSE OF LVSP RESIDENTIAL DRIVE ENTRANCE (2-INCH LIFT)	220
HMA, 5E1	220 lb/SYD	64-28	TOP COURSE OF ROAD SHOULDER, 5E1 (2-INCH LIFT)	220
HMA, 3E1	330 lb/SYD	64-28	LEVELING COURSE OF ROAD SHOULDER, 3E1 (3-INCH LIFT)	260

BITUMINOUS BOND COAT: THE FOLLOWING RATES OF BITUMINOUS BOND COAT (SS-1h) SHALL BE USED UNLESS DIRECTED OTHERWISE BY THE ENGINEER.

(A.) 0.10 GAL./SQ. YD. SHALL BE APPLIED OVER ALL EXISTING PAVEMENTS AND PAVEMENT SURFACES.

(B.) 0.10 GAL./SQ. YD. SHALL BE APPLIED BETWEEN SUBSEQUENT HMA COURSES.

RECYCLED ASPHALT PAVEMENT:
MAXIMUM RAP SHALL BE 25%.

AIR VOIDS:
3% AIR VOIDS SHALL BE USED ON HMA TOP COURSE.

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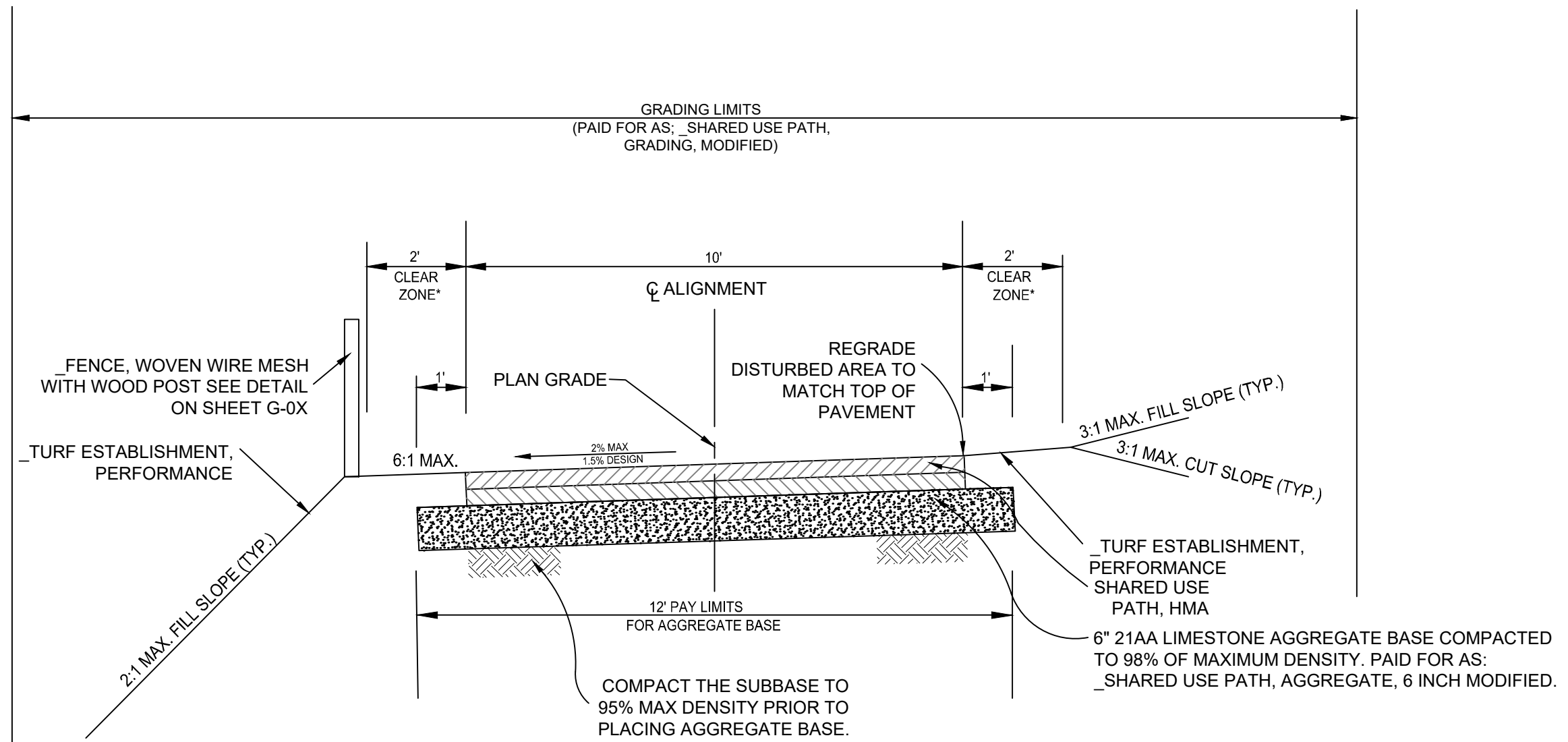
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Project No.
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Scale
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Drawing No.
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Sheet
5 of 51



FOR STATIONS:

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*CLEAR ZONE SHALL HAVE 6:1 MAX. SLOPE.

PROPOSED 10' WIDE BITUMINOUS SHARED USE PATH CROSS SECTION WITH RAILING WITHIN TOWNSHIP PROPERTY AND PLATT ROAD R.O.W.

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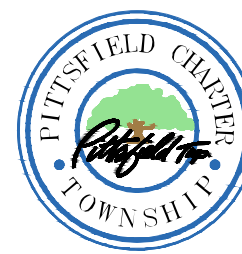
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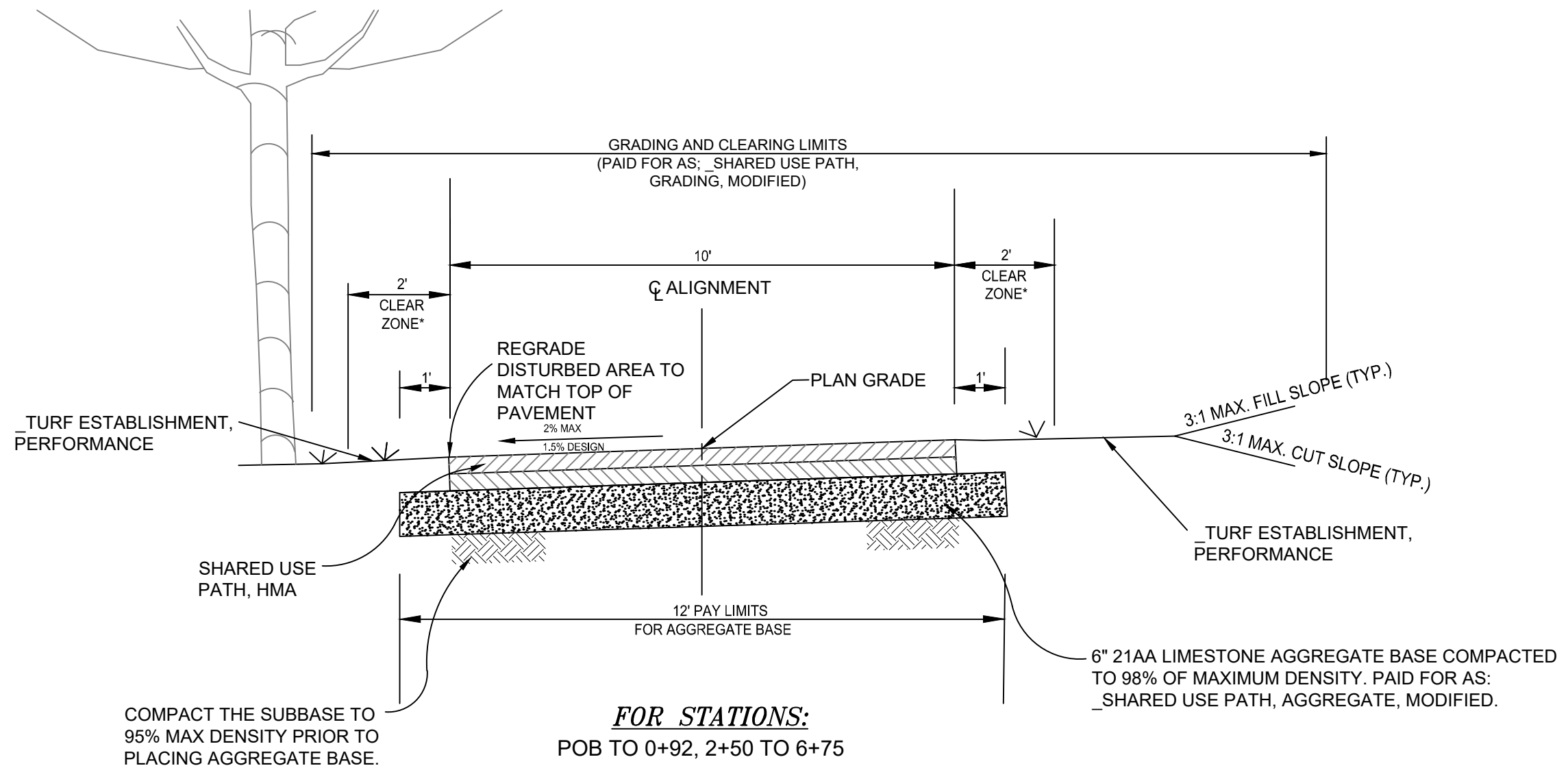
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Scale
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Drawing No.
G-06
Sheet
6 of 51

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*CLEAR ZONE SHALL HAVE 6:1 MAX. SLOPE.

PROPOSED 10' WIDE BITUMINOUS SHARED USE PATH CROSS SECTION WITHIN TOWNSHIP PROPERTY
NO SCALE

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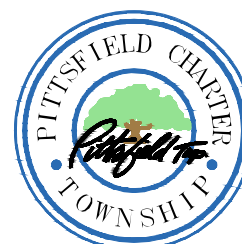
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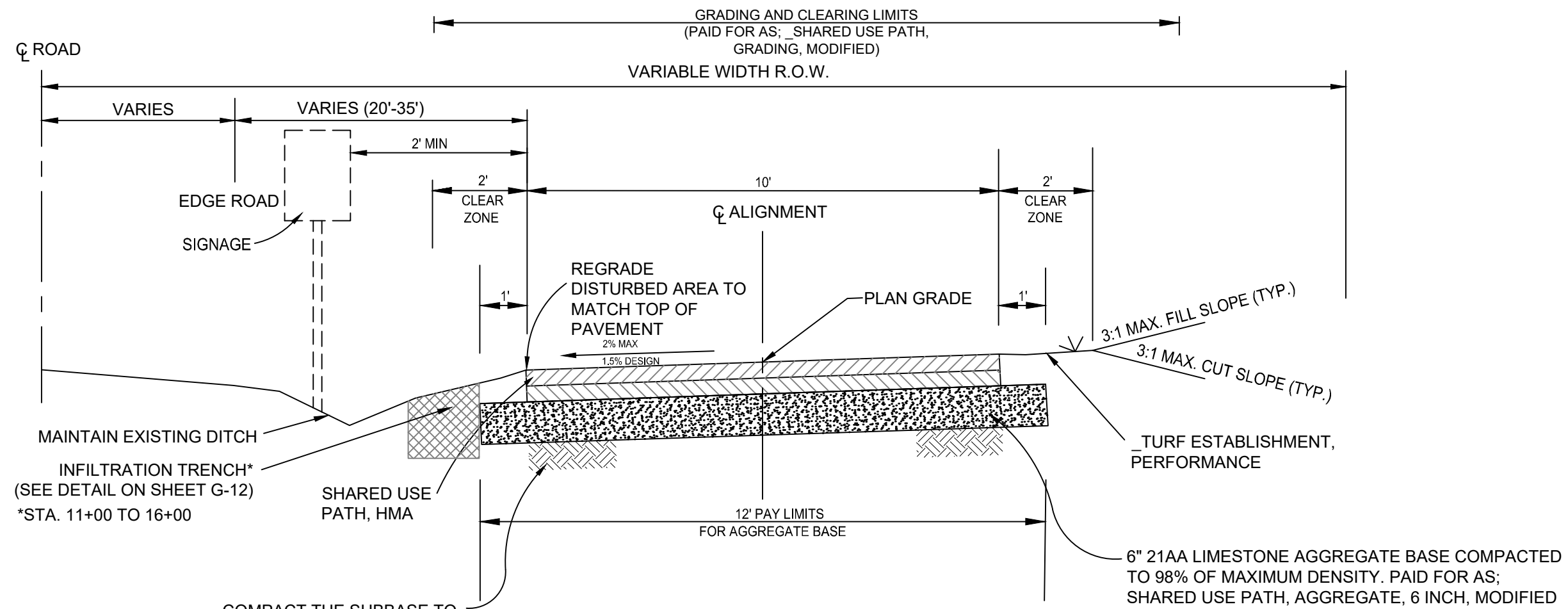
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G-07

Sheet
7 of 51



MAINTAIN EXISTING DITCH
INFILTRATION TRENCH*
(SEE DETAIL ON SHEET G-12)
*STA. 11+00 TO 16+00

COMPACT THE SUBBASE TO
95% MAX DENSITY PRIOR TO
PLACING AGGREGATE BASE.

FOR STATIONS:
6+75 TO 24+14
25+39 TO 26+10
29+10 TO 31+85

NOTE: CLEAR ZONE SHALL HAVE 6:1 MAX SLOPE

PROPOSED 10' WIDE BITUMINOUS SHARED USE PATH CROSS SECTION WITHIN PLATT ROAD R.O.W.
NO SCALE

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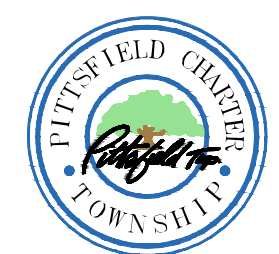


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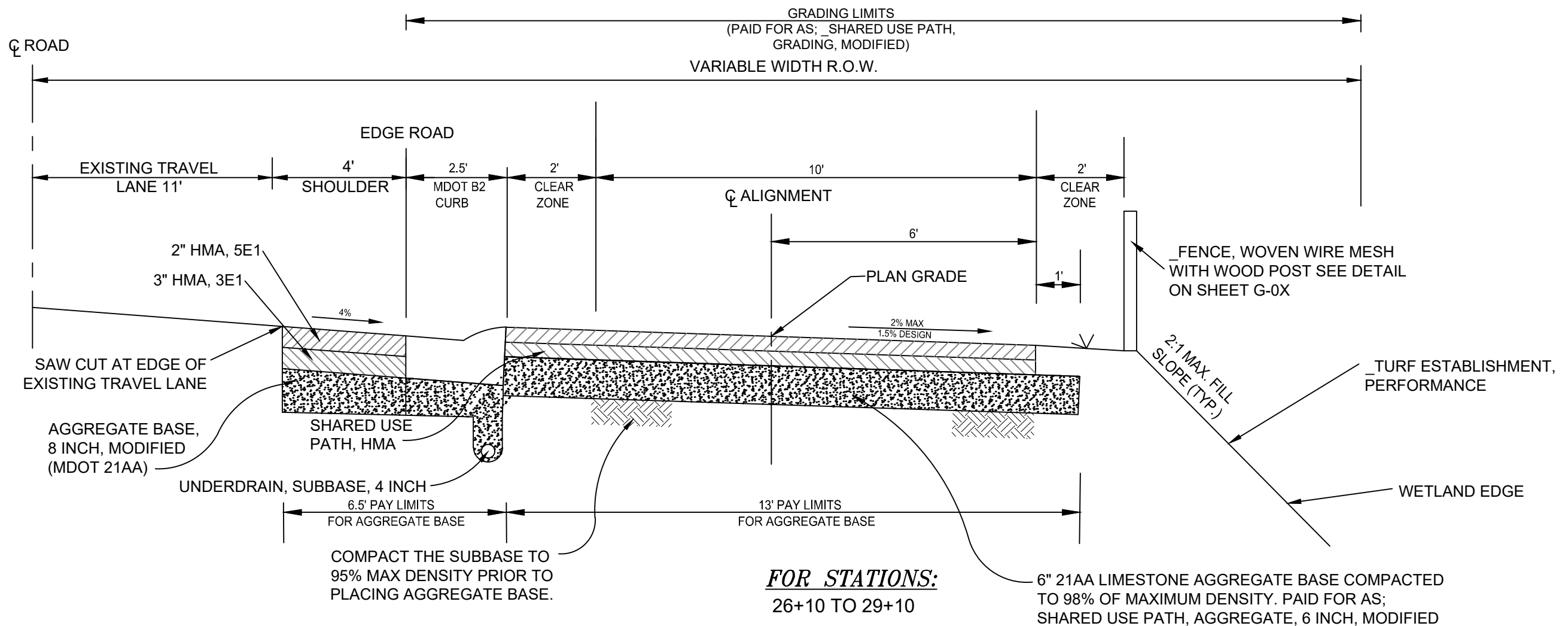
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Client
PITTSFIELD CHARTER TOWNSHIP
Project
PLATT ROAD GREENWAY II
Title
TYPICAL CROSS SECTIONS

Project No.
2075136601
Scale
NO SCALE
Drawing No.
G-08
Sheet
8 of 51



NOTE: CLEAR ZONE SHALL HAVE 6:1 MAX SLOPE

PROPOSED 12' WIDE BITUMINOUS SHARED USE PATH CROSS SECTION WITH CURB AND RAILING WITHIN PLATT ROAD R.O.W.
NO SCALE

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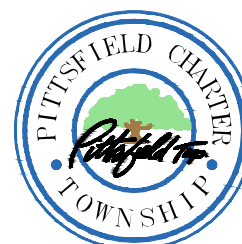


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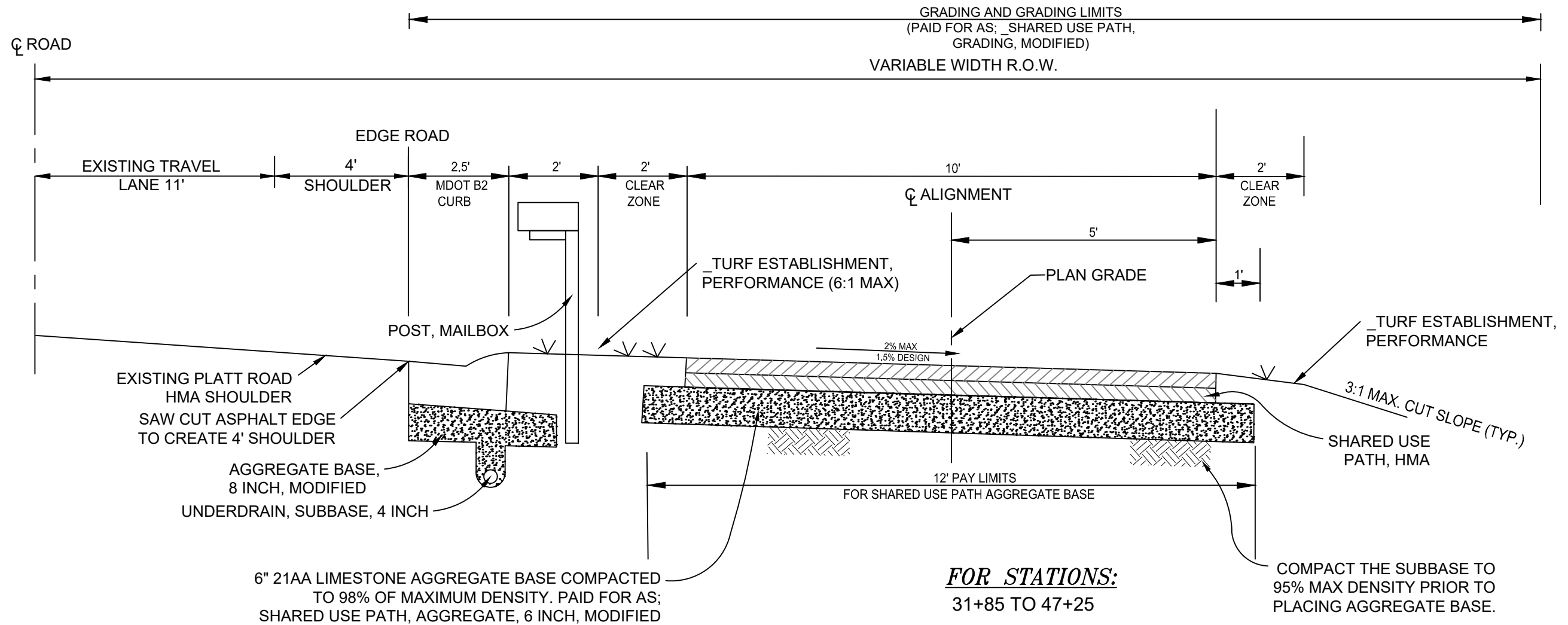


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Client
PITTSFIELD CHARTER TOWNSHIP
Project
PLATT ROAD GREENWAY II
Title
TYPICAL CROSS SECTIONS

Project No.
2075136601
Scale
NO SCALE
Drawing No.
G-09
Sheet
9 of 51



NOTE: CLEAR ZONE SHALL HAVE 6:1 MAX SLOPE

PROPOSED 12' WIDE BITUMINOUS SHARED USE PATH CROSS SECTION WITH CURB WITHIN PLATT ROAD R.O.W.
NO SCALE

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

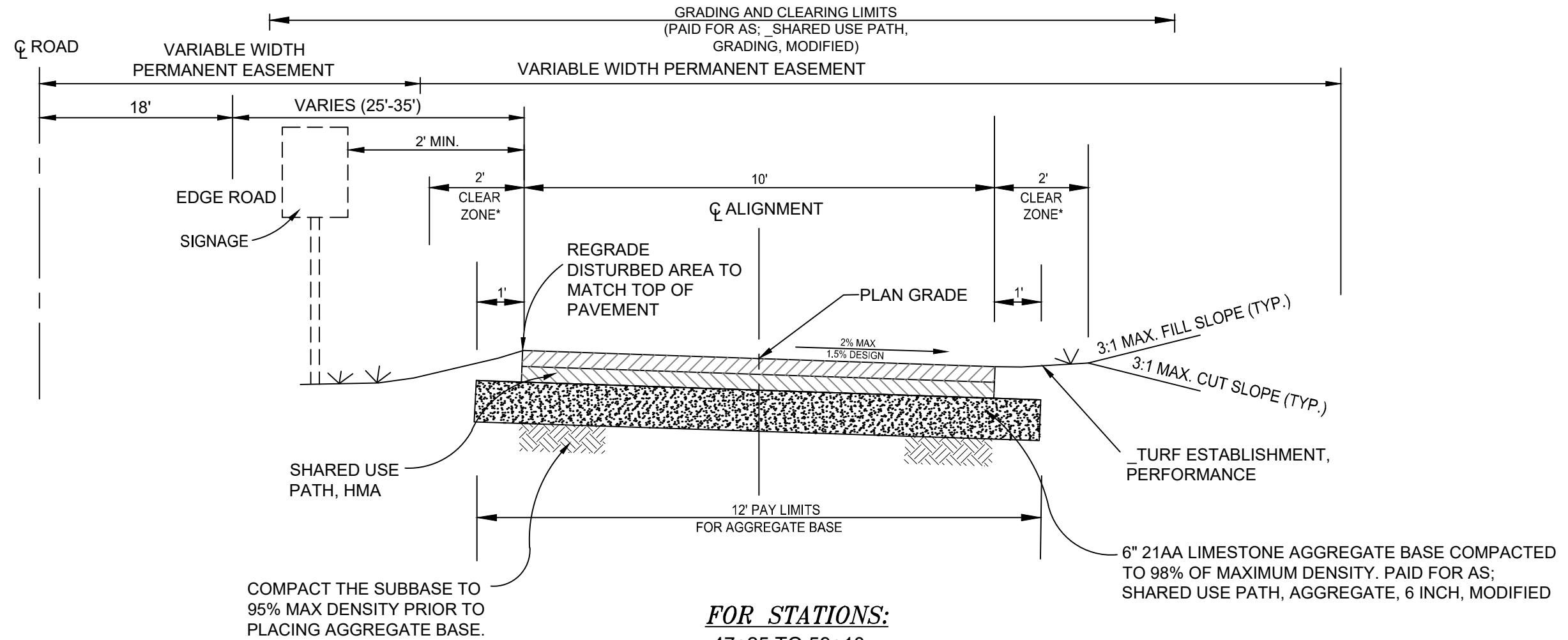
Title
TYPICAL CROSS SECTIONS

Project No.
2075136601

Scale
NO SCALE

Drawing No.
G-10

Sheet
10 of 51



FOR STATIONS:
47+25 TO 59+10
66+55 TO 68+12

NOTE: CLEAR ZONE SHALL HAVE 6:1 MAX SLOPE

PROPOSED 10' WIDE BITUMINOUS SHARED USE PATH CROSS SECTION WITHIN EASEMENTS
NO SCALE

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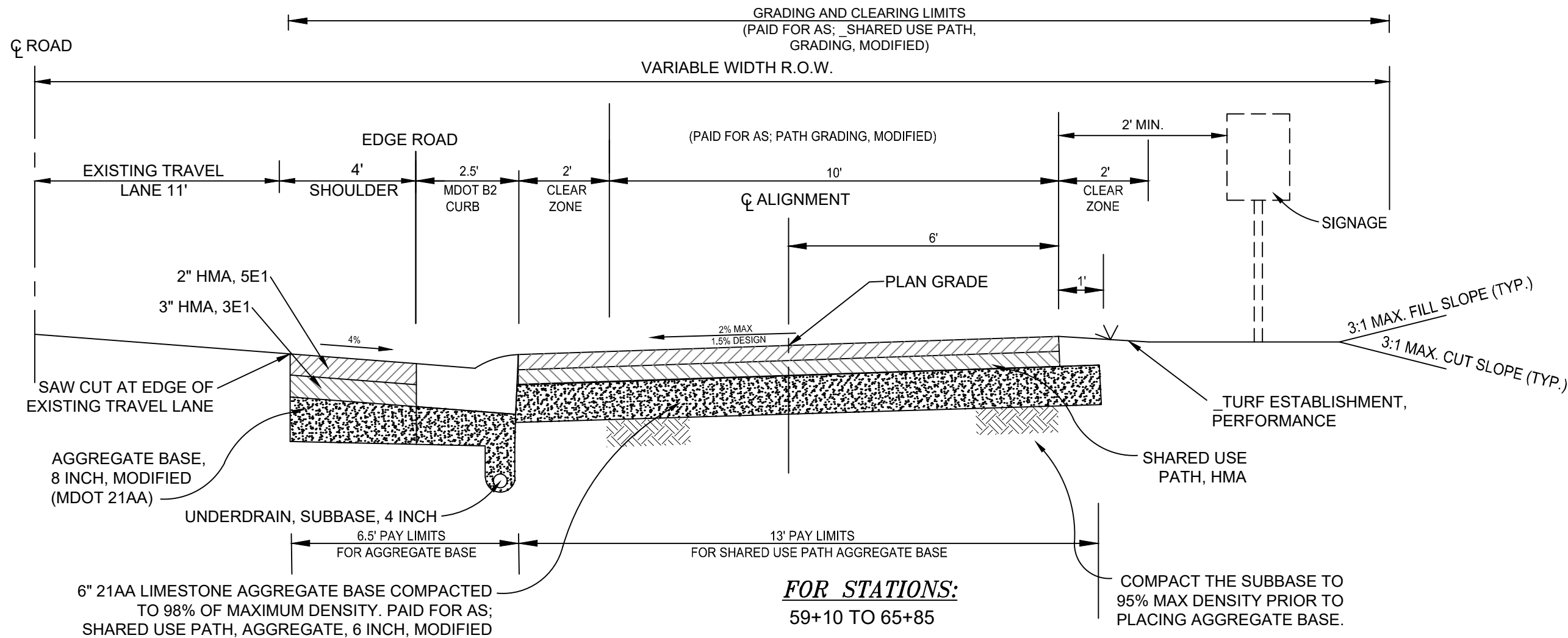
Title
TYPICAL CROSS SECTIONS

Project No.
2075136601

Scale
NO SCALE

Drawing No.
G-11

Sheet
11 of 51



PROPOSED 12' WIDE BITUMINOUS SHARED USE PATH CROSS SECTION WITH CURB WITHIN PLATT ROAD R.O.W.
NO SCALE

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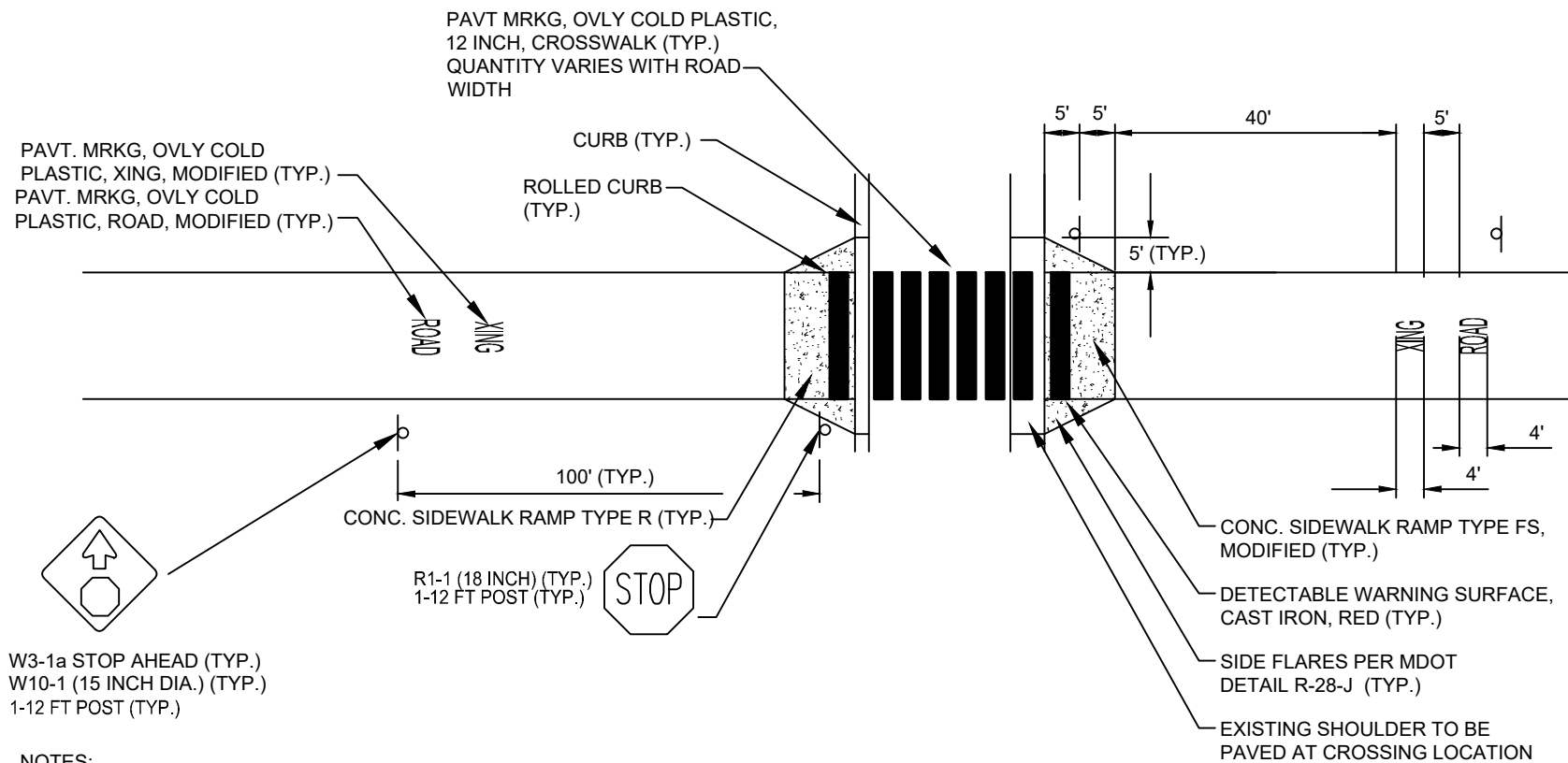
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PITTSFIELD CHARTER TOWNSHIP
Project
PLATT ROAD GREENWAY II
Title
TYPICAL CROSS SECTIONS

Project No.
2075136601

Scale
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Drawing No.
G-12

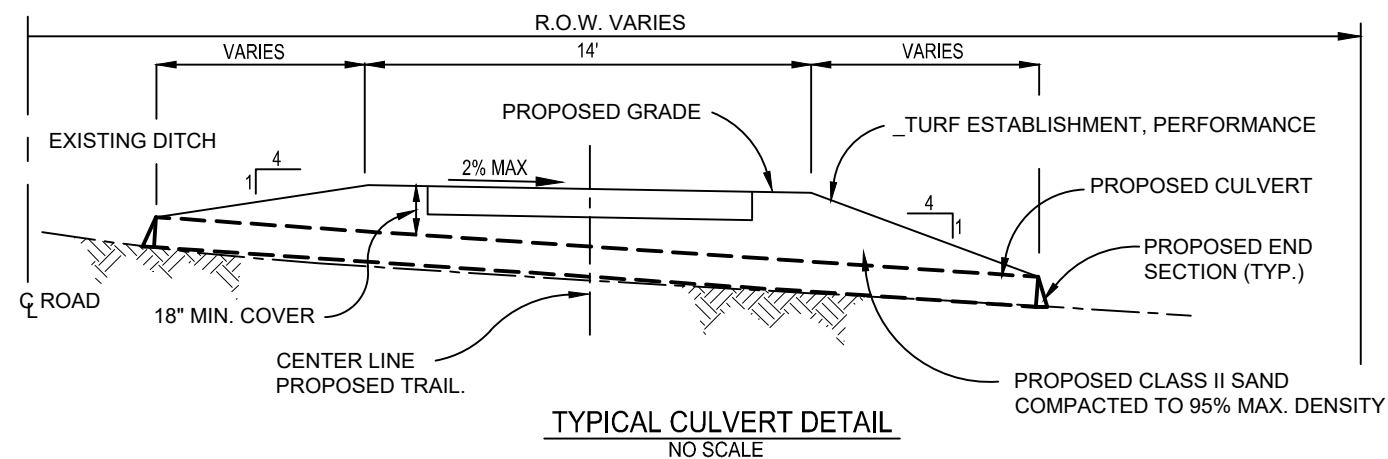
Sheet
12 of 51



- NOTES:
1. THE PROPOSED SIGNS SHALL NOT BLOCK ANY EXISTING SIGNS AND PROPER SIGN SPACING WILL BE REQUIRED BETWEEN ALL EXISTING AND PROPOSED SIGNS.
 2. AT ROADS WITH EXISTING CURB, CURB CUT SHALL BE INSTALLED WITH ROLLED CURB PER R-28 SERIES TYPE R RAMP.
 3. AT ROADS WITHOUT EXISTING CURB, SIDE FLARES SHALL BE CONSTRUCTED PER R-28 SERIES TYPE FS MODIFIED RAMP.
 4. SHOULDER INSTALLATION IS TO HAVE THE SAME CROSS-SECTION AS THE PROPOSED PATH OR HMA AS SHOWN ON SHEET G-02, AND MUST EXTEND FLUSH TO THE ROAD EDGE.
 5. SPECIAL EMPHASIS CROSSWALK PAVEMENT MARKING TO BE CONSTRUCTED PER MDOT PAVE-945-C DETAIL.

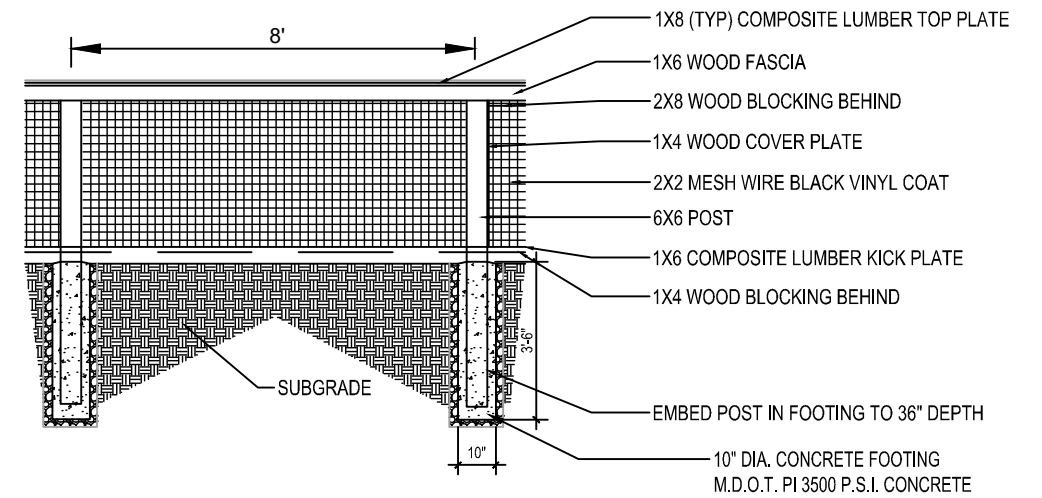
**TYPICAL SHOULDER, MARKING AND SIGNAGE DETAIL
BITUMINOUS PATHWAY CROSSING BITUMINOUS ROAD**

NO SCALE



TYPICAL CULVERT DETAIL

NO SCALE

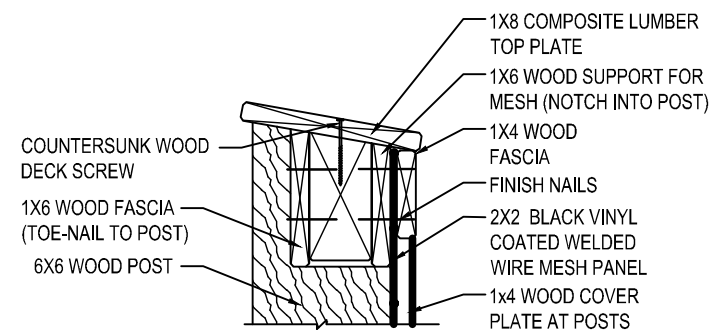


NOTES:

1. ALL TIMBER (EXCEPT THAT NOTED AS COMPOSITE) SHALL BE PRESSURE TREATED TO 0.23 PCF (GROUND CONTACT RATED) WITH MCA.
2. ALL COMPOSITE LUMBER MATERIAL AND COLOR SHALL BE APPROVED BY ENGINEER.
3. ALL STEEL FASTENERS SHALL BE HOT DIPPED GALVANIZED.
4. COUNTER SINK ALL SCREW CONNECTIONS 1/4".
5. 2"(H) X 2"(V) 16 GAUGE BLACK VINYL COATED WELD WIRE STEEL MESH PANEL SET IN A WOODEN FRAME. COVER ALL SHARP ENDS OF MESH PANEL WITH WOODEN FRAMING MEMBERS. CONTRACTOR SHALL PROVIDE SHOP DRAWINGS.
6. POSTS MUST BE PLACED SO THAT NO POSTS ARE DIRECTLY OVER CULVERTS OR OTHER UTILITIES.

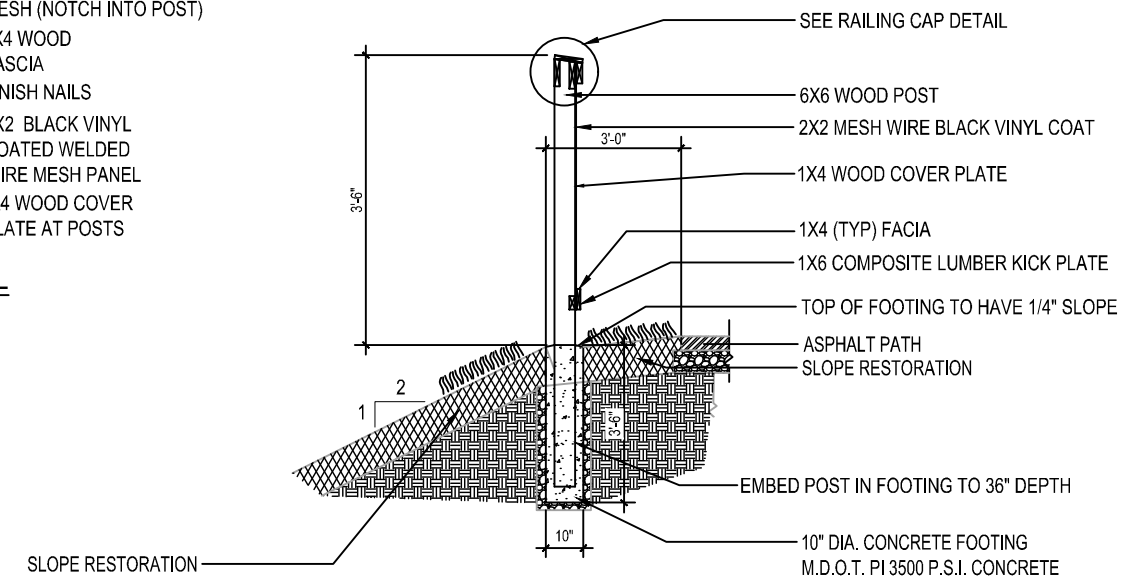
TYPICAL FENCE, WOVEN WIRE MESH WITH WOOD POST DETAIL

NO SCALE



RAILING CAP DETAIL

NO SCALE



FENCE, WOVEN WIRE MESH WITH WOOD POST SECTION

NO SCALE



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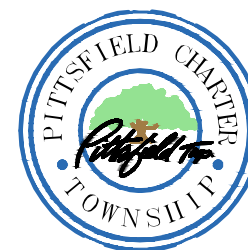
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Client
PITTSFIELD CHARTER TOWNSHIP
Project
PLATT ROAD GREENWAY II
Title
PROJECT DETAILS

Project No.
2075136601

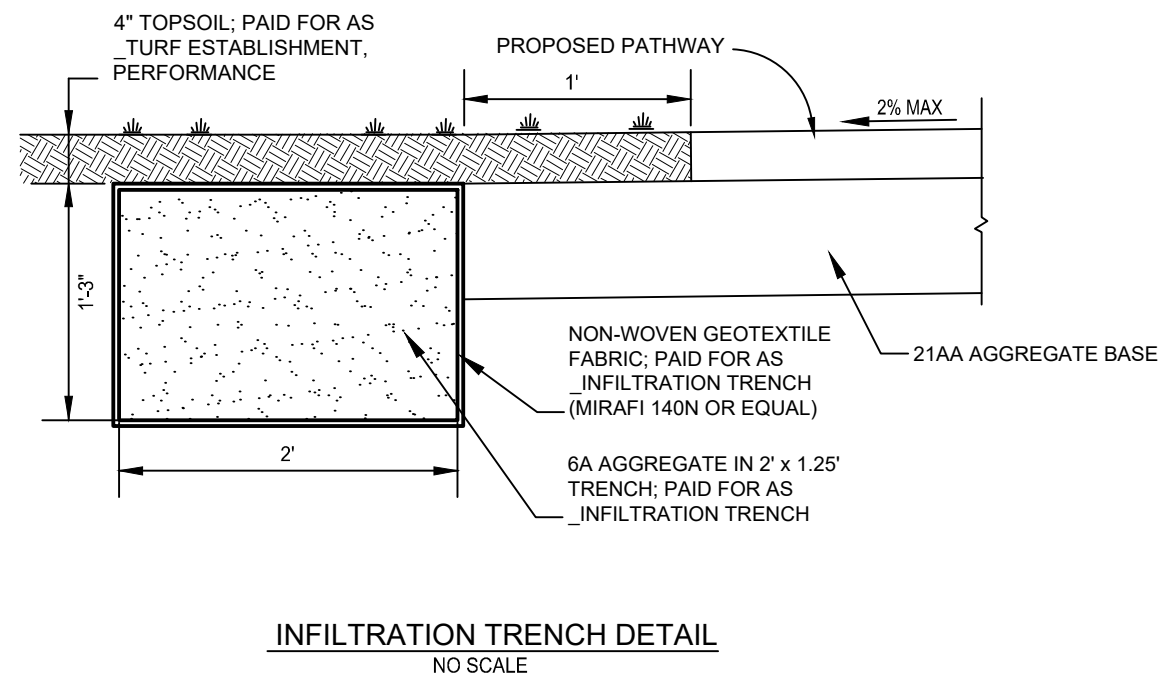
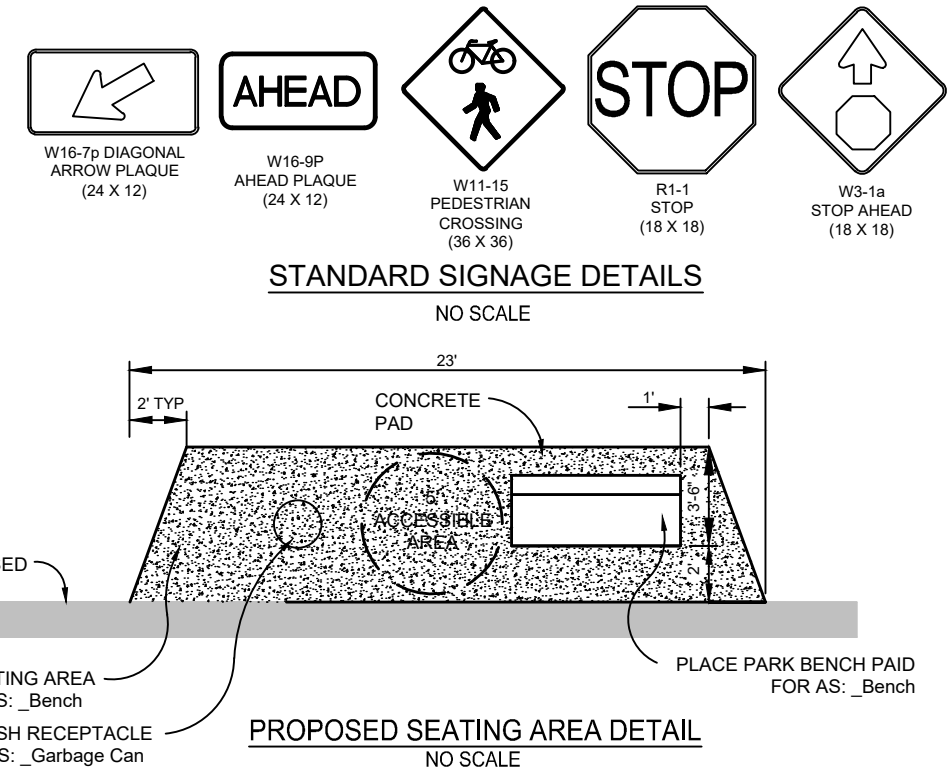
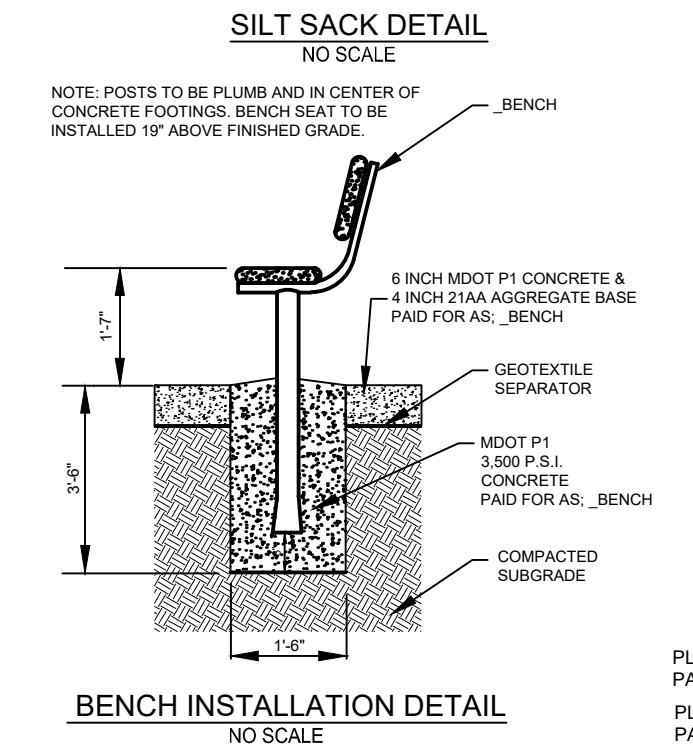
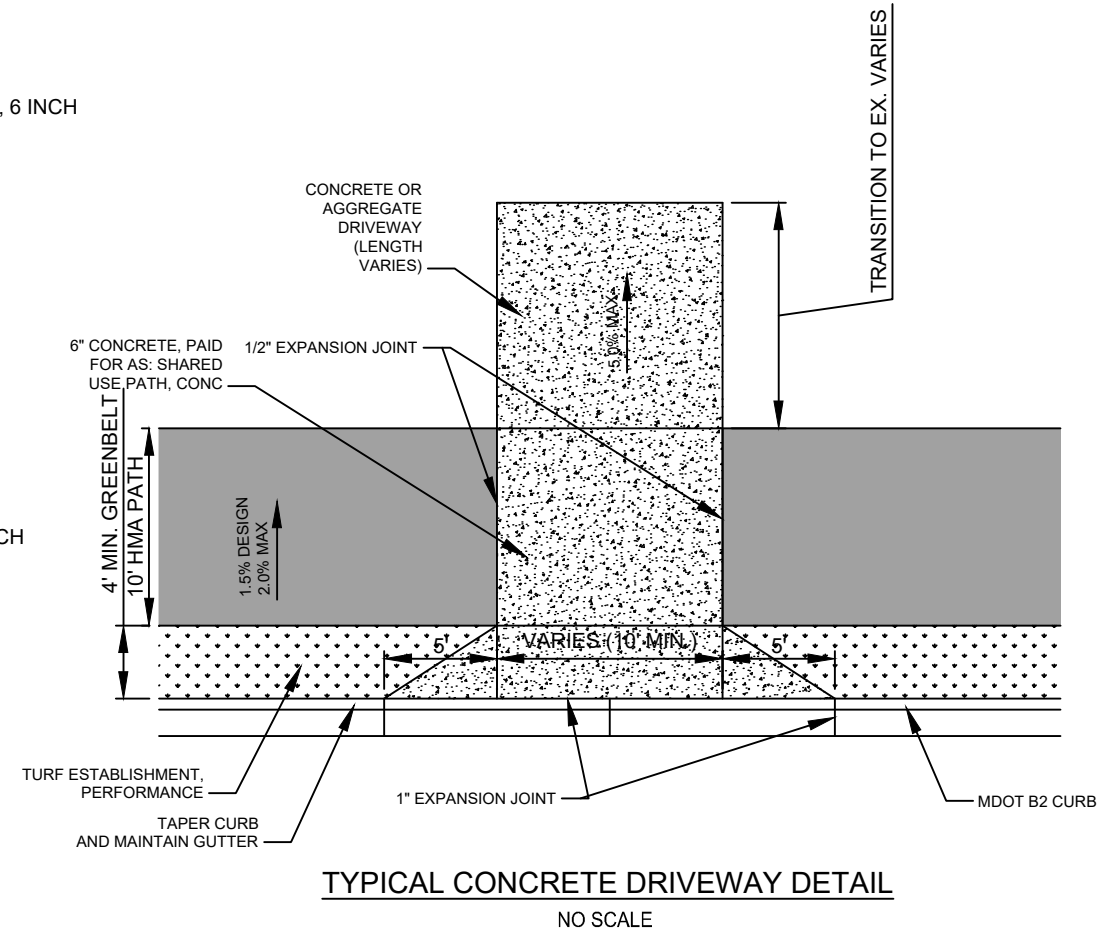
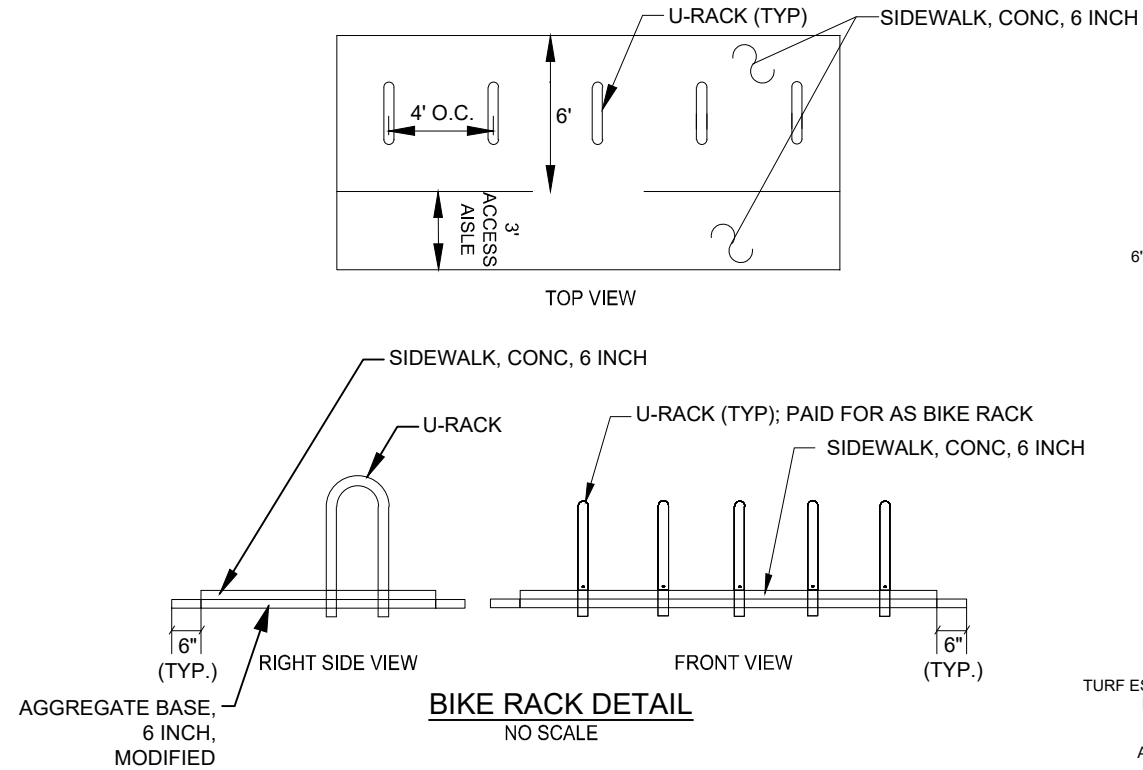
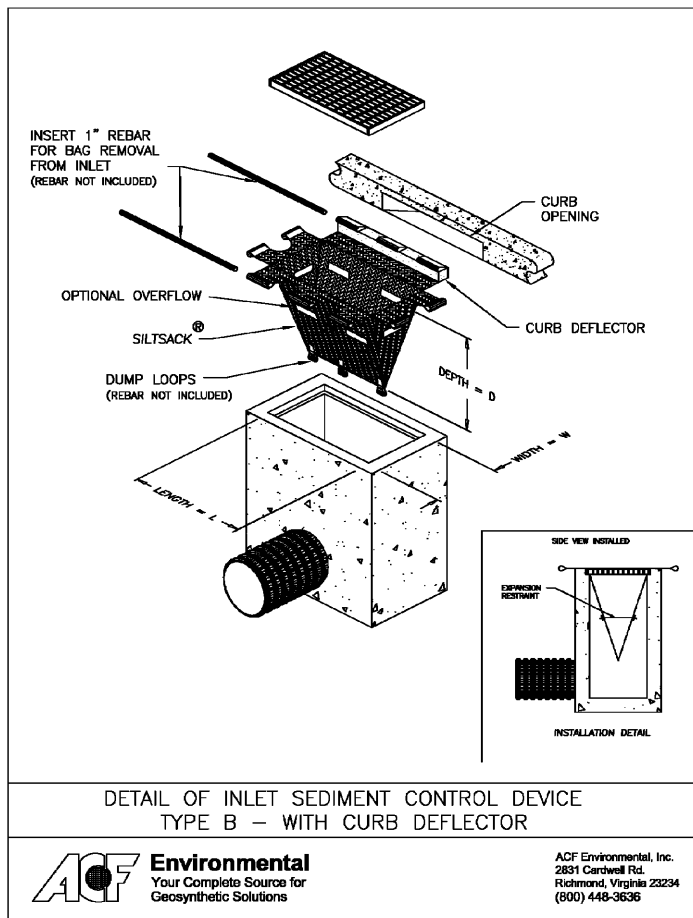
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Drawing No.
G-13

Sheet
13 of 51

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PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

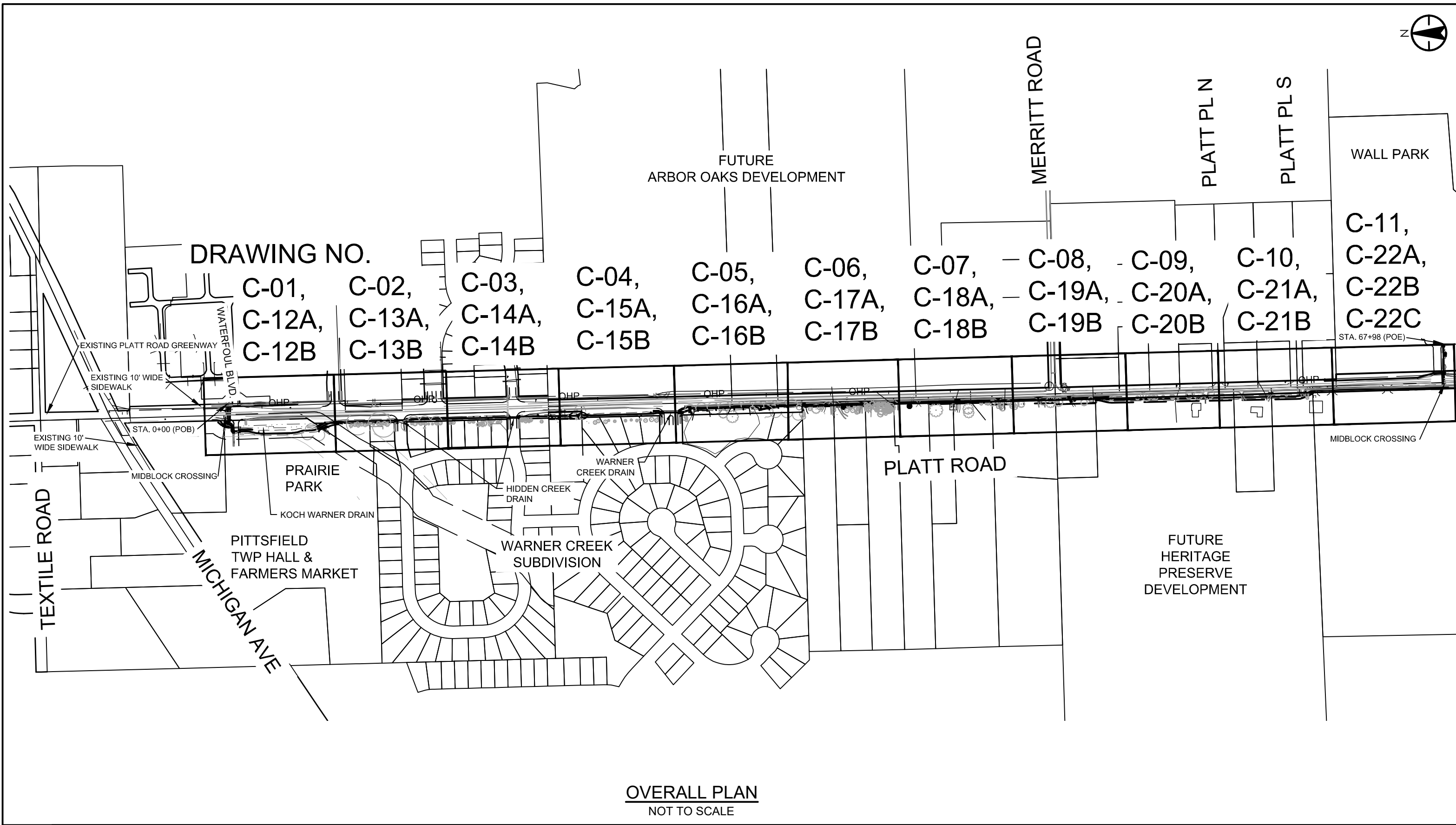
Title
PROJECT DETAILS

Project No.
2075136601

Scale
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Drawing No.
G-14

Sheet
14 of 51



DRAWING NO.

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C-12A,	C-13A,	C-14A,	C-15A,	C-16A,	C-17A,	C-18A,	C-19A,	C-20A,	C-21A,	C-22A,
C-12B,	C-13B,	C-14B,	C-15B,	C-16B,	C-17B,	C-18B,	C-19B,	C-20B,	C-21B,	C-22B,
										C-22C

OVERALL PLAN
NOT TO SCALE

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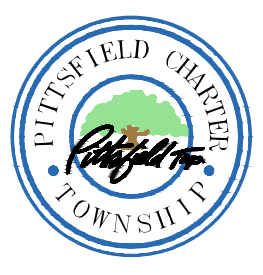


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PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
OVERALL PLAN

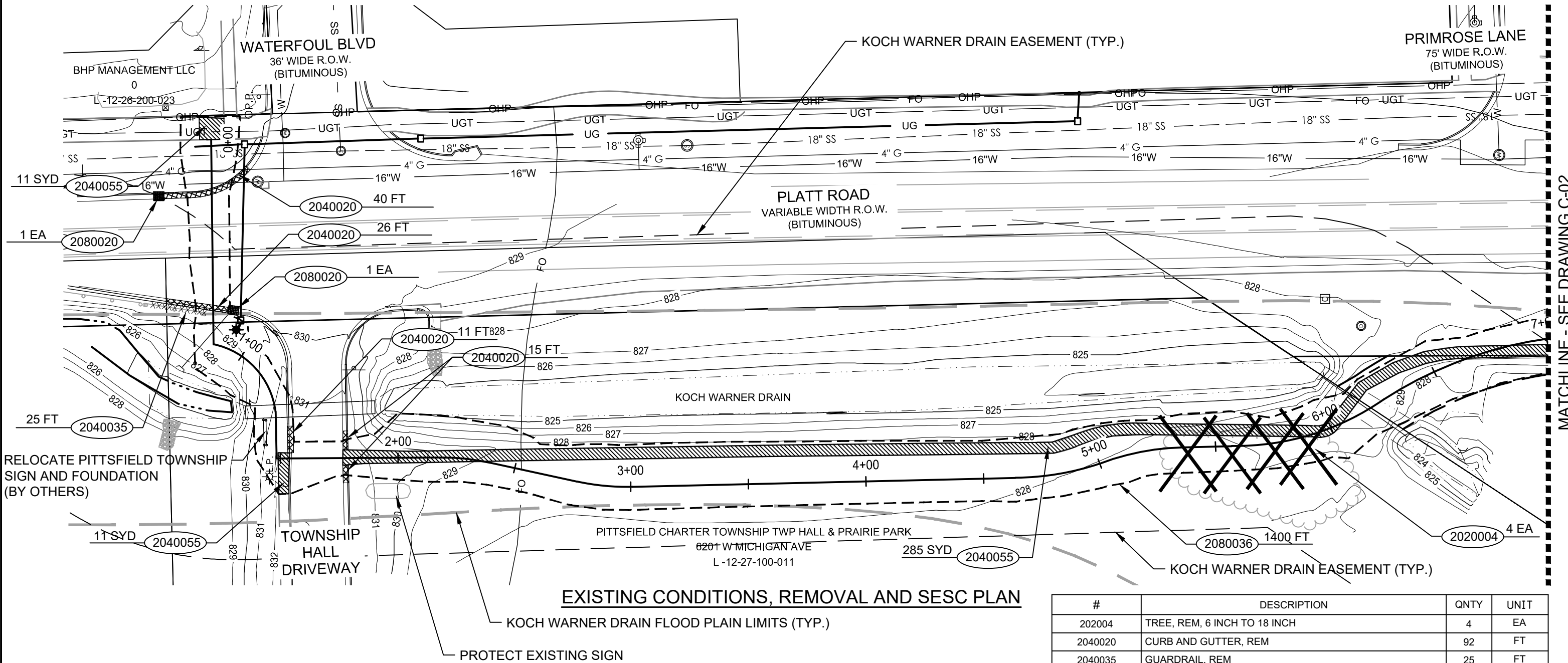
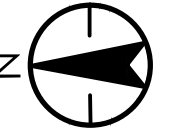
Project No.
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Scale
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Drawing No.
G-15

Sheet
15 of 51

- PERMANENT EASEMENT
- PROPOSED GRADING/DISTURBANCE LIMITS
- WETLAND LIMITS
- ▨ REMOVAL LIMITS



MATCHLINE - SEE DRAWING C-02

EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
202004	TREE, REM, 6 INCH TO 18 INCH	4	EA
2040020	CURB AND GUTTER, REM	92	FT
2040035	GUARDRAIL, REM	25	FT
2040055	SIDEWALK, REM	305	SYD
2080020	EROSION CONTROL, INLET PROTECTION, FABRIC DROP	2	EA
2080036	EROSION CONTROL, SILT FENCE	1400	FT

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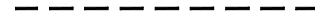

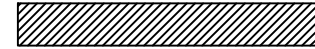
Project
PLATT ROAD GREENWAY II

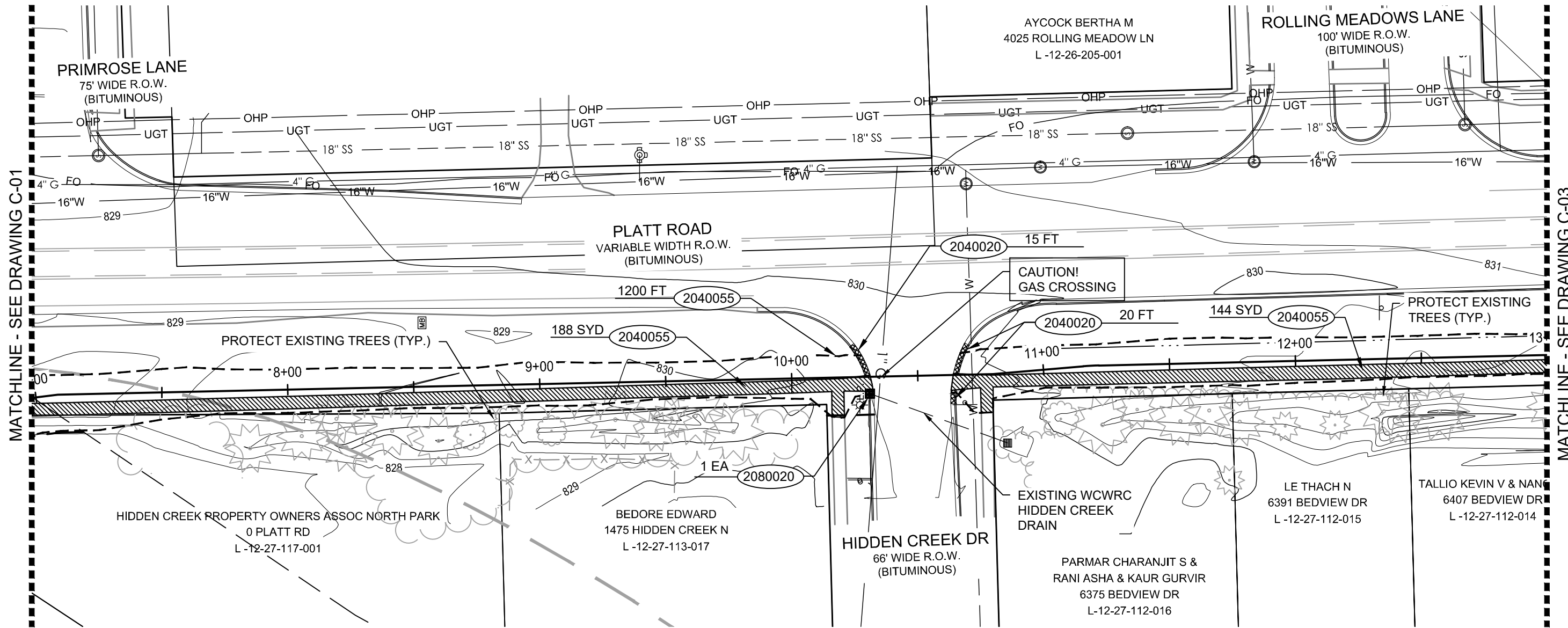
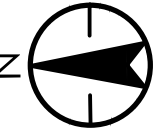
Title
EXISTING CONDITIONS, REMOVAL AND SESC PLAN STA. 0+00 TO STA. 7+00

Project No.
2075136601



Drawing No. C-01 Sheet 16 of 51

-  PROPOSED GRADING/DISTURBANCE LIMITS
-  WETLAND LIMITS
-  REMOVAL LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2040020	CURB AND GUTTER, REM	35	FT
2040055	SIDEWALK, REM	332	SYD
2080020	EROSION CONTROL, INLET PROTECTION, FABRIC DROP	1	EA
2080036	EROSION CONTROL, SILT FENCE	1200	FT

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
EXISTING CONDITIONS, REMOVAL AND SESC PLAN STA. 7+00 TO STA. 13+00

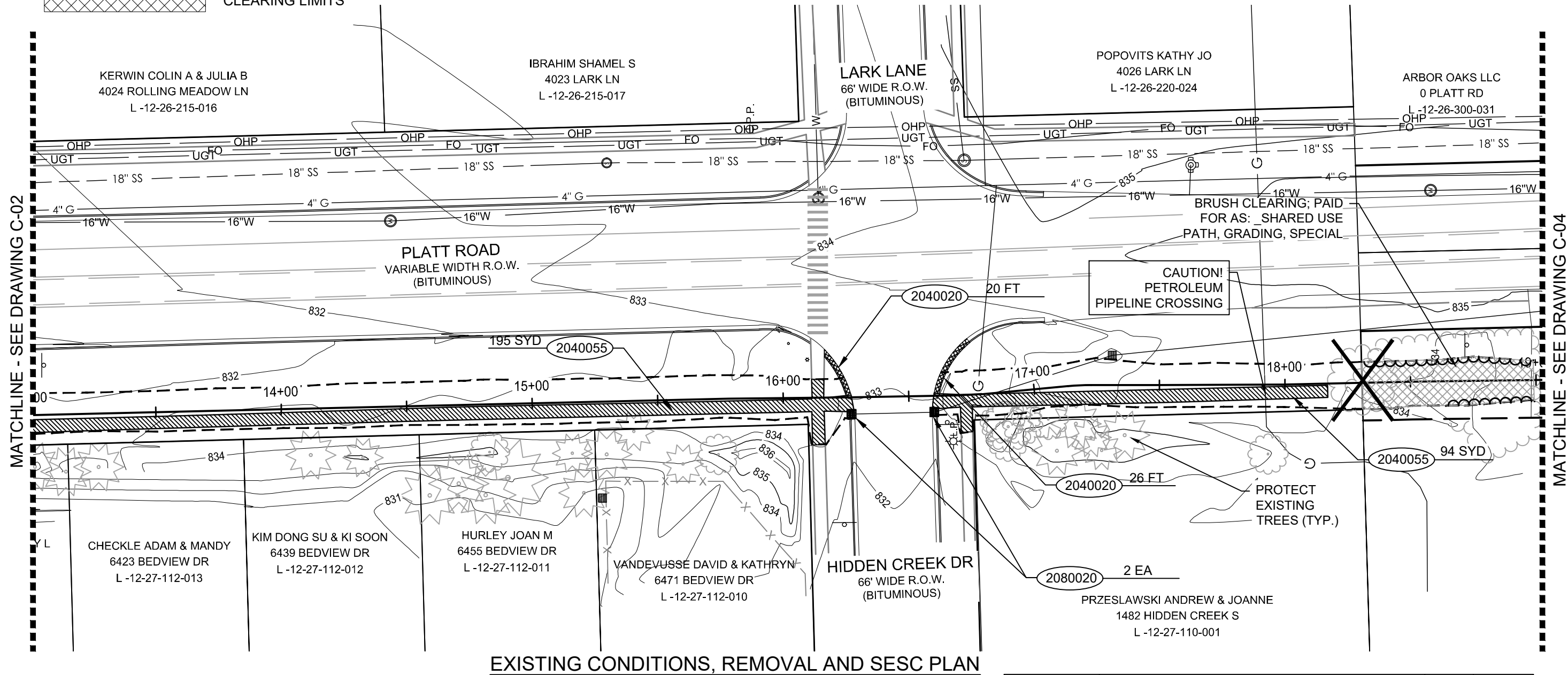
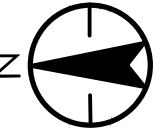
Project No.
2075136601

Scale
0 40' 80'

Drawing No.
C-02

Sheet
17 of 51

- PERMANENT EASEMENT
- PROPOSED GRADING/DISTURBANCE LIMITS
- WETLAND LIMITS
- REMOVAL LIMITS
- CLEARING LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2040020	CURB AND GUTTER, REM	46	FT
2040055	SIDEWALK, REM	289	SYD
2080020	EROSION CONTROL, INLET PROTECTION, FABRIC DROP	2	EA
2080036	EROSION CONTROL, SILT FENCE	1200	FT

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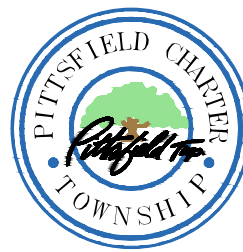
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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

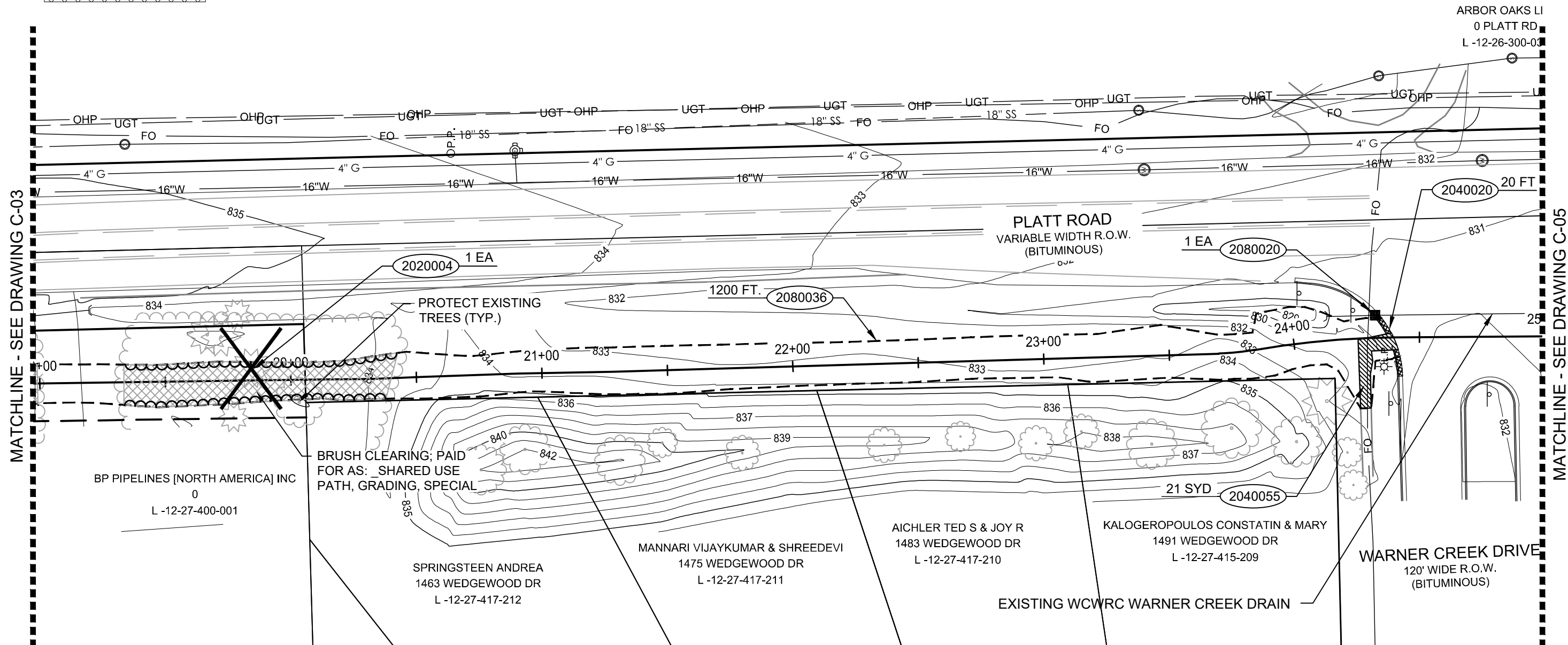
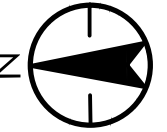
Title
EXISTING CONDITIONS, REMOVAL AND SESC PLAN STA. 13+00 TO STA. 19+00

Project No.
2075136601



Drawing No. C-03 Sheet 18 of 51

- PERMANENT EASEMENT
- PROPOSED GRADING/DISTURBANCE LIMITS
- WETLAND LIMITS
- ▨ REMOVAL LIMITS
- ▩ CLEARING LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2020004	TREE, REM, 6 INCH TO 18 INCH	1	EA
2040020	CURB AND GUTTER, REM	20	FT
2040055	SIDEWALK, REM	21	SYD
2080020	EROSION CONTROL, INLET PROTECTION, FABRIC DROP	1	EA
2080036	EROSION CONTROL, SILT FENCE	1200	FT

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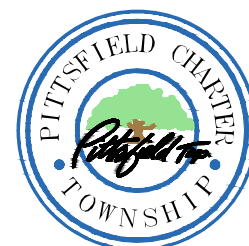


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Project
PLATT ROAD GREENWAY II

Title
EXISTING CONDITIONS,
REMOVAL AND SESC PLAN
STA. 19+00 TO STA. 25+00

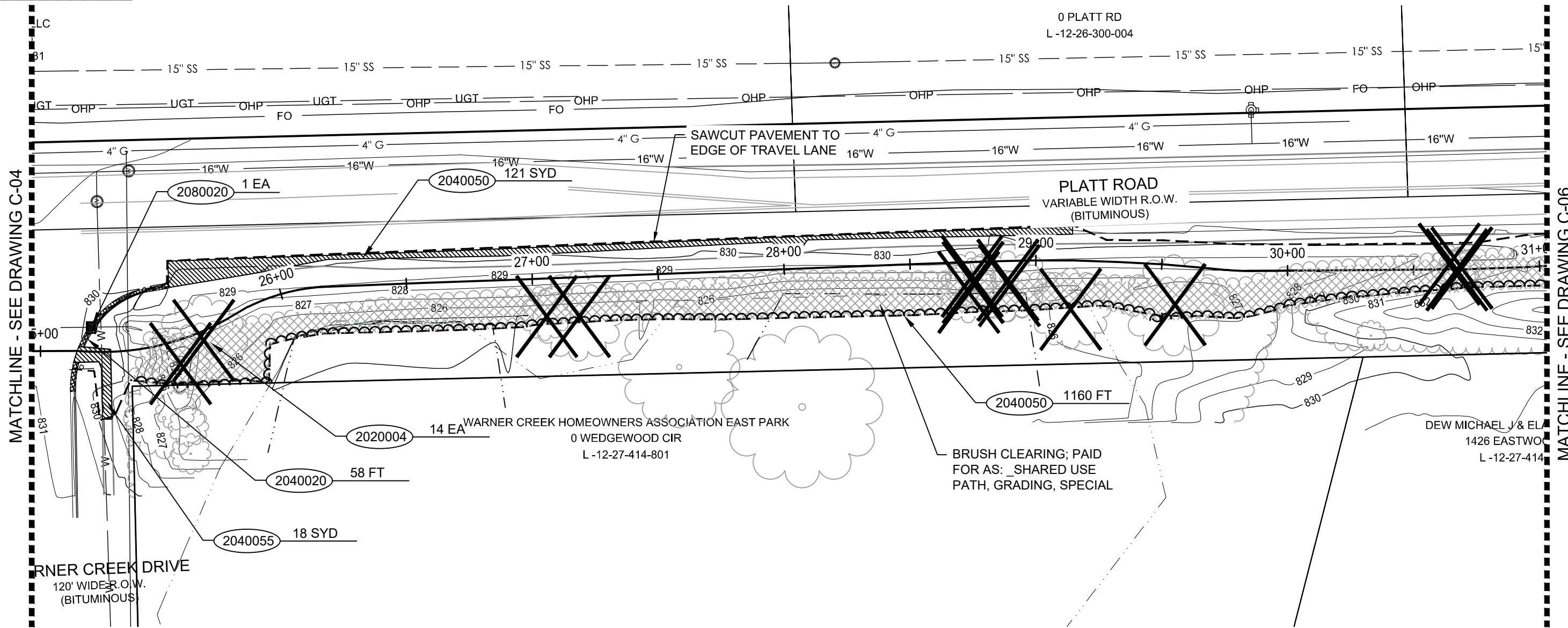
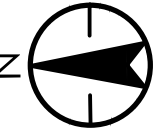
Project No.
2075136601

Scale
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Drawing No.
C-04

Sheet
19 of 51

- PROPOSED GRADING/DISTURBANCE LIMITS
- WETLAND LIMITS
- ▨ REMOVAL LIMITS
- ▩ CLEARING LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2020004	TREE, REM, 6 INCH TO 18 INCH	14	EA
2040020	CURB AND GUTTER, REM	58	FT
2040050	PAVT, REM	121	SYD
2040055	SIDEWALK, REM	18	SYD
2080020	EROSION CONTROL, INLET PROTECTION, FABRIC DROP	1	EA
2080036	EROSION CONTROL, SILT FENCE	1160	FT

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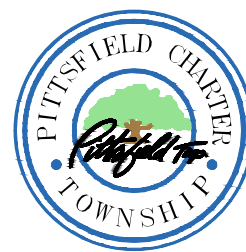
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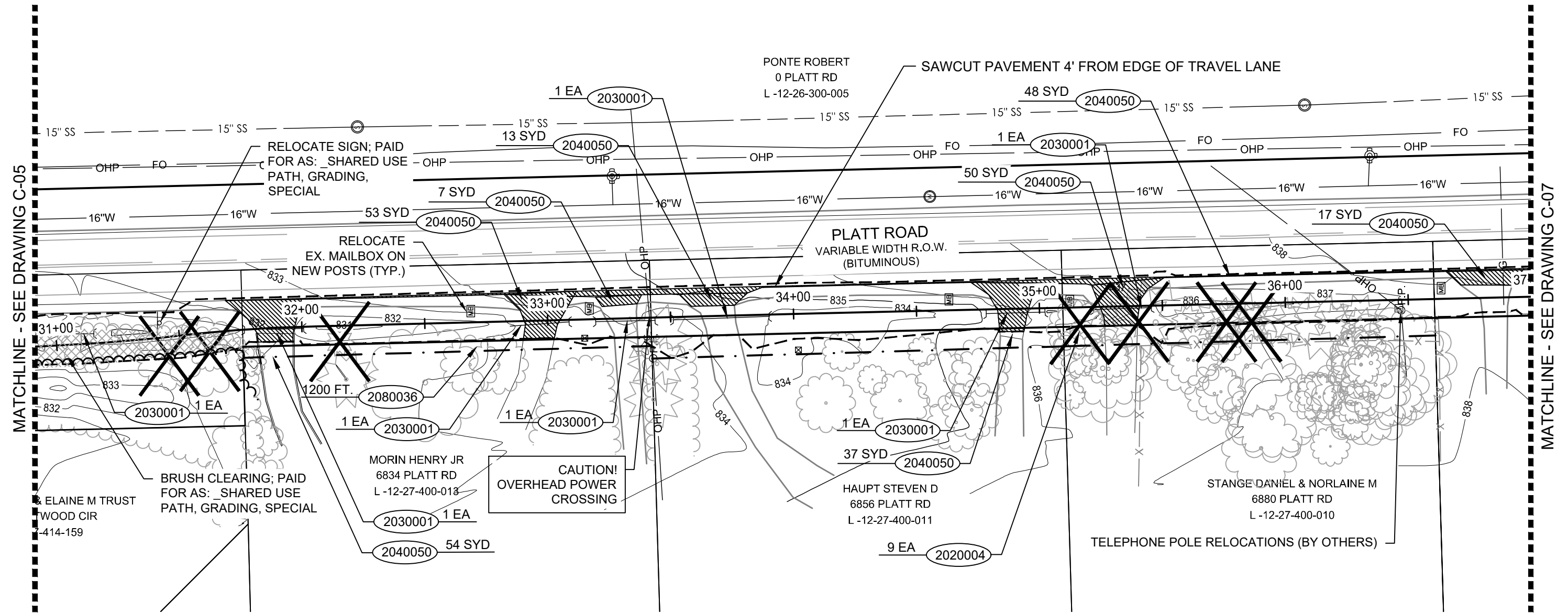
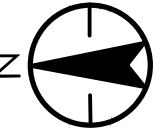
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PITTSFIELD CHARTER TOWNSHIP
Project
PLATT ROAD GREENWAY II
Title
EXISTING CONDITIONS,
REMOVAL AND SESC PLAN
STA. 25+00 TO STA. 31+00

Project No.
2075136601



Drawing No. C-05 Sheet 20 of 51

- PROPOSED GRADING/DISTURBANCE LIMITS
- - - WETLAND LIMITS
- ▨ REMOVAL LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2020004	TREE, REM, 6 INCH TO 18 INCH	9	EA
2030001	CULV, REM, LESS THAN 24 INCH	6	EA
2040050	PAVT, REM	283	SYD
2080036	EROSION CONTROL, SILT FENCE	1200	FT

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Project
PLATT ROAD GREENWAY II

Title
EXISTING CONDITIONS,
REMOVAL AND SESC PLAN
STA. 31+00 TO STA. 37+00

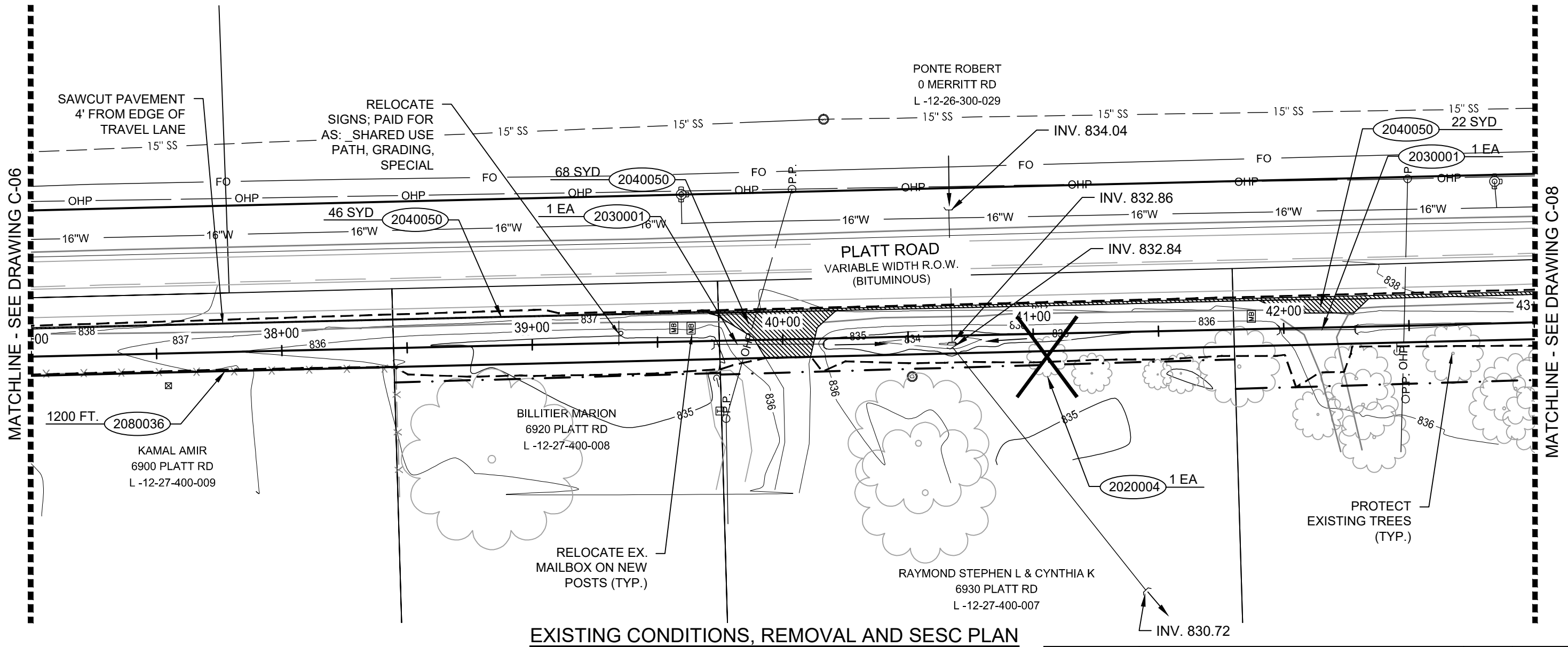
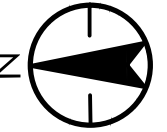
Project No.
2075136601

Scale
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Drawing No.
C-06

Sheet
21 of 51

- PROPOSED GRADING/DISTURBANCE LIMITS
- - - WETLAND LIMITS
- ▨ REMOVAL LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2020004	TREE, REM, 6 INCH TO 18 INCH	1	EA
2030001	CULV, REM, LESS THAN 24 INCH	2	EA
2040050	PAVT, REM	136	SYD
2080036	EROSION CONTROL, SILT FENCE	1200	FT

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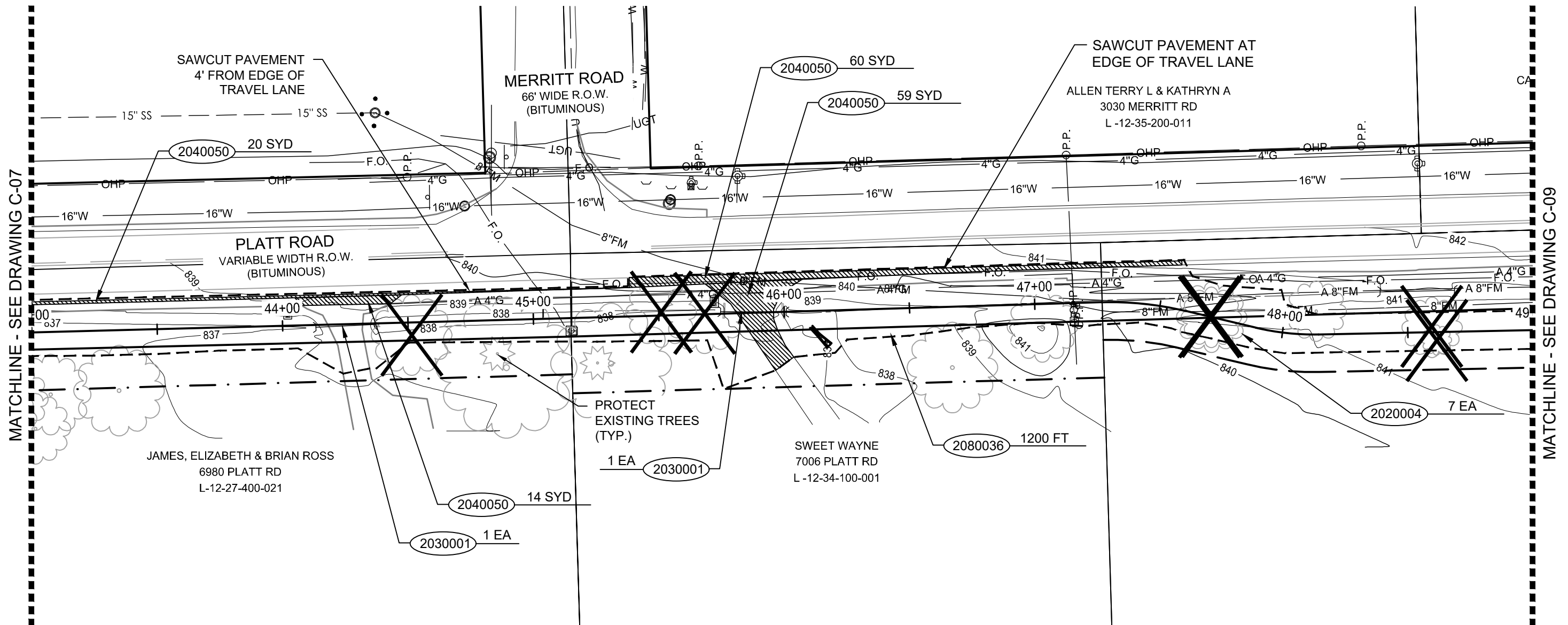
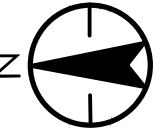
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Project
PLATT ROAD GREENWAY II
Title
EXISTING CONDITIONS,
REMOVAL AND SESC PLAN
STA. 37+00 TO STA. 43+00

Project No.
2075136601
Scale
0 40' 80'
Drawing No.
C-07
Sheet
22 of 51

- PERMANENT EASEMENT
- PROPOSED GRADING/DISTURBANCE LIMITS
- WETLAND LIMITS
- ▨ REMOVAL LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2020004	TREE, REM, 6 INCH TO 18 INCH	7	EA
2030001	CULV, REM, LESS THAN 24 INCH	2	EA
2040050	PAVT, REM	139	SYD
2080036	EROSION CONTROL, SILT FENCE	1200	FT

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Project
PLATT ROAD GREENWAY II

Title
EXISTING CONDITIONS,
REMOVAL AND SESC PLAN
STA. 43+00 TO STA. 49+00

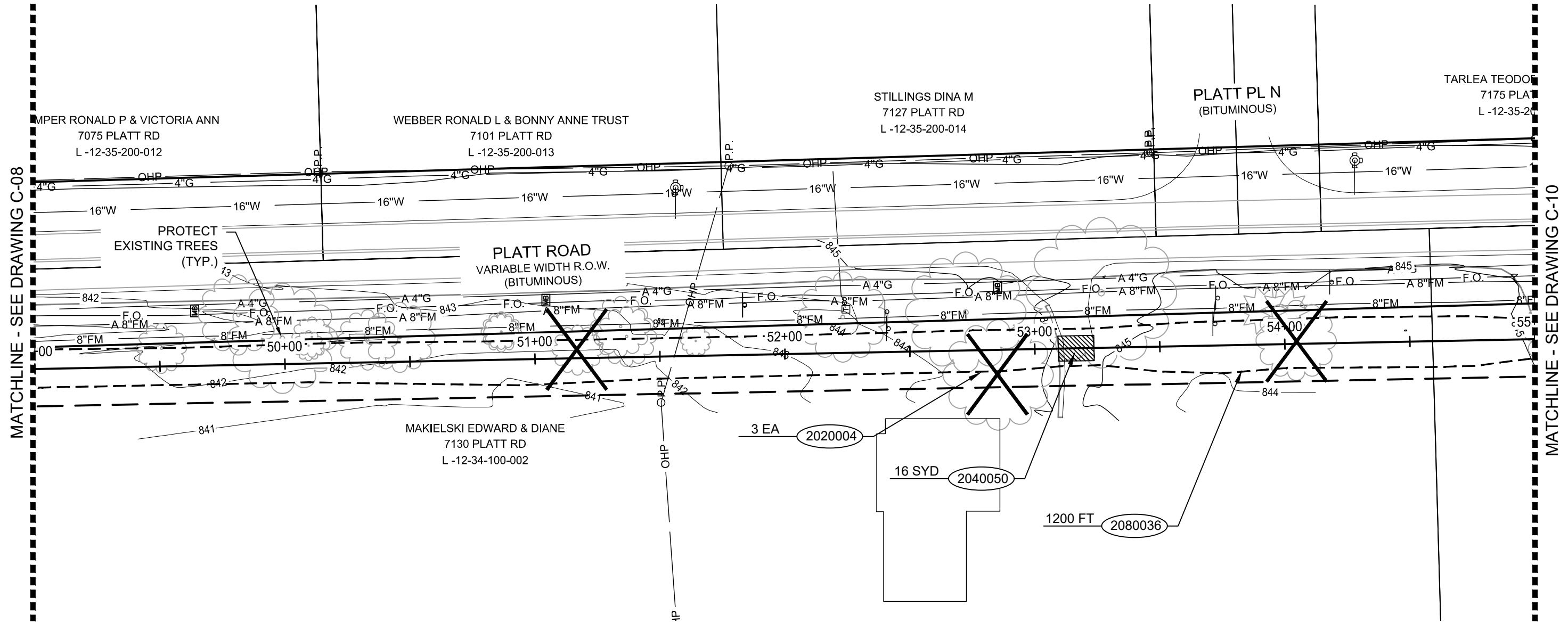
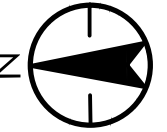
Project No.
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Scale
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Drawing No.
C-08

Sheet
23 of 51

- PERMANENT EASEMENT
- PROPOSED GRADING/DISTURBANCE LIMITS
- WETLAND LIMITS
- ▨ REMOVAL LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2020004	TREE, REM, 6 INCH TO 18 INCH	3	EA
2040050	PAVT, REM	16	SYD
2080036	EROSION CONTROL, SILT FENCE	1200	FT

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PLATT ROAD GREENWAY II

Title
EXISTING CONDITIONS, REMOVAL AND SESC PLAN STA. 49+00 TO STA. 55+00

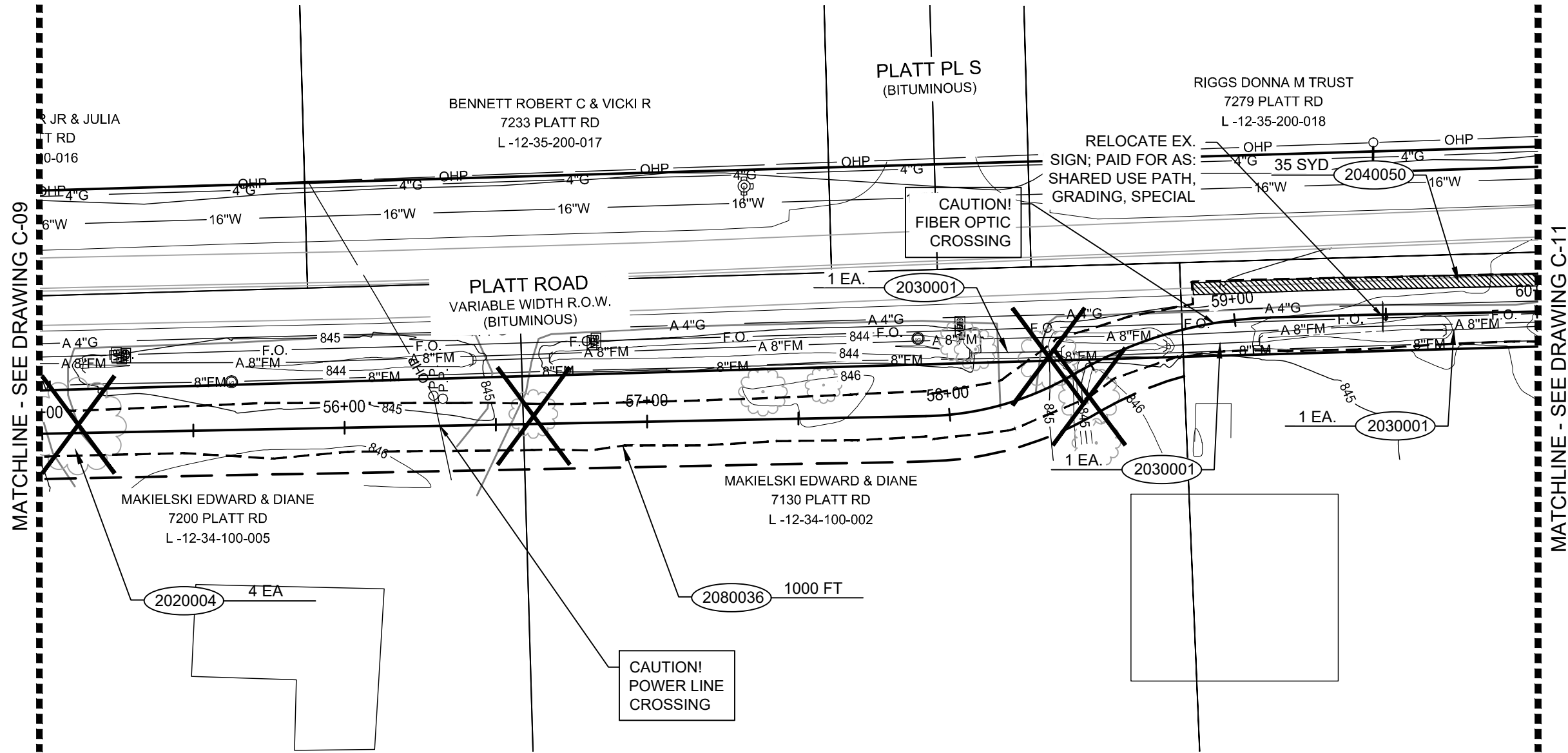
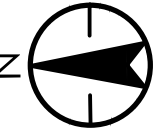
Project No.
2075136601

Scale
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Drawing No.
C-09

Sheet
24 of 51

- PERMANENT EASEMENT
- PROPOSED GRADING/DISTURBANCE LIMITS
- WETLAND LIMITS
- ▨ REMOVAL LIMITS



EXISTING CONDITIONS, REMOVAL AND SESC PLAN

#	DESCRIPTION	QNTY	UNIT
2020004	TREE, REM, 6 INCH TO 18 INCH	4	EA
2030001	CULV, REM, LESS THAN 24 INCH	3	EA
2040050	PAVT, REM	35	SYD
2080036	EROSION CONTROL, SILT FENCE	1200	FT

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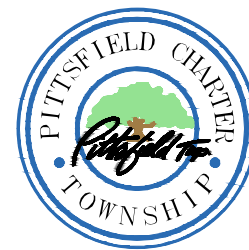
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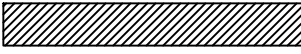
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Project
PLATT ROAD GREENWAY II
Title
EXISTING CONDITIONS,
REMOVAL AND SESC PLAN
STA. 55+00 TO STA. 60+00

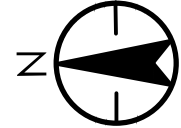
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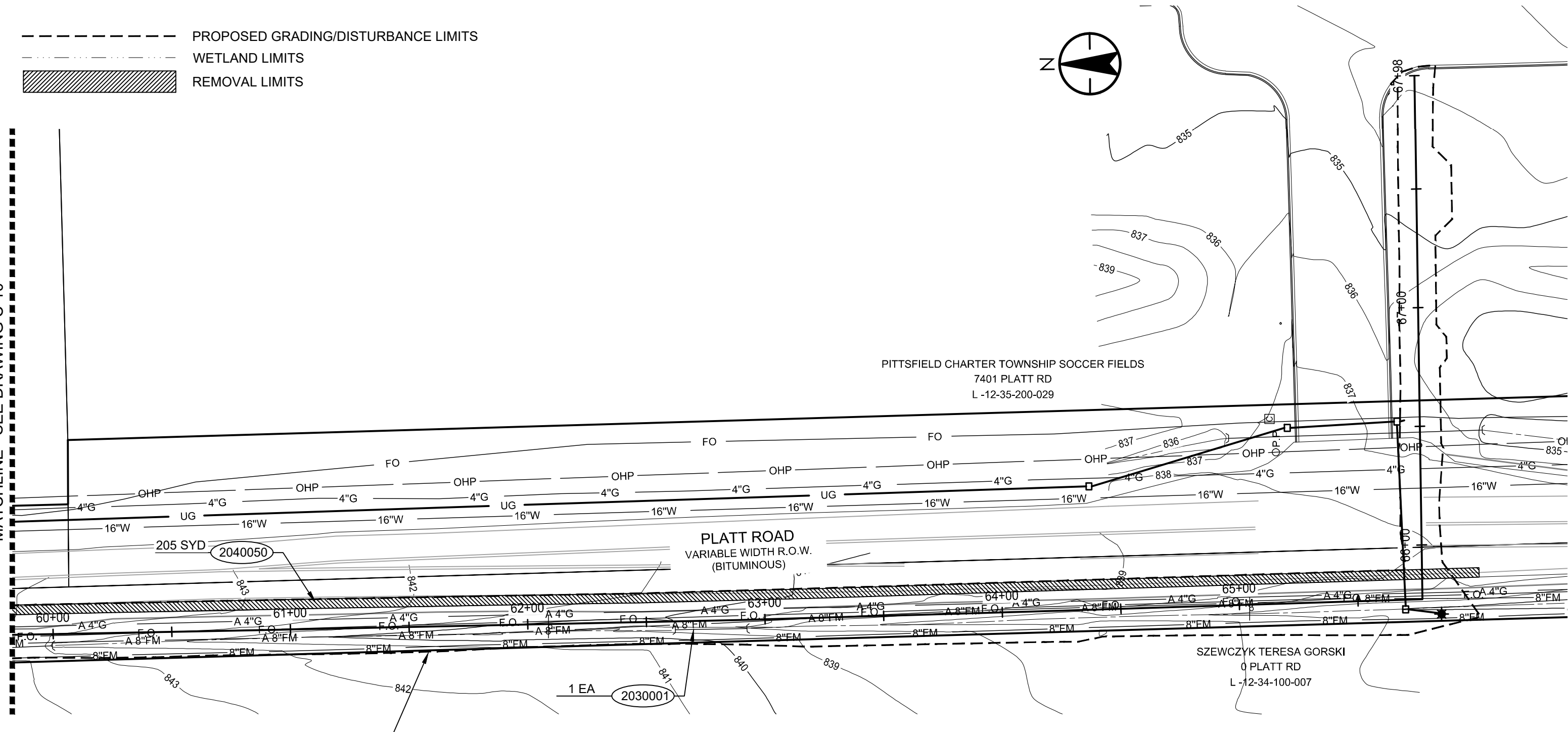
Drawing No. C-10 Sheet 25 of 51

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- - - - - PROPOSED GRADING/DISTURBANCE LIMITS
 - · - · - WETLAND LIMITS
 REMOVAL LIMITS



MATCHLINE - SEE DRAWING C-10



EXISTING CONDITIONS, REMOVAL AND SESC PLAN


#	DESCRIPTION	QNTY	UNIT
2030001	CULV, REM, LESS THAN 24 INCH	1	EA
2040050	PAVT, REM	205	SYD
2080036	EROSION CONTROL, SILT FENCE	1500	FT

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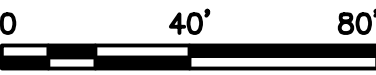
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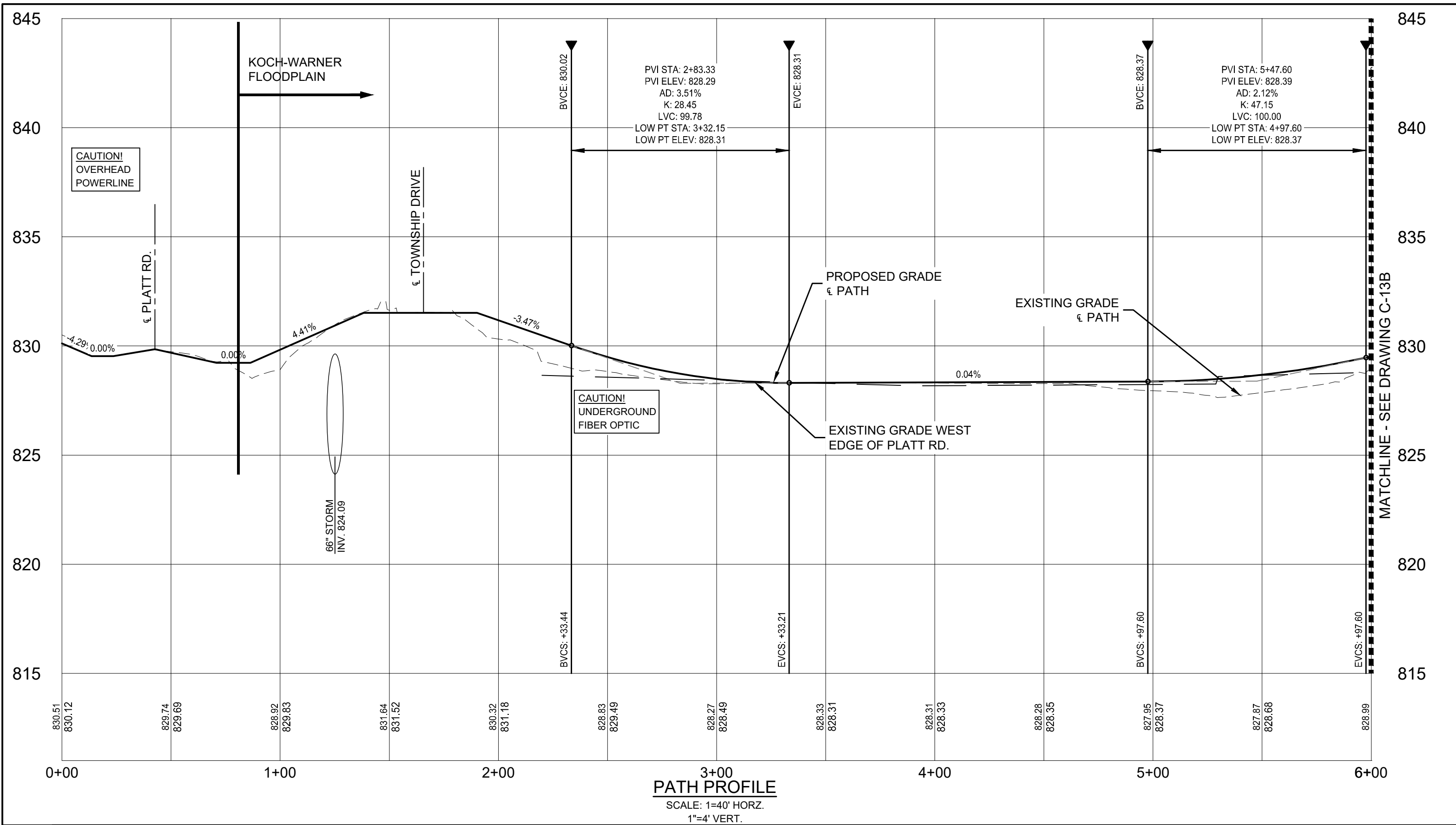

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 Project
 PLATT ROAD GREENWAY II
 Title
 EXISTING CONDITIONS,
 REMOVAL AND SESC PLAN
 STA. 60+00 TO STA. 68+12

Project No.
 2075136601
 Scale

 Drawing No.
 C-11
 Sheet
 26 of 51

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3+00 PATH PROFILE
SCALE: 1"=40' HORZ.
1"=4' VERT.

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Project
PLATT ROAD GREENWAY II

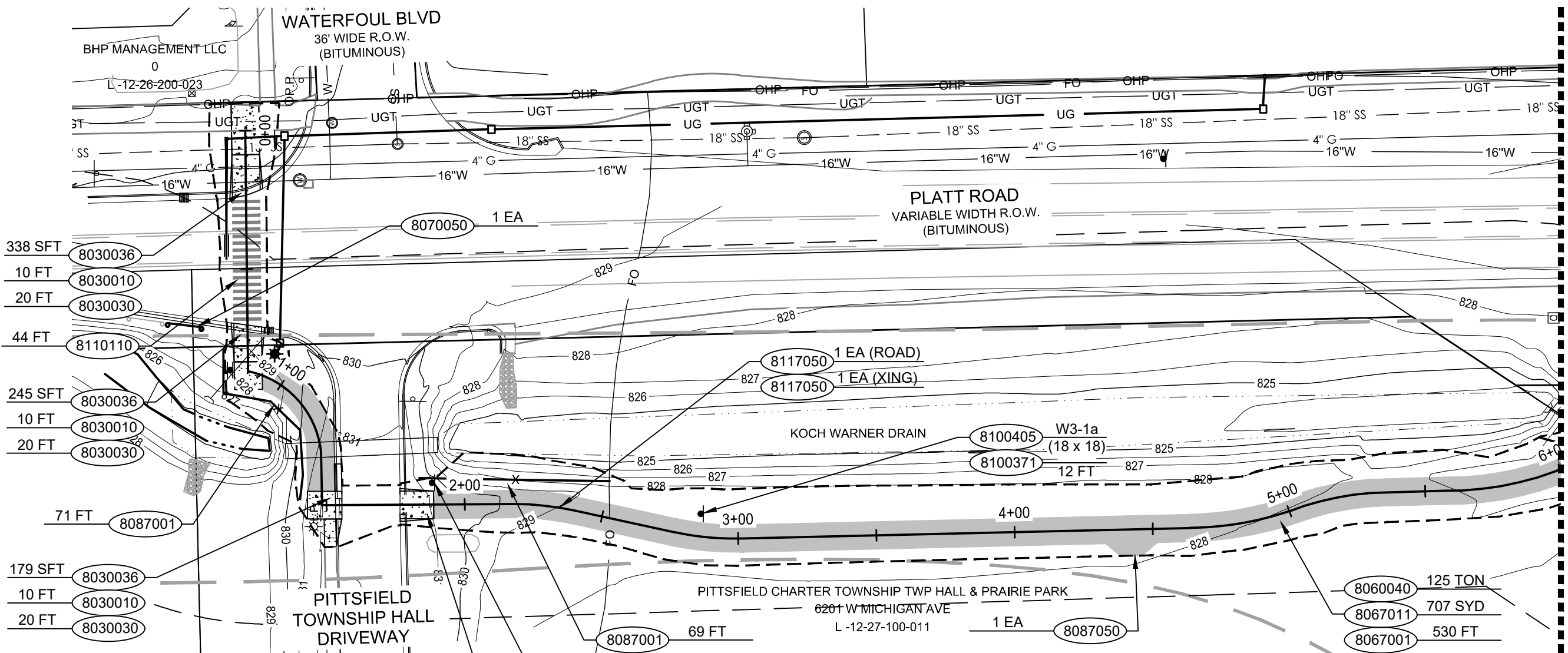
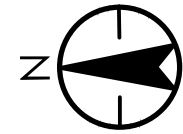
Title
**PATH PROFILE
STA. 0+00 TO STA. 7+00**

Project No.
2075136601

Scale
0 40' 80'

Drawing No.
C-12B

Sheet
28 of 51



MATCHLINE - SEE DRAWING C-13A

CONSTRUCTION PLAN

- 8030036 134 SFT
 - 8030010 10 FT
 - 8030030 20 FT
 - 8100405 R1-1 (18 x 18)
 - 8100371 12 FT
 - 8087001 69 FT
 - 8060040 125 TON
 - 8067011 707 SYD
 - 8067001 530 FT
- x — PROPOSED RAILING
 ■ PROPOSED 10' BITUMINOUS PATH
 - - - PROPOSED GRADING/DISTURBANCE LIMITS
 ····· WETLAND LIMITS

#	DESCRIPTION	QNTY	UNIT
4040061	UNDERDRAIN, SUBBASE, 4 INCH	160	FT
5010025	HAND PATCHING	1	TON
8020038	CURB AND GUTTER, CONC, DET F4	80	FT
8030010	DETECTABLE WARNING SURFACE	40	FT
8030030	CURP RAMP OPENING, CONC	80	FT
8030036	SIDEWALK RAMP, CONC, 6 INCH	896	SFT
8060040	SHARED USE PATH, HMA	125	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	530	FT

#	DESCRIPTION	QNTY	UNIT
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	707	SYD
8070050	GUARDRAIL DEPARTING TERMINAL, TYPE B	1	EA
8087001	_FENCE, WOVEN WIRE MESH WITH WOOD POST	140	FT
8087050	_BENCH	1	EA
8087050	_GARBAGE CAN	1	EA
8100371	POST, STEEL, 3 LB	24	FT
8100405	SIGN, TYPE IIIB	4.5	SFT
8110110	PAVT MRKG, POLYUREA, 12 INCH, CROSSWALK	150	FT
8117050	_PAVT MRKG, POLYUREA, ROAD, MODIFIED	1	EA
8117050	_PAVT MRKG, POLYUREA, ROAD, MODIFIED	1	EA

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
**CONSTRUCTION PLAN
STA. 0+00 TO STA. 6+00**

Project No.
2075136601

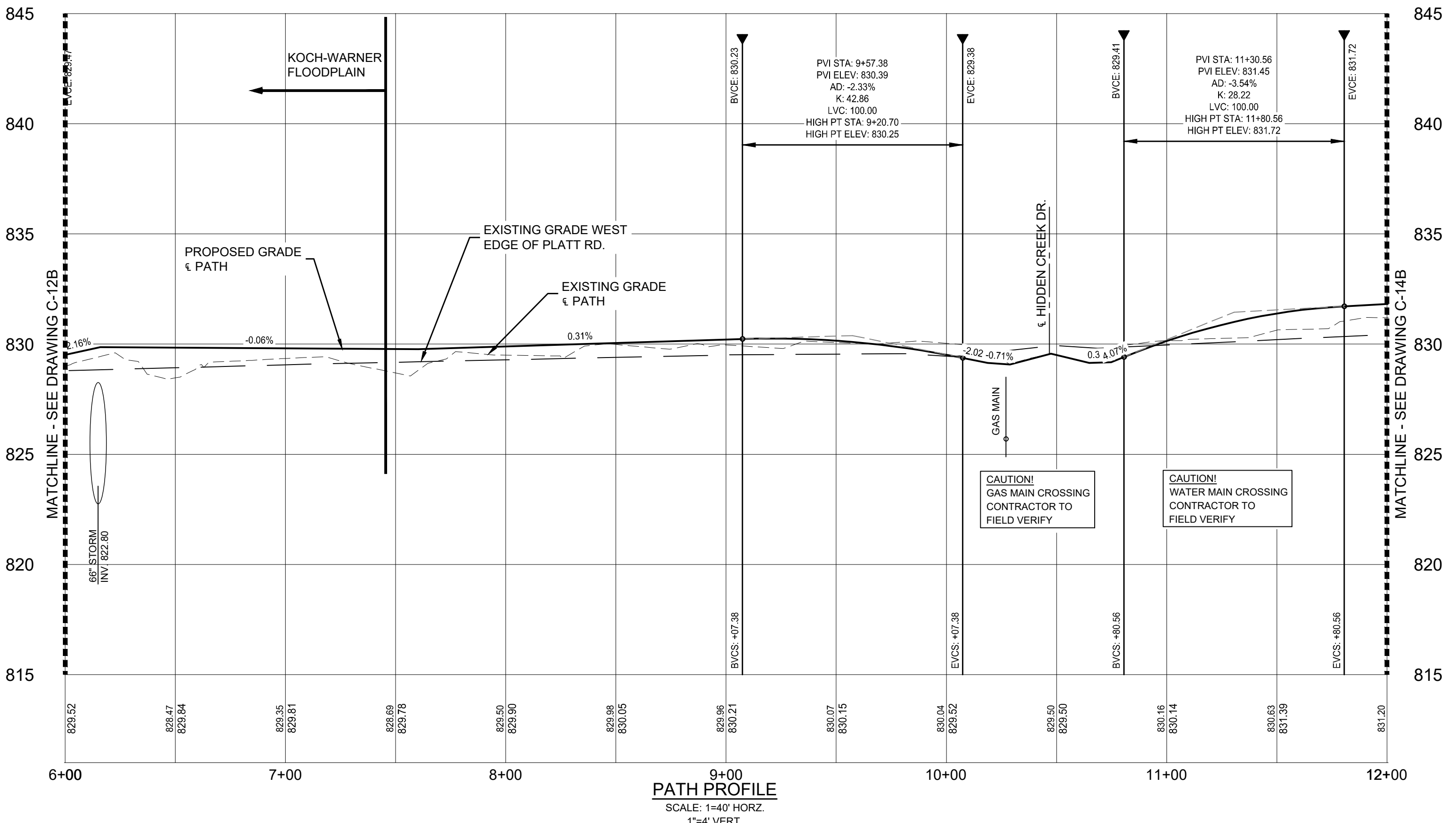
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Drawing No.
C-12A

Sheet
27 of 51

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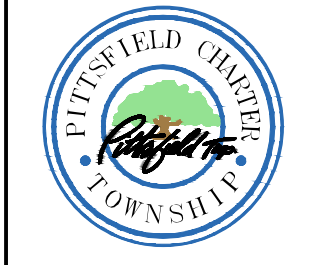
PATH PROFILE
SCALE: 1"=40' HORZ.
1"=4' VERT.



D	GI SUBMITTAL	CAM	MDP 2020.07.06
C	WCRC SUBMITTAL	CAM	MDP 2020.06.26
B	PERMIT SET	CAM	MDP 2020.04.24
A	WCRC PRELIMINARY REVIEW	CAM	MDP 2020.04.03
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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
**PATH PROFILE
STA. 6+00 TO STA. 12+00**

Project No.
2075136601

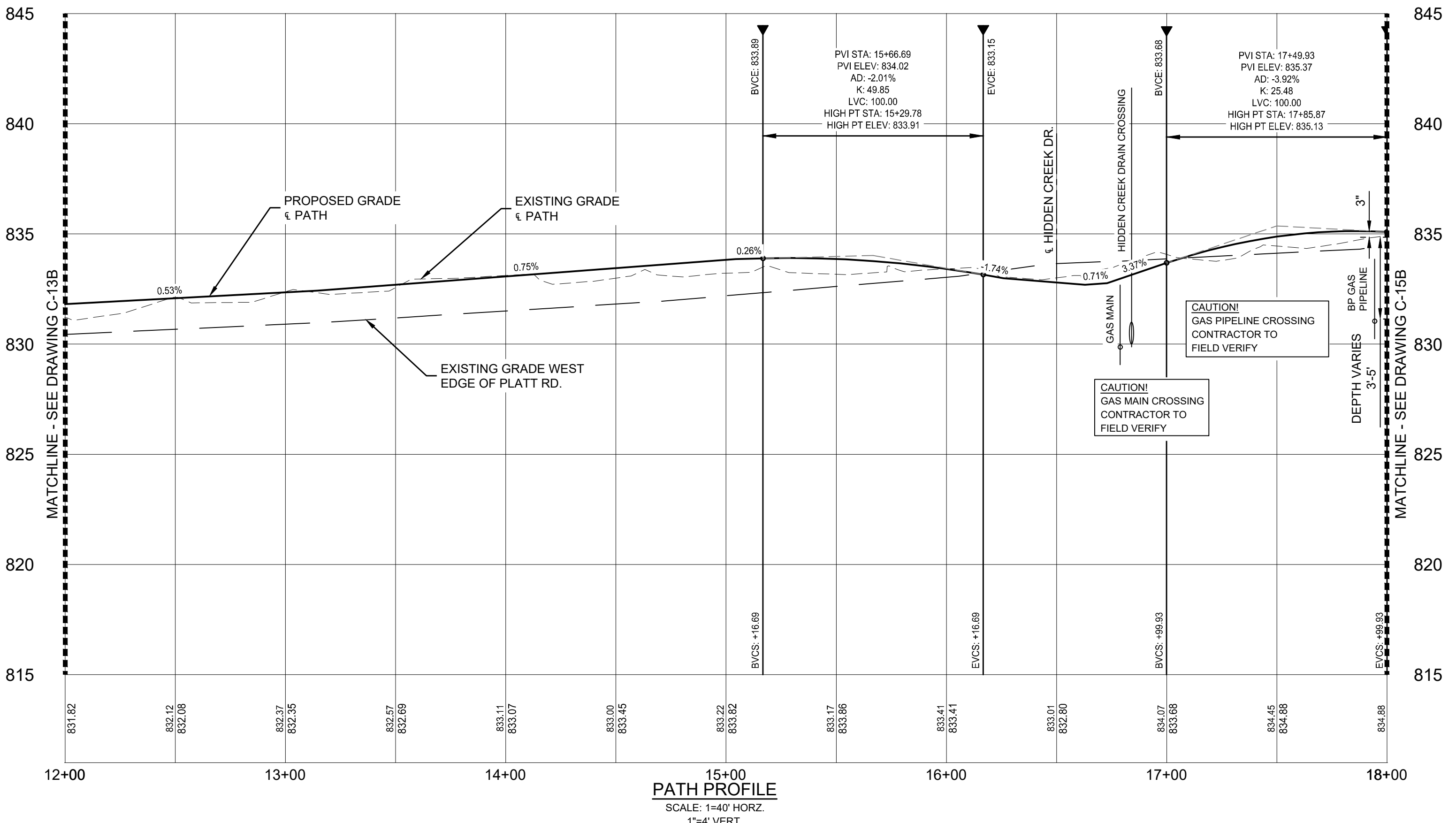
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Drawing No.
C-13B

Sheet
30 of 51

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15+00 PATH PROFILE
SCALE: 1"=40' HORZ.
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A	WCRC PRELIMINARY REVIEW	CAM	MDP	2020.04.03
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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
**PATH PROFILE
STA. 12+00 TO STA. 18+00**

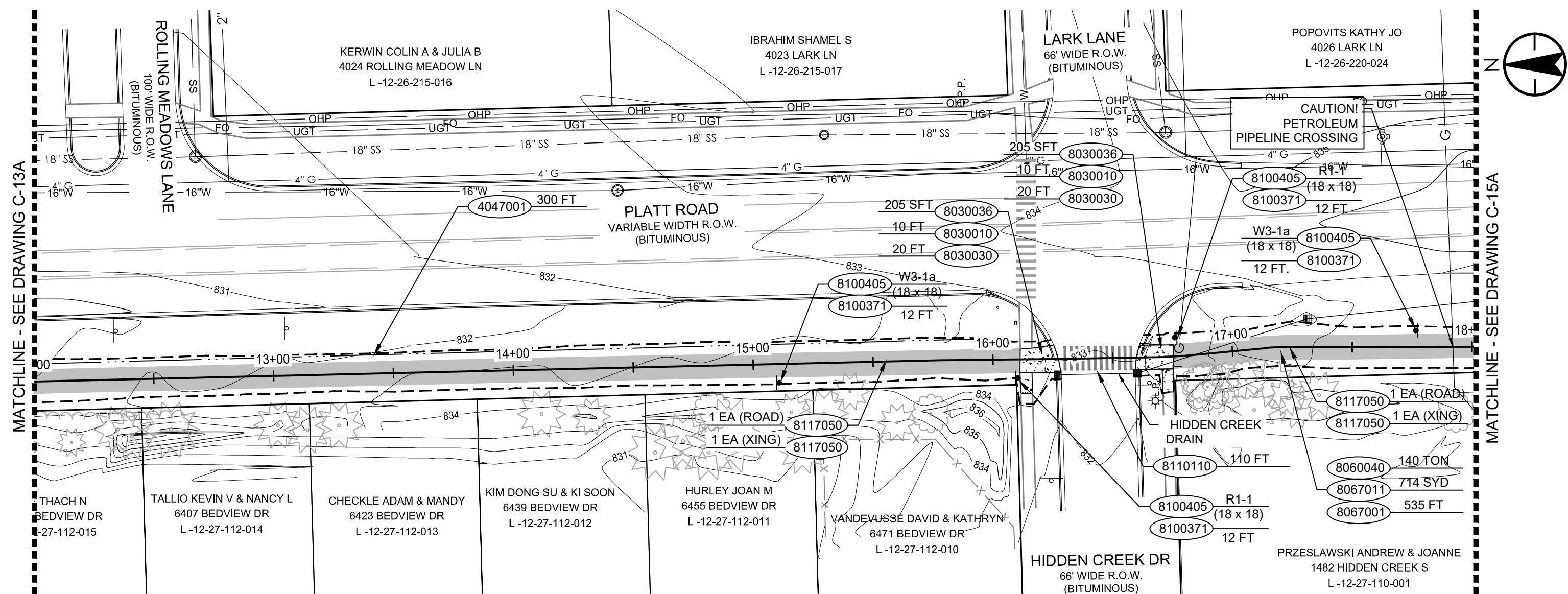
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2075136601

Scale
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Drawing No.
C-14B

Sheet
32 of 51

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CONSTRUCTION PLAN

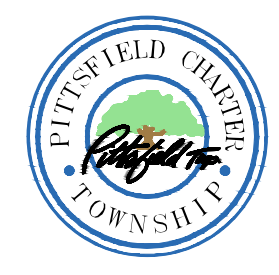
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4040061	UNDERDRAIN, SUBBASE, 4 INCH	80	FT
4047001	_INFILTRATION TRENCH	400	FT
5010025	HAND PATCHING	2	TON
8020038	CURB AND GUTTER, CONC, DET F4	40	FT
8030010	DETECTABLE WARNING SURFACE	20	FT
8030030	CURP RAMP OPENING, CONC	40	FT
8030036	SIDEWALK RAMP, CONC, 6 INCH	410	SFT
8060040	SHARED USE PATH, HMA	144	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	535	FT
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	714	SYD
8100371	POST, STEEL, 3 LB	48	FT
8100405	SIGN, TYPE III B	9	SFT
8110110	PAVT MRKG, POLYUREA, 12 INCH, CROSSWALK	110	FT
8117050	_PAVT MRKG, POLYUREA, ROAD, MODIFIED	2	EA
8117050	_PAVT MRKG, POLYUREA, XING, MODIFIED	2	EA

- INFILTRATION TRENCH
- █ PROPOSED 10' BITUMINOUS PATH
- - - PROPOSED GRADING/DISTURBANCE LIMITS



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C	WCRC SUBMITTAL	CAM	MDP	2020.06.26
B	PERMIT SET	CAM	MDP	2020.04.24
A	WCRC PRELIMINARY REVIEW	CAM	MDP	2020.04.03
Issued		By	Appd	YYYY.MM.DD

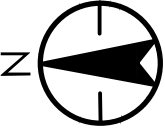
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Client
PITTSFIELD CHARTER TOWNSHIP
Project
PLATT ROAD GREENWAY II
Title
**CONSTRUCTION PLAN
STA. 12+00 TO STA. 18+00**

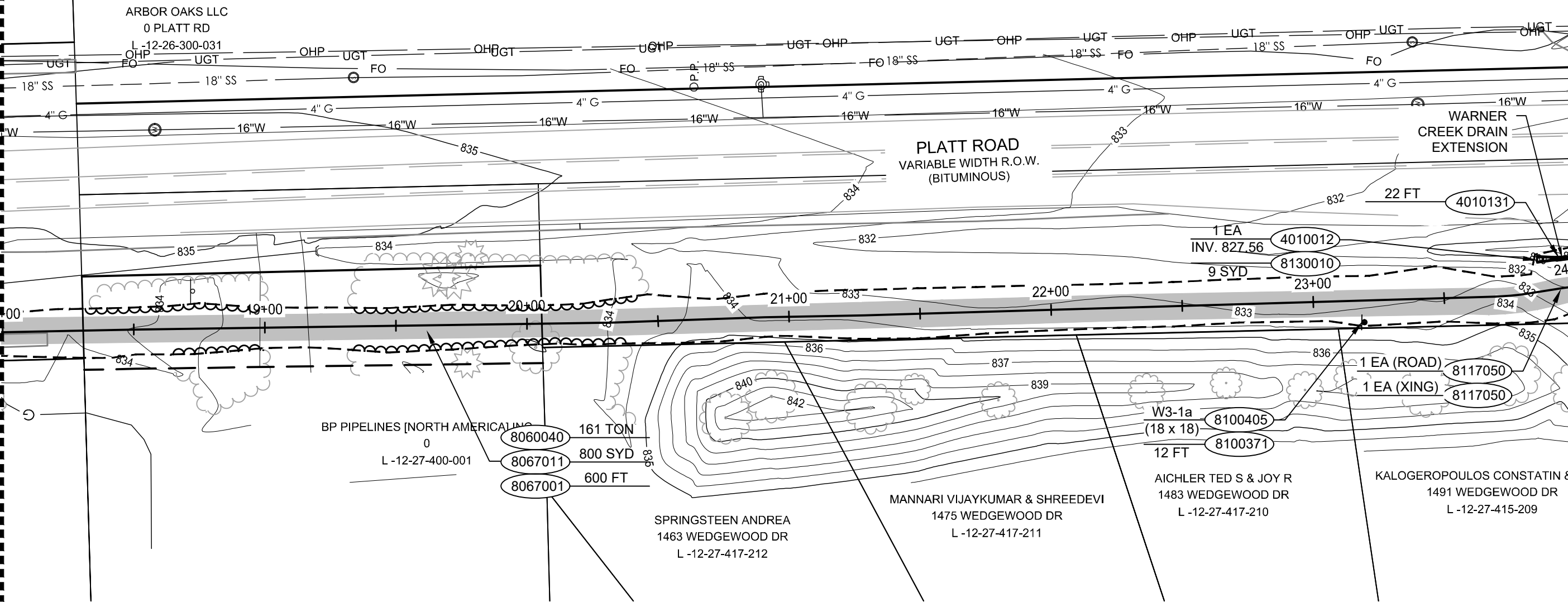
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2075136601
Scale
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Drawing No.
C-14A
Sheet
31 of 51

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MATCHLINE - SEE DRAWING C-14A

MATCHLINE - SEE DRAWING C-16A



CONSTRUCTION PLAN

- PERMANENT EASEMENT
- ██████████ PROPOSED 10' BITUMINOUS PATH
- - - - - PROPOSED GRADING/DISTURBANCE LIMITS

#	DESCRIPTION	QNTY	UNIT
4010012	CULV, END SECTION, 12 INCH	1	EA
4010131	CULV, CL A, 12 INCH	22	FT
8060040	SHARED USE PATH, HMA	161	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	600	FT
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	800	SYD
8100371	POST, STEEL, 3 LB	48	FT
8100405	SIGN, TYPE IIIB	9	SFT
8117050	_PAVT MRKG, POLYUREA, ROAD, MODIFIED	1	EA
8117050	_PAVT MRKG, POLYUREA, XING, MODIFIED	1	EA

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B	PERMIT SET	CAM	MDP	2020.04.24
A	WCRC PRELIMINARY REVIEW	CAM	MDP	2020.04.03
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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
CONSTRUCTION PLAN
STA. 18+00 TO STA. 24+00

Project No.
2075136601

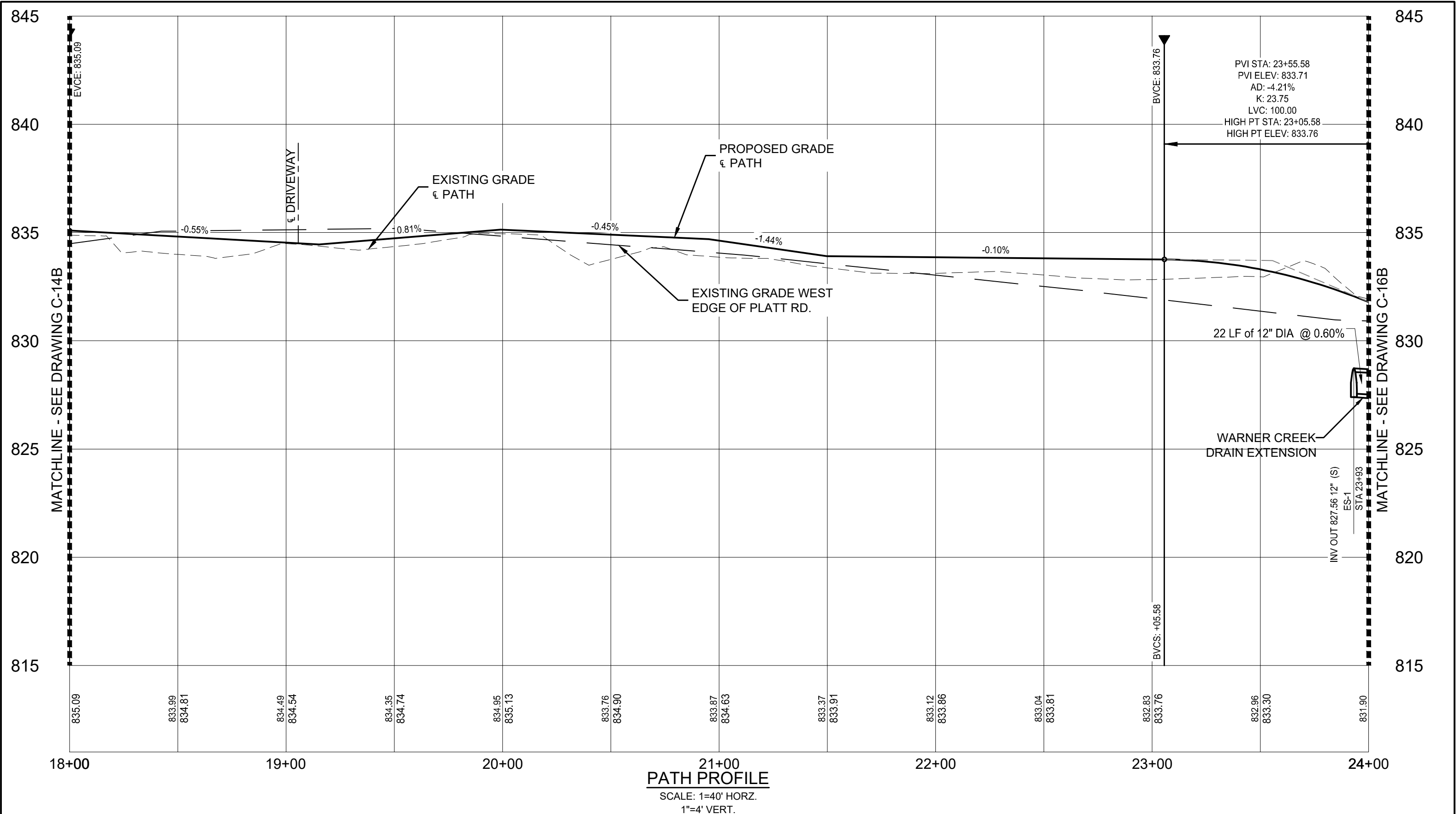
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Drawing No.
C-15A

Sheet
33 of 51

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21+00
PATH PROFILE
 SCALE: 1"=40' HORZ.
 1"=4' VERT.

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A	WCRC PRELIMINARY REVIEW	CAM	MDP	2020.04.03
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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
PATH PROFILE
STA. 18+00 TO STA. 24+00

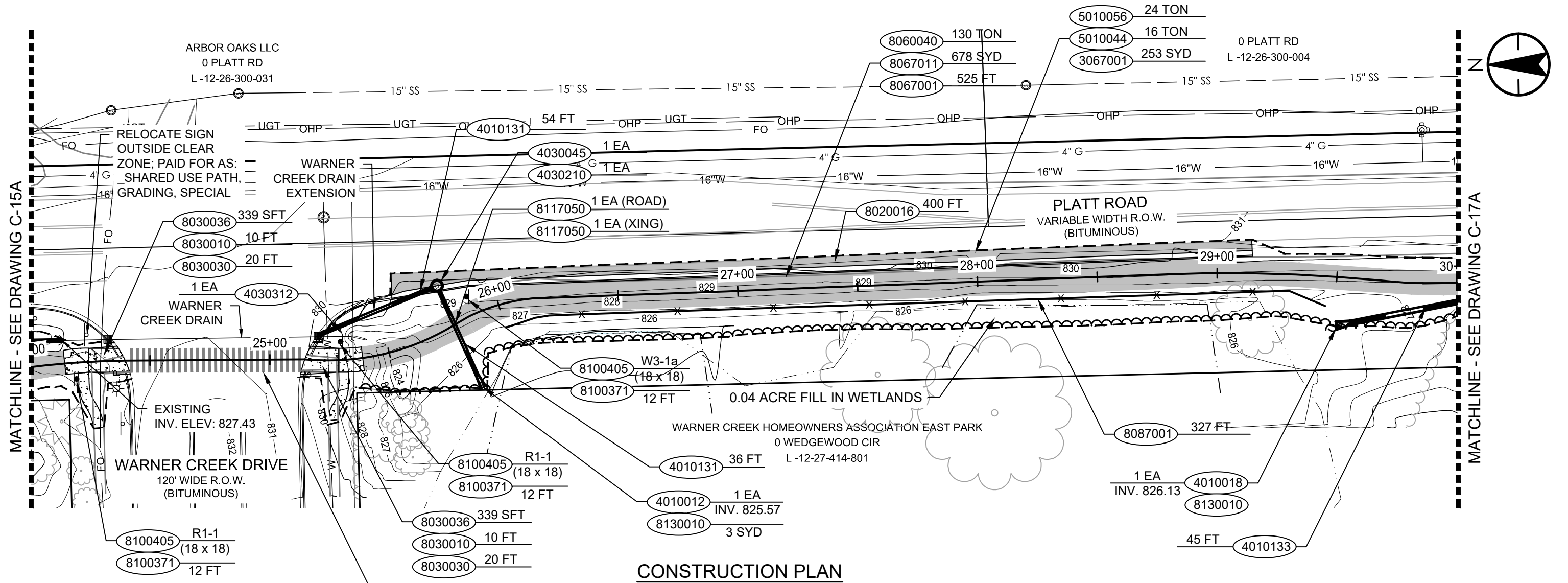
Project No.
 2075136601

Scale

Drawing No.
 C-15B

Sheet
 34 of 51

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CONSTRUCTION PLAN

- PROPOSED RAILING
- PROPOSED 10' BITUMINOUS PATH
- PROPOSED GRADING/DISTURBANCE LIMITS
- WETLAND LIMITS

#	DESCRIPTION	QNTY	UNIT
3067011	AGGREGATE BASE, 8 INCH, MODIFIED	253	SYD
4010012	CULV, END SECTION, 12 INCH	1	EA
4010018	CULV, END SECTION, 18 INCH	1	EA
4010131	CULV, CL A, 12 INCH	100	FT
4010133	CULV, CL A, 18 INCH	45	FT
4030045	DR STRUCTURE COVER, TYPE J	1	EA
4030210	DR STRUCTURE, 48 INCH DIA	1	EA
4030312	DR STRUCTURE, TAP, 12 INCH	1	EA
4040061	UNDERDRAIN, SUBBASE, 4 INCH	440	FT
4040111	UNDERDRAIN, OUTLET ENDING, 4 INCH, WITH RODENT SCREEN	2	EA
5010025	HAND PATCHING	2	TON
5010044	HMA, 3E1	16	TON
5010056	HMA, 5E1	24	TON
8020016	CURB AND GUTTER, CONC, DET B2	400	FT

#	DESCRIPTION	QNTY	UNIT
8030010	DETECTABLE WARNING SURFACE	20	FT
8030030	CURB RAMP OPENING, CONC	40	FT
8030036	SIDEWALK RAMP, CONC, 6 INCH	678	SFT
8060040	SHARED USE PATH, HMA	130	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	525	FT
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	700	SYD
8087001	_FENCE, WOVEN WIRE MESH WITH WOOD POST	350	FT
8100371	POST, STEEL, 3 LB	48	FT
8100405	SIGN, TYPE III B	9	SFT
8110110	PAVT MRKG, POLYUREA, 12 INCH, CROSSWALK	250	FT
8117050	_PAVT MRKG, POLYUREA, ROAD, MODIFIED	1	EA
8117050	_PAVT MRKG, POLYUREA, XING, MODIFIED	1	EA
8130010	RIPRAP, PLAIN	3	SYD



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A	WCRC PRELIMINARY REVIEW	CAM	MDP	2020.04.03
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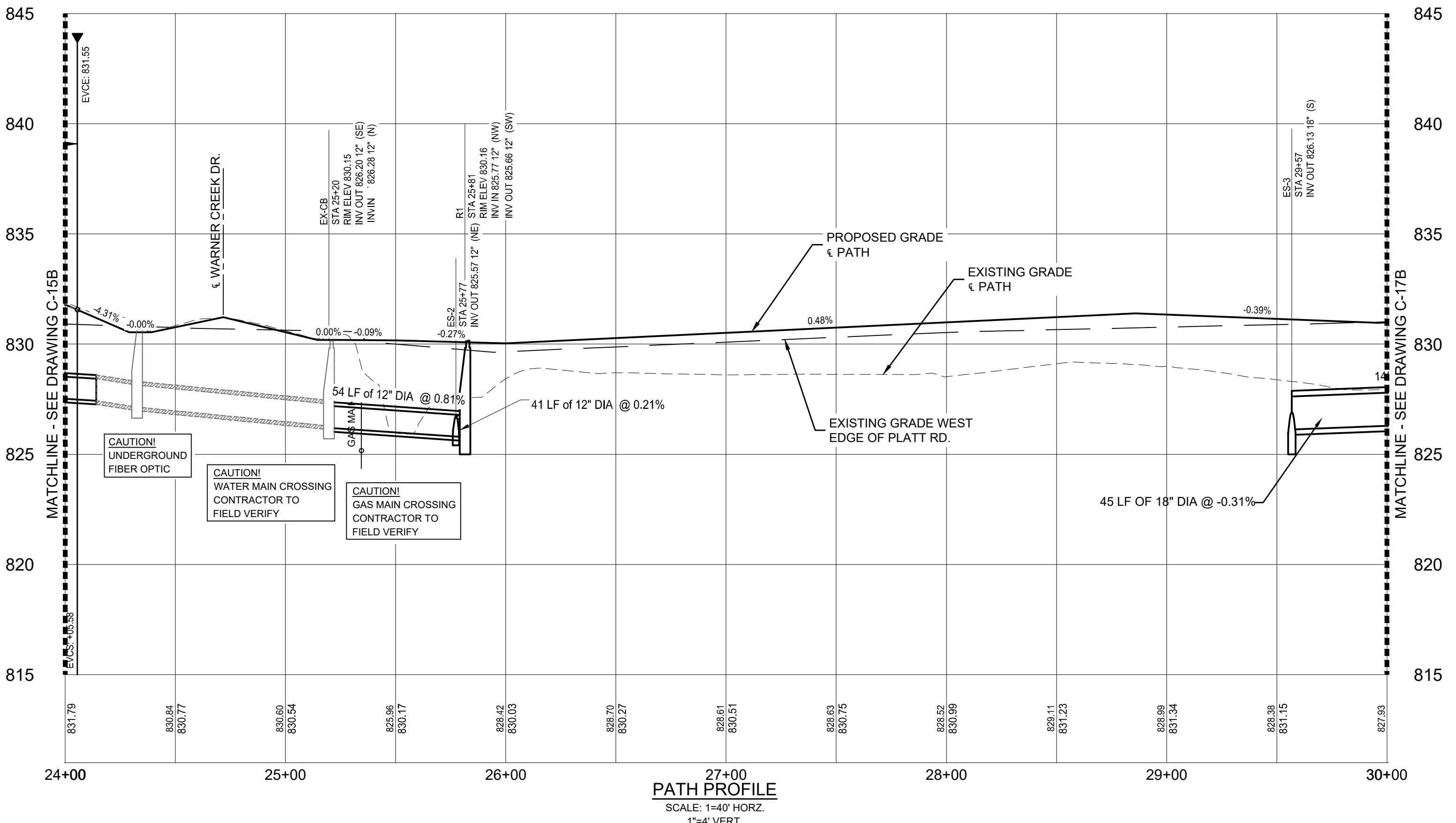


Client
PITTSFIELD CHARTER TOWNSHIP
Project
PLATT ROAD GREENWAY II
Title
**CONSTRUCTION PLAN
STA. 24+00 TO STA. 30+00**

Project No.
2075136601
Scale
0 40' 80'
Drawing No.
C-16
Sheet
35 of 51

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**27+00
PATH PROFILE**
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Client
 PITTSFIELD CHARTER TOWNSHIP

Project
 PLATT ROAD GREENWAY II

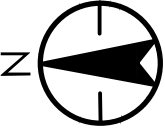
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 STA. 24+00 TO STA. 30+00

Project No.
 2075136601

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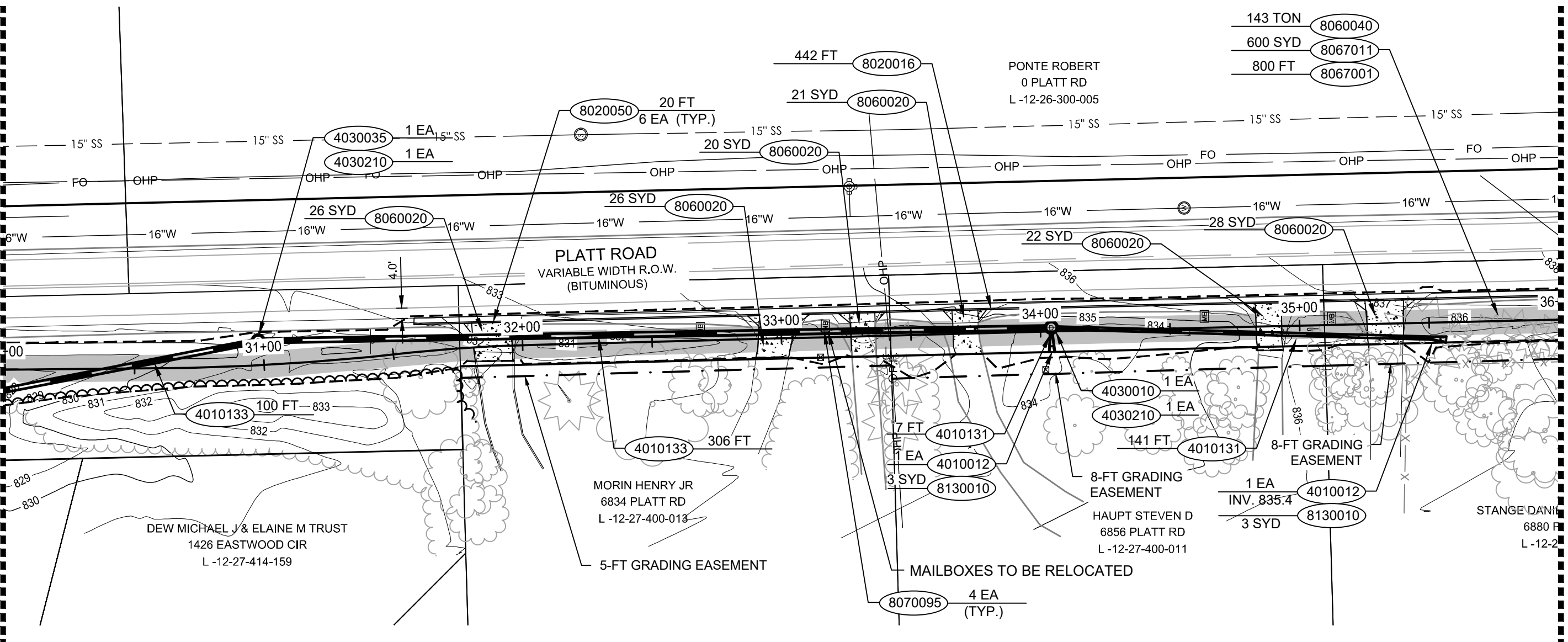
Drawing No.
 C-16B

Sheet
 36 of 51



MATCHLINE - SEE DRAWING C-16A

MATCHLINE - SEE DRAWING C-18A



CONSTRUCTION PLAN

- GRADING EASEMENT
- PROPOSED 10' BITUMINOUS PATH
- PROPOSED GRADING/DISTURBANCE LIMITS

#	DESCRIPTION	QNTY	UNIT
4010012	CULV, END SECTION, 12 INCH	1	EA
4010131	CULV, CL A, 12 INCH	100	FT
4010133	CULV, CL A, 18 INCH	406	FT
4030010	DR STRUCTURE COVER, TYPE B	1	EA
4030035	DR STRUCTURE COVER, TYPE E	1	EA
4030045	DR STRUCTURE COVER, TYPE J	1	EA
4030210	DR STRUCTURE, 48 INCH DIA	1	EA
4040061	UNDERDRAIN, SUBBASE, 4 INCH	160	FT
4040111	UNDERDRAIN, OUTLET ENDING, 4 INCH, WITH RODENT SCREEN	1	EA

#	DESCRIPTION	QNTY	UNIT
8020016	CURB AND GUTTER, CONC, DET B2	442	FT
8020050	DRIVEWAY OPENING, CONC, DET M	120	FT
8060020	SHARED USE PATH, CONC	143	SYD
8060040	SHARED USE PATH, HMA	143	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	600	SYD
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	800	SYD
8070095	POST, MAILBOX	4	EA
8130010	RIPRAP, PLAIN	6	SYD

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
**CONSTRUCTION PLAN
STA. 30+00 TO STA. 36+00**

Project No.
2075136601

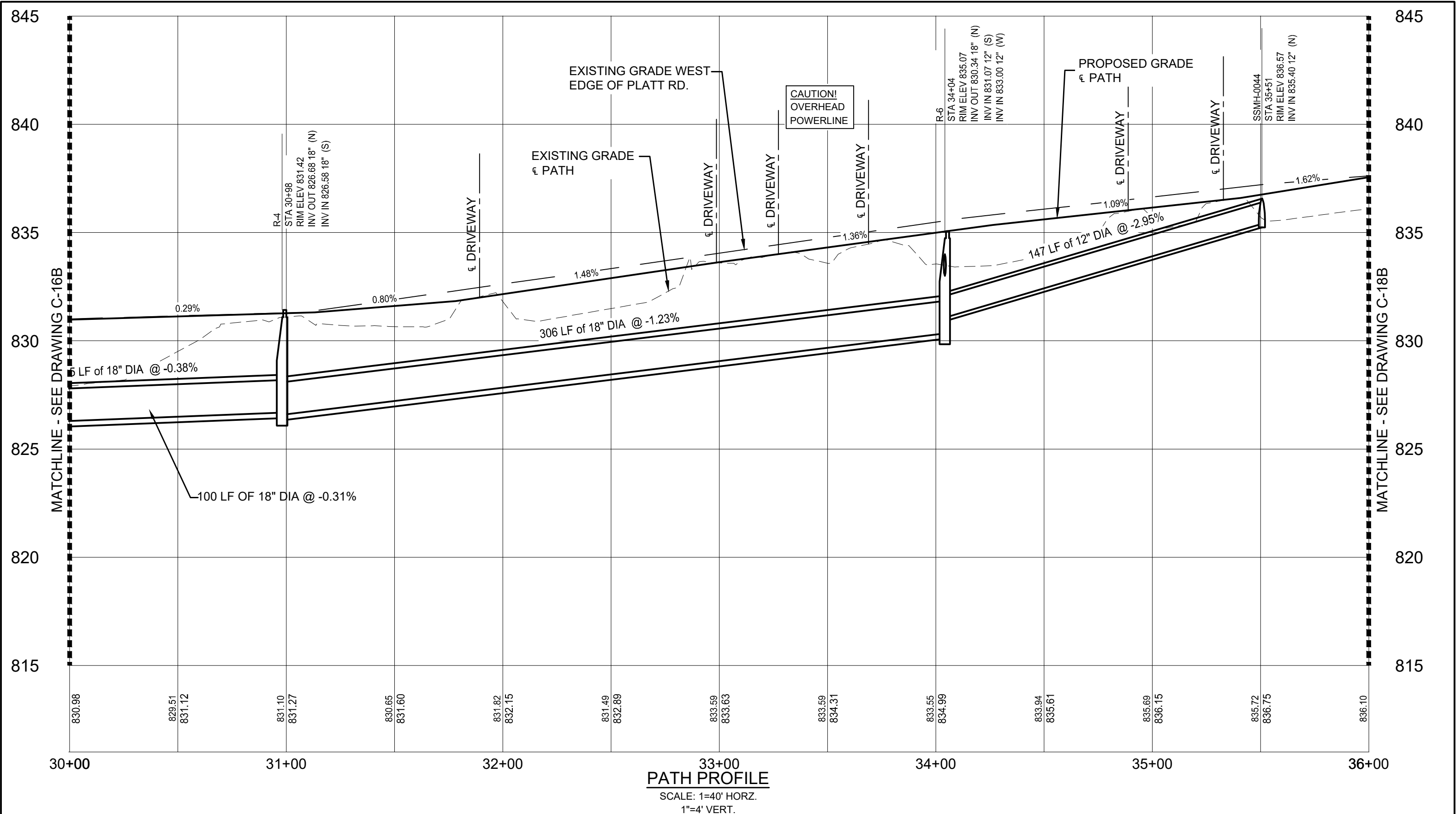
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Drawing No.
C-17A

Sheet
37 of 51

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PATH PROFILE

SCALE: 1"=40' HORZ.
1"=4' VERT.

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PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

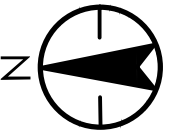
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STA. 30+00 TO STA. 36+00**

Project No.
2075136601

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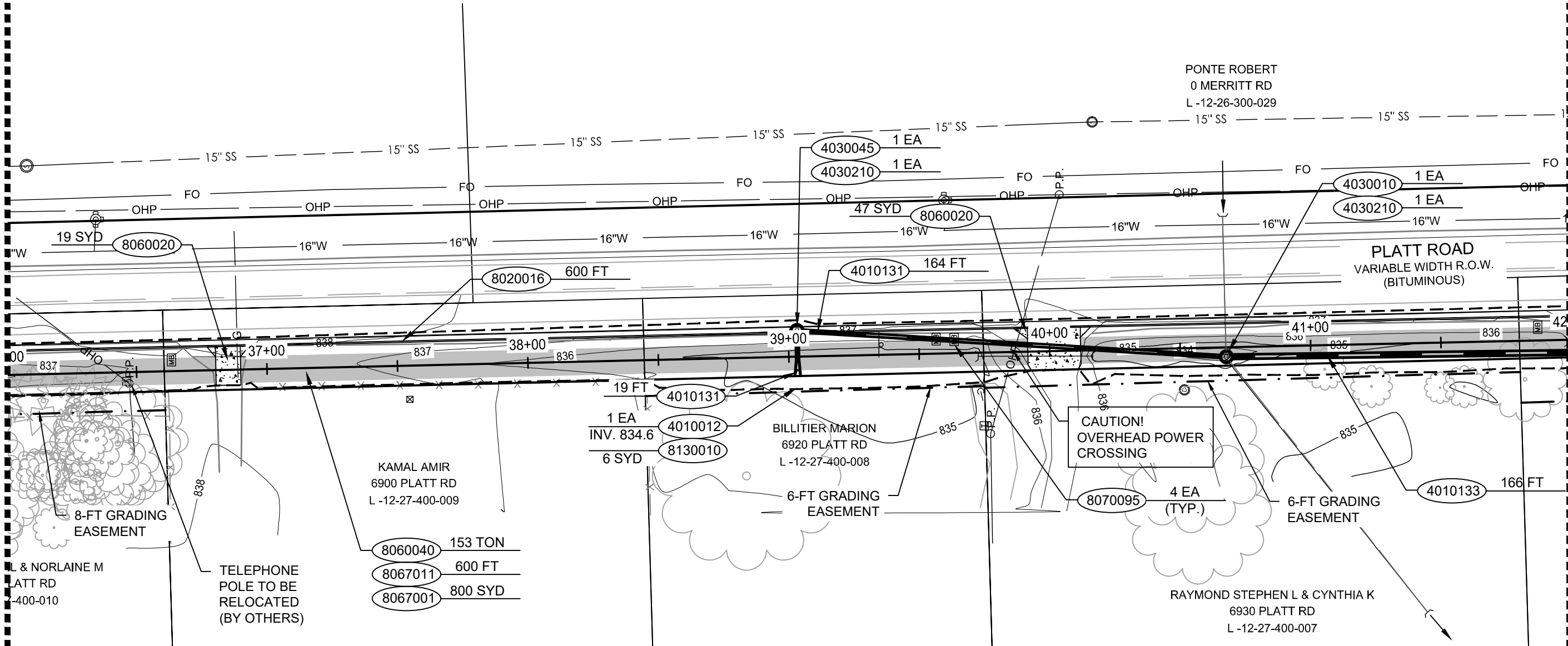
Drawing No.
C-17B

Sheet
38 of 51



MATCHLINE - SEE DRAWING C-17A

MATCHLINE - SEE DRAWING C-19A



CONSTRUCTION PLAN

- GRADING EASEMENT
- PROPOSED 10' BITUMINOUS PATH
- PROPOSED GRADING/DISTURBANCE LIMITS

#	DESCRIPTION	QNTY	UNIT
4010012	CULV, END SECTION, 12 INCH	1	EA
4010131	CULV, CL A, 12 INCH	183	FT
4010133	CULV, CL A, 18 INCH	166	FT
4030010	DR STRUCTURE COVER, TYPE B	1	EA
4030045	DR STRUCTURE COVER, TYPE J	1	EA
4030210	DR STRUCTURE, 48 INCH DIA	2	EA
4040061	UNDERDRAIN, SUBBASE, 4 INCH	600	FT
4040111	UNDERDRAIN, OUTLET ENDING, 4 INCH, WITH RODENT SCREEN	600	FT

#	DESCRIPTION	QNTY	UNIT
8020016	CURB AND GUTTER, CONC, DET B2	600	FT
8020050	DRIVEWAY OPENING, CONC, DET M	50	FT
8060020	SHARED USE PATH, CONC	66	SYD
8060040	SHARED USE PATH, HMA	153	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	600	FT
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	800	SYD
8070095	POST, MAILBOX	4	EA
8130010	RIPRAP, PLAIN	6	SYD

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
**CONSTRUCTION PLAN
STA. 36+00 TO STA. 42+00**

Project No.
2075136601

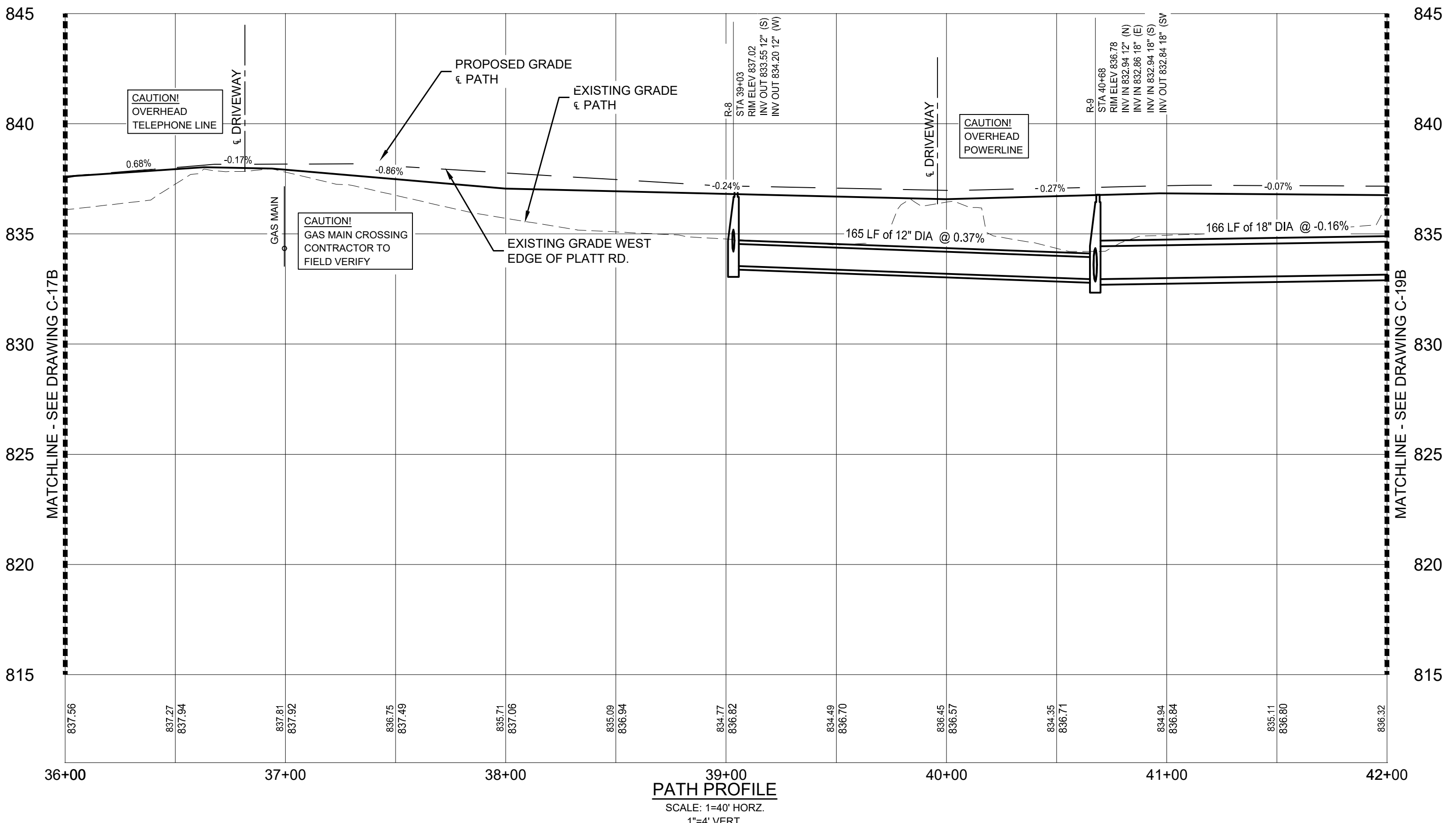
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Drawing No.
C-18A

Sheet
39 of 51

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Client
 PITTSFIELD CHARTER TOWNSHIP

Project
 PLATT ROAD GREENWAY II

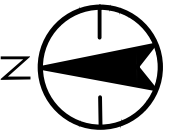
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 STA. 36+00 TO STA. 42+00

Project No.
 2075136601

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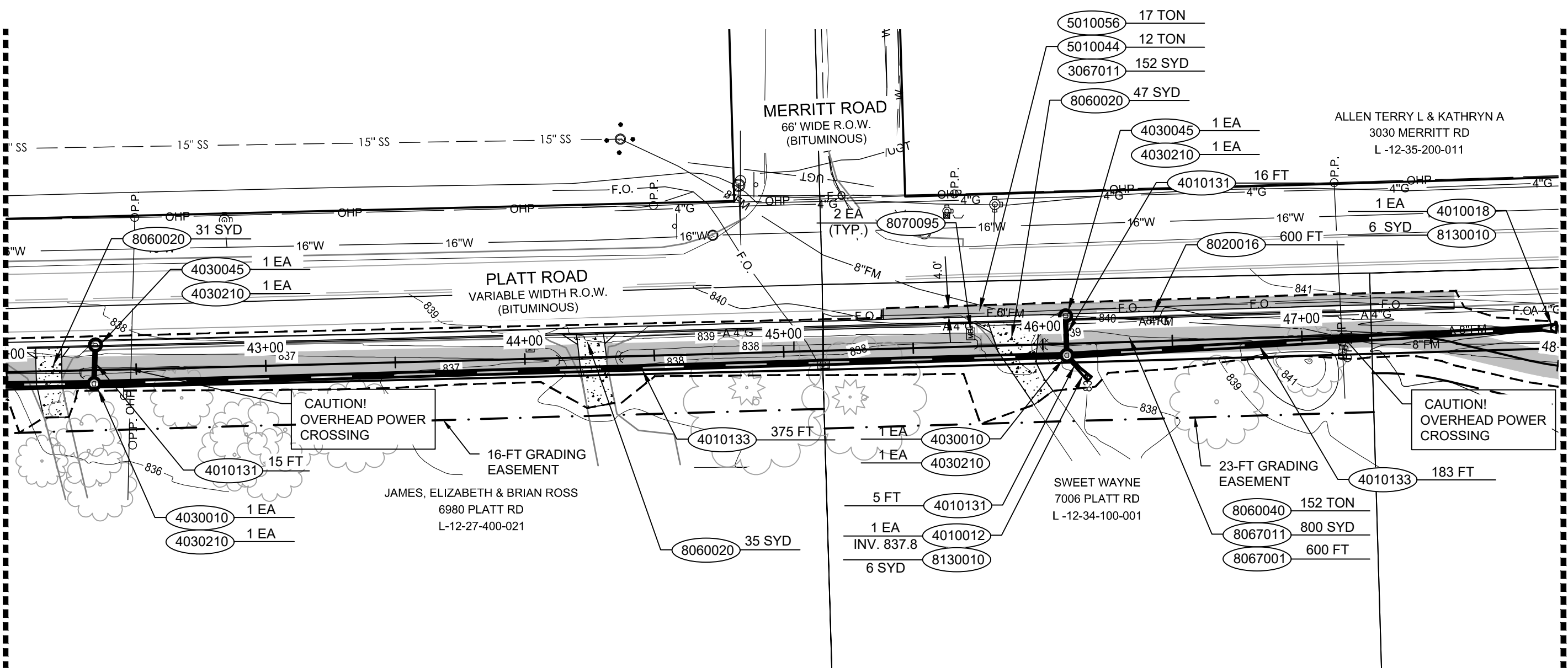
Drawing No.
 C-18B

Sheet
 40 of 51



MATCHLINE - SEE DRAWING C-18A

MATCHLINE - SEE DRAWING C-20A



CONSTRUCTION PLAN

- GRADING EASEMENT
- PERMANENT EASEMENT
- PROPOSED 10' BITUMINOUS PATH
- PROPOSED GRADING/DISTURBANCE LIMITS

#	DESCRIPTION	QNTY	UNIT
3067011	AGGREGATE BASE, 8 INCH, MODIFIED	152	SYD
4010012	CULV, END SECTION, 12 INCH	1	EA
4010018	CULV, END SECTION, 18 INCH	1	EA
4010131	CULV, CL A, 12 INCH	36	FT
4010133	CULV, CL A, 18 INCH	558	FT
4030010	DR STRUCTURE COVER, TYPE B	2	EA
4030045	DR STRUCTURE COVER, TYPE J	2	EA
4030210	DR STRUCTURE, 48 INCH DIA	4	EA
4040061	UNDERDRAIN, SUBBASE, 4 INCH	600	FT
40400111	UNDERDRAIN, OUTLET ENDING, 4 INCH, WITH RODENT SCREEN	2	EA

#	DESCRIPTION	QNTY	UNIT
5010044	HMA, 3E1	12	TON
5010056	HMA, 5E1	17	TON
8020016	CURB AND GUTTER CONC, DET B2	600	FT
8020050	DRIVEWAY OPENING, CONC, DET M	70	FT
8060020	SHARED USE PATH, CONC	113	SYD
8060040	SHARED USE PATH, HMA	152	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	600	FT
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	800	SYD
8070095	POST, MAILBOX	4	EA
8130010	RIPRAP, PLAIN	12	SYD

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
**CONSTRUCTION PLAN
STA. 42+00 TO STA. 48+00**

Project No.
2075136601

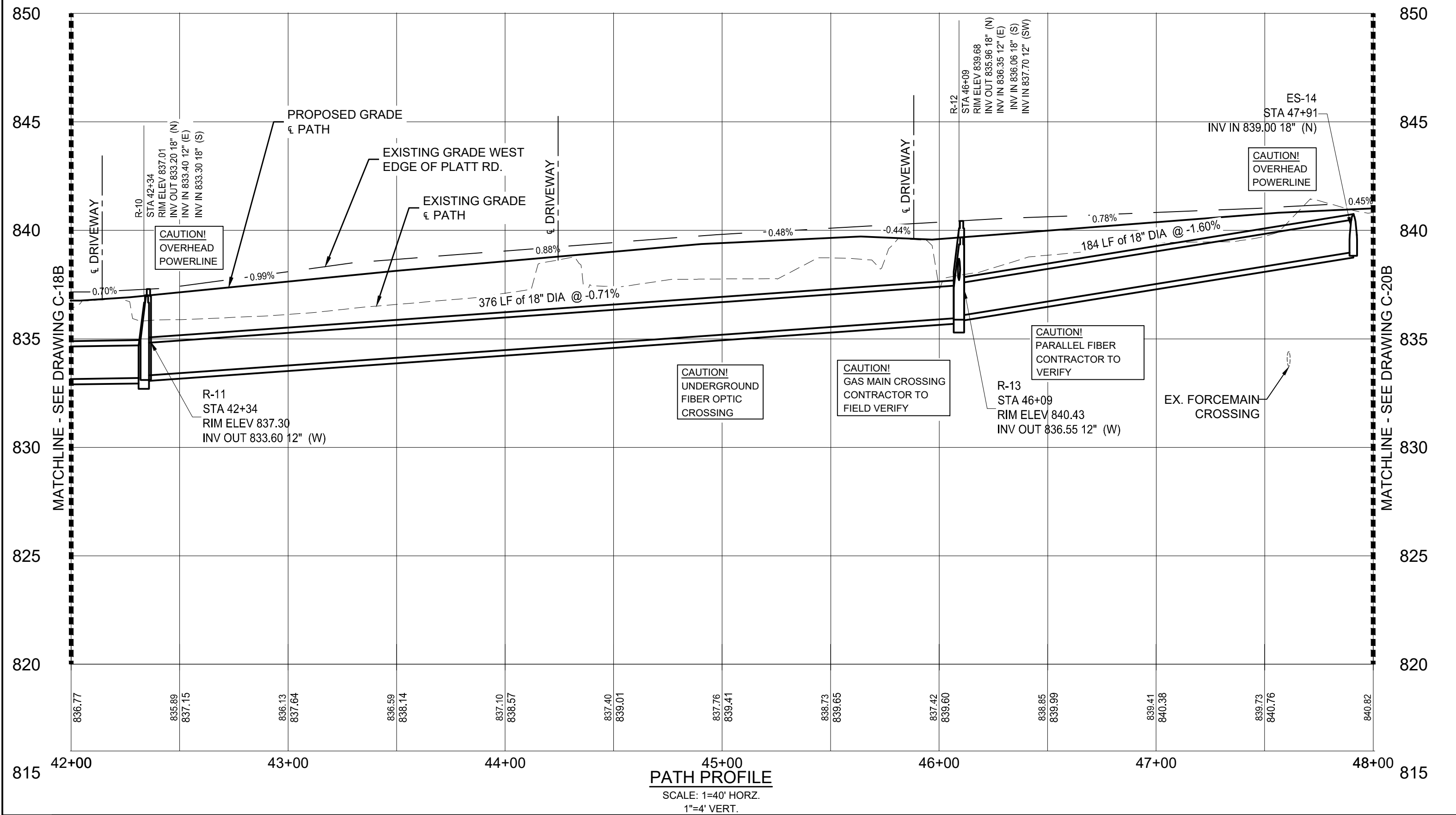
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Drawing No.
C-19A

Sheet
41 of 51

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PATH PROFILE
 SCALE: 1"=40' HORZ.
 1"=4' VERT.

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

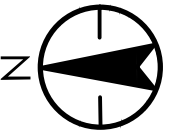
Title
**PATH PROFILE
 STA. 42+00 TO STA. 48+00**

Project No.
 2075136601

Scale

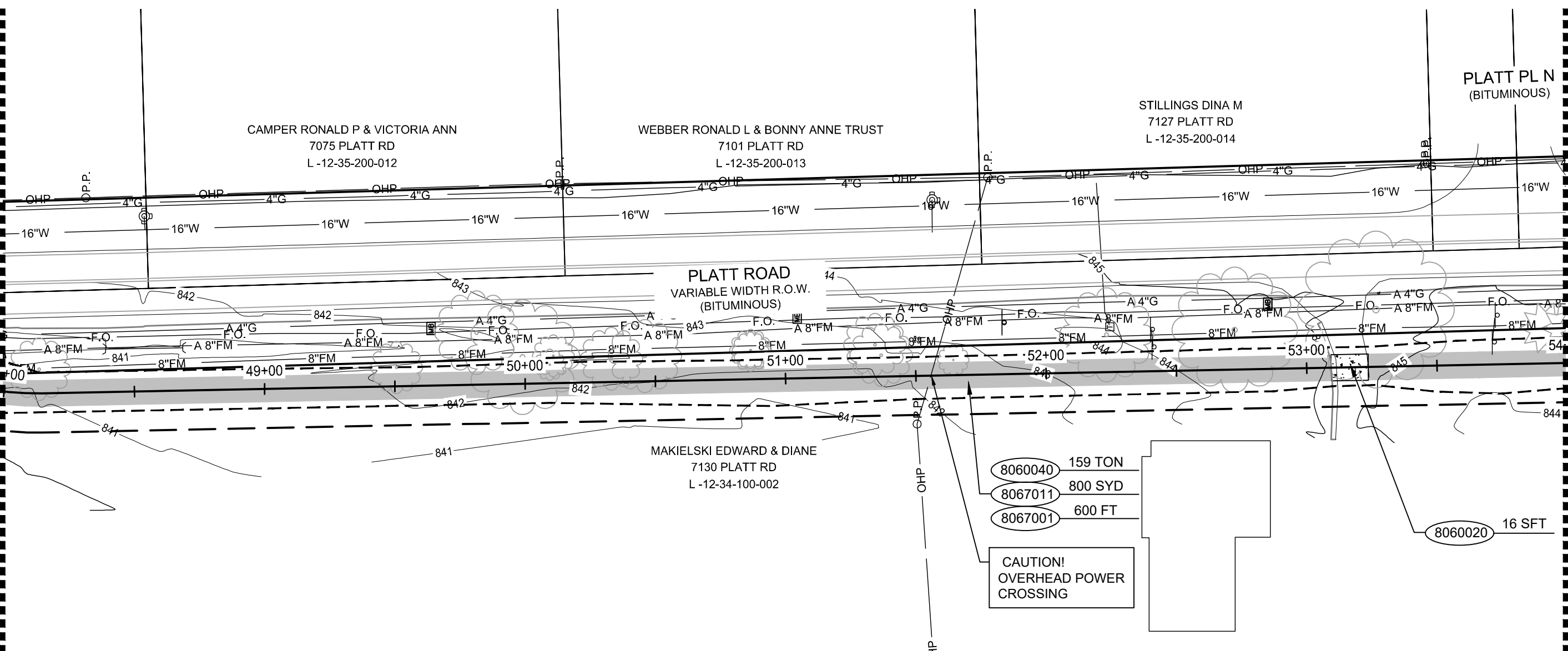
Drawing No.
 C-19B

Sheet
 42 of 51



MATCHLINE - SEE DRAWING C-19A

MATCHLINE - SEE DRAWING C-21A



CONSTRUCTION PLAN

- PERMANENT EASEMENT
- ██████████ PROPOSED 10' BITUMINOUS PATH
- PROPOSED GRADING/DISTURBANCE LIMITS

- 8060040 159 TON
- 8067011 800 SYD
- 8067001 600 FT

CAUTION!
OVERHEAD POWER
CROSSING

#	DESCRIPTION	QNTY	UNIT
8060020	SHARED USE PATH, CONC	16	SYD
8060040	SHARED USE PATH, HMA	159	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	600	SYD
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	800	SYD

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
**CONSTRUCTION PLAN
STA. 48+00 TO STA. 54+00**

Project No.
2075136601

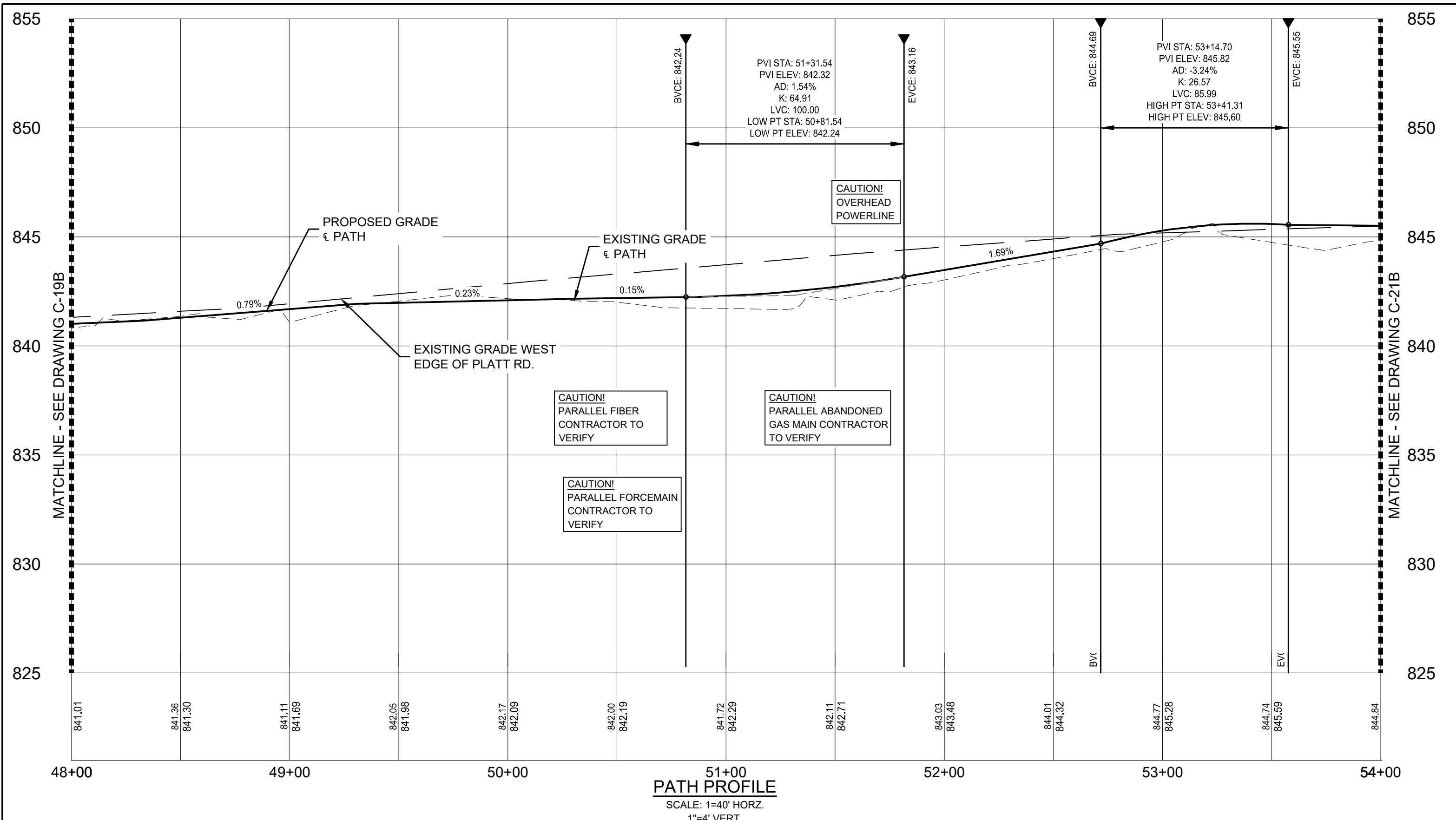
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Drawing No.
C-20A

Sheet
43 of 51

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PATH PROFILE
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Client
 PITTSFIELD CHARTER TOWNSHIP

Project
 PLATT ROAD GREENWAY II

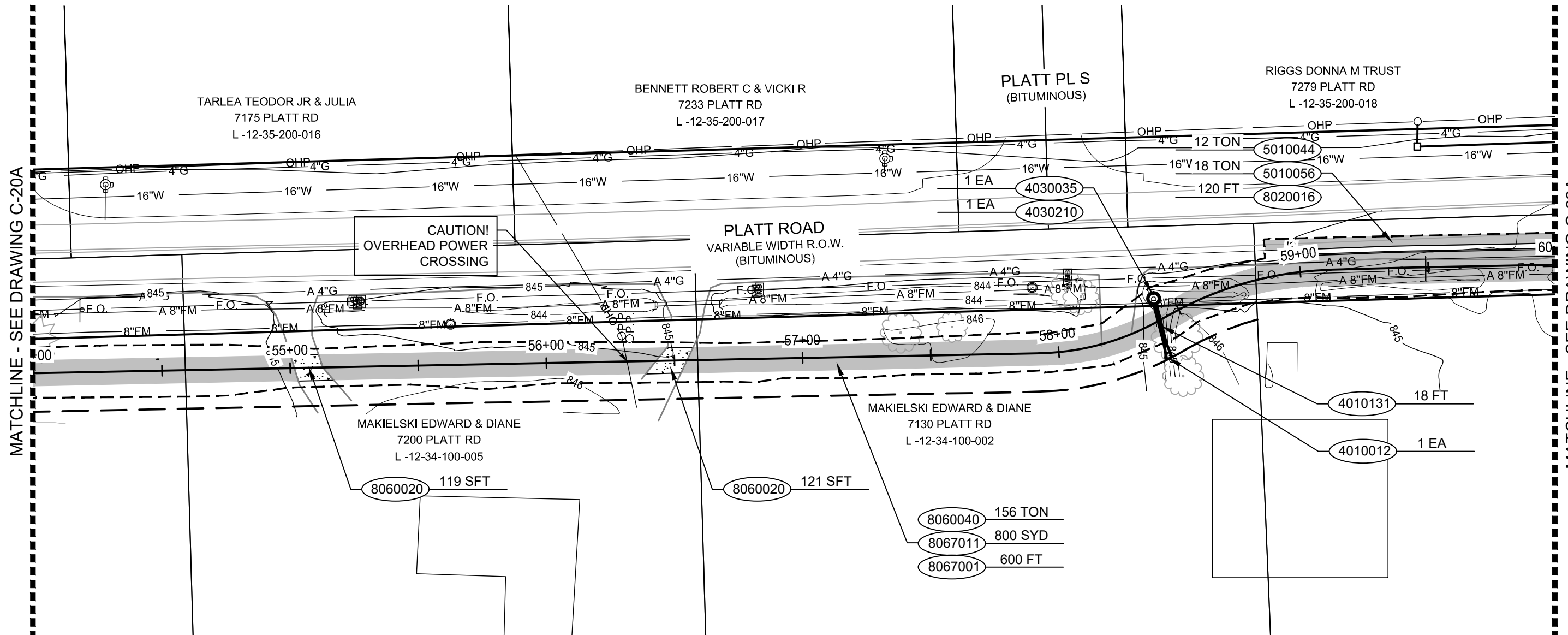
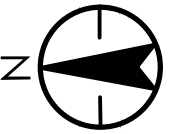
Title
 PATH PROFILE
 STA. 48+00 TO STA. 54+00

Project No.
 2075136601

Scale
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Drawing No.
 C-20B

Sheet
 44 of 51



MATCHLINE - SEE DRAWING C-20A

MATCHLINE - SEE DRAWING C-22A

CAUTION!
OVERHEAD POWER
CROSSING

CONSTRUCTION PLAN

- PERMANENT EASEMENT
- ██████████ PROPOSED 10' BITUMINOUS PATH
- - - - - PROPOSED GRADING/DISTURBANCE LIMITS

#	DESCRIPTION	QNTY	UNIT
4010012	CULV, END SECTION, 12 INCH	1	EA
4010131	CULV, CL A, 12 INCH	47	FT
4030035	DR STRUCTURE COVER, TYPE E	1	EA
4030210	DR STRUCTURE, 48 INCH DIA	1	EA
4040061	UNDERDRAIN, SUBBASE, 4 INCH	120	FT
4040111	UNDERDRAIN, OUTLET ENDING, 4 INCH, WITH RODENT SCREEN	120	FT
5010044	HMA, 3E1	12	TON
5010056	HMA, 5E1	18	TON
8020016	CURB AND GUTTER, CONC, DET B2	120	FT
8060020	SHARED USE PATH, CONC	28	SYD
8060040	SHARED USE PATH, HMA	156	TON
8067001	_SHARED USE PATH, GRADING, SPECIAL	600	FT
8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	800	SYD

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
**CONSTRUCTION PLAN
STA. 54+00 TO STA. 60+00**

Project No.
2075136601

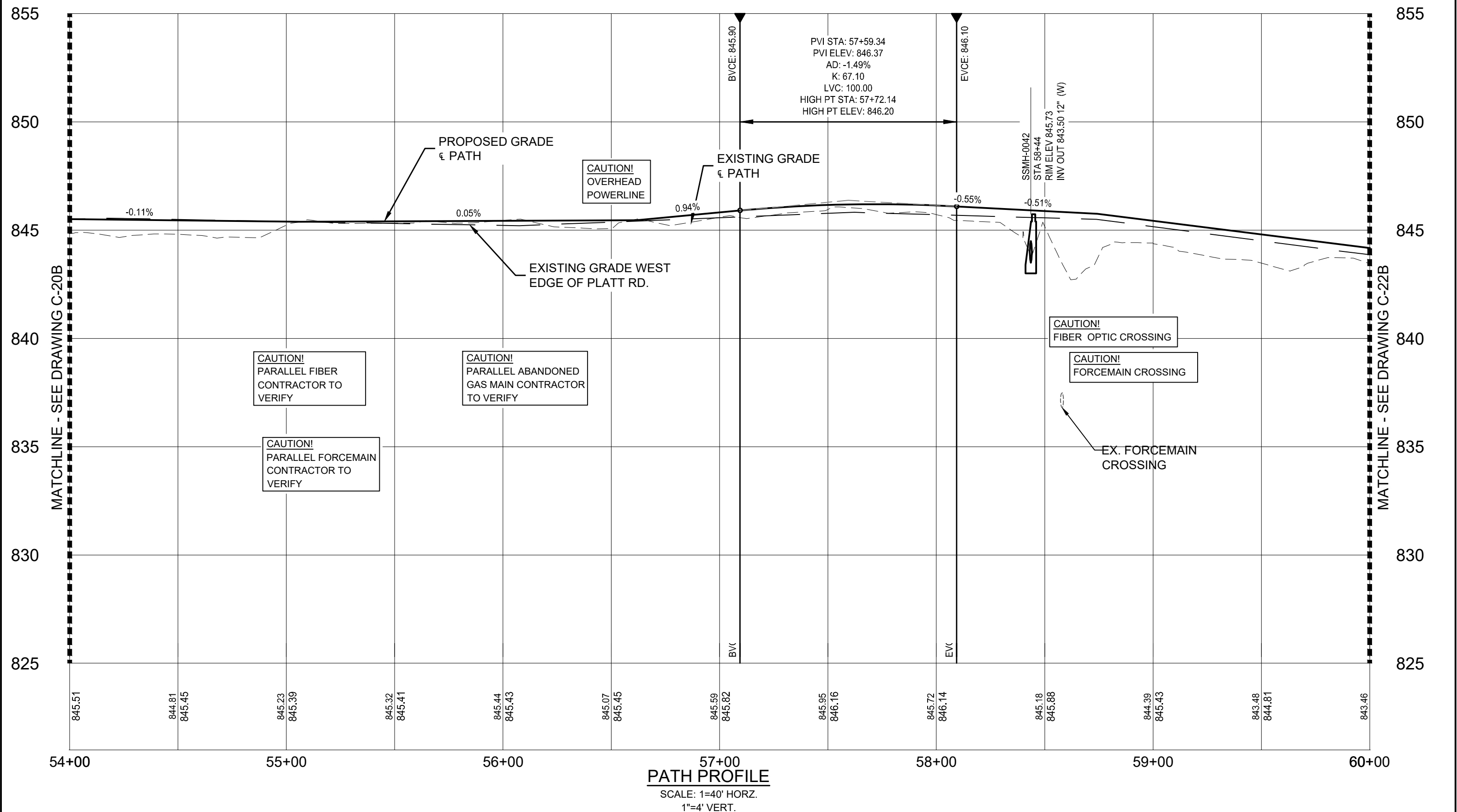
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Drawing No.
C-21A

Sheet
45 of 51

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PATH PROFILE
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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

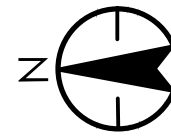
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**PATH PROFILE
STA. 54+00 TO STA. 60+00**

Project No.
2075136601

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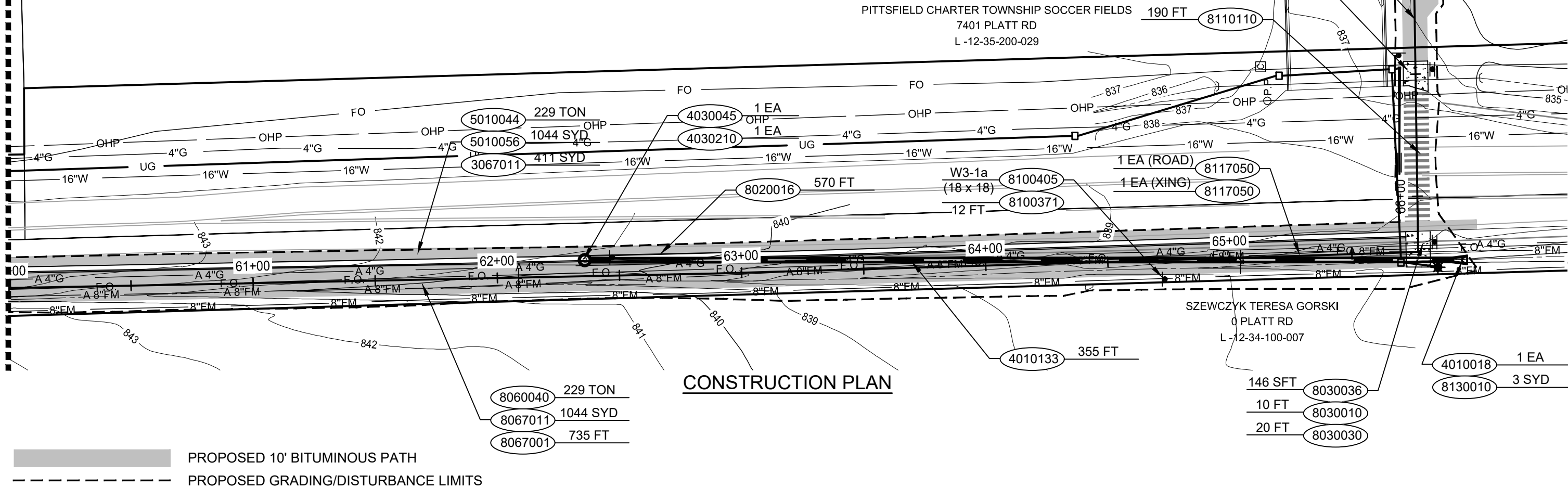
Drawing No.
C-21B

Sheet
46 of 51



#	DESCRIPTION	QNTY	UNIT	#	DESCRIPTION	QNTY	UNIT
3067011	AGGREGATE BASE, 8 INCH, MODIFIED	411	SYD	8030030	CURP RAMP OPENING, CONC	60	FT
4010018	CULV, END SECTION, 18 INCH	1	EA	8030036	SIDEWALK RAMP, CONC, 6 INCH	407	SFT
4010133	CULV, CL A, 18 INCH	355	FT	8060040	SHARED USE PATH, HMA	229	TON
4030045	DR STRUCTURE COVER, TYPE J	1	EA	8067001	_SHARED USE PATH, GRADING, SPECIAL	735	FT
4030210	DR STRUCTURE, 48 INCH DIA	1	EA	8067011	_SHARED USE PATH, AGGREGATE, 6 INCH MODIFIED	1044	SYD
4040061	UNDERDRAIN, SUBBASE, 4 INCH	570	FT	8087050	_BENCH	1	EA
4040111	UNDERDRAIN, OUTLET ENDING, 4 INCH, WITH RODENT SCREEN	1	EA	8087050	_BIKE RACK	6	EA
5010025	HAND PATCHING	3	TON	8087050	_GARBAGE CAN	1	EA
5010044	HMA, 3E1	31	TON	8100371	POST, STEEL, 3 LB	12	FT
5010056	HMA, 5E1	46	TON	8100405	SIGN, TYPE IIIB	2.25	SFT
8020016	CURB AND GUTTER, CONC, DET B2	570	FT	8110110	PAVT MRKG, POLYUREA, 12 INCH, CROSSWALK	190	FT
8030010	DETECTABLE WARNING SURFACE	30	FT	8117050	_PAVT MRKG, POLYUREA, ROAD, MODIFIED	2	EA
				8117050	_PAVT MRKG, POLYUREA, XING, MODIFIED	2	EA
				8130010	RIPRAP, PLAIN	3	SYD

MATCHLINE - SEE DRAWING C-21A



PITTSFIELD CHARTER TOWNSHIP SOCCER FIELDS
7401 PLATT RD
L-12-35-200-029

SZEWczyk TERESA GORSKI
0 PLATT RD
L-12-34-100-007

CONSTRUCTION PLAN

PROPOSED 10' BITUMINOUS PATH
 PROPOSED GRADING/DISTURBANCE LIMITS

v:\2075\active\2075136601\design\drawing\136601c-22

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Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
CONSTRUCTION PLAN
STA. 60+00 TO STA. 68+12

Project No.
2075136601

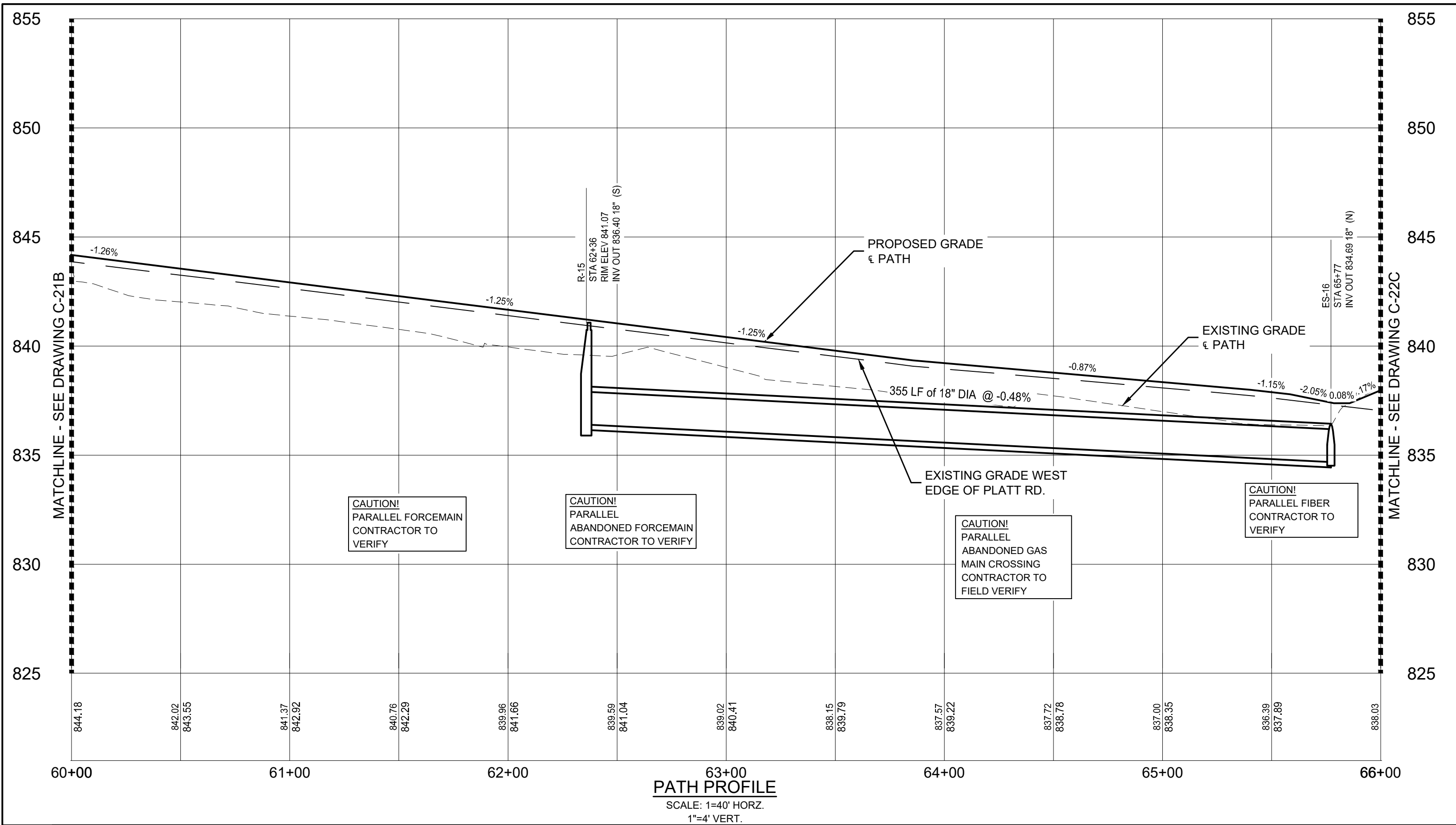
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Drawing No.
C-22A

Sheet
47 of 51

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PATH PROFILE
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Client
 PITTSFIELD CHARTER TOWNSHIP

Project
 PLATT ROAD GREENWAY II

Title
 PATH PROFILE
 STA. 60+00 TO STA. 66+00

Project No.
 2075136601

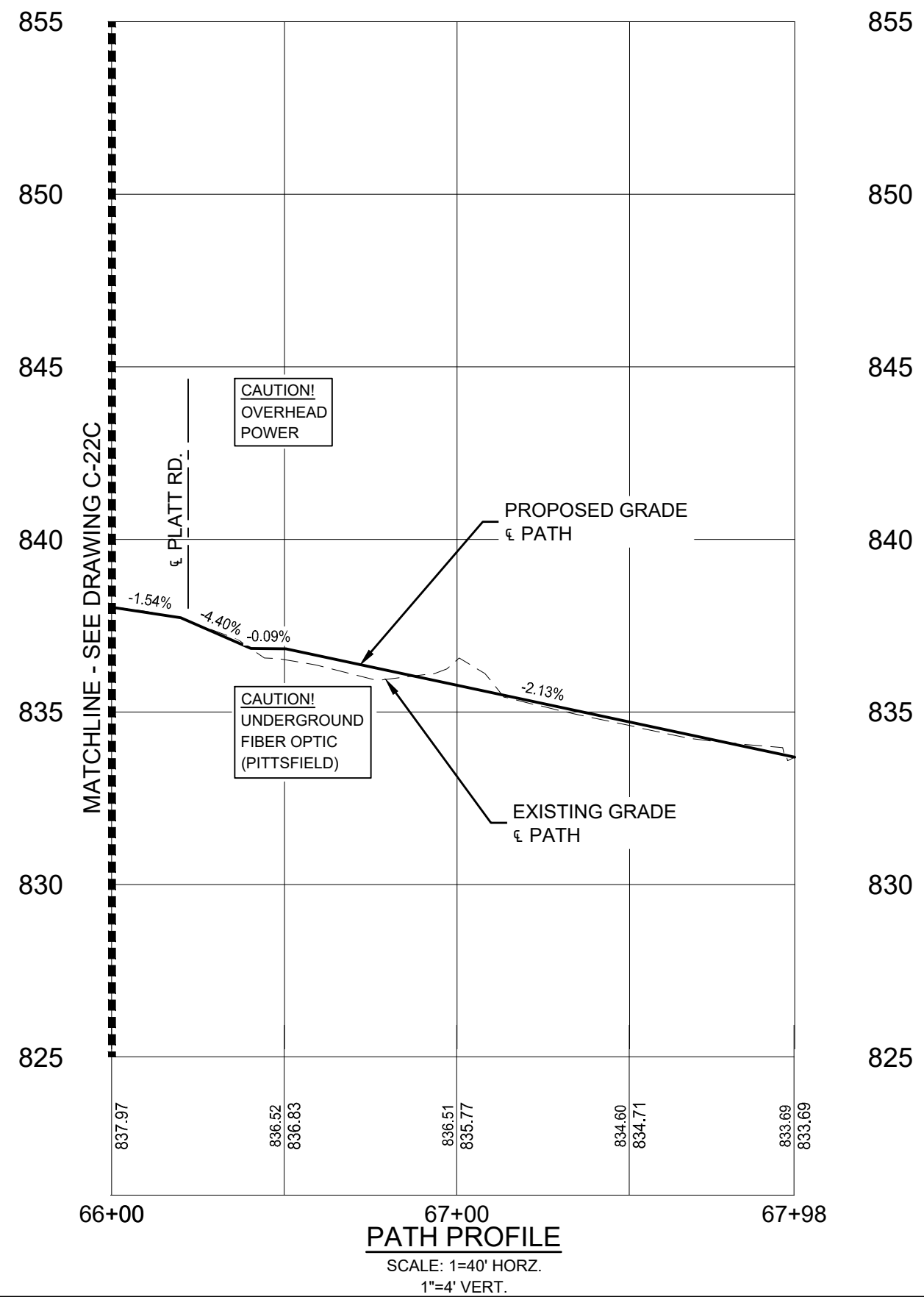
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Drawing No.
 C-22B

Sheet
 48 of 51

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Client
 PITTSFIELD CHARTER TOWNSHIP

Project
 PLATT ROAD GREENWAY II

Title
 PATH PROFILE
 STA. 66+00 TO STA. 67+98

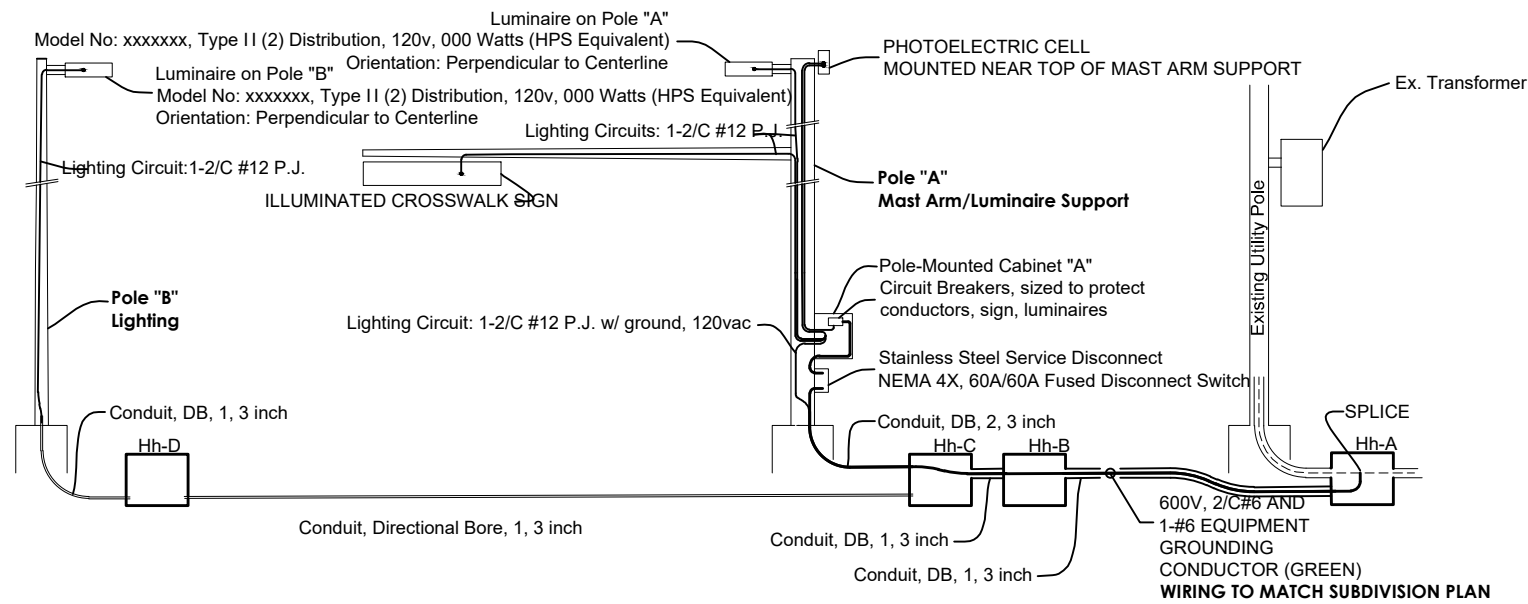
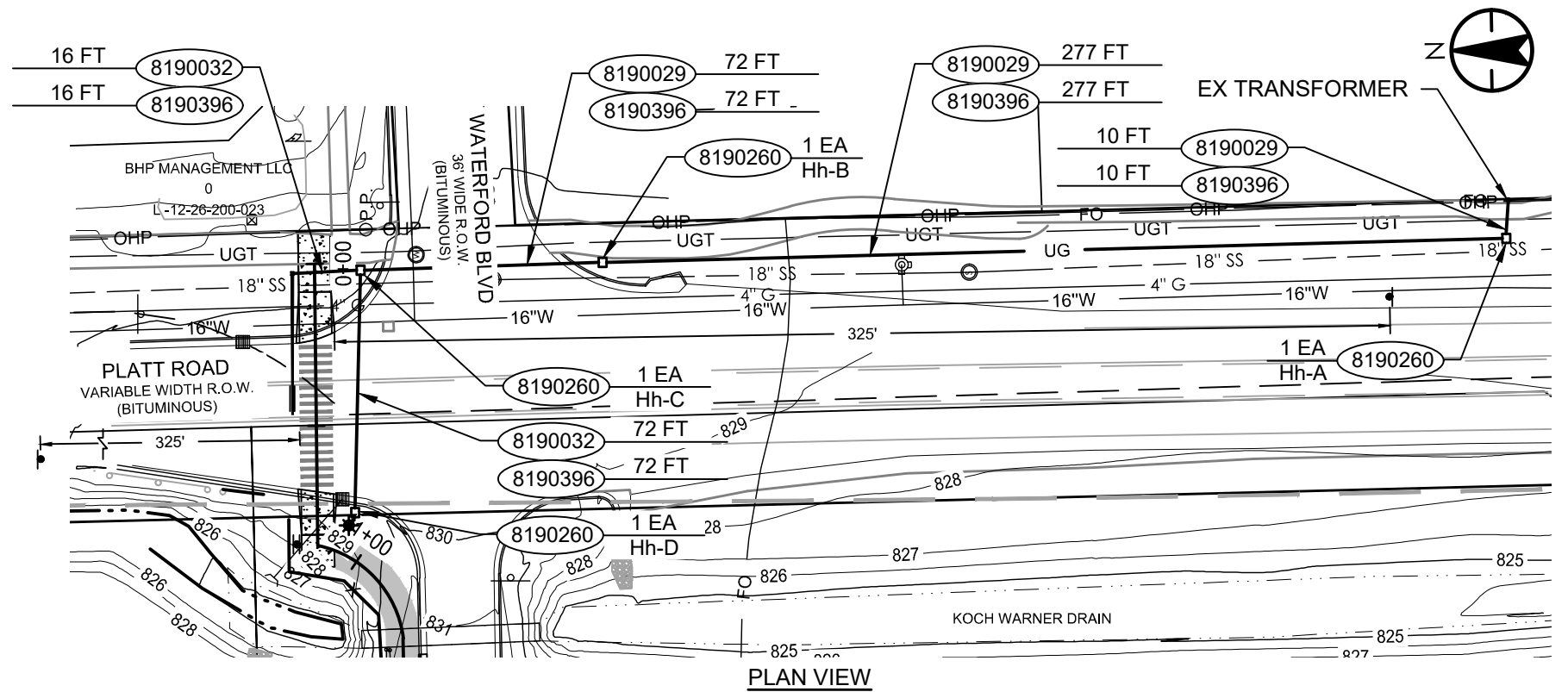
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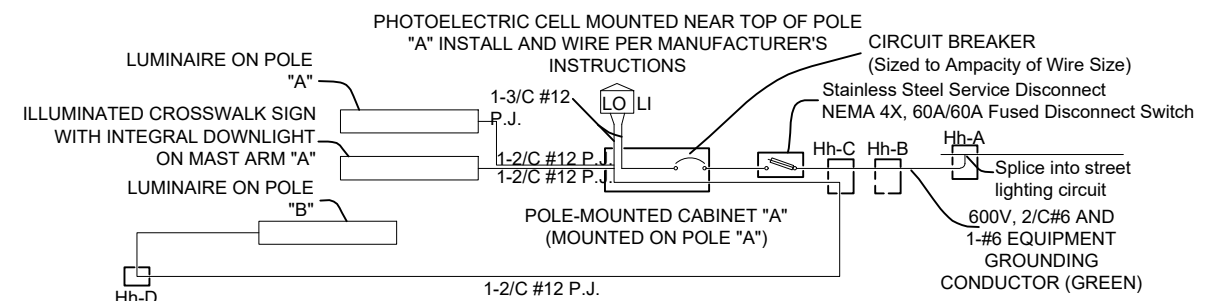
Drawing No.
 C-22C

Sheet
 49 of 51

#	DESCRIPTION	QNTY	UNIT
8100306	MAST ARM STD FDN, CASED	20	FT
8100371	POST, STEEL, 3 LB	48	FT
8100405	SIGN, TYPE IIIB	22	SFT
8100512	MAST ARM POLE, CAT III, WITH LUMINAIRE ARM, BLACK	1	EA
8100544	MAST ARM, 40 FOOT, CAT III, BLACK	1	EA
8100616	REFLECTIVE PANEL FOR PERMANENT SIGN SUPPORT, 6 FOOT YELLOW	4	EA
8107050	_SIDE POLE CABINET	1	EA
8190029	CONDUIT, DB, 1, 3 INCH	287	FT
8190032	CONDUIT, DB, 2, 3 INCH	16	FT
8190260	Hh, ROUND	4	EA
8190270	LIGHT STD ARM, 17 FOOT	1	EA
8190272	LIGHT STD ARM, 30 FOOT	1	EA
8190279	LIGHT STD FDN	1	EA
8190285	LIGHT STD SHAFT, 30 FOOT OR LESS	1	EA
8190330	LUMINAIRE	2	EA
8190396	CABLE, SEC, 600V, 1, 2/C #6	375	FT
8190489	WOOD POLE, FIT UP, METERED SEC ELEC SERV	1	EA
8190602	CONDUIT, DIRECTIONAL BORE, 1, 3 INCH	144	FT
8200100	PEDESTAL, ALUM	2	EA
8200105	PEDESTAL, FDN	2	EA
8200116	POWER CO. (EST COST TO CONTRACTOR)	5000	DIR
8200135	SERVICE DISCONNECT	1	EA
8207050	_PUSHBUTTON AND SIGN, MODIFIED	2	EA
8207050	_FLSH BEACON, RECTANGULAR RAPID, SOLAR POWERED, DOUBLE SIDED	2	EA
8207050	_CROSSWALK SIGN, TWO WAY, ILLUMINATED (LED)	1	EA



DIAGRAMATIC WIRING DIAGRAM
(N.T.S)



STREET LIGHTING WIRING DIAGRAM
(N.T.S)

WIRING DIAGRAM

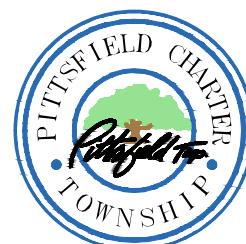


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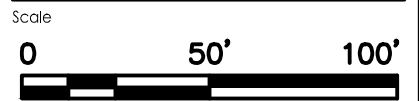


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Client
PITTSFIELD CHARTER TOWNSHIP
Project
PLATT ROAD GREENWAY II
Title
PLATT ROAD CROSSING NORTH CROSSING

Project No.
2075136601

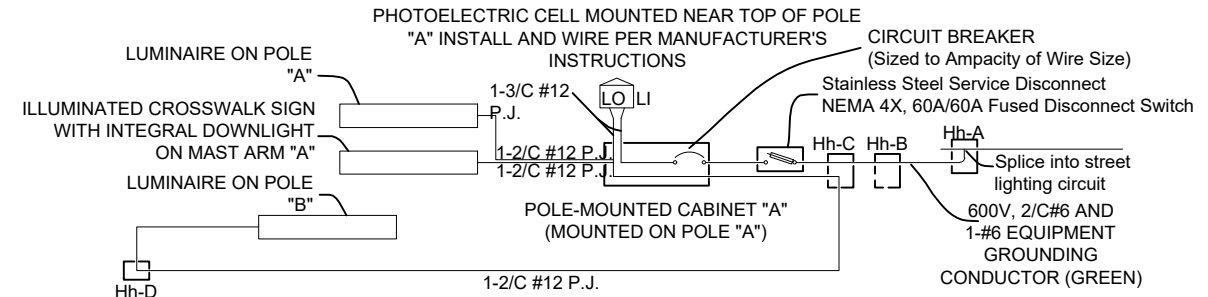
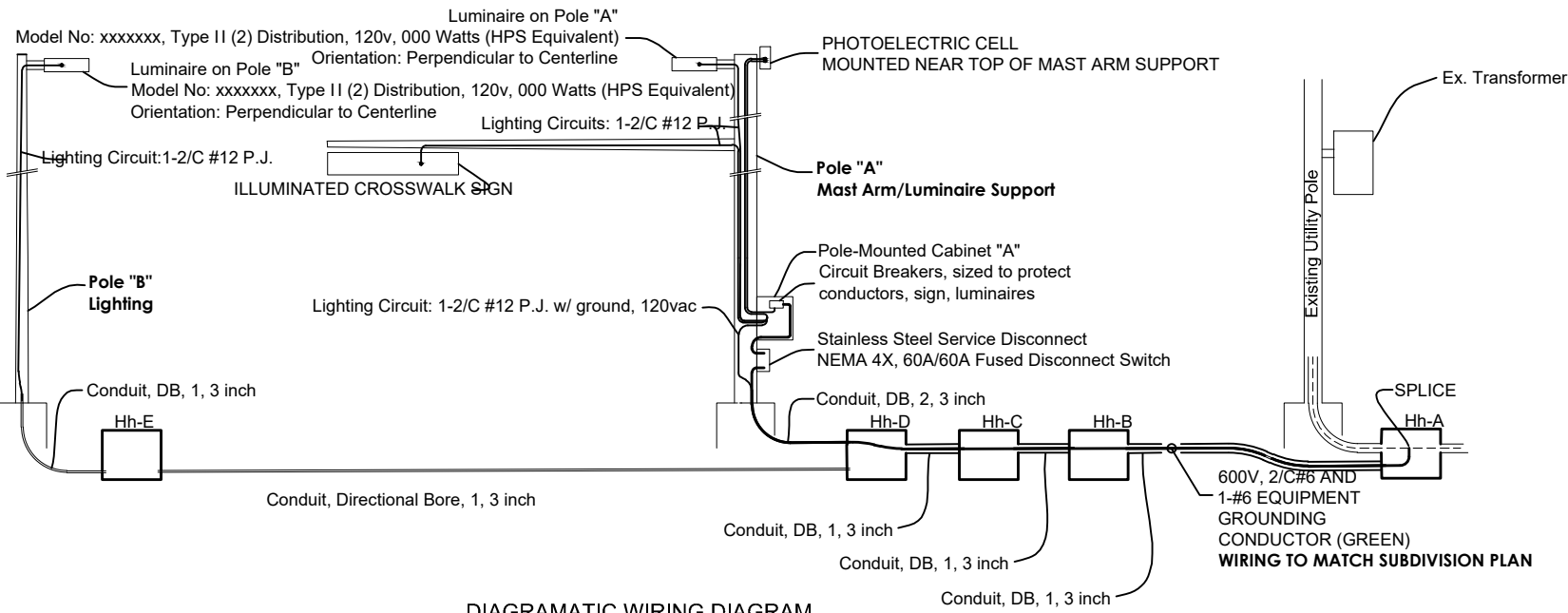
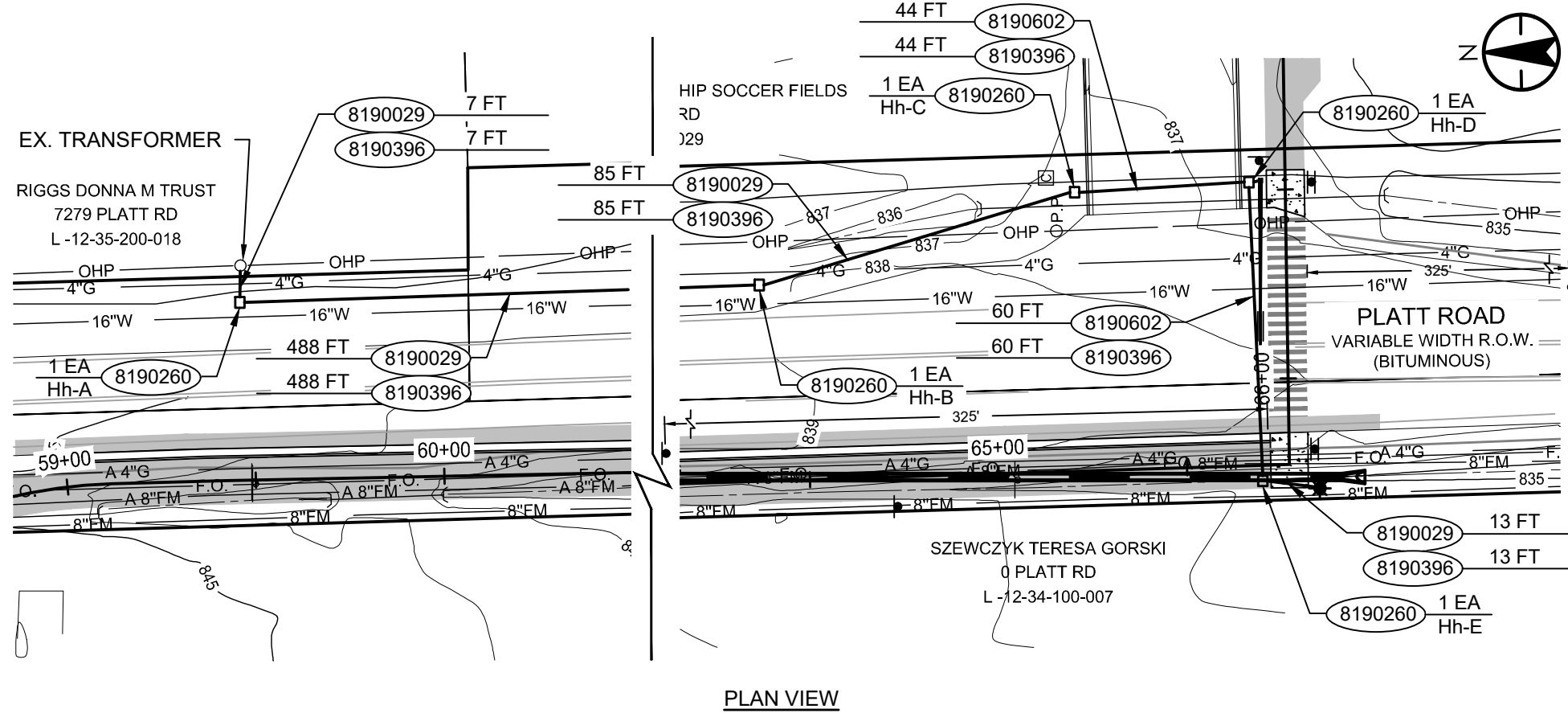


Drawing No. C-23
Sheet 50 of 51

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#	DESCRIPTION	QNTY	UNIT
8100306	MAST ARM STD FDN, CASED	20	FT
8100371	POST, STEEL, 3 LB	48	FT
8100405	SIGN, TYPE IIIB	22	SFT
8100512	MAST ARM POLE, CAT III, WITH LUMINAIRE ARM, BLACK	1	EA
8100544	MAST ARM, 40 FOOT, CAT III, BLACK	1	EA
8100616	REFLECTIVE PANEL FOR PERMANENT SIGN SUPPORT, 6 FOOT YELLOW	4	EA
8107050	_SIDE POLE CABINET	1	EA
8190029	CONDUIT, DB, 1, 3 INCH	593	FT
8190032	CONDUIT, DB, 2, 3 INCH	4	FT
8190260	Hh, ROUND	5	EA
8190270	LIGHT STD ARM, 17 FOOT	2	EA
8190279	LIGHT STD FDN	1	EA
8190285	LIGHT STD SHAFT, 30 FOOT OR LESS	1	EA
8190330	LUMINAIRE	2	EA
8190396	CABLE, SEC, 600V, 1, 2/C #6	628	FT
8190489	WOOD POLE, FIT UP, METERED SEC ELEC SERV	1	EA
8190602	CONDUIT, DIRECTIONAL BORE, 1, 3 INCH	104	FT
8200100	PEDESTAL, ALUM	2	EA
8200105	PEDESTAL, FDN	2	EA
8200116	POWER CO. (EST COST TO CONTRACTOR)	5000	DIR
8200135	SERVICE DISCONNECT	1	EA
8207050	_PUSHBUTTON AND SIGN, MODIFIED	2	EA
8207050	_FLSH BEACON, RECTANGULAR RAPID, SOLAR POWERED, DOUBLE SIDED	2	EA
8207050	_CROSSWALK SIGN, TWO WAY, ILLUMINATED (LED)	1	EA



WIRING DIAGRAM



Rev	Description	By	Appd	Date
D	GI SUBMITTAL	CAM	MDP	2020.07.06
C	WCRC SUBMITTAL	CAM	MDP	2020.06.26
B	PERMIT SET	CAM	MDP	2020.04.24
A	WCRC PRELIMINARY REVIEW	CAM	MDP	2020.04.03
Issued		By	Appd	YYYY.MM.DD

811
Know what's below.
Call before you dig.

NOTE:
THE LOCATIONS AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING MISS DIG PRIOR TO CONSTRUCTION.



Client
PITTSFIELD CHARTER TOWNSHIP

Project
PLATT ROAD GREENWAY II

Title
PLATT ROAD CROSSING SOUTH CROSSING

Project No.
2075136601

Scale
0 40' 80'

Drawing No.
C-24

Sheet
51 of 51

v:\2075\active\2075136601\design\drawing\136601c-24

2020.07.01 2:19:11 PM



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3135 | Fax: (734) 944-6103
Website: www.pittsfield-mi.gov

Office of the Supervisor

MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees

THROUGH: Mandy Grewal, Supervisor

FROM: Craig Lyon, Director of UMS

DATE: January 13, 2021

SUBJECT: Authorize payment to Kennedy Industries for emergency repairs to Pump 1 at the Moon Road Lift Station, for a cost not to exceed \$7,350

BOARD ACTION REQUESTED:

Authorize payment to Kennedy Industries for emergency repairs to Pump 1 at the Moon Road Lift Station, for a cost not to exceed \$7,350.

BACKGROUND:

The Moon Road Lift Station is a bi-plex (2 pump) station, responsible for pumping over 20,000 gallons of sanitary sewerage daily. On October 2, 2020, Pump 1 at the Moon Road Lift Station suffered a catastrophic seal failure requiring emergency repairs to the failed pump. Immediate repair was necessary, due to the reliance on a single pump to carry all of the stations daily demand was determined to be a high risk. Kennedy Industries was able to remove and rebuild Pump 1, bringing the station back to full capacity in a timely manner.

IMPACT ON TOWNSHIP'S HUMAN RESOURCES:

No impact

IMPACT ON TOWNSHIP'S BUDGET:

Funded through account 592-937.

IMPACT ON INDIRECT COST:

No impact

IMPACT ON OTHER TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES:

No impact

CONFORMITY TO TOWNSHIP POLICIES:

Conforms

ATTACHMENTS:

Moon Road repair invoice



KENNEDY
INDUSTRIES

INNOVATE
SOLVE
MONITOR
REPAIR

INVOICE		
DATE	NUMBER	PAGE
10/13/2020	621235	1 of 1

B PIT145
I PITTSFIELD CHARTER TOWNSHIP
L 4467 CONCOURSE DR.
L ANN ARBOR, MI 48108
T
O

S MOON ROAD STATION
H 7030 E MICHIGAN AVENUE
I SALINE, MI 48176
P
T
O

ATTENTION:
BILLY WEIRICH 734-822-2106 weirichb@pittsfield-mi.gov

CUSTOMER REF/PO #	JOB #	JOB TITLE	SLP	SHIPPING TYPE
WRITTEN	0105074	MOON RD, PUMP #1, FLYGT,PUMP,3127.095-1520083, SEWAGE	REA/KTT	KENNEDY DELIVER

QUANTITY		PART NO.	DESCRIPTION	UNIT PRICE	EXTENDED
B/O	Ship				
0.00	1.00	3127.095-1520083	FLYGT,PUMP,3127.095 S/N: 1520083 REPAIRED IN OUR FACILITY	\$7,350.00	\$7,350.00

PLEASE REMIT TO:
KENNEDY INDUSTRIES, INC.
P.O. BOX 930079
WIXOM, MI 48393

<p>This invoice is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.</p> <p>*TERMS OF PAYMENT ARE NET 30 DAYS FROM DATE OF INVOICE *A 7% PER ANNUM SERVICE CHARGE SHALL BE APPLIED TO ANY BALANCE *CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE</p>	SUBTOTAL:	\$7,350.00
	TAX:	\$0.00
	TOTAL:	\$7,350.00

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.KennedyInd.com



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3135 | Fax: (734) 944-6103

Website: www.pittsfield-mi.gov

Office of the Supervisor

MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees

THROUGH: Mandy Grewal, Supervisor

FROM: Craig Lyon, Director of UMS

DATE: January 13, 2021

SUBJECT: Authorize payment to Kennedy Industries for emergency repairs to Pump 1 at the Warner Creek Lift Station, for a cost not to exceed \$14,870

BOARD ACTION REQUESTED:

Authorize payment to Kennedy Industries for emergency repairs to Pump 1 at the Warner Creek Lift Station, for a cost not to exceed \$14,870.

BACKGROUND:

The Warner Creek Lift Station is a bi-plex (2 pumps) station, responsible for pumping over 75,000 gallons of sanitary sewerage daily. On October 28, 2020, Pump 2 at the Warner Creek Lift Station suffered a catastrophic impeller failure requiring emergency repairs to the failed pump. Immediate repair was necessary due to the high risk of relying on a single pump to carry the high volume of sewerage this station moves daily. Kennedy Industries was able to remove and rebuild Pump 2, bringing the station back to full capacity in a timely manner.

IMPACT ON TOWNSHIP'S HUMAN RESOURCES:

No impact

IMPACT ON TOWNSHIP'S BUDGET:

Funded through account 592-937.

IMPACT ON INDIRECT COST:

No impact

IMPACT ON OTHER TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES:

No impact

CONFORMITY TO TOWNSHIP POLICIES:

Conforms

ATTACHMENTS:

Warner Creek repair invoice



KENNEDY
INDUSTRIES

INNOVATE
SOLVE
MONITOR
REPAIR

INVOICE		
DATE	NUMBER	PAGE
10/29/2020	621597	1 of 1

B PIT145
I PITTSFIELD CHARTER TOWNSHIP
L 4467 CONCOURSE DR.
L ANN ARBOR, MI 48108
T
O

S WARNER CREEK
H 6491 SAUK TRAIL
I ANN, ARBOR, MI
P
T
O

ATTENTION:
CHRIS BLOMMER 734-649-6272 blommerc@pittsfieldtwp.org

CUSTOMER REF/PO #	JOB #	JOB TITLE	SLP	SHIPPING TYPE
WRITTEN	0106143	WARNER CREEK, VAUGHAN, PUMP, PE4L60S, WASTE WATER	REA/CJD	FIELD SERVICE

QUANTITY		PART NO.	DESCRIPTION	UNIT PRICE	EXTENDED
B/O	Ship				
0.00	1.00	82378B	VAUGHAN,PUMP,PE4L60S S/N 82378B REPAIRED IN OUR FACILITY	\$14,870.00	\$14,870.00

PLEASE REMIT TO:
KENNEDY INDUSTRIES, INC.
P.O. BOX 930079
WIXOM, MI 48393

<p>This invoice is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.</p> <p>*TERMS OF PAYMENT ARE NET 30 DAYS FROM DATE OF INVOICE *A 7% PER ANNUM SERVICE CHARGE SHALL BE APPLIED TO ANY BALANCE *CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE</p>	SUBTOTAL:	\$14,870.00
	TAX:	\$0.00
	TOTAL:	\$14,870.00

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.KennedyInd.com